

MINUTES
BOARD OF SUPERVISORS
COUNTY OF YORK

Regular Meeting
April 2, 2013

6:00 p.m.

Meeting Convened. A Regular Meeting of the York County Board of Supervisors was called to order at 6:01 p.m., Tuesday, April 2, 2013, in the East Room, York Hall, by Chairman Walter C. Zaremba.

Attendance. The following members of the Board of Supervisors were present: Walter C. Zaremba, Sheila S. Noll, George S. Hrichak, and Thomas G. Shepperd, Jr.

Donald E. Wiggins was absent.

Also in attendance were James O. McReynolds, County Administrator; J. Mark Carter, Assistant County Administrator; Vivian A. Calkins-McGettigan, Deputy County Administrator; and James E. Barnett, County Attorney.

WORK SESSION

PROPOSED FISCAL YEAR 2014 BUDGET

Mr. McReynolds introduced the new Deputy County Administrator, Vivian A. Calkins-McGettigan, to the Board of Supervisors.

Mr. McReynolds started his presentation by showing County functions and how the funding for the functions was split between discretionary expenses or mandated/required expenses.

After a discussion regarding the information provided by staff, the Board indicated it wished to see more detailed information as to which services and programs would be affected and how they would be affected if reduced by the discretionary amount.

Chairman Zaremba noted the Board's guidance to staff was to provide information showing what services and programs were up against those discretionary dollars.

Mr. McReynolds reviewed the upcoming schedule for work sessions and topics, noting that on April 9 staff was planning to cover the health insurance program in great detail. He stated the following week a work session could be scheduled for April 23 if the Board wished, and then on the 25th was the public hearing on the proposed budget.

Mr. Shepperd stated it was interesting to note that not all communities had the same opportunities as York County. It was obvious that Education was York's highest priority, and other communities did not have the ability to pay that citizens do in York County. He stated it would be interesting to find out how York compares with other school divisions.

Mr. McReynolds stated he did not believe any school division operated on the state requirements only. He then indicated staff did not have the final state numbers yet, but will provide that information. He stated staff would be monitoring the state budget very closely.

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Mr. Shepperd asked if the School Division received money from the state after the adoption of the County budget, was it one-time money and could it not be used for the VRS portion.

Mr. McReynolds indicated it was not considered as one-time money because it was a part of the funding formula. He discussed the process from the General Assembly to Governor and the going up and down of numbers, stating until the bill was signed with final numbers, the County would not know within a few hundred thousand dollars as to what it was going to get for education from the state.

Mr. Shepperd noted that Mr. McReynolds had provided a very good summation, and what the Board needed now was the specific information. He stated the Board was only looking for one or two levels down from the information on the slides.

Mr. McReynolds stated he and staff would work together to come up with those building blocks and try to put the information together in broader terms to help the Board understand what makes up the discretionary column.

CAPITAL IMPROVEMENTS PROGRAM

Mrs. Sharon Day, Controller, made a presentation on the Capital Improvements Program (CIP), starting with an explanation of the CIP funding model for FY14.

Mr. Shepperd asked if staff was going to discuss underfunding of the CIP.

Mr. McReynolds noted the out-years of the CIP anticipated some increase of money from the operating budget. Staff did not believe it was unmanageable, but certainly more significant than has been proposed in previous years.

Mr. Shepperd noted that over time the County pulls back during the tough years, but it still has to fix roofs and repair heating and air-conditioning units. He asked what the dollar amount would be in the out-years.

Mr. McReynolds stated it would be \$1.5 to \$2 million depending on the year.

Mr. Shepperd noted if the Board pulls back again, all it was doing was making the eventual pain more severe. He stated the Board has to start paying into the program now. He asked Mr. McReynolds why he did not put more than \$150,000 in new money in the program.

Mr. McReynolds stated he felt the critical projects could be held for another year in order to provide funds for the pay increase and other things. Staff has been able to maintain the critical projects, but beginning in 2016 or 2017, the program cannot continue to be maintained without some additional funding.

Discussion followed on the County's bond rating and the CIP's impact on it.

Mr. Shepperd stated his concern was that things were being pushed onto another year, and sooner or later the County would not be able to provide necessary services or keep its bond rating.

Mr. McReynolds stated staff was planning on working on the long-range forecast which was something the bond rating agency looked at.

Chairman Zaremba asked if there was anything new about this funding model. He stated the Board goes through it every year, and he did not think any Board member has heard anything about any infrastructure that was near collapse.

Mr. McReynolds stated staff has been able so far to do the critical capital maintenance by using available funds, and has done that for the last several years. Some funding has been moved around to meet some problems, but this could be done for only another year or two because the reserves were going down to where there was not a lot of discretion left. He stated the Board would have to put more money in the program in the out-years.

Mrs. Noll stated she had been worried about the infrastructure for a long time. The Board has been very conservative, but there were issues coming down that were going to cost a lot of money, and it had to be faced.

Mr. Shepperd stated the Board has defunded the multi-use trail. The question is whether there were other projects in the CIP that were really not worthy of being listed.

Mrs. Noll indicated she did not see anything really major in the CIP this year. She stated the library schedule has been moved almost off the chart, and it was only money to do a study. She stated the library in Yorktown was bulging because the Board keeps putting off doing anything.

Mr. McReynolds stated that based on the County's debt capacity and ability to add more, the Board would need to provide more funding.

Mrs. Day then reviewed the FY14 proposed CIP for the County which included equipment, maintenance and replacements; capital projects; capital equipment/building replacements; stormwater projects; and solid waste, water, and sewer projects. She then reviewed the funding model for the school division, indicating a borrowing was planned in FY15, and the County needed to make sure the general fund could handle new debt service.

Chairman Zaremba asked what new construction the School Division was thinking about.

Mrs. Day explained the School Division projects contained in its CIP for FY14.

Discussion followed regarding the funding model for the School Division CIP for FY14 and what 2015 would look like.

Chairman Zaremba asked if there were any kind of internal review process to determine if these were valid requests.

Mr. McReynolds stated the School Board requested and validated its projects. He stated there was no more of a validating process for the CIP than there was for its operating budget.

Mr. Shepperd stated the out-year things bothered him, and he suggested that the Board look at the list of items and determine if it still wants to fund these items in the CIP. He stated if the Board finds some to delete, the funding could be shifted to make the out-years better funded.

Mr. McReynolds explained the CIP was built based on what staff perceives the Board's priorities and guidance to be. The reason the money was budgeted for the multi-use trail was because the Board was putting money aside for bikeways, greenbelts, etc., all of which were mentioned in the Comprehensive Plan, because it felt money should go to these in increments to facilitate the CIP. He stated the majority of items are critical, and some have been backed out during the tough previous years, but now the Board needs to start putting more money in the program to get the County back on track with the critical items.

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Discussion followed on funding future years of the CIP.

Mr. Hrichak asked if the Board was considering anything in the CIP that dealt with consolidation of services.

Mr. McReynolds stated there was nothing in the near term, but staff would continue to look for those opportunities.

Mr. McReynolds reviewed the meetings scheduled in the upcoming budget calendar.

Mr. Hrichak stated he would rather do a May 2 work session instead of April 23 since he would be out of town.

After a brief discussion, by consensus the Board agreed to tentatively add May 2 as a work session on the proposed FY2014 Budget.

Mr. Shepperd thanked the ladies of Budget and Financial Reporting for their diligent work on the proposed budget.

Mr. Hrichak expressed his agreement with Mr. Shepperd.

CONSENT CALENDAR

Mrs. Noll moved that the Consent Calendar be approved as submitted, Item Nos. 1, 2, and 3, respectively.

On roll call the vote was:

Yea: (4) Noll, Hrichak, Shepperd, Zaremba
Nay: (0)

Thereupon, the following minutes were approved and resolutions adopted:

Item No. 1. APPROVAL OF MINUTES

The minutes of the March 5, 2013, Regular Meeting of the York County Board of Supervisors were approved.

Item No. 2. RETIREMENT RECOGNITION—MOSES BROWN, III. Resolution R13-30

A RESOLUTION TO COMMEND MOSES BROWN, III, MASTER CARPENTER OF ENGINEERING AND FACILITY MAINTENANCE DIVISION, DEPARTMENT OF GENERAL SEVICES, ON THE OC-CASION OF HIS RETIREMENT FROM COUNTY SERVICE

WHEREAS, Moses Brown, III, began employment March 29, 1993, and retired from his present position as Master Carpenter, Engineering and Facility Maintenance Division on April 1, 2013, after 20 years of service; and

WHEREAS, during his tenure, Mr. Brown was responsible for services as Master Carpenter for York County in an efficient and professional manner; and

WHEREAS, Mr. Brown performed his duties as Master Carpenter with the highest level of commitment and integrity; and

WHEREAS, Mr. Brown earned admiration and respect from the Board of Supervisors and his colleagues for his dedication, enthusiasm, professionalism, and hard work;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this the 2nd day of April, 2013, that the Board takes great pleasure in recognizing the significant achievements of Moses Brown, III, and herewith expresses its sincere gratitude for the invaluable contribution he has made to York County throughout the past 20 years.

BE IT FURTHER RESOLVED that the appreciation of the citizens of York County is hereby extended to Mr. Brown for his service to the County, and the heartfelt best wishes of this Board of Supervisors are extended to Mr. Brown and his family for a long, well-deserved, and pleasurable retirement and continued success in their future endeavors.

Item No. 3. PUBLIC SEWER EXTENSION AGREEMENT—OSBORN LANDING SUBDIVISION.
Resolution R13-19

A RESOLUTION TO AUTHORIZE AN EXTENSION OF THE COUNTY'S SANITARY SEWER SYSTEM TO A PROPOSED DEVELOPMENT KNOWN AS OSBORN LANDING, AND AUTHORIZING EXECUTION OF THE NECESSARY PUBLIC SEWER EXTENSION AGREEMENT

WHEREAS, Seeford, LLC, has requested that the County enter into a public sewer extension agreement pursuant to § 18.1-53 (b) of the York County Code to serve sixteen new residential lots; and

WHEREAS, the plan for the proposed project has been reviewed by the County; and

WHEREAS, prior to final approval of these plans and the initiation of any construction activity, it is necessary that a determination be made as to whether the Board will authorize the extension of the public sewer facilities of the County to serve the proposed development; and

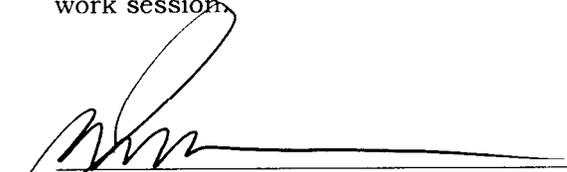
WHEREAS, it has been determined that sufficient capacity exists in the County's existing sewer system to serve the proposed development, or will exist when the facilities proposed by the developer are constructed; and

WHEREAS, in accordance with the terms of Chapter 18.1 of the York County Code the total connection fee to be paid to the County for the proposed extension to serve this development has been determined to be \$99,200.00;

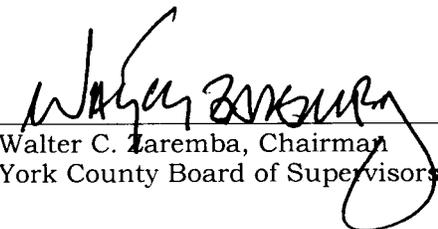
NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this 2nd day of April, 2013, that the Board approves the extension of the County's public sewer system to serve the proposed development, Osborn Landing, and that the County Administrator be, and he hereby is, authorized to execute a public sewer extension agreement with Seeford, LLC, for the proposed extension; such agreement to be approved as to form by the County Attorney.

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Meeting Adjourned. At 7:56 p.m. Chairman Zaremba declared the meeting adjourned to 6:00 p.m., Tuesday, April 9, 2013, in the East Room, York Hall, for the purpose of conducting a work session.



James O. McReynolds, Clerk
York County Board of Supervisors



Walter C. Zaremba, Chairman
York County Board of Supervisors