Proposed
Annual Budget
Fiscal Year 2015

York County
VIRGINIA
America's Future Since 1781

Proposed Annual Budget - Fiscal Year 2015
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York County Principal Officials

Board of Supervisors

Donald E. Wiggins, Chairman

Thomas G. Shepperd, Jr., Vice Chairman

Walter C. Zaremba

Sheila S. Noll

George S. Hrichak

Constitutional Officers

Clerk of the Circuit Court	Lynn S. Mendibur
Commissioner of the Revenue	Ann H. Thomas
County Treasurer	Deborah B. Robinson
Commonwealth's Attorney	Benjamin M. Hahn
Sheriff	J. D. Diggs

County Officials

County Administrator	James O. McReynolds
County Attorney	James E. Barnett
Assistant County Administrator	J. Mark Carter
Deputy County Administrator	Vivian A. Calkins-McGettigan
Director of Community Services	Laurie Blanton-Coleman
Environmental and Development Services	John Hudgins
Director of General Services	Mark Bellamy
Fire Chief	Stephen P. Kopczynski
Controller	Sharon B. Day

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **County of York, Virginia** for its annual budget for the fiscal year beginning **July 1, 2013**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

County Administration

County Administrator
James O. McReynolds

Administrative/Legislative Services
Economic Development
Real Estate Assessment
Public Information
Planning

March 18, 2014

The Honorable Chairman and Members
York County Board of Supervisors
224 Ballard Street
Yorktown, Virginia 23690-0532

Dear Members of the Board:

Subject: County Administrator's Budget Message - FY2015

The County Administrator's Fiscal Year 2015 Proposed Budget represents the culmination of nearly five months of staff effort. The budget call was issued on October 1, 2013, and requests were due on November 8, 2013. Since that time, staff and I have worked with the requesting departments and agencies to develop a budget that emphasizes the priorities of the Board of Supervisors.

The Proposed Budget includes the following:

- No tax rate changes (current rate is $0.7515 per $100 of assessed value).
- An increase of $880,000 or 1.8% in local funding for the School Operating Budget and level funding for School Debt Service, which fully funds the School Division's Capital Improvements Program.
- A compensation package that adjusts for health and dental insurance increases and a market adjustment of 3.0%.

Furthermore, the Proposed Budget:

- is balanced as required by law,
- achieves all budget guidelines set forth by the Board, and
- includes a General Fund budget that is 1.8% higher than fiscal year 2014 adopted budget,

The Budget Process in York County

In York County, the budget serves three purposes. First, as a policy document, the budget represents the implementation of the Board's policy setting in the form of specific funding decisions. Second, the Board has the sole authority to set tax rates and authorize spending. This authority is exercised through approval of the annual operating budget. Finally, the budget is a financial planning tool

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A Hampton Roads Community

through which the County ensures that the available sources of funds will be sufficient to meet the anticipated and unanticipated cost of providing services to County citizens over the coming year.

York County adopts an annual operating budget for the fiscal period beginning July 1 and ending June 30. Fixed budgets are presented for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Internal Service Funds and Enterprise Funds.

The Capital Improvements Program (CIP) is a ten-year plan, of which the first year represents the Capital Improvements Budget. The County has several major new buildings and large renovation projects in its long-range strategic plan.

In compliance with the Code of Virginia, York County's policy for the General Fund is to propose and adopt a balanced budget, whereby revenues equal expenditures. The County's revenue stream consists of local, state, federal and other financing sources. The majority of the County's revenue is derived from general property taxes. The County's expenditure budget is divided into functional areas.

TOTAL COUNTY BUDGET - $176,925,884

The total County Proposed Budget for all funds for fiscal year 2015 is $176.9 million. The total budget is the summation of all County budgeted funds, net of interfund transfers of $30 million, including the General Fund budget of $132.5 million, and the various public utilities, accounted for as Enterprise Funds, with total expenses of $21 million or 11.9%, and all other funds totaling a combined $53.4 million. The total County Proposed Budget is $6.2 million or 3.6% higher than the current year. This increase is primarily driven by a $9.5 million planned borrowing for school capital projects and the creation of a new internal service fund for health and dental claims. The largest single component of the total County budget is funding for Education and Educational Services. Funds for this purpose equal $61.4 million or 34.7% of the total budget. The total budget, exclusive of the support for Education and Educational Services (46.4% of the General Fund), amounts to $115.5 million. After Education and Educational Services, the second highest General Fund function is Public Safety. This function comprises $30.5 million or 17.2% of the total County Budget.

These three programs, Public Utilities, Education and Educational Services and Public Safety, totaling $112.9 million comprise 63.8% of the total County budget. A brief description of each fund type follows.

GENERAL FUND BUDGET - $132,451,130

General Fund Revenues

General Fund revenues are derived from a variety of sources. Of the $132.5 million in revenue estimated for fiscal year 2015, $118.7 million or 89.6% is from local and other sources. The primary sources of local revenue are General Property Taxes (62%) and Other Local Taxes (22%), which combined are $111.3 million, or 84.0%. General Property Taxes reflects a $1.2 million increase, primarily due to new construction.

Additional local revenue categories include Permits, Fees and Regulatory Licenses; Fines and Forfeitures; Use of Money and Property; Charges for Services; Fiscal Agent Fees and Administration; Miscellaneous; and Recovered Costs. These sources account for 4.2% of General Fund revenues, or $5.6 million. Other sources total $1.8 million or 1.4% and includes payments from the School Division

for grounds maintenance, video services, radio maintenance and law enforcement at the high schools. Also in other sources is a transfer from the Marquis Community Development Authority Special Revenue Account for services provided to the facilities in the project area.

The remaining $13.8 million or 10.4% is from various state and federal government supported programs.

General Fund Expenditures

The total Proposed General Fund expenditure budget is $132.5 million, which is $2.4 million or 1.8% more than the current year budget. The Proposed Budget for fiscal year 2015 focuses on maintaining County services. Total personnel increased by $1 million. There were savings in personnel as a result of turnover and a 5% rate increase in health insurance, a 2.5% increase in dental insurance and a 3% market adjustment are included. Non-personnel increases total $1.4 million and the major component is an increase in funding for school operations of $880,000.

The net changes in County functions are as follows:

Public Safety	$ 0.3	million
Finance & Planning	(0.1)	million
Education & Educational Services	0.9	million
Human Services	0.2	million
General Services	(0.2)	million
Capital Outlay & Fund Transfers	0.2	million
General Administration, Judicial Services, Environmental & Development Services, Community Services and Non-Departmental	0.1	million
Total	$ 1.4	million

Areas of special input are:

Education and Educational Services

The budget includes an increase in funding of the local contribution to the School Operating Fund, representing 38.4% of the General Fund budget. It also includes level funding in the School Debt Service Fund to cover the cost of debt obligations for school renovation and construction, representing 5.9% of the General Fund Budget. The County is fully funding the School Division's Capital Improvement Program requests for fiscal year 2015. In addition, I recommend that the Board continue the practice of making supplemental appropriations for technology improvements of any funds remaining at the end of fiscal year 2014 in the School Operating Fund. Also, if the School Division should receive more Impact Aid than is budgeted for fiscal year 2015, the two Boards may again wish to discuss alternative uses for some of these funds. The budgets for other Educational Services, including Library Services and Cooperative Extension, represent 2% of the General Fund Budget.

Personnel

The compensation recommendations in this budget include a 3.0% market adjustment. Other personnel changes include funding to support a rate increase in health and dental insurance and the payments of research and reinsurance fees, as mandated under the Patient Protection & Affordable Care Act.

ENTERPRISE FUNDS EXPENSE BUDGETS - $21,008,343

The various funds included in this total are the Solid Waste Management Fund ($4.4 million), the Water Utility Fund ($.4 million), the Sewer Utility Fund ($13.2 million), the Yorktown Operations Fund ($0.1 million) and the Regional Radio Project Fund ($2.9 million). Revenue in these funds is primarily generated through user fees and connection charges.

Water and Sewer Utility Funds account for the water and sewer operations and capital projects. The Sewer Utility Fund supports the Bruton High School, Hornsbyville Area, work management software replacement, sewer line and pump station rehabilitation, wood chipper and utility construction van replacement projects (included in the ten-year CIP).

OTHER COUNTY FUNDS EXPENSE BUDGETS - $53,419,034

Other fund types maintained by the County include Special Revenue Funds ($11.7 million), Debt Service Funds ($19.8 million), Capital Project Funds ($5 million), and the Internal Service Funds ($16.9 million). These are special-purpose fund types that account for various activities throughout the County.

The expenditure budgets for these combined funds reflect an increase of $10.3 million or 23.8% from the current year. The Community Development Authority Revenue Account Fund budget is based on the revised Memorandum of Understanding and the restructured outstanding debt. The County Debt Service Fund reflects the payments required on outstanding debt and there are no new borrowings planned for County projects. The School Debt Service Fund includes a debt issuance of $9.5 million to fund the School Division's fiscal year 2013 and 2014 projects. The County Capital Fund includes funding for critical maintenance projects, voting machine replacement, Commonwealth Attorney's case information system database replacement, backup power for emergency shelters and disaster support, for the replacement of two fire pumpers and playground equipment. The Vehicle Maintenance Fund includes a decrease for fuel costs. The Health & Dental Insurance Fund is a newly created fund for fiscal year 2015 to account for both the employee and employer shares of health and dental claims.

INTERFUND TRANSFERS - ($29,952,623)

As a part of doing business, funds are transferred from one County fund to another. This usually occurs when the funds are collected in one fund and are allocated in another fund, such as the lodging tax, meals tax, or debt service payments. Interfund transfers have been netted from the total budget to eliminate duplication of transactions.

The impact of interfund transfers is as follows:

General Fund	$ (26.9)	million
Special Revenue Funds	(1.5)	million
Internal Service & Enterprise Funds	(1.6)	million
Net Interfund Transfers	$ (30.0)	million

COMMENTS

York County has a long tradition of fiscal conservatism that has served it well. As is indicated by its excellent bond rating and highly sought after credit, the County is in a solid financial position and has the resources necessary for sound fiscal management. These practices have provided the foundation that will enable the County to weather the current financial situation. Staff in the Department of Financial & Management Services and I continue to monitor economic conditions, trends and in particular revenue collections. I will continue to make the necessary adjustments to the current financial plan as required to finish the current fiscal year within the appropriated budget. I believe that the Proposed Budget outlined above represents a conservative fiscal plan that will allow the County to maintain the current level of service.

The requirements of the Code of Virginia regarding the development, preparation, and presentation of the budget to the Board of Supervisors by the County Administrator have been met. Several work sessions are planned between now and final budget adoption scheduled for May 6, 2014. Staff has worked diligently to keep costs to a minimum while still meeting the expectations of county citizens. I would like to thank all County agencies and departments for their efforts. A special thank you goes to Sharon Day, Controller and Lisa Swartz, along with Budget & Financial Reporting division staff members Jody Bauer, Carolyn Cuthrell, Debbie Goodwin, Renate Sutherland and Samantha Smiley for a superb effort in putting this document together.

Respectfully submitted,

James O. McReynolds, CPA
County Administrator

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BUDGET OVERVIEW

History

York County, Virginia, which was originally named Charles River County, was one of Virginia's eight original "shires" formed in 1634. It was renamed nine years later in 1643 when the river that determines the County's character was also given the name of the then Duke of York. York County has played a major role in the development of this nation. Most importantly, it was the location of the culminating battle of the Revolutionary War and the subsequent surrender of Lord Cornwallis and his British army on October 19, 1781.

Form of Government

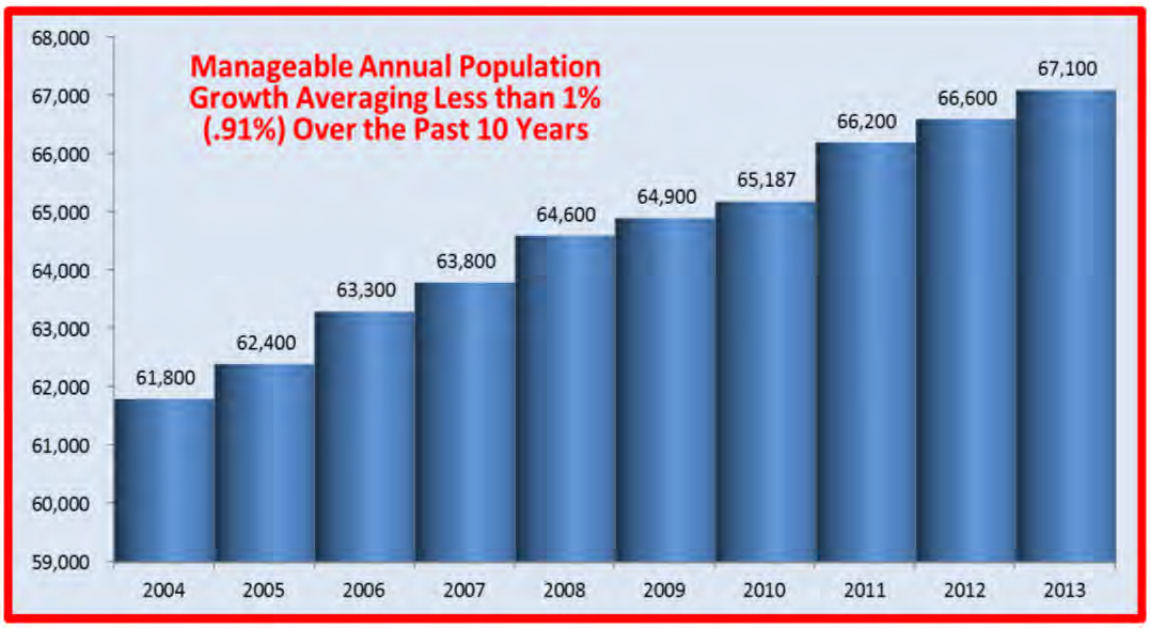
The County of York, Virginia (the County) is organized under the traditional form of government (as defined under Virginia Law). The governing body of the County is the Board of Supervisors that establishes polices for the administration of the County. The Board of Supervisors comprises five members: one member from each of five districts, elected for a four-year term by the voters of the district in which the member resides. The Board of Supervisors appoints a County Administrator to act as the administrative head of the County.

Location

York County consists of approximately 108 square miles, with federal landholdings constituting nearly 40% of the land. The County is located in the Virginia Coastal Plain on a peninsula formed by the James and York Rivers and the Chesapeake Bay. The Peninsula includes James City County and the cities of Hampton, Newport News, Poquoson and Williamsburg, all of which adjoin York County. The County and the Peninsula are part of the greater Hampton Roads region. The boundaries of Hampton Roads correspond fairly closely with the boundaries of the Virginia Beach-Norfolk-Newport News VA NC Metropolitan Statistical Area (MSA), as defined by the U.S. Census Bureau.

Population

York County is home to approximately 66,200 people and ranks 18th in population among the state's 95 counties and 29th among the 134 cities and counties. In land area, however, the County is the 3rd smallest county in Virginia, making it the 6th most densely populated county. The County's population has grown steadily for decades, and for the first decade of the 21st century, the average annual increase was 1.5%. The majority of the growth, approximately 64% between 2000 and 2010, is due to net migration, which is the difference between the number of people moving into a community and the number of people moving out.



Source: U.S. Census and County Estimates (Based on Permit Data)

Age

The 2010 median age in the County was 39.4 years, almost 3 years older than in 2000. The population is getting older, on average, as it is all over the country, because of the aging of the post-war baby boom generation born between 1946 and 1964. The baby boom was followed by a "baby bust" period that brought lower fertility rates, causing a "bulge" in the age distribution of the population. Meanwhile, medical advances have increased the average life expectancy. The cumulative effect of these trends has been a significant rise in the median age both in York County and nationally.

Race

The racial composition of the County's population has been fairly stable, with whites representing 76% of the population in 2010. Although the number of black residents increased 16% between 2000 and 2010, the black proportion of the non-white population fell from 67% to 57% while the Asian population grew from 16% to 21% of the minority population.

Households

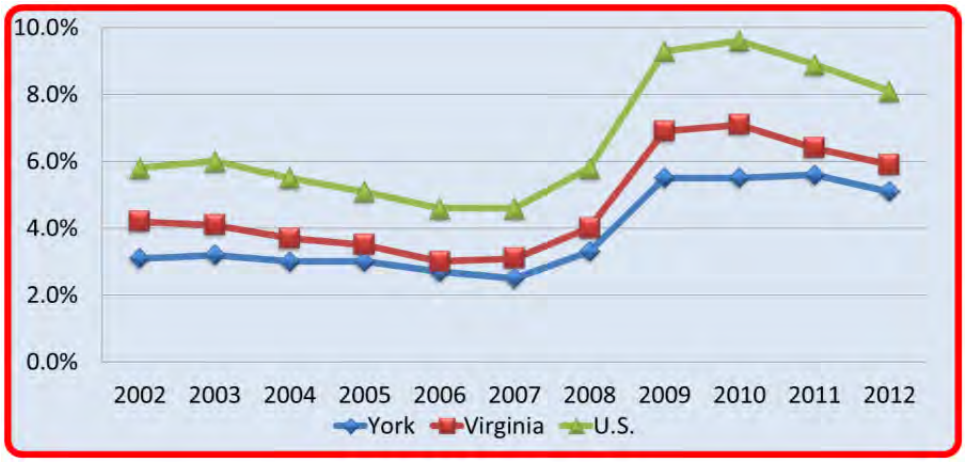
Almost 2/3 of the County's estimated 24,400 households are married-couple families, despite an increase in other types of living arrangements such as single-parent families, unrelated people living together, and people living alone.

This prevalence of married-couple families in York County is reflected in its relatively large average household size, which, at 2.7 persons per household, was the highest on the Peninsula in 2010 and higher than averages for both the state (2.54) and the Virginia Beach-Norfolk-Newport News metropolitan area (2.55). This is partly attributable to the County's large proportion of on-base military households.

Labor Force and Unemployment

The civilian labor force is well educated. York County leads its Peninsula neighbors with 94% of its adult population (25 and older) holding at least a high school diploma. Of those high school graduates, 46% hold at least a bachelor's degree and 22% hold a graduate or professional degree.

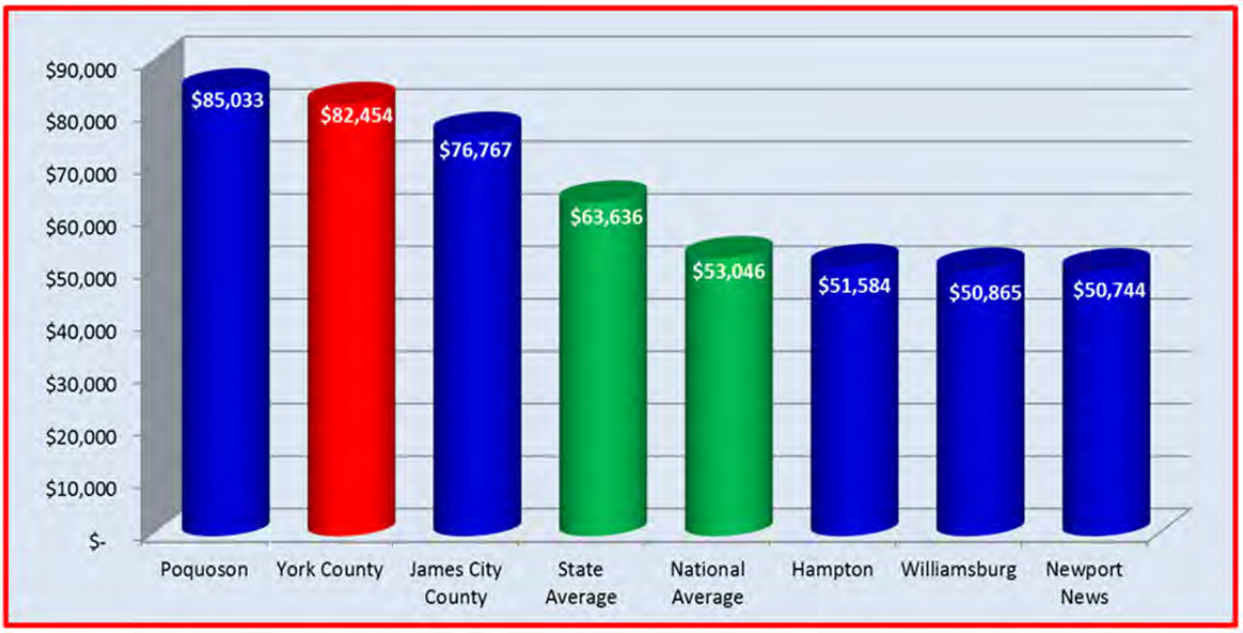
York County has one of the lowest unemployment rates in the metropolitan area, and it consistently trails the regional, statewide, and national rates. Following two consecutive years of an increase as a result of the national economic downturn, the County's average monthly unemployment rate leveled off at 5.1% in 2012 and was at 4.5% in November 2013.



Source: Virginia Employment Commission

Income

York County is one of the most affluent localities in Hampton Roads, with a median household income of $79,120, according to the U.S. Census Bureau. York County has the lowest poverty rate on the Peninsula with an estimated 4.3% of the population living below the poverty line in 2010, according to the Census Bureau.



Source: U.S. Census Bureau American Community Survey, High Median Household Income – 5 Year Estimate (2008-2012)

Quality of Life

The results of the customer satisfaction surveys are as follows:

% Positive	1998	2000	2005	2010
Overall quality of life in York County	95%	96%	98%	99%
Overall value received for tax dollars	78	85	90	90
Quality of Fire and Rescue services	99	99	99	100
Quality of Law Enforcement services	91	96	96	95
Quality of School instructional programs	90	90	94	98
Quality of School buildings & facilities	90	91	94	98
Quality of recreational opportunities, parks, athletic fields	87	90	90	97
Appearance of County government properties and buildings	96	96	99	99
Quality of Library facilities	90	96	98	100
Quality of services available for disadvantaged persons	85	86	93	93

In 2004, York County ranked in the top 2% of the best counties in a nation-wide quality of life study conducted by American City Business Journals, Inc. The County ranked 37th among the nation's 3,141 counties and independent cities. The study used 20 categories for the quality of life rating, including median household income, racial diversity, unemployment, commute times for residents and high school graduation rates.

Economic Development

In fiscal year 2013 (FY13), the County experienced steady commercial growth and several important projects stabilized. Commercial building permit values increased from approximately $13.5 million in fiscal year 2012 to $17 million in fiscal year 2013. New commercial construction was highlighted by Casey Toyota's construction of a new $8 million dealership in Lightfoot. The new dealership will ultimately employ 75 to 100 and the old location has been converted to a premium used vehicle sales operation.

The County's hospitality industry was buoyed by several positive announcements and investments. HMP Properties invested $7.7 million in two York County hotel properties, converting an existing Days Inn in Lightfoot to a Holiday Inn Express and completely renovating another Days Inn on Bypass Rd.

Riverwalk Landing was fully leased and welcomed a new restaurant, Water Street Grille, located in the former retail space next to the Riverwalk Restaurant. The Jamestown-Yorktown Foundation began work on the American Revolution Museum at Yorktown that will replace the Yorktown Victory Center. The new museum will be 80,000 square feet with state-of-the-art galleries and interactive exhibits. Water Country USA announced plans for a new ride and construction began in 2014. King's Creek Plantation resort began work on a $10 million expansion of its five-star-rated Estates time share section.

The Marquis Retail development, acquired by Dallas firm Todd Interests in May of 2011, continued to make progress. Todd Interests sold the JC Penney, Best Buy, Kohl's and Dick's Sporting Goods stores to investors and the Marquis is poised for additional growth, recently announcing that it will soon be home to the region's first Sam's Club warehouse store.

Plains All American Pipeline, L.P., completed their work to expand and modernize their terminal facilities and have begun to fully implement their new business operations. The former refinery will soon become a major petroleum logistics hub with the newly expanded rail capacity. Plains' total investment in the terminal has reached $130 million and they will be adding 60 new full time contract jobs by the end of 2014, bringing total employment to 90.

Despite the year's continued economic challenges, 337 new businesses launched in York County. Enterprise Holdings, the company that operates the Enterprise Rent-A-Car, National

Car Rental and Alamo Rent-A-Car brands, and its Enterprise Fleet Management affiliate, relocated approximately 90 employees to 2 office complexes in upper York County. The moves, which filled two vacant buildings, brought together several of Enterprises' operations in Virginia to these new locations in Busch Industrial Park and the former Presidents Park development. Sparked by a grant from the Economic Development Authority (EDA), Magnolia Cleaning Services, currently located in Michael Commons in Lightfoot, partnered with The Kerner Group to construct a new 22,000 square foot facility in Busch Industrial Park, where Magnolia will expand their operations. Magnolia Cleaning Services provides laundry and amenity bag services to the hospitality industry in Greater Williamsburg.

The Office of Economic Development (OED) and the EDA continued to focus on improving the County's entrepreneurial eco system and accelerating existing business growth. The EDA was a major sponsor of the 2nd Annual "START Peninsula" endeavor held at the National Institute of Aerospace in Hampton. Start Peninsula provided over 30 entrepreneurs an opportunity to compete for 3 prizes of $10,000 towards their venture and free time in an area business incubator and accelerator program.

The Triangle Business Incubator, newly named the Triangle Business & Innovation Center, announced its first York County client, MedChek LLC, which was one of the START Peninsula contestants. MedChek, LLC uses the latest in cloud-based and information technologies to enhance the transmission of medical data and analysis between patients and their doctors.

The OED and EDA launched a new "Buy Local" initiative titled "Keep It In York County". The campaign aims to educate local residents and businesses about the direct benefits of spending their dollars at home, namely lower taxes and increased choices and services. The main component of the campaign is an interactive website that features a free, searchable, online database of all York County's existing businesses, as well as local events, offers, and more.

Statistical Information

Top Employers

Employer	Industry	No. of Employees
Naval Weapons Station/Cheatham Annex	Government	2,907
York County School Division	Government	1,731
U.S Coast Guard Station	Government	1,408
Wal-Mart	Retail	811
Water Country	Water Park	719
York County Government	Government	718
Sentara Williamsburg Regional Medical Center	Hospital	704
Great Wolf Lodge	Hotel & Water Park	515
YMCA	Recreation	481
Windham Vacation Ownership	Timeshare	283

Includes full-time and part-time positions

Source: York County, Comprehensive Annual Financial Report - June 30, 2013

Population, Per Capita Income and Unemployment Rates

Fiscal Year	Population	Per Capita Income	Unemployment Rate
2013	67,100	$ 45,720	5.1%
2012	66,600	45,640	5.3%
2011	66,200	45,560	5.8%
2010	65,187	45,334	5.4%
2009	64,900	47,380	5.7%

Source: York County, Comprehensive Annual Financial Report - June 30, 2013

Top Taxpayers

Taxpayer	2012 Assessed Valuation	% of Total Assessment
Virginia Power Company	$ 338,845,802	3.52%
Lawyers Title/Fairfield Resorts	178,964,075	1.86%
BP/Western Refining/Plains Marketing	157,730,005	1.64%
Great Wolf Lodge of Wmbg, LLC	80,246,685	0.83%
City of Newport News	76,446,255	0.79%
Kings Creek Plantation	74,007,185	0.77%
Sea World Parks & Entertainment LLC	45,110,845	0.47%
1991 Ashe Partnership	39,957,531	0.42%
Wal Mart	36,116,895	0.38%
U.S. Smokeless Tobacco Products	16,899,645	0.18%
	$ 1,044,324,923	10.86%

Source: York County, Comprehensive Annual Financial Report - June 30, 2013

School Division

The mission of the York County School Division is to ensure the success of all students through a rigorous and innovative instructional program of public education that expects the highest levels of excellence from staff and students. All students will become lifelong learners prepared to compete in a global economy.

The York County School Board is responsible for elementary and secondary education within the County. There are five school board members, one from each electoral district. The School Division's instruction program encompasses kindergarten through 12th grade. There are nineteen schools in the Division: 4 high schools, 4 middle schools, 10 elementary schools and 1 charter school.

Student performance and meeting the state's Standards of Learning (SOLs) remains the pinnacle of achievement for the York County School Division. Based on the spring SOL test results, the school division continues to be a leader in student performance across the state with 17 of 19 schools met or exceeded all state benchmarks and are Fully Accredited based on the SOL requirements. Students consistently exceed the state average on the SOL test and the Scholastic Achievement Tests (SAT).

Education Statistical Data

School Year	School Facilities	Enrollment	Operating Expenditures	Cost per Student
2013	19	12,226	$ 119,113,465	$ 9,743
2012	19	12,410	116,949,215	9,424
2011	19	12,477	115,938,380	9,292
2010	19	12,533	122,023,356	9,736
2009	19	12,732	121,036,171	9,506

Source: York County School Division, Comprehensive Annual Financial Report - June 30, 2013

Educational Attainment

	York	Virginia	U.S.
Grad./Prof.	18%	15%	11%
Bachelor's	23%	20%	18%
Some Colleage	33%	27%	29%
High School	21%	25%	28%
< 12th Grade	5%	13%	14%

Due to State law, the York County School Division is fiscally dependent upon the County. State law prohibits the School Division from entering into debt that extends beyond the current fiscal year without the approval of the local governing body. The governing body in York County is the Board of Supervisors. The Board of Supervisors approves the annual school budget, levies taxes to finance a substantial portion of the School Division's operations and approves the borrowing of funds and the issuance of debt used for school capital projects.

State revenue is based on the General Assembly's budget and includes basic aid, state sales tax, lottery funds, gifted education, remedial programs, special education, vocational education and employer share benefits. Basic aid is calculated by the state according to the locality's Composite Index, projected adjusted average daily membership and an established per pupil cost. The sales tax is imposed on retailers, collected on a statewide basis and distributed to local education agencies monthly based on school age population.

Federal revenue includes Title I-A, Title II-A, Title III-A, Title VI-B, Department of Defense Education Activity and Impact Aid. Local support reflects the County's contribution for the operation of the school system. Other revenues include interest, rental and lease income, use of vehicles and buses, sale of buses, debt service reimbursement, pupil fees, tuition for students residing outside the district and summer school, athletic user fees and insurance recoveries.

The School Division issues its own separate annual operating and capital budget documents. Details can be accessed via the internet at http://yorkcountyschools.org.

Goals and Objectives

The quality of life in a community cannot be measured by statistics. It can only be expressed in terms of the collective experiences enjoyed by the residents. It includes such things as a comfortable climate, recreational and entertainment opportunities, educational and cultural life, and an aesthetically pleasing living environment. York County is best defined by its quality of life. Mild temperatures, a low crime rate,

hundreds of miles of coastline, and abundant flora and fauna contribute to the County's reputation as a desirable place to live.

To preserve and enhance this high quality of life is the overriding purpose of the York County *Comprehensive Plan*, which is a long-range plan to the physical development of the County. The *Comprehensive Plan* is necessary to ensure the efficient use of land in recognition of environmental constraints and the capacity of the public infrastructure. It seeks to provide an appropriate mix of residential, commercial and industrial development; to guide such development to appropriate areas of the County based on the carrying capacity of the land, the existing development character, and the presence of infrastructure and public facilities; to preserve the County's natural and historic resources and aesthetic quality and to prevent the overburdening of the County's roads, utilities, facilities and services.

The *Comprehensive Plan* is updated every five years, with the most recent update having been adopted in September 2013. The plan is divided into chapters or elements dealing with various aspects of the County's physical development. The matrix below outlines which departments are responsible for the implementation of the goals. Within the budget document, the divisions responsible for fulfilling these goals provide a narrative outlining their respective objectives and implementation strategies. The narrative that follows this matrix is an excerpt from the Comprehensive Plan.

Department	Community Facilities	Economic Development	Environment	Historic Resources	Housing	Transportation	Land Use
General Admin	x	x	x	x	x	x	x
Judicial Admin	x						
Public Safety	x						
Environmental & Development Svcs	x		x	x	x	x	x
Finance & Planning	x	x	x	x	x	x	x
Education Educational Svcs	x						
Human Services	x				x		
General Services	x						x
Community Svcs	x				x		
Capital Outlay	x	x				x	x

Source: Charting the Course to 2025 - The York County Comprehensive Plan

Community Facilities

Goal: York County should be a community where the citizens feel safe from crime, receive prompt and effective emergency services when needed, and have convenient access to public facilities at appropriate locations to serve them economically and efficiently.

Objectives:

- Coordinate the location and timing of public facilities in recognition of existing and anticipated needs and characteristics, including the age distribution and location of present and projected future populations.
- Avoid wasteful duplication of effort in the construction and operation of public facilities.
- Maintain historic Yorktown as the seat of County government.
- Make optimum use of existing court and office space and use electronic technology to the maximum feasible extent to minimize the need for physical space to accommodate administrative and storage functions.
- Provide greater opportunities for the training of County personnel, in particular specialized training for law enforcement and fire and rescue personnel, in a convenient and cost effective location(s).
- Provide Sheriff's facilities to accommodate manpower levels sufficient to provide prompt and effective crime protection, prevention and law enforcement to all areas of the County.
- Provide detention/correctional facilities of sufficient capacity to house securely and safely the County's future adult and juvenile inmate population.
- Provide fire stations to accommodate staffing levels sufficient to provide prompt and effective fire and emergency medical response to all areas of the County.
- Maintain a five-minute average fire and emergency response time to at least 90% of the County's land area.
- Ensure that adequate disaster support facilities are in place to accommodate preparation for, response to, and recovery from major emergencies/disasters.
- Achieve higher levels of excellence in library service according to State standards.
- Ensure the provision of library services to citizens throughout the County.
- Continuously assess and evaluate future needs for outdoor and indoor recreational facilities and activities; public areas for passive recreation for citizens to enjoy the outdoors; and greenways/trails to include a network of open space areas, water trails, natural corridors, bike and pedestrian trails, and historical and recreational sites.
- Protect the natural environment and preserve open space.
- Based on the *Virginia Outdoors Plan*, increase public recreational, fishing and boating access to waterways.
- Ensure that athletic fields and other recreational facilities are well maintained.
- Provide a learning environment that is conducive to the education of all present and future school-age children in the County.
- Achieve and maintain the following overall student/classroom ratios and program capacity guidelines at each school: Kindergarten-Second 20:1, 350-700 students; Third-Fifth 25:1, 350-700 students; Middle 25:1, 700-1000 students; High 25:1, 1200-1800 students (High English classes 24:1, 1200-1800 students).
- Optimize use of school facilities and grounds.
- Promote lifelong learning.

Economic Development

Goal: Build a healthy and diverse economic base that provides well-paying jobs and generates sufficient revenue to pay for the service needs of both businesses and the citizenry without degrading the County's natural resources or the overall quality of life.

Objectives:

- Continue to expand York County's commercial and industrial tax base.
- Expand job opportunities for York County residents.
- Increase visitation to York County.
- Promote York County as an attractive location for economic development.
- Enhance the long-term visual attractiveness of the County's major commercial corridors.
- Encourage mixed-use development in appropriate areas.
- Encourage creativity in the design of economic development projects.

Environment

Goal: Protect the health of York County's residents by achieving and maintaining clean air and water. Establish and preserve a balance between York County's natural and built environment that contributes positively to the quality of life of current and future generations.

Objectives:

- Preserve and protect environmentally sensitive areas and natural resources from the avoidable impacts of land use activities, development and shoreline erosion control structures.
- Enhance public awareness and understanding of the importance of environmental conservation and preservation.
- Continue to implement special development regulations to protect natural resource areas, including low-lying areas, areas with steep slopes, tidal and nontidal wetlands, Chesapeake Bay Preservation Areas, and areas identified by the Virginia Department of Conservation and Recreation, Division of Natural Heritage in the Natural Areas Inventory of the Lower Peninsula of Virginia.
- Reduce danger to persons, property, and the environment caused by stormwater runoff from developed areas.
- Reduce or eliminate the loss of life and property damage from natural hazards.
- Consider climate change and sea-level rise in long-term planning when siting County schools, fire stations, etc.
- Achieve and maintain regional attainment with the National Ambient Air Quality Standards.
- Ensure that land development occurs in recognition of the ability of the land to support such development without environmental degradation.
- Preserve open space for purposes of wildlife habitat and the preservation of ecologically sensitive areas.
- Ensure the conservation and enhancement of adequate and safe future water supply areas.
- Reduce the incidence of failing septic systems.
- Ensure existing and proposed public and private access facilities (docks and piers) do not have a negative impact on water quality.
- Protect coastal wetlands, marshes, rivers, inlets and other bodies of water from degradation associated with land development.
- Protect shoreline property from erosion in a cost-effective manner that preserves and enhances shoreline resources, water quality, wetlands, riparian buffers and wildlife habitat.
- Minimize the need for streambank and shoreline erosion controls.
- Encourage living shoreline solutions to accommodate for sea level rise and erosion control.
- Limit noise associated with nonresidential development and highway traffic.
- Promote compatible land use and development in areas where aircraft noise exceeds acceptable levels as determined by the Department of Housing and Urban Development.
- Achieve a 50% recycling rate.

- Provide for the convenient, efficient, and safe removal and disposal of leaves and yard debris.
- Expand markets for recycled and recyclable products.

Historic Resources

Goal: Identify, preserve, protect and enhance the County's existing and future historical resources.

Objectives:

- Update inventories of known archaeological and architectural resources on a regular basis.
- Continue efforts to coordinate the sharing of information (as through VDHR) as inventories are conducted on the large percentage of the County's riverfront property, especially rich in historic resources, owned by the federal government.
- Give increased attention to the documentation, inventory and evaluation of African-American resources.
- Initiate a regional survey and evaluation study of mill sites, particularly those that played an important role in the maintenance of the historic plantation system.
- Explore funding options for preservation activities.
- Consider establishment of historic or neighborhood protection districts in historically significant communities.
- Maintain a local historic archives repository.
- Promote public education and awareness of County historic resources for persons of all ages. Utilize these resources for the educational, civic, and economic benefit of the County and its citizens.
- As was done with architectural resources, complete a comprehensive archaeological resources inventory to identify archaeologically sensitive areas of the County.
- Promote heritage tourism in the County.

Housing

Goal: Ensure that decent, safe, sanitary, and affordable housing is available to all County residents.

Objectives:

- Promote the development of pleasant and attractive living environments.
- Establish land use and development policies and regulations that provide opportunities for housing construction, rehabilitation, and maintenance of affordable housing that addresses the current and future needs of all income levels in the County and that considers the current and future needs within the Hampton Roads Planning District.
- Provide for a range of housing types and densities corresponding to the needs of a diverse population.
- Protect residential areas from encroachment by incompatible land uses that adversely affect the quality of life.
- Increase opportunities for safe and convenient walking and bicycling in residential areas.
- Provide opportunities for mixed-use development in appropriate areas.
- Prevent neighborhood blight and housing dilapidation and work to improve existing blighted conditions.

Transportation

Goal: Provide for the safe and efficient movement of people and goods within York County and throughout the Hampton Roads region.

Objectives:

- Promote the development of a regional multi-modal transportation system.
- Maintain adequate levels of service on County roadways (i.e., LOS D or better).
- Increase funding for transportation improvements critical to the mobility of York County's citizens.
- Promote development and land use strategies that enhance roadway safety and preserve the carrying capacity of the roadway network.
- Reduce crash rates on York County roadways.
- Utilize technology to enhance mobility and safety.
- Promote the development of improved air transportation service convenient to York County residents.
- Increase the number of bicycle lane miles in the County in accordance with the *Regional Bikeway Plan* for Williamsburg, James City County, and York County.
- Provide a safe and convenient walking environment for pedestrians.
- Provide for the particular mobility needs of the senior population when planning transportation programs and facilities.

Land Use

Goal: Provide for orderly and efficient land use patterns that protect, preserve, and enhance the natural and physical attributes of the County that define and contribute positively to its appearance and character.

Objectives:

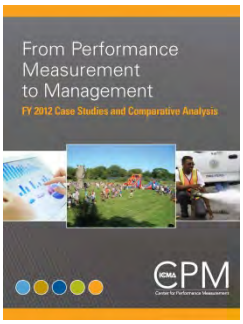
- Provide for residential growth that would allow the County population to reach a maximum of approximately 80,000 residents.
- Establish and maintain a balanced diversity of land uses, with minimal conflicts among different uses, in recognition of the physical characteristics of the County and the capacity of the land and public services and infrastructure to host different types of uses.
- Consider development patterns and plans established in adjoining jurisdictions when making local land use decisions and designations.
- Promote land use compatibility between local military installations and the areas that surround them.
- Preserve open space throughout the County such that these areas will become an integral part of the community.
- Preserve and protect certain lands near the shoreline that have intrinsic value for the protection of water quality in the Chesapeake Bay and its tributaries.
- Enhance the visual appeal of the County's major transportation corridors.
- Encourage the adaptive re-use of existing blighted properties.
- Encourage beautification of existing development to improve its visual quality and appeal.
- Preserve, protect, and enhance cultural, environmental, and historic areas.
- Protect unspoiled vistas and views of the water.
- Minimize the visual obtrusiveness of telecommunications towers.
- Pursue and/or continue regulatory, non-regulatory and incentive-based programs that help preserve and enhance the positive character-defining attributes of the County such

as abundant open space, tree-lined road corridors, attractive “gateway” entrances, well-landscaped commercial areas, and pleasant residential settings.

- Encourage the use of cluster development techniques and conservation easements to help preserve open space.
- Maintain higher development performance standards at major “gateway” entrances and along major “gateway” corridors.

Performance Measurement

The budget process incorporates the Program Effectiveness Process (PEP). As called for in a Board of Supervisor’s goal, PEP is a County program utilized to assist with the assessment process to ensure that services provided are operationally effective and efficient and that expenditures are essential. It provides the information necessary to evaluate service delivery options and to determine if programs are responsive to the needs and priorities articulated by the Board of Supervisors and citizens. A mission statement, goals, objectives and key service indicators are developed for each activity and submitted with the budget request and included in the departmental sections of the budget. Departments are responsible for submitting quarterly updates.

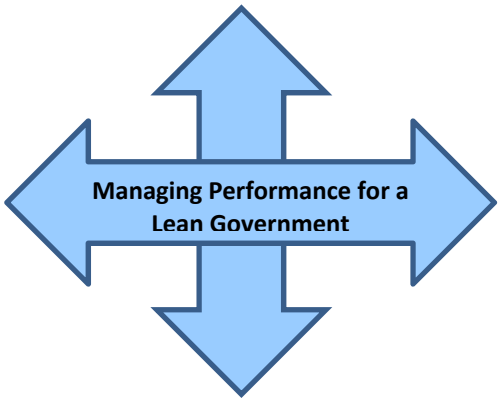


The following table shows a number of comparative performance measures. The information shown in the "Other Localities Avg." column is from the Fiscal Year 2012 “From Performance Measurement to Management FY2012 Case Studies and Comparative Analysis,” the latest available, produced by the International City/County Management Association. The results are grouped by population with 165 jurisdictions submitting data.

Comparative Performance Measurement		York		Other Localities Avg.
Sworn Law Enforcement FTEs per 1,000 Population		1.50		1.60
Civilian Law Enforcement FTEs per 1,000 Population		0.33		0.50
Fire & Life Personnel & Operating Exp. per Capita	$	145.78	$	145.00
Information Technology Operating & Maint. Exp. per FTE	$	2,074	$	2,240
Operating & Maint. Exp per Registered Borrower (Library)	$	27.58	$	51.00
Custodial Exp. per Square Foot	$	0.82	$	0.99
Parks & Rec. FTE per 100 Acres of Park Land		0.60		2.70
Residential Refuse Collected per Account, in Tons		1.14		0.91
Recycling Material Collected per Account, in Tons		0.31		0.31

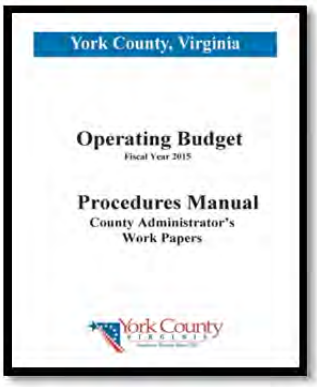
Performance Management

To act on the Board of Supervisor’s interest in establishing a formal performance management system and to devote more effort to mid-to-long range strategic planning, the County Administrator is implementing a major new program.



The new program, “Managing Performance for a Lean Government”, is based on the “LEAN” process. “LEAN” grew out of the business sector and refers to a collection of principles and methods that identifies and eliminates process steps that do not add value. This program will be an ongoing practice that involves a comprehensive review of County programs and procedures with the goal of continuously improving efficiency and the quality of County services. It actively engages customers and County employees. The process will eventually be tied into a series of reports that will be available on the website to enhance transparency to County citizens.

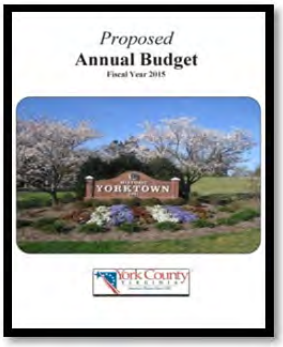
Budget Process and Calendar



The County has a separate unit within the Department of Financial and Management Services, the Division of Budget and Financial Reporting (BFR), dedicated to the budget and financial reporting processes. Each fall, BFR prepares and distributes a Procedures Manual outlining the departments’ responsibilities for the upcoming budget year. As outlined in that document, all budget requests must be prepared using the standard electronic files distributed by BFR and departments are responsible for adhering to the established due dates. In addition, a series of meetings are held with the departments.

Local revenue projections are closely tied to the real estate re-assessment cycle (every two years), historic trends, and the current economic climate. State revenue projections are based on information received from the Governor’s Proposed Budget and revisions made by the General Assembly. Federal revenue estimates are based on information from the awarding agencies.

Expenditures are divided into functional categories and each department is assigned a Budget Analyst to analyze the requests and justifications and to make recommendations based on historic and current trends. A ten-year funding model is prepared to determine affordability of capital projects recommended in the Capital Improvements Program and to assist with the development of the Debt Service Funds and Capital Project Fund budgets. In addition, separate ten-year cash flow projections are prepared for the Sewer Utility, Water Utility and Stormwater Funds, to project user fees, meals tax and other revenue sources and to determine affordability of operating expenses and projects recommended in the Utility Strategic Plan.



In March, the County Administrator submits a balanced budget to the Board of Supervisors for the next fiscal year to begin July 1. After a series of work sessions with the Board of Supervisors and public hearings, the budget is amended as necessary and an appropriations resolution by functional level is prepared. The budget is required to be adopted by a majority vote of the Board of Supervisors in May for the next fiscal year. Tax rates are established prior to the beginning of the fiscal year.

The budget may be amended by the Board of Supervisors through supplemental appropriations or transfers as necessary. The legal level of budgetary control rests at the fund level with the exception of the General Fund, which is appropriated at the functional level.

The following outlines the general budget process for the County:

June	Distribution of Capital Improvements Program (CIP) request forms and instructions from the Budget Office to departments.
July	Departments submit CIP requests. CIP requests are compiled and analyzed by the Budget Office.
August	Meetings are held with departments to discuss their CIP requests.
October	Budget guidance video, procedures manual and instructions distributed to the departments. Agency Funding Request packages are mailed.
November	Department budget requests submissions are due to the Budget Office. Agency fudning requests are due to the Budget Office.
January	A Public Forum on next year's budget is held.
February	A joint work session is held with the County's Board of Supervisors and the School Board. Revenue projections and expenditure estimates are provided to the County Administrator.
March	Media briefing and formal presentation of the Proposed Budget.
March, April & May	Work sessions with the Board of Supervisors are held on various budget topics. Advertise budget, tax assessment (in reassessment years) and tax rate. Public hearings on the budget and tax rates are held.
May	Operating Budget, CIP and tax rates are adopted.

Financial Policies

Introduction

The primary objective of sound financial management policies is for the Board of Supervisors to create the framework for making financial decisions. The County Administrator is responsible for the daily administration of the Board's policies and general County operations. The County Administrator may designate other County officials to assist in the administration of these policies. These financial management policies are a statement of the guidelines and goals that influence and guide the financial management practices of the County of York. Financial management policies that are adopted, adhered to, and regularly reviewed are recognized as the cornerstone of sound financial management.

Sound financial management policies:

- contribute significantly to the County's ability to insulate itself from fiscal crises and economic disruption,
- enhance access to short-term and long-term markets by helping to achieve the highest credit and bond ratings possible,
- promote long-term financial stability by establishing clear and consistent guidelines,
- direct attention to the total financial picture rather than single-issue areas,
- promote the view of linking long-term financial planning with day-to-day operations,
- provide a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines,
- ensure that the organization has the resources to perform mandated responsibilities, and
- provide a foundation for evaluation and analysis of financial condition.

Financial Reporting

The County's accounting and financial reporting will comply with:

- Generally Accepted Accounting Principles of the United States of America (GAAP),
- Government Accounting Standards (GAS), issued by the Comptroller General of the United States,
- the Uniform Financial Reporting Manual, issued by the Auditor of Public Accounts of the Commonwealth of Virginia,
- *Specifications for Audits of Counties, Cities and Towns*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia,
- Circular A-133 *Audits of States, Local Governments, and Non-Profit Organizations* and the *Compliance Supplement*, issued by the U.S. Office of Management and Budget, Circular A-133,
- the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Program,
- the Code of Virginia, and other legal and regulatory bodies' requirements, as applicable.

The County will establish and maintain an internal control structure designed to protect the County from loss, theft and misuse. The structure will be designed to provide reasonable assurance of that objective and the concept of reasonable assurance recognizes that:

- the cost of a control should not exceed the benefits likely to be derived, and
- the valuation of costs and benefits requires estimates and judgments made by management.

A comprehensive, annual financial audit, including an audit of federal grants, will be conducted by an independent public accounting firm and the results of that audit will be presented publicly to the Board of Supervisors by December 31, following the end of the previous fiscal year.

Annual Budget

The annual budget will be prepared under the guidelines provided by the Code of Virginia, the County's Ordinances and the Government Finance Officers Association's Distinguished Budget Award Program. The annual budget will be for the fiscal period beginning July 1 and ending June 30.

The General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Other Funds, Internal Service Funds and Enterprise Funds shall have legally adopted budgets, with the exception of Enterprise Funds with depreciation only. The County, acting as fiscal agent, would not legally adopt the budget for the trust and agency funds.

The budget will provide for expenditures balanced with revenues and other funding sources. It will provide for the adequate maintenance and orderly replacement of capital assets, and the adequate funding of all retirement systems and other post-employment benefits (OPEB). Priority will be given to maintaining current service levels. Service expansions will be funded by new or reallocated resources. Proposed new services require detailed justification, including any budgetary impact. Incremental operating costs associated with capital projects should be funded in the operating budget after being identified and approved in the Capital Improvements Program.

The County Administrator shall submit a balanced budget to the Board of Supervisors by the end of March for the next fiscal year. After a series of work sessions and a public hearing on the budget, the Board of Supervisors is required to adopt the budget by May 1 or within thirty days of the receipt by the County of the estimates of state funds, whichever shall occur later. The County will maintain a budget control system and staff will monitor and evaluate expenditures and revenues as compared to budget and/or prior year-to-date reports. The County Administrator will make recommendations for adjustments if necessary, to the Board of Supervisors.

Revenue

The County's revenue stream consists of local, state, federal and other financing sources. The majority of the County's revenue is derived from general property taxes. It is the County's policy for one-time revenues to be used to fund capital projects or other non-recurring expenditures. In addition, the County strives to diversify its sources of revenue.

Expenditures

The County's expenditure budget is divided into functional areas (departments). Each department is assigned a Budget Analyst. The Budget Analyst, in coordination with Department Heads, monitors expenditures throughout the fiscal year to ensure compliance with legal requirements and accounting standards.

Transfers within appropriation functions may be approved by the County Administrator. The Board of Supervisors must approve transfers between appropriation functions.

The County will appropriate a Contingency Budget to provide for unanticipated expenditures that arise during the year. This budget should be established at a minimum of $50,000. The use of these funds will require the consensus of the Board of Supervisors and the Contingency Budget shall not be considered a source for recurring expenditures.

Capital Improvements Program

For inclusion in the Capital Improvements Program, projects must have an estimated useful life that exceeds one year and have a cost of at least $30,000. The County Administrator will annually submit a ten-year Capital Improvements Program (CIP) for review by the Board of Supervisors pursuant to the timeline established in the annual budget preparation schedule, but no later than by the end of March for the next fiscal year.

The Capital Improvement Program shall include the following elements:

- a statement of the objectives of the Capital Improvement Program and its relationship to the County's Comprehensive Plan and the Utilities Strategic Plan, as applicable,
- an estimate of the cost and of the anticipated sources of funds for financing the Capital Improvements Program, and
- an estimate of the revenue and expense impacts, including maintenance, on the operating budget.

The first year of the CIP will be appropriated by the Board of Supervisors as part of the budget adopted by May 1, or within thirty days of the receipt by the County of the estimates of state funds, whichever shall occur later.

The County will maintain a complete inventory of capital assets meeting its capitalization thresholds, in accordance with Generally Accepted Accounting Principles of the United States of America.

Fund Balance

The County of York's General Fund Unassigned Fund Balance will be maintained to provide the County with sufficient working capital and a comfortable margin of safety to address emergencies and unexpected declines in revenue.

The General Fund's Unassigned Fund Balance should not be used to support recurring operating expenditures outside of the current budget year. If a budget variance requires the use of Unassigned Fund Balance, the County will decrease the General Fund's expenditures and/or increase the General Fund's revenues to prevent using the Unassigned Fund Balance for two consecutive fiscal years to subsidize General Fund operations.

The General Fund's Unassigned Fund Balance will be as follows:

- A minimum of twelve percent (12%) of the budgeted General Fund expenditures for the following fiscal year. These funds can only be appropriated by a resolution of the Board of Supervisors.
- In the event that the General Fund's Unassigned Fund Balance is used to provide for temporary funding of unforeseen emergency needs, the County shall restore the balance to the twelve percent (12%) minimum as defined above, within two fiscal years following the fiscal year in which the event occurred. This will provide for full recovery of the targeted General Fund Unassigned Fund Balance in a timely manner.
- Funds in excess of the maximum annual requirements outlined above may be considered to supplement "pay-as-you-go" capital expenditures or other nonrecurring expenditures.

Debt Management

The County shall comply with all requirements of the Code of Virginia and other legal and regulatory bodies' requirements regarding the issuance of bonds and other financing sources for the County or its debt issuing authorities. The County shall comply with the U.S. Internal Revenue Service arbitrage rebate requirements for bonded indebtedness. In addition, the County will institute a control structure to monitor and ensure compliance with bond covenants.

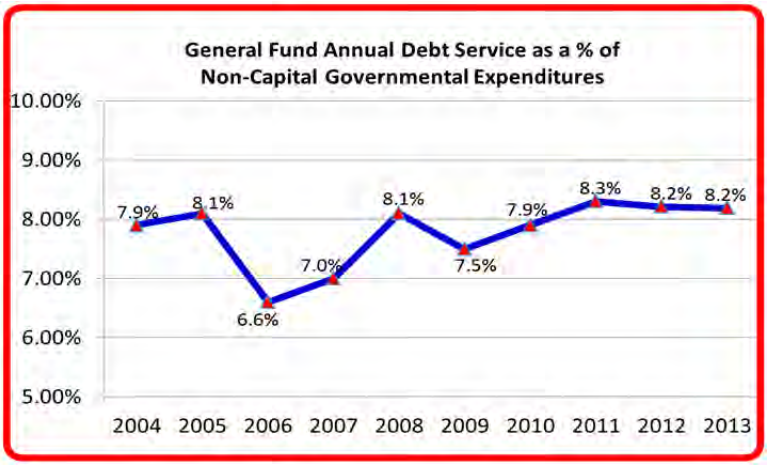
The County will not use long-term debt or tax revenue anticipation notes (TRANS) to fund current operations. The County does not intend to issue bond anticipation notes for a period of longer than three years.

The County emphasizes pay-as-you-go capital financing. Whenever the County decides to issue bonds, the term of the issue will not exceed the useful life of the capital project being financed. The issuance of variable rate debt by the County will be issued only in a prudent and fiscally responsible manner.

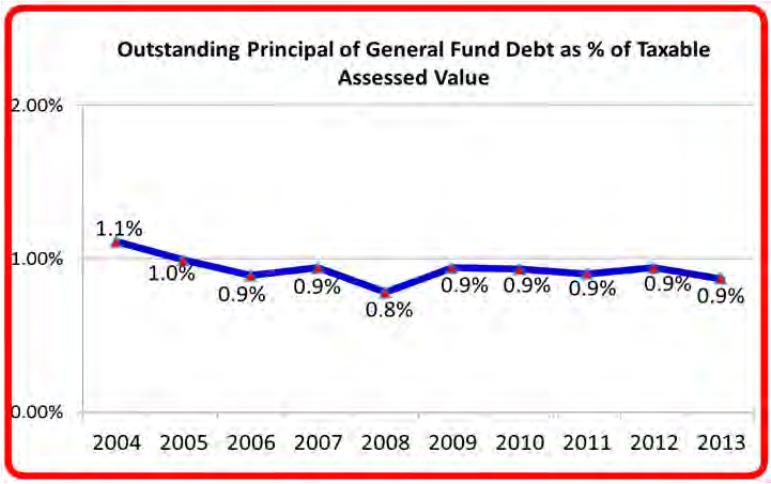
Tax-Supported Debt

Whenever the County finds it necessary to issue bonds, the following policy will be adhered to:

- annual debt service expenditures for all General Fund supported debt should not exceed 10% of total non-capital governmental expenditures, and



- outstanding principal of General Fund supported debt will not exceed 5% of the net assessed valuation of taxable property.



Policy Review and Update

The Board of Supervisors will review and affirm these financial policies at least annually and more frequently, as needed.

Cash Management

The Treasurer, County of York (an elected Constitutional Officer) is responsible for maintaining and updating a separate Investment Policy. Below is the current policy.

Governing Authority

The Treasurer of York County is an elected Constitutional Officer whose responsibility, in part, is to invest York County funds in an expedient and prudent manner, meeting or exceeding all statutes and guidelines governing the investment of public funds in Virginia.

Scope

This policy applies to the investment of all funds, excluding the investment of employees' retirement funds. Proceeds from certain bond issues, as well as separate foundation or endowment assets, are not covered by this policy.

Pooling of Funds
Except for cash in certain restricted and special funds, cash and reserve balances from all funds will be consolidated to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

Safety
Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

> Credit Risk
> Minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer by: limiting investments to the types of securities listed in this investment policy; diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.
>
> Interest Rate Risk
> Minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by: structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby minimizing the need to sell securities on the open market prior to maturity; investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the maturity of investments in accordance with this policy.

Liquidity
The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. Alternatively, a portion of the portfolio may be placed in money market mutual funds, local government investment pools, or deposit accounts which offer same-day liquidity for short-term funds.

Yield
The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions: a security with declining credit may be sold early to minimize loss of principal, a security swap would improve the quality, yield, or target duration in the portfolio or liquidity needs of the portfolio require that the security be sold.

Standards of Care

Prudence
The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

Ethics and Conflicts of Interest
Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

Delegation of Authority
As an elected Constitutional Officer of the Commonwealth of Virginia, the Treasurer has overall responsibility for the investment program. Responsibility for the daily operation of the investment program is hereby delegated to the investment officer, who shall act in accordance with established written procedures and internal controls consistent with this investment policy. No York County employee may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer.

Authorized Financial Institutions

If County investment officials execute securities transactions directly, the respective broker/dealer effecting the transaction must meet the following requirements:

- a “primary” dealer or a regional dealer that qualifies under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule)
- registered as a dealer under the Securities Exchange Act of 1934
- member of the National Association of Dealers (NASD)

- registered to sell securities in Virginia
- engaged in the business of effecting transactions in U.S. government and agency obligations for at least 5 consecutive years.

The Treasurer may retain the services of a Registered Investment Advisor (RIA) to execute this investment policy for a designated portion of the County's investment portfolio. Only RIA's registered with the Commonwealth of Virginia or the Securities and Exchange Commission may be hired.

Safeguarding and Custody

Delivery vs. Payment
All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

Safeguarding
Securities will be held by an independent third-party custodian selected by the Treasurer as evidenced by safekeeping receipts in the County's name. The safeguarding institution shall annually provide a copy of their most recent report on internal controls.

Internal Controls
The Treasurer shall establish a system of internal controls, which shall be documented in writing. The controls shall be designed to prevent the loss of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees.

Suitable and Authorized Investments

Investment Types
In accordance with the Code of Virginia, sections 2.2-4501 through 2.2-4510, the following investment will be permitted by this policy (rating applicable at time of security purchase):

- U.S. Treasury obligations which carry the full faith and credit guarantee of the United States government and are considered to be the most secure instruments available;
- U.S. government agency and instrumentality obligations that have a liquid market with a readily determinable market value;
- Certificates of deposit and other evidences of deposit at financial institutions;
- Bankers' acceptances;
- Corporate notes and bonds (U.S. dollar denominated) rated in the AAA or AA categories by both Standard & Poor's and Moody's;
- Commercial paper (U.S. dollar denominated) issued by an entity incorporated in the U.S., rated "prime quality" by at least two of the nationally recognized rating agencies;
- Investment-grade obligations of state, provincial and local governments and public authorities;
- Repurchase agreements only if the following conditions are met: a term to maturity of no greater than 90 days; the contract is fully secured by deliverable U.S. Government Obligations having a market value at all times of at least 102%; and a master repurchase agreement governs the transactions);
- Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities; and
- Local government investment pools either state-administered or developed through joint powers statutes and other intergovernmental agreement legislation.

Deposit Accounts and Collateralization
The County may maintain demand deposit accounts including checking accounts and other accounts in accordance with Title 2.2-44 of the Code of Virginia, the Virginia Security for Public Deposits Act.

Investment Parameters

Diversification
The investments shall be diversified by:

- limiting investment in securities that have higher credit risks,
- limiting investments to avoid over concentration in securities of a specific type or from a specific issuer or business sector (excluding U.S. Treasury securities), according to the limits set by the Code of Virginia,
- investing in securities with varying maturities, with individual securities not exceeding a maturity of 24 months unless specifically approved by the Treasurer (or further limited by the Code of Virginia), and
- continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

Performance Standards

The cash management portfolio shall be designed with the objective of regularly meeting or exceeding the average return on three-month U.S. Treasury bills and/or the state investment pool. These indices are considered benchmarks for lower risk investment transactions and therefore comprise a minimum standard for the portfolio's rate of return.

Reporting

The investment officer shall maintain a monthly investment report. This report shall include a listing of the existing portfolio in terms of investment securities, rate, maturity date, par amount, original or adjusted cost, credit rating and any other features deemed relevant; and a listing of all transactions executed over the last month.

Policy Considerations

Exemption
Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

Amendments
This policy shall be reviewed by the Treasurer on an annual basis.

Bond Ratings

The County has utilized two different credit rating agencies over the years, Standard & Poor's and Moody's Investor Services. In 2014, Standard & Poor's upgraded the County's credit rating on its general obligation bonds from AA+ to AAA, the highest rating possible and upgraded its rating on the County's lease revenue bonds from AA to to AA+. The upgrades reflected the agency's assessment of the following factors for the County:

- Very strong economy, which benefits from participation in the broad and diverse Hampton Roads area economy, coupled with good access to Richmond, Va. and its employment base;
- Very strong budgetary flexibility with 2013 audited reserves at 27% of general fund expenditures;
- Strong budgetary performance, which takes into account a relatively stable revenue stream;
- Very strong liquidity providing very strong cash levels to cover both debt service and expenditures;
- Strong management with good financial policies with a consistent ability to maintain balanced budgets; and
- Very strong debt and contingent liabilities position, driven mostly by the county's low net direct debt.

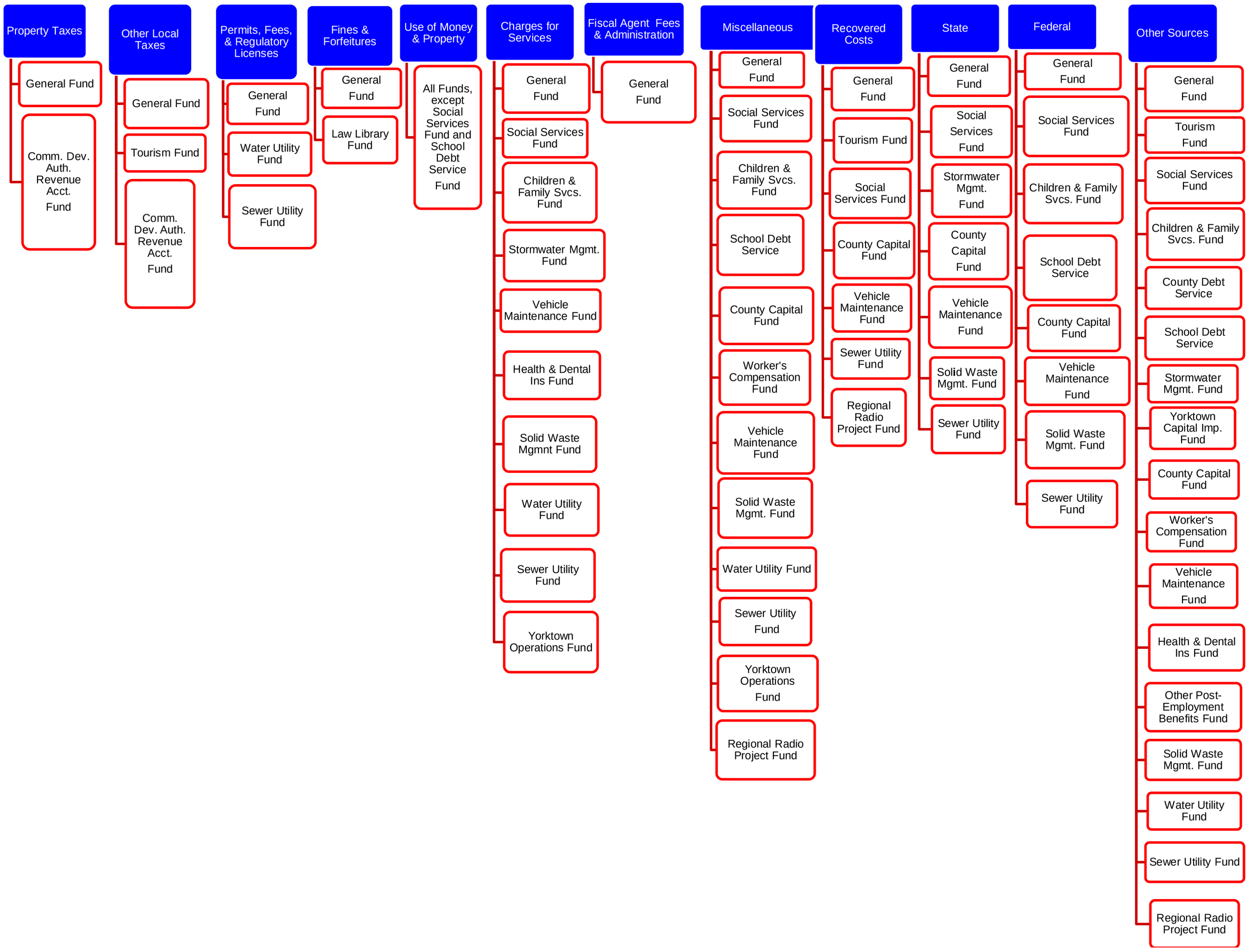
Also in 2014, Moody's reaffirmed the County's Aa1 rating on its general obligation debt, as well as its Aa2 on its lease revenue debt. Both agencies issued a "stable" outlook.

Fund Structure

The accounts of the County are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate self-balancing set of accounts that comprise assets, liabilities, revenues and expenditures/expenses. The following fund types are used: governmental, proprietary, trust and agency funds and component units. Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget is considered to be a major fund. The County's General Fund is projected to be a major fund in fiscal year 2015. The relationship between the departments and the funds is as follows:

	General Admin	Judicial Svcs.	Public Sfty.	Env. Dev. Svcs.	Finance & Planning	Educ. & Educ. Svcs.	Human Svcs.	General Svcs.	Comm. Svcs	Capital & Non-Dept.
MAJOR FUND										
General	x	x	x	x	x	x	x	x	x	x
NON-MAJOR FUNDS										
Special Revenue										
Tourism									x	
Social Services							x			
Law Library		x				x				
Children & Family Svcs.									x	
Comm. Dev. Auth. Rev. Acct.					x					
Debt Service										
County Debt Service										x
School Debt Service						x				
Capital Project										
Stormwater Management				x						
Yorktown Capital Impr.				x	x			x		x
County Capital	x	x	x	x	x	x		x	x	x
Internal Service										
Worker's Compensation					x					
Vehicle Maintenance								x		
Health & Dental Insurance					x					
Other Post-Empl. Benefits					x					x
Enterprise										
Solid Waste Mgmt.				x						
Water Utility				x						
Sewer Utility				x						
Yorktown Operations					x			x		

Departments utilize various funding sources. The sources of funding for the County's budgeted funds are as follows:



Governmental Funds

Most governmental functions of the County are financed through governmental funds. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

General Fund
The General Fund is the County's primary operating fund. It is used to account for all revenue sources and expenditures not required to be accounted for in other funds.

Special Revenue Funds (Tourism, Social Services, Law Library, Children and Family Services, Marquis Community Development Authority Revenue Account)
Special Revenue Funds are used to account for the proceeds of federal, state and local sources that are legally restricted to expenditures for specified purposes.

Debt Service Funds (County, School)
Debt service funds are used to account for the receipt and payment of bonds and loans issued for equipment purchases, construction and maintenance of facilities.

Capital Project Funds (Stormwater Management, Yorktown Capital Improvements, County Capital)
Capital Project Funds are used to account for financial resources used to address drainage improvements, and for the acquisition or construction of major capital facilities and equipment, other than those financed by proprietary funds.

Proprietary Funds

Proprietary funds account for operations similar to those in the private sector. Proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting.
Internal Service Funds

Workers' Compensation Fund
This fund accounts for the revenues and expenditures relating to the workers' compensation policy of the County.

Vehicle Maintenance Fund
This fund accounts for the operation of the vehicle maintenance and replacement services that are provided to County departments on a cost-reimbursement basis.

Other Post-Employment Benefits Fund
This fund accounts for subsidy payments for eligible retirees of the County toward health insurance coverage in a plan sponsored by the County.

Health & Dental Insurance Fund
This fund accounts for the health and dental claims and administrative costs of the County insurance programs.

Enterprise Funds

Solid Waste Management Fund
This fund accounts for the operations of the County's solid waste disposal system.

Water Utility Fund
This fund accounts for the operations and construction of the County's water utility systems.

Sewer Utility Fund
This fund accounts for the operations and construction of the County's sewer utility systems.

Yorktown Operations Fund
This fund accounts for the operations of Riverwalk Landing, including the net tenant lease income and the income and expenses for the piers.

Regional Radio System Fund
This fund accounts for the County's joint emergency communication system with the Counties of James City and Gloucester.

Basis of Budgeting and Accounting

The budgets of governmental funds are prepared on the modified accrual basis, a basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure."

The accrual basis of accounting, a method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows, is used for the proprietary funds, except for depreciation, amortization, debt principal payments and capital outlay.

The Comprehensive Annual Financial Report (CAFR) is prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted primary standard-setting body for establishing governmental accounting and financial reporting principles.

In most cases, the accounting treatment conforms to the budget treatment with the following exceptions:

- Compensated absences are accrued as earned (GAAP) versus expended when paid (budget).
- Depreciation and amortization expenses are non-cash items and are not budgeted. These expenses are recognized for GAAP purposes.
- Principal payments on debt in the proprietary funds result in a reduction in the outstanding liability (GAAP) versus expensed (budget).
- Capital outlay in the proprietary funds is recorded as a capital asset (GAAP) versus expensed (budget).

A Guide to the Summary Budget Pages

1. **Department Information** - briefly describes the department and the services that it provides. It also list the contact information and hours of operation.

2. **Funding Sources** - represents the revenue sources for that department, i.e. local, state, federal, or other funding sources.

3. **Expenditure by Activity** - this area lists the divisions that comprise the department. It includes the individual division's total actual and budgeted expenditures.

4. **Expenditure by Category** - summary expenditures for personnel and non-personnel categories (contractual services, internal services, other charges, materials and supplies, leases & rentals, capital outlay, grants & donations, and charge-outs).

5. **Funded FTE's** - this section lists the number of **F**ull-**T**ime **E**quivalent (FTE) positions that are funded in this department and their classifications.

6. **Key Service Indicators** - this area lists some of the major responsibilities of each department.

COUNTY OF YORK, VIRGINIA
DEPARTMENT NAME

1

Department Name
Department Address
Yorktown, Virginia 23692
Telephone: (757) 890-XXXX
Hours of Operation: Monday - Friday 8:15 am - 5:00 pm

2

Funding Sources	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of FY2015 Total
Local/State/Fed Non-Categorical	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	XX.XX%
Charges for Services	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Donations	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
State/Federal Aid & Grants	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Total Funding Sources	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	100.00%

3

Expenditure by Activity							% Change from Prior Year Adopted
Division	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	X.XX%
Division	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Division	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Division	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Total Expenditures	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	X.XX%

4

Expenditure by Category							
Personnel Services	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	X.XX%
Contractual Services	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Internal Services	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Other Charges	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Materials & Supplies	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Leases & Rentals	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Capital Outlay	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Grants & Donations	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	**XX,XXX**	X.XX%
Chargeouts	(XX,XXX)	(XX,XXX)	(XX,XXX)	(XX,XXX)	(XX,XXX)	**(XX,XXX)**	X.XX%
Total Expenditures	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	$ X,XXX,XXX	**$ X,XXX,XXX**	X.XX%

5

Funded FTEs	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Adopted Budget**
Management	XX	XX	XX	XX	XX	**XX**
Professional/Technical	XX	XX	XX	XX	XX	**XX**
Admin/Clerical	XX	XX	XX	XX	XX	**XX**
Total Funded FTEs	XX	XX	XX	XX	XX	**XX**

6

Key Service Indicators						
Key Service Indicator	XXX	XXX	XXX	XXX	XXX	**XXX**
Key Service Indicator	XXX	XXX	XXX	XXX	XXX	**XXX**
Key Service Indicator	XXX	XXX	XXX	XXX	XXX	**XXX**

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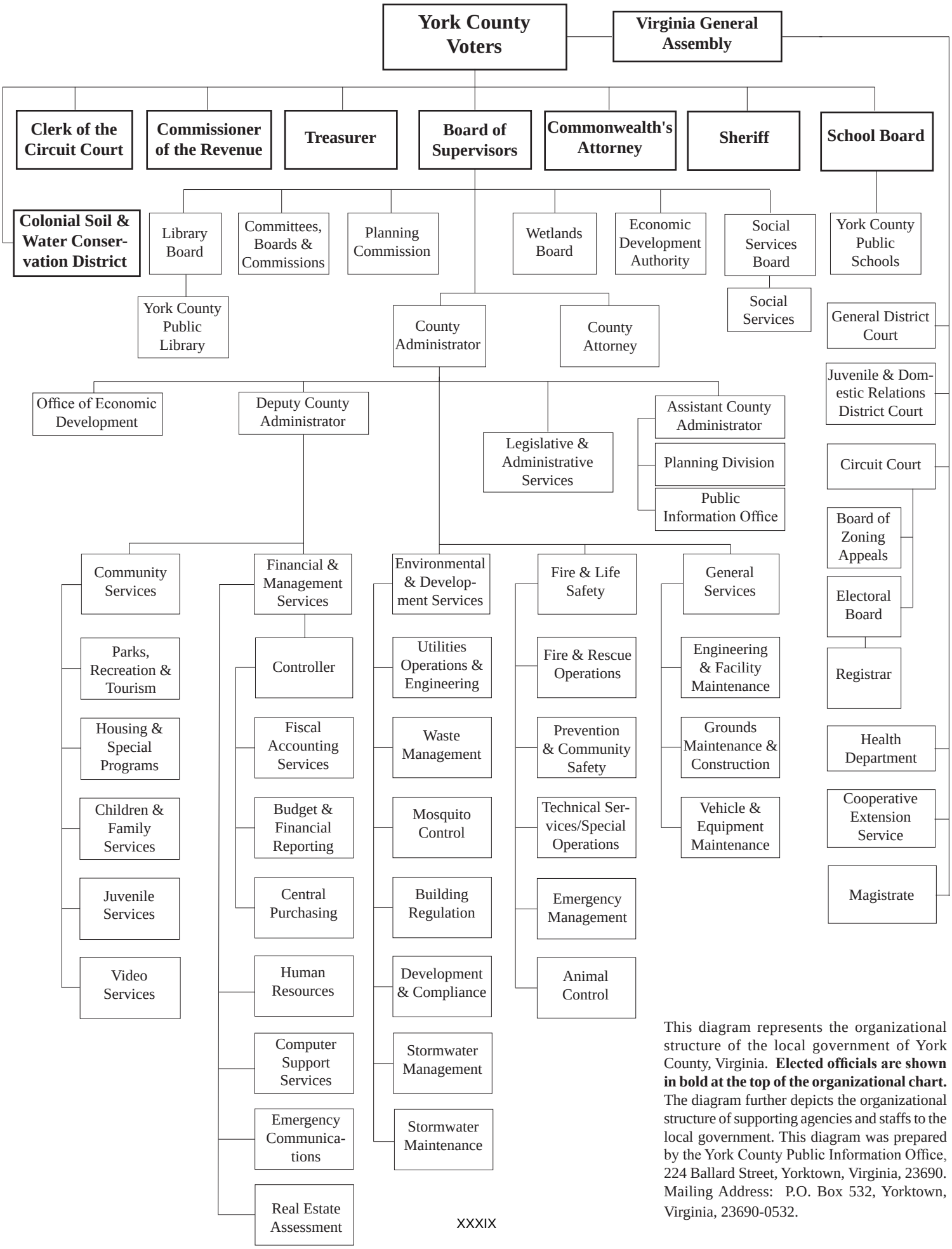
Organizational Diagram of York County Government



This diagram represents the organizational structure of the local government of York County, Virginia. **Elected officials are shown in bold at the top of the organizational chart.** The diagram further depicts the organizational structure of supporting agencies and staffs to the local government. This diagram was prepared by the York County Public Information Office, 224 Ballard Street, Yorktown, Virginia, 23690. Mailing Address: P.O. Box 532, Yorktown, Virginia, 23690-0532.

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Summary of Funding Sources By Fund
Fiscal Year 2015 Proposed Budget

General Fund			
Revenue:			
Local	$ 116,865,259		
State and Federal	13,750,521		
Other Financing Sources	1,835,350		
Less Interfund Transfers	(150,000)	$ 132,301,130	
Estimated Fund Balance - FY2014		15,612,469	$ 147,913,599
Special Revenue Funds			
Revenue:			
Local	2,428,950		
State and Federal	4,685,605		
Other Financing Sources	4,350,015		
Less Interfund Transfers	(4,350,015)	7,114,555	
Estimated Fund Balance - FY2014		754,728	7,869,283
Debt Service Funds			
Revenue:			
State and Federal	55,190		
Other Financing Sources	19,734,055		
Less Interfund Transfers	(10,122,332)	9,666,913	9,666,913
Capital Project Funds			
Revenue:			
Local	131,532		
State and Federal	50,000		
Other Financing Sources	4,547,308		
Less Interfund Transfers	(1,433,776)	3,295,064	
Estimated Fund Balance - FY2014		(5,297,485)	(2,002,421)
Internal Service Funds			
Revenue:			
Local	4,331,118		
Other Financing Sources	12,433,534		
Less Interfund Transfers	(10,527,500)	6,237,152	
Estimated Fund Balance - FY2014		5,010,274	11,247,426
Enterprise Funds			
Revenue:			
Local	17,451,348		
State and Federal	289,508		
Other Financing Sources	3,369,000		
Less Interfund Transfers	(3,369,000)	17,740,856	
Estimated Fund Balance - FY2014		(767,153)	16,973,703
Total All Funding Sources			191,668,503
Estimated Fund Balance - FY2015			
General Fund		(15,612,469)	
Special Revenue Funds		(448,382)	
Capital Project Funds		5,567,032	
Internal Service Funds		(4,914,440)	
Enterprise Funds		665,640	(14,742,619)
Total Revenues and Fund Balances - FY2015			$ 176,925,884

Summary of Expenditures/Expenses By Fund
Fiscal Year 2015 Proposed Budget

General Fund			
Total Expenditures		$ 132,451,130	
Interfund Transfers:			
Special Revenue Funds	$ (4,350,015)		
Debt Service Funds	(9,666,371)		
Capital Project Funds	(1,233,776)		
Internal Service Funds	(8,268,266)		
Enterprise Funds	(3,369,000)	(26,887,428)	
Total Expenditures Less Interfund Transfers			$ 105,563,702
Special Revenue Funds			
Total Expenditures		11,770,916	
Interfund Transfers		(1,543,959)	
Total Expenditures Less Interfund Transfers			10,226,957
Debt Service Funds			
Total Expenditures		19,789,245	
Interfund Transfers		-	
Total Expenditures Less Interfund Transfers			19,789,245
Capital Project Funds			
Total Expenditures		4,998,387	
Interfund Transfers		-	
Total Expenditures Less Interfund Transfers			4,998,387
Internal Service Funds			
Total Expenses		16,860,486	
Interfund Transfers		(462,976)	
Total Expenses Less Interfund Transfers			16,397,510
Enterprise Funds			
Total Expenses		21,008,343	
Interfund Transfers		(1,058,260)	
Total Expenses Less Interfund Transfers			19,950,083
Total Expenditures/Expenses - FY2015			$ 176,925,884

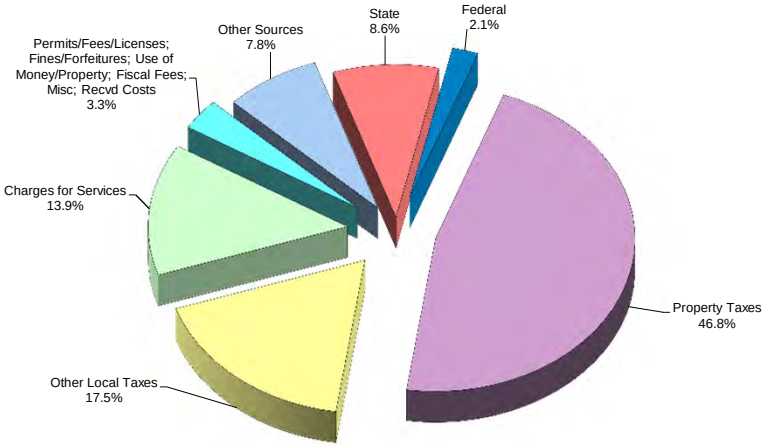
Summary of Fund Balances - Governmental Funds

	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget
Major Fund - General Fund			
Beginning Fund Balance	$ 15,612,469	$ 15,612,469	$ 15,612,469
Revenues and Other Financing Sources	130,103,905	130,475,482	132,451,130
Expenditures and Other Financing Uses	(130,103,905)	(130,475,482)	(132,451,130)
Ending Fund Balance	$ 15,612,469	$ 15,612,469	$ 15,612,469
Non-Major Funds - Aggregate			
Beginning Fund Balance	$ 15,066,132	$ 15,066,132	$ (4,542,757)
Revenues and Other Financing Sources	33,228,581	24,900,847	35,982,655
Expenditures and Other Financing Uses	(36,357,529)	(44,509,736)	(36,558,548)
Ending Fund Balance	$ 11,937,184	$ (4,542,757)	$ (5,118,650)

The fund balance for the non-major funds in the aggregate is projected to decrease in fiscal year 2015. The overall deficit is primarily attributable to the Yorktown Capital Improvements Fund and its interfund loan payable to the Tourism Fund, which assisted with the funding of the Yorktown Revitalization project. Also, reserve balances accumulated from excess local sources and set aside for future local matches to state and federal grants and capital reserves set aside for projects in the 10 year CIP, will be used as planned.

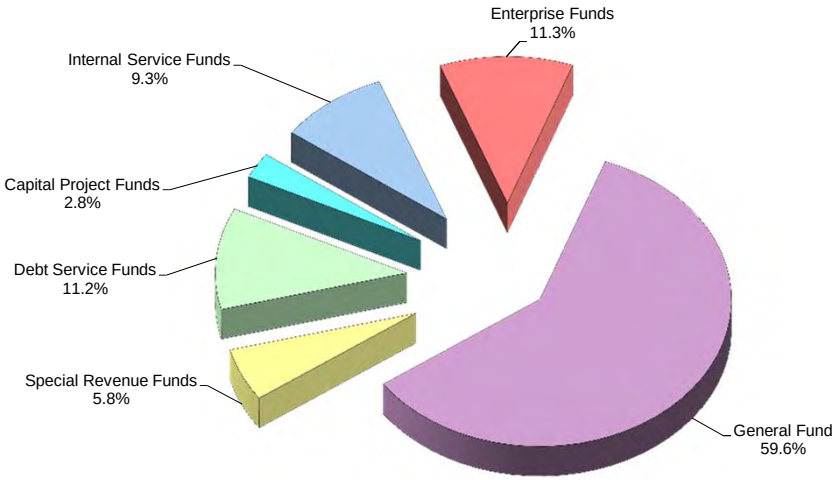
Summary of Funding Sources By Type
Fiscal Year 2015

Description	FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Revenues	FY2014 Estimated Revenues	FY2015 Proposed Revenues
General Fund (Major)						
Property Taxes	$ 76,419,831	$ 77,768,474	$ 79,699,605	$ 80,928,500	$ 80,928,500	$ 82,080,000
Other Local Taxes	27,245,214	28,196,608	28,251,914	28,377,000	28,377,000	29,191,000
Permits, Fees and Regulatory Licenses	471,534	468,190	659,659	606,060	606,060	805,380
Fines and Forfeitures	359,937	387,560	335,974	374,300	374,300	372,200
Use of Money and Property	481,429	420,265	292,187	393,460	393,460	436,900
Charges for Services	1,959,075	2,144,759	2,124,852	2,206,060	2,233,116	2,208,010
Fiscal Agent Fees & Administration	183,474	210,333	206,847	200,500	200,500	197,060
Miscellaneous	418,135	355,700	235,912	243,600	282,504	217,600
Recovered Costs	1,186,667	1,300,725	1,341,965	1,329,955	1,342,107	1,357,109
State	13,219,869	13,109,652	13,259,101	13,314,665	13,422,324	13,381,692
Federal	537,686	539,993	862,903	392,018	530,192	368,829
Other Sources	3,827,435	3,166,021	3,401,481	1,737,787	1,785,419	1,835,350
	126,310,286	128,068,280	130,672,400	130,103,905	130,475,482	132,451,130
Non-major Funds (Aggregate)						
Property Taxes	96,332	404,218	372,308	480,000	480,000	398,000
Other Local Taxes	1,828,679	1,801,313	1,760,450	1,801,000	1,801,000	1,752,000
Permits, Fees and Regulatory Licenses	22,399	11,565	-	-	-	-
Fines and Forfeitures	7,546	7,552	8,081	8,000	8,000	8,000
Use of Money and Property	543,951	419,692	1,501,611	384,721	384,721	433,091
Charges for Services	15,098,280	15,961,102	17,229,095	19,987,913	19,989,463	22,380,893
Miscellaneous	3,469,844	1,831,333	1,367,180	1,442,934	2,132,545	1,639,216
Recovered Costs	263,303	313,780	331,054	319,924	335,924	341,260
State	1,712,999	1,560,460	2,329,003	1,792,615	2,571,734	1,735,284
Federal	3,835,779	6,123,622	3,773,843	3,248,788	3,259,918	3,345,019
Other Sources	39,241,592	29,555,491	26,945,918	30,916,930	22,105,413	41,824,400
	66,120,704	57,990,128	55,618,543	60,382,825	53,068,718	73,857,163
Total						
Property Taxes	$ 76,516,163	$ 78,172,692	$ 80,071,913	$ 81,408,500	$ 81,408,500	$ 82,478,000
Other Local Taxes	29,073,893	29,997,921	30,012,364	30,178,000	30,178,000	30,943,000
Permits, Fees and Regulatory Licenses	493,933	479,755	659,659	606,060	606,060	805,380
Fines and Forfeitures	367,483	395,112	344,055	382,300	382,300	380,200
Use of Money and Property	1,025,380	839,957	1,793,798	778,181	778,181	869,991
Charges for Services	17,057,355	18,105,861	19,353,947	22,193,973	22,222,579	24,588,903
Fiscal Agent Fees & Administration	183,474	210,333	206,847	200,500	200,500	197,060
Miscellaneous	3,887,979	2,187,033	1,603,092	1,686,534	2,415,049	1,856,816
Recovered Costs	1,449,970	1,614,505	1,673,019	1,649,879	1,678,031	1,698,369
State	14,932,868	14,670,112	15,588,104	15,107,280	15,994,058	15,116,976
Federal	4,373,465	6,663,615	4,636,746	3,640,806	3,790,110	3,713,848
Other Sources	43,069,027	32,721,512	30,347,399	32,654,717	23,890,832	43,659,750
	192,430,990	186,058,408	186,290,943	190,486,730	183,544,200	206,308,293
Transfers	(25,478,466)	(22,643,102)	(22,318,975)	(23,062,544)	(22,701,326)	(29,952,623)
Total - Net	166,952,524	163,415,306	163,971,968	167,424,186	160,842,874	176,355,670
Projected Fund Balance, beginning				46,938,203	47,938,203	15,312,833
Projected Fund Balance, ending				(43,725,991)	(15,312,833)	(14,742,619)
				$ 170,636,398	$ 193,468,244	$ 176,925,884



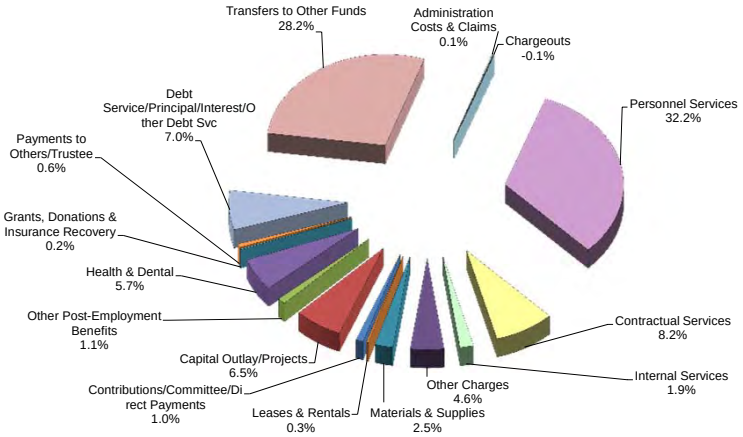
Summary of Expenditures/Expenses by Function
Fiscal Year 2015

Description	FY2011 Actual Expenditures/ Expenses	FY2012 Actual Expenditures/ Expenses	FY2013 Actual Expenditures/ Expenses	FY2014 Original Expenditures/ Expenses	FY2014 Estimated Expenditures/ Expenses	FY2015 Proposed Expenditures/ Expenses
General Fund						
General Administration	$ 1,908,176	$ 2,007,151	$ 2,050,413	$ 2,114,859	$ 2,177,929	$ 2,248,014
Judicial Services	2,625,054	2,444,724	2,565,903	2,720,079	2,752,703	2,742,508
Public Safety	27,721,773	27,867,794	28,804,033	30,462,386	30,713,648	30,493,583
Environmental & Development Services	4,151,002	4,130,033	3,513,498	3,768,346	3,768,346	3,774,554
Finance & Planning	7,848,105	7,696,996	8,074,547	8,887,587	8,887,886	8,733,356
Education & Educational Services	56,018,402	55,310,069	59,234,735	60,592,188	60,601,417	61,427,596
Human Services	2,989,160	2,666,290	2,836,107	3,207,446	3,207,446	3,458,324
General Services	6,792,790	6,765,812	6,047,279	6,761,684	6,782,471	6,582,238
Community Services	2,991,389	2,749,144	2,698,036	2,926,978	2,941,304	2,923,712
Capital Outlay & Fund Transfers	7,460,564	7,475,161	7,225,008	7,370,232	7,370,232	7,557,675
Non-Departmental	1,333,240	1,069,992	1,135,960	1,292,120	1,272,100	2,509,570
Special Revenue Funds						
Tourism Fund	3,100,176	2,863,665	2,767,097	3,021,200	3,027,200	3,031,200
Social Services Fund	5,663,995	5,317,771	5,081,272	5,920,871	5,920,871	6,232,426
Law Library Fund	5,826	6,888	7,104	8,000	9,500	9,000
Children and Family Services Fund	1,198,012	1,221,839	1,276,682	1,354,919	1,364,597	1,397,990
Community Development Authority Revenue Account Fund	816,171	1,108,082	1,072,036	1,181,300	1,181,300	1,100,300
Debt Service Funds						
County Debt Service Fund	3,128,357	3,031,773	2,694,916	2,859,564	2,859,564	2,583,636
School Debt Service Fund	8,757,801	15,594,157	7,677,181	17,625,401	8,125,401	17,205,609
Capital Project Funds						
Stormwater Management Fund	3,249,941	1,142,333	696,880	191,574	2,527,984	1,090,887
Yorktown Capital Improvements Fund	33,298	3,700	22,392	-	248,264	-
County Capital Fund	6,810,405	3,164,626	2,070,554	4,194,700	19,245,055	3,907,500
Internal Service Funds						
Workers' Compensation Fund	173,485	122,549	155,352	254,800	526,217	255,800
Vehicle Maintenance Fund	3,878,956	4,255,464	4,445,784	4,960,686	5,030,321	4,476,152
Other Post-Employment Benefits Fund	836,038	1,335,835	1,234,801	1,588,583	1,902,070	1,955,558
Health & Dental Insurance Fund	-	-	-	-	-	10,172,976
Enterprise Funds						
Solid Waste Management Fund	4,402,931	5,677,838	4,532,865	5,313,655	5,316,331	4,434,095
Water Utility Fund	385,884	844,467	515,286	2,482,965	4,964,732	383,541
Sewer Utility Fund	11,536,088	15,092,952	17,506,785	9,944,038	19,370,656	13,175,214
Yorktown Operations Fund	117,368	112,258	98,893	95,818	95,818	95,509
Regional Radio Project Fund	3,942,383	2,193,711	2,402,484	2,596,963	3,978,207	2,919,984
Total	179,876,770	183,273,074	178,443,883	193,698,942	216,169,570	206,878,507
Transfers	(25,478,466)	(22,643,102)	(22,318,975)	(23,062,544)	(22,701,326)	(29,952,623)
Total - Net	$ 154,398,304	$ 160,629,972	$ 156,124,908	$ 170,636,398	$ 193,468,244	$ 176,925,884



Summary of Expenditures/Expenses by Type
Fiscal Year 2015

Description	FY2011 Actual Expenditures/ Expenses	FY2012 Actual Expenditures/ Expenses	FY2013 Actual Expenditures/ Expenses	FY2014 Original Expenditures/ Expenses	FY2014 Estimated Expenditures/ Expenses	FY2015 Proposed Expenditures/ Expenses
General Fund (Major)						
Personnel Services	$ 41,774,606	$ 41,166,095	$ 42,321,958	$ 44,961,334	$ 45,122,671	$ 45,938,230
Contractual Services	8,619,308	8,496,109	8,199,632	8,946,782	8,944,612	9,057,611
Internal Services	2,461,703	2,416,277	2,444,050	2,564,451	2,563,582	2,623,052
Other Charges	2,549,040	2,597,007	2,607,655	3,027,425	3,030,078	2,890,869
Materials & Supplies	1,359,899	1,311,287	1,227,125	1,381,414	1,398,738	1,366,136
Leases & Rentals	448,482	447,037	422,280	426,519	425,852	429,766
Contributions/Committees/Direct Payments	86,960	33,414	26,260	21,220	26,220	21,220
Capital Outlay	394,567	388,211	465,835	487,630	679,851	440,870
Grants & Donations	120,720	200,641	189,553	243,397	400,509	252,300
Transfers to Other Funds	64,153,943	63,274,161	66,413,997	68,142,518	67,982,154	69,533,606
Appropriation Reserves	17,848	-	21,002	50,000	50,000	50,000
Chargeouts	(147,421)	(147,073)	(153,828)	(148,785)	(148,785)	(152,530)
	121,839,655	120,183,166	124,185,519	130,103,905	130,475,482	132,451,130
Non-major Funds (Aggregate)						
Personnel Services	9,193,918	9,541,202	9,691,800	10,746,743	10,746,743	11,024,680
Contractual Services	4,347,903	4,751,023	4,994,179	5,309,749	5,399,219	5,424,129
Internal Services	536,030	557,933	534,436	648,335	648,335	658,975
Other Charges	4,976,155	5,203,275	5,279,345	5,725,418	5,730,926	5,182,714
Materials & Supplies	2,502,973	2,913,388	2,900,462	3,498,695	3,488,478	2,977,906
Leases & Rentals	200,828	82,872	86,162	100,560	100,469	100,350
Contributions/Committees/Direct Payments	1,910,115	1,458,636	1,231,988	1,586,600	1,586,600	1,742,600
Capital Outlay/Projects	15,938,804	13,153,799	13,744,433	9,495,253	39,917,772	11,094,703
Fundraisers	1,135	5,435	136	-	224	-
Other Post-Employment Benefits	836,038	1,335,835	1,234,801	1,588,583	1,902,070	1,955,558
Health	-	-	-	-	-	9,646,198
Dental	-	-	-	-	-	526,778
Grants, Donations & Insurance Recovery	1,408	1,009,213	36,994	-	25,630	30,000
Payments to Others	-	-	-	62,814	743,918	182,941
Payments to Trustee	526,766	808,082	872,036	1,031,300	1,031,300	950,300
Debt Service	1,959,027	2,260,433	2,059,905	2,051,880	2,051,880	2,078,529
Transfers to Other Funds	4,151,010	9,199,944	1,064,238	10,509,342	809,342	10,305,971
Administration Costs & Claims	62,667	53,830	59,565	62,510	63,142	77,500
Claims	110,818	68,719	95,787	192,290	463,075	178,300
Principal	6,474,635	6,566,749	6,518,020	7,129,039	7,129,039	6,848,551
Interest	4,273,393	4,068,491	3,846,627	3,742,276	3,742,276	3,328,294
Other Debt Service	9,235	9,235	7,450	13,650	13,650	12,400
Issue Costs	13,404	9,000	-	100,000	100,000	100,000
Underwriter Discount	10,853	32,814	-	-	-	-
	58,037,115	63,089,908	54,258,364	63,595,037	85,694,088	74,427,377
Total						
Personnel Services	$ 50,968,524	$ 50,707,297	$ 52,013,758	$ 55,708,077	$ 55,869,414	$ 56,962,910
Contractual Services	12,967,211	13,247,132	13,193,811	14,256,531	14,343,831	14,481,740
Internal Services	2,997,733	2,974,210	2,978,486	3,212,786	3,211,917	3,282,027
Other Charges	7,525,195	7,800,282	7,887,000	8,752,843	8,761,004	8,073,583
Materials & Supplies	3,862,872	4,224,675	4,127,587	4,880,109	4,887,216	4,344,042
Leases & Rentals	649,310	529,909	508,442	527,079	526,321	530,116
Contributions/Committees/Direct Payments	1,997,075	1,492,050	1,258,248	1,607,820	1,612,820	1,763,820
Capital Outlay/Projects	16,333,371	13,542,010	14,210,268	9,982,883	40,597,623	11,535,573
Fundraisers	1,135	5,435	136	-	224	-
Other Post-Employment Benefits	836,038	1,335,835	1,234,801	1,588,583	1,902,070	1,955,558
Health	-	-	-	-	-	9,646,198
Dental	-	-	-	-	-	526,778
Grants, Donations & Insurance Recovery	122,128	1,209,854	226,547	243,397	426,139	282,300
Payments to Others	-	-	-	62,814	743,918	182,941
Payments to Trustee	526,766	808,082	872,036	1,031,300	1,031,300	950,300
Debt Service	1,959,027	2,260,433	2,059,905	2,051,880	2,051,880	2,078,529
Transfers to Other Funds	68,304,953	72,474,105	67,478,235	78,651,860	68,791,496	79,839,577
Administration Costs & Claims	62,667	53,830	59,565	62,510	63,142	77,500
Claims	110,818	68,719	95,787	192,290	463,075	178,300
Appropriation Reserves	17,848	-	21,002	50,000	50,000	50,000
Principal	6,474,635	6,566,749	6,518,020	7,129,039	7,129,039	6,848,551
Interest	4,273,393	4,068,491	3,846,627	3,742,276	3,742,276	3,328,294
Other Debt Service	9,235	9,235	7,450	13,650	13,650	12,400
Issue Costs	13,404	9,000	-	100,000	100,000	100,000
Underwriter Discount	10,853	32,814	-	-	-	-
Chargeouts	(147,421)	(147,073)	(153,828)	(148,785)	(148,785)	(152,530)
	179,876,770	183,273,074	178,443,883	193,698,942	216,169,570	206,878,507
Transfers	(25,478,466)	(22,643,102)	(22,318,975)	(23,062,544)	(22,701,326)	(29,952,623)
Total - Net	154,398,304	160,629,972	156,124,908	170,636,398	193,468,244	176,925,884



Summary of Total Entity Funded Full-time Equivalents (FTEs)

		Actual FY2011	Actual FY2012	Actual FY2013	Original FY2014	Estimated FY2014	Proposed FY2015	Change	
General Fund	Fund 10								
Board of Supervisors	10111	1.00	1.00	1.00	1.00	1.00	1.00	-	
County Administration	10121	3.75	3.75	4.50	4.50	4.50	4.50	-	
Public Information & Community Relations	10122	3.00	3.00	2.00	1.00	1.00	1.00	-	
Video Services	10123	4.50	4.50	4.50	4.50	5.50	5.50	1.00	(1)
County Attorney	10124	3.50	3.50	3.00	3.00	3.00	3.00	-	
General Registrar's Office	10131	3.50	3.50	3.50	3.50	3.50	3.50	-	
Circuit Court	20211	1.50	1.50	1.50	1.50	1.50	1.50	-	
Clerk of the Circuit Court	20214	14.50	13.75	14.00	14.00	14.00	14.00	-	
Commonwealth's Attorney	20221	11.50	11.50	11.50	11.50	11.50	11.50	-	
Victim-Witness Assistance Program	20222	3.00	3.00	3.00	3.00	3.00	3.00	-	
Domestic Violence Program	20223	1.00	1.00	1.00	0.75	0.75	0.75	-	
General Operations	30311	14.50	14.50	14.50	14.50	14.50	14.50	-	
Law Enforcement	30312	59.00	58.00	58.00	58.00	58.00	58.00	-	
Investigations	30313	15.00	16.00	16.00	16.00	16.00	16.00	-	
Civil Operations/Court Security	30314	18.50	18.00	18.00	18.00	18.00	18.00	-	
School Resource Officers	30316	4.00	4.00	4.00	4.00	4.00	4.00	-	
Fire & Life Safety Administration	30320	1.50	1.50	1.50	1.50	1.50	1.50	-	
Fire & Rescue Operations	30321	130.00	127.00	127.00	127.00	127.00	128.00	1.00	(2)
Technical Services & Special Operations	30322	4.00	4.00	4.00	4.00	4.00	4.00	-	
Prevention & Community Safety	30323	3.00	3.00	3.00	3.00	3.00	3.00	-	
Animal Control	30352	3.00	3.00	3.00	3.00	3.00	3.00	-	
Emergency Management & Support Services	30355	1.50	1.50	1.50	1.50	1.50	1.50	-	
Emergency Communications/911 *	30356	40.50	40.50	40.50	40.50	40.50	40.50	-	
Radio Maintenance	30357	2.00	-	-	-	-	-	-	
Environmental & Development Svcs Admin.	40119	2.00	2.00	2.00	2.00	2.00	2.00	-	
Building Regulation	40341	14.00	14.00	13.00	13.00	13.00	13.00	-	
Stormwater Operations	40446	16.80	16.80	16.80	16.80	16.80	16.80	-	
Stormwater Engineering	40447	5.75	6.75	7.50	7.50	7.50	7.50	-	
Mosquito Control	40512	3.50	3.50	3.00	3.00	3.00	3.00	-	
Development & Compliance	40816	9.00	9.00	9.00	9.00	9.00	9.00	-	
Controller	50119	2.00	1.00	2.00	2.00	2.00	2.00	-	
Computer Support Services	50121	15.50	15.50	16.50	16.50	16.50	16.50	-	
Human Resources	50122	5.50	5.50	5.50	5.50	5.50	5.50	-	
Budget & Financial Reporting	50124	5.00	5.00	5.00	6.00	6.00	6.00	-	
Fiscal Accounting Services	50125	11.50	11.00	11.00	11.00	11.00	11.00	-	
Commissioner of the Revenue	50126	17.25	17.25	17.25	17.25	17.25	17.25	-	
Treasurer	50127	12.00	12.00	12.00	12.00	12.00	12.00	-	
Real Estate Assessment	50128	8.00	8.00	7.00	7.00	7.00	7.00	-	
Central Purchasing	50129	5.00	5.00	5.00	5.00	5.00	5.00	-	
Planning	50811	4.50	4.50	4.50	4.50	4.50	4.50	-	
Office of Economic Development	50920	3.25	3.25	3.00	3.00	3.00	3.00	-	
Library Services	60731	32.50	32.50	32.00	32.00	32.00	32.00	-	
General Services Administration	70119	2.00	2.00	2.00	2.00	2.00	2.00	-	
Engineering & Facility Maintenance	70431	21.00	22.00	17.00	18.70	18.00	18.00	(0.70)	(3)
Telecommunications	70433	1.00	1.00	-	-	-	-	-	
Grounds Maintenance & Construction	70434	45.00	41.40	36.40	36.40	39.10	39.10	2.70	(3)
Community Services Administration	81119	3.00	3.00	2.00	2.00	2.00	2.00	-	
Housing and Special Programs	81547	11.00	11.00	10.00	9.00	9.00	9.00	-	
Parks, Recreation & Tourism	81712	14.00	13.00	13.00	13.00	13.00	13.00	-	
Total General Fund	Fund 10	617.30	606.95	592.95	593.40	596.40	597.40	4.00	
Tourism Fund	Fund 8	2.00	2.00	2.00	2.00	2.00	2.00	-	
Social Services Fund	Fund 13	60.85	58.45	57.45	57.45	57.45	57.65	0.20	(4)
Children & Family Services Fund	Fund 51	22.60	22.60	22.20	22.20	22.20	22.20	-	
Vehicle Maintenance Fund	Fund 12	12.00	11.60	11.60	11.60	11.60	11.60	-	
Solid Waste Management Fund	Fund 21	12.20	12.20	12.20	12.20	12.20	12.20	-	
Sewer Utility Fund	Fund 25	56.25	57.25	57.25	57.25	57.25	56.75	(0.50)	(5)
Yorktown Operations Fund	Fund 28	-	-	-	0.30	0.30	0.30	-	
Total Entity		**783.20**	**771.05**	**755.65**	**756.40**	**759.40**	**760.10**	**3.70**	
Total County (Less Social Services)		**722.35**	**712.60**	**698.20**	**698.95**	**701.95**	**702.45**	**3.50**	

* Includes 14 dispatchers from the Poquoson and Williamsburg mergers.

Changes from FY2014 Original Budget to FY2015 Proposed Budget:

(1) Transfer of a Video Production Specialist from the School Division, with the School Division reimbursing the County for 100% of the cost.

(2) Funding for 3 firefighters through a SAFER grant ends in March 2, 2015. Local funding is provided for March-June (3 FTEs at 4 months = 1 FTE).

(3) A reorganization in General Services shifted certain positions between Engineering & Facility Maintenance and Grounds Maintenance & Construction. Savings from turnover and work-as-required funds were used to fund 2 lower level positions.

(4) Increase a Self-Sufficiency Specialist II from .60 to .80 FTE.

(5) Abolished vacant .50 FTE Construction Maintenance Worker II.

SCHEDULE OF DEBT OBLIGATIONS

	Maturity	Original Issue	Principal Outstanding 7/1/2014	2015 Principal	2015 Interest	2015 Other Debt Service Expenditures/ Expenses	2015 Total Requirements
Debt Service Funds							
General Obligation Bonds							
2002 Refunding School Bonds	7/15/2014	$ 15,005,000	$ 2,035,000	$ 2,035,000	$ 50,875	$ 1,000	$ 2,086,875
1997 VPSA School Bonds	7/15/2017	15,000,000	4,380,000	1,010,000	202,077	550	1,212,627
2003 VPSA School Bonds	7/15/2022	7,715,000	4,365,000	395,000	207,030	550	602,580
2004 VPSA School Bonds	7/15/2023	3,875,000	2,420,000	190,000	118,438	550	308,988
2005 VPSA School Bonds	7/15/2025	14,905,000	10,640,000	660,000	512,123	550	1,172,673
2006 VPSA School Bonds	7/15/2026	11,030,000	8,290,000	475,000	366,917	1,000	842,917
2008 VPSA School Bonds	7/15/2028	5,400,000	4,510,000	205,000	227,045	700	432,745
2009 VPSA School Bonds	7/15/2029	4,180,000	3,565,000	170,000	122,835	1,000	293,835
2010 VPSA Qualified School Construction Bonds	6/1/2027	1,120,000	860,000	65,000	59,472	1,000	125,472
2012 VPSA School Bonds	7/15/2032	6,925,000	6,705,000	225,000	299,897	1,000	525,897
2014 VPSA School Bonds	Note 1	9,500,000	-	-	-	101,000	101,000
		94,655,000	47,770,000	5,430,000	2,166,709	108,900	7,705,609
Capital Leases							
2010 E911 Equipment/Computer Aided Dispatch	12/1/2020	3,035,627	2,686,244	195,506	100,063	-	295,569
2008 Signaling Equipment	1/1/2016	150,000	46,977	23,045	1,809	-	24,854
		3,185,627	2,733,221	218,551	101,872	-	320,423
Lease Revenue Bonds							
2014 Lease Revenue Refunding Bonds	7/15/2023	9,865,000	9,865,000	560,000	324,350	2,500	886,850
2008 Lease Revenue	10/1/2029	17,230,000	14,900,000	640,000	735,363	1,000	1,376,363
		27,095,000	24,765,000	1,200,000	1,059,713	3,500	2,263,213
Enterprise Funds							
Capital Leases							
2008 Signaling Equipment	1/1/2016	2,038,931	638,542	313,241	24,584	-	337,825
Revenue Bonds							
2005 Sewer Revenue Refunding Bonds	6/1/2029	8,575,000	6,765,000	335,000	289,482	2,500	626,982
1992 Lackey Revenue Bonds	5/14/2032	600,000	417,201	14,746	20,678	-	35,424
2010 Sewer Revenue Bonds	6/1/2040	15,280,000	14,905,000	155,000	921,098	2,200	1,078,298
		24,455,000	22,087,201	504,746	1,231,258	4,700	1,740,704
Total All Issues		$ 151,429,558	$ 97,993,964	$ 7,666,538	$ 4,584,136	$ 117,100	$ 12,367,774

Note 1 - The County is anticipating a borrowing for the following school projects: York Middle, kitchen equipment (5 schools), Grafton Complex, Seaford Elementary, Grafton Bethel Elementary, Magruder Elementary, Bruton High, Tabb High, Mt. Vernon Elementary and Tabb Middle. The maturity date will be determined at the time of the debt issuance.

Capital Improvements Program

The County's Capital Improvements Program (CIP) is a ten-year plan which addresses both repair and replacement of existing infrastructure as well as the construction or acquisition of new facilities and equipment to accommodate current and future demands for service. A given capital project must have an estimated expected useful life that exceeds one year and have a cost of at least $30,000 to qualify for inclusion in the CIP.

Capital expenditures are accounted for in their respective funds, including the general fund, the capital projects funds, the internal service fund, and the enterprise funds. The General Fund contains projects related to general governmental services in areas such as general administration, facilities maintenance, public safety, parks and recreation, social services and stormwater projects. The Internal Service Fund reflects the projects in support of the County's vehicle maintenance operations. Its customers are user departments of the County and other governmental entities and these projects are funded primarily from user charges and interest earnings. Solid waste, water and sewer projects may be found in the Enterprise Funds section.

Financing of the CIP is provided on a pay-as-you-go basis or through debt issuance. Pay-as-you-go funding is provided from several sources including current tax revenues, interest earnings, revenue from other governmental agencies and user fees. Debt funding may include general obligation bonds, revenue bonds or lease financing.

Projects are prioritized based on need and ability to pay. Requests are compared to an Office Space Needs Study, prepared by the County's Planning Division, and preliminary recommendations are made based on this analysis. The Board of Supervisors adopts a separate, biennial Utilities Strategic Capital Plan for water, sewer, and stormwater projects and those projects are incorporated into the County's overall CIP plan. All projects that are recommended are run through a funding model to determine affordability. The funding model includes undesignated fund balance available for capital needs and anticipated funding streams over the next 10 years, to determine affordability. Prior to final approval, proposed projects are reviewed by the Planning Commission for conformance with the Comprehensive Plan.

Details on the capital projects are located in a separate CIP document. A summary of the County's ten-year CIP (FY2015-FY2024) is located in a schedule following this narrative. The aggregate budgeted amount of capital expenditures for FY2015 is $10,192,500, for all projects, and all funds.

The General Fund budget includes $350,000 for capital projects. Of this amount, $150,000 is earmarked for minor drainage improvements and $200,000 is programmed as a transfer to the County's Capital Fund to assist with funding of the other projects.

The County Capital Fund includes $298,600 for voting machine replacement, $68,000 for Commonwealth Attorney Case Information System replacement, $1,470,500 for the Public Safety equipment, $400,000 for highway & transportation improvements, $150,000 for a financial software upgrade, $65,000 for replacement of the existing playground equipment at Griffin-Yeates Center, and following equipment replacements and maintenance projects:

- Telephone System Upgrade ($33,500): replace, upgrade and integrate the Sports Complex, Crossroads, DARE office, and Sr. Center with VOIP phone system to include software, phones and network infrastructure (switches and wiring); 31 total phones.
- Tennis/Basketball Court Repair ($80,000): replacement of tennis and basketball courts based on the priority.

- Roof Repair/Replacement ($358,100): replace the roof at Buildings & Grounds Maintenance Shop, Buildings & Grounds Storage building, Charles Brown Park Community Center, Building Regulations building, Waste Management Scales House, General Services building, Vehicle Maintenance building, Public Safety building County Administration building, York Elementary Head Start trailer, and York Hall Cupola.

- HVAC Replacement ($241,800): provides funding for Environmental & Development Services building: replace 2 circulating pumps and water heater; Finance building: replace two frequency drives; Fire Station #2 (Tabb): replace boiler; York Library: replace gas pack and 2 split-system HVAC units; Post Office/Computer Support Services building: replace split-system heat pump; York Hall: replace 12 water source heat pumps; and Griffin-Yeates Center: replace seven geothermal circulating pumps.

- Parking Lot Repair ($121,000): provides funding for asphalt overlay at Fire Station # 3 and Fuel Island; Seal coating at the Utilities Satellite Shop; 2 park sites (Charles Brown and Kiln Creek) and Griffin-Yeates Center; resurfacing parking lots at Back Creek Park; and re-striping at schools.

- Building Maintenance and Repair ($330.000): floor replacement at the Environmental & Development Services building; painting and caulking at the County Administration building, Finance building, Riverwalk Landing parking terrace (hand rails), Riverwalk Landing floating piers (hand rails), and Yorktown Street light poles; Riverwalk Landing floating piers: install ramps and handrails to finger piers, replace bumpers, hinge plates at pier connections and power pedestal components; replace sanitary sewer grinder pump at Wolftrap Park restroom; perform foundation inspection at York-Poquoson Courthouse; replace outdated equipment and appliances in County facilities; replace existing parking lot light bulbs with energy efficient LED's.

- Disability Compliance ($50,000): upgrade of sidewalks, picnic tables, and site fixtures at Kiln Creek Park.

- Major Grounds Repair and Maintenance ($77,000): provides funding for replacement of backstop and sideline fencing at Grafton Bethel Elementary, Magruder Elementary and Bruton High; re-lamping of athletic field lights at Coventry Elementary, Grafton Bethel Elementary, Yorktown Middle and Back Creek Park.

- Grounds Maintenance Machinery and Equipment Replacement ($64,000): provides funding to replace a replacement of a 2002 3500-D Toro reel mower and a 2003 Deweeze slope mower.

- Emergency Generator Replacement ($100,000): provides funding for the replacement of emergency power generation equipment (standby generators) and monitoring systems for critical County facilities and systems requiring continuous operation during storms or other events in which power may be lost.

The Stormwater Fund includes funding of $900,000 for the stormwater projects:

- Greensprings ($150,000): design and construction of a piping system to restore the ravine and other improvements due to erosion resulting from increased drainage over the years.
- Wormley Creek Headwaters ($250,000): project is to address an eroded ravine at the outfall of a roadside ditch at Old York Hampton Highway, creating a safety hazard. The solution is piping, structures and riprap.
- Chesapeake Bay TMDL Retrofit Engineering Study ($500,000): funding is for a study to analyze the existing BMP's and propose new or retrofits in order to meet the Waste Load Allocations (WLA) assigned to the County. The study would include identifying proposed plans, preparing preliminary cost estimates and identifying project areas. This study is to meet the EPA's TMDL reductions of 5% by 2017 and 60% by 2025.

The Sewer Fund includes funding of $5,235,000 for sewer projects. These projects are paid for by a portion of the meals tax and user fees and include:

- Bruton High School ($1,500,000): project is to replace 13,500 linear feet of 10" force main that runs cross country from the Bruton High School pump station to Bypass Road. The current station is over 35 years old and requires a new wet well, new pumps, new electrical controls, etc.

- Hornsbyville Area ($1,200,000): once completed, this project will serve 89 properties at an estimated total cost of $1,700,000.

- Work Management Software Replacement ($375,000): funding is to replace and upgrade the existing work management software from 1992, used for customer service inquiries over the internet, asset management, plan review, permit issuance and reviews and waste management.

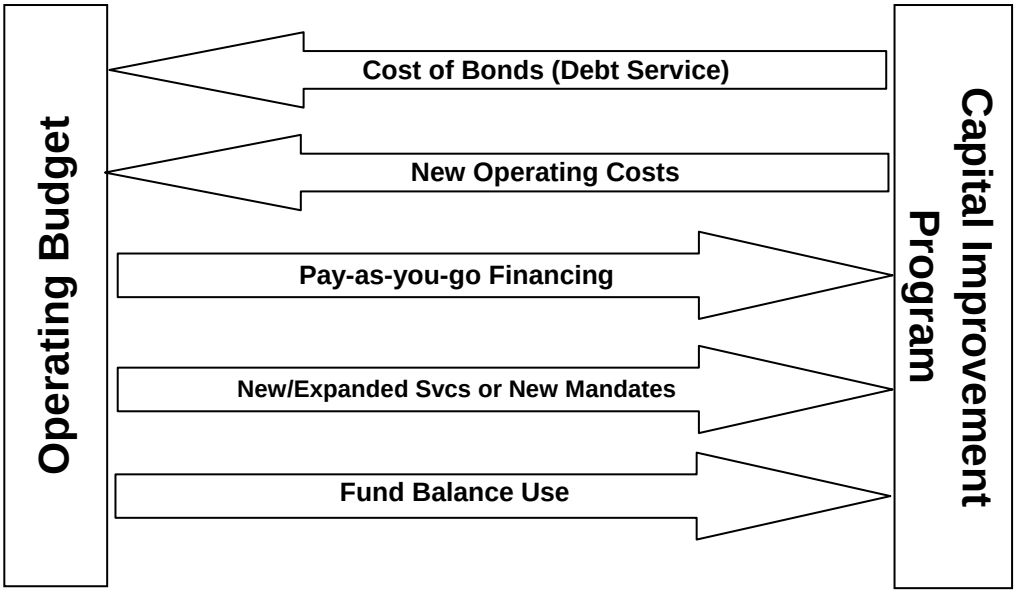
- Sewer Line Rehabilitation ($1,400,000): provides for emergency repairs, line replacement, slip lining, valve replacement, grouting, root removal, manhole rehabilitation, pavement repairs, easement restoration, etc. required to continue the operation of a reliable sanitary sewer system and to comply with regulations.

- Pump Station Rehabilitation ($600,000): funding for the rehabilitation of old stations with new pumps, electrical controls, generator replacement, wet well lining and emergency repairs to continue the operation of a reliable sanitary sewer system and to comply with regulations.

- Wood Chipper Replacement ($40,000): replacement of a 1993 unit with an expected useful life of 15 years, used to clear easements.

- Utility Construction Van Replacement ($120,000): replacement of a 1994 unit with an expected useful life of 15 years, used to carry tools and supplies to construction sites every day.

As this graphic illustrates, there is a close linkage between the Operating Budget and the Capital Improvements Program.



For example, highway & transportation improvements impact General Services by adding to the acreage that must be maintained (mowing, landscaping etc.). Equipment replacements and maintenance projects increase efficiencies, reduce utility costs, save on expensive repairs, lessen downtime (increasing productivity) and extend the useful lives of facilities County-wide.

Stormwater, water and sewer projects will add to the existing infrastructure, requiring future maintenance and adding to utility costs. Sewer projects generate revenue by adding users to the system. The sewer and pump station rehabilitation funding potentially reduces utility costs and can save on expensive repairs in the future by maintaining the infrastructure.

PROPOSED CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2015 - 2024

Prg No.	Program Title	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
	GENERAL CAPITAL PROJECTS										
	General Administration										
GA-8102	Video Services Studio & York Hall Equipment Replacements	$ -	$ 350,000	$ -	$ -	$ 120,000	$ 60,000	$ 180,000	$ 350,000	$ -	$ -
GA-8110	Voting Machine Replacement	298,600	-	-	-	-	-	-	-	-	-
	Judicial Administration - Commonwealth's Attorney										
JS-8170	Commonwealth Attorney's Case Info. System Database Replacement	68,000	-	-	-	-	-	-	-	-	-
	Public Safety - Sheriff's Office										
PS-8110	York-Poquoson Courthouse X-Ray Machine Replacement	-	-	-	-	-	-	-	-	56,000	-
PS-8919	Sheriff Mobile Data Terminals	-	-	-	-	-	900,000	-	-	-	-
	Public Safety - Fire & Life Safety										
PS-8115	Replacement of Patient Stretchers/Stairchairs	-	-	-	-	-	100,000	100,000	-	-	-
PS-8406	Backup Power-Emer Shelter and Disaster Support	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
PS-8426	Fire Apparatus Replacement	1,200,000	1,920,000	-	4,700,000	-	-	-	-	-	6,016,000
PS-8429	Grafton Fire Station Replacement	-	-	4,800,000	-	-	-	-	-	-	-
PS-8482	Biomedical Equipment Replacement	145,500	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	Public Safety - Emergency Communications/911 & Radio Maintenance										
PS-8001	E911 Telephone System Replacement	-	-	-	-	-	-	-	1,300,000	-	-
PS-8002	E911 Computer Aided Dispatch (CAD) Replacement	-	-	-	-	-	-	-	1,800,000	-	-
PS-8120	E911 Dispatch Consoles Upgrade	-	-	2,100,000	-	-	-	-	-	-	-
PS-8130	E911 Subscriber Mobile & Portable Radio Replacement	-	-	8,000,000	-	-	-	-	-	-	-
PS-8131	E911 Radio System Hardware Replacement	-	-	5,500,000	-	-	-	-	-	-	-
PS-8170	E911 Microwave System Replacement	-	-	-	-	3,100,000	-	-	-	-	-
	Environmental & Development Services										
ES-8000	Drainage Improvement Projects	150,000	150,000	200,000	200,000	200,000	200,000	250,000	250,000	250,000	250,000
	Finance & Planning										
FS-5100	Highway and Other Transportation Improvements	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
FS-8130	Telephone System Upgrade	33,500	131,500	150,200	50,000	49,000	51,000	13,500	131,500	200,200	-
FS-8910	Financial Software Replacement	150,000	150,000	150,000	150,000	-	-	-	-	-	-
FS-8912	Administration and Finance Building	-	-	-	-	-	-	13,400,000	-	-	-
	Education & Educational Services										
ED-8822	Yorktown Library Expansion	-	-	-	-	150,000	3,833,600	-	-	-	-
	Human Services										
SS-8413	York-Poquoson Dept of Social Services Building	-	-	-	-	-	-	6,820,000	-	-	-
	General Services										
GS-8150	Yorktown Trolley Replacement (Tourism Fund)	-	-	-	300,000	-	-	-	-	-	-
GS-8620	Tennis/Basketball Court Repair	80,000	80,000	48,700	27,900	35,900	-	85,800	-	36,500	59,900
GS-8625	Roof Repair/Replacement	358,100	362,700	760,000	287,000	121,500	107,000	-	182,000	200,700	76,000
GS-8630	HVAC Replacement	241,800	56,300	134,900	180,800	822,430	1,013,000	305,000	94,800	273,800	482,700
GS-8640	Parking Lot Repair	121,000	175,000	121,000	120,000	139,000	145,000	101,000	155,000	7,000	28,000
GS-8642	Building Maintenance and Repair	330,000	287,200	356,500	201,600	197,000	202,000	206,400	182,900	397,800	490,350
GS-8643	Disability Compliance	50,000	150,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
GS-8661	Major Grounds Repair and Maintenance	77,000	70,000	31,000	87,000	70,200	75,000	56,000	59,000	75,000	30,000
GS-8663	Grounds Maintenance Machinery & Equipment Replacement	64,000	79,000	46,500	48,000	48,000	45,000	62,000	120,000	45,000	90,000
GS-8665	Emergency Generator Replacement	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	Community Services										
CS-8820	Griffin-Yeates Center Playground	65,000	-	-	-	-	-	-	-	-	-
	Total General Capital Projects	4,057,500	4,686,700	23,173,800	7,127,300	5,828,030	7,506,600	22,354,700	5,400,200	2,317,000	8,297,950
	INTERNAL SERVICE FUND PROJECTS										
	Vehicle Maintenance Projects										
VM-8110	Equipment Upgrades	-	340,000	-	80,000	-	100,000	-	-	-	-
VM-8180	Fuel Sites Upgrade	-	-	-	-	-	1,900,000	-	-	-	-
	Total Internal Service Fund Projects	-	340,000	-	80,000	-	2,000,000	-	-	-	-
	STORMWATER FUND PROJECTS										
ES-617	Greensprings	150,000	600,000	-	-	-	-	-	-	-	-
ES-631	Tabb Lakes/King's Bottom	-	-	-	100,000	400,000	-	-	-	-	-
ES-634	Goodwin Neck/Rosewood	-	-	-	200,000	550,000	-	-	-	-	-
ES-635	Claxton Creek	-	-	-	-	-	-	160,000	-	-	-
ES-636	Wormley Creek Headwaters	250,000	500,000	-	-	-	-	-	-	-	-
ES-637	Marlbank Cove Ravine	-	-	-	-	50,000	250,000	-	-	-	-
ES-640	Poquoson Headwaters	-	175,000	500,000	600,000	-	-	-	-	-	-
ES-641	Route 134/Bayberry	-	-	-	-	-	200,000	775,000	-	-	-
ES-642	Stream Restoration - Larkin Woods	-	-	-	-	-	250,000	-	-	-	-
ES-643	Queens Lake Ravines	-	-	-	-	-	300,000	-	-	-	-
ES-644	Seige Lane	-	-	-	-	-	300,000	-	-	-	-
ES-8014	Chesapeake Bay TMDL Retrofit Engineering Study	500,000	-	-	-	-	-	-	-	-	-
ES-8030	TMDL BMP Retrofits	-	-	-	-	-	-	-	500,000	500,000	500,000
ES-8567	Backhoe Replacement	-	-	100,000	-	-	-	-	-	-	-
ES-8568	Dump Truck Replacement	-	100,000	-	-	-	-	-	-	-	-
	Total Stormwater Fund Projects	900,000	1,375,000	600,000	900,000	1,000,000	1,300,000	935,000	500,000	500,000	500,000

PROPOSED CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2015 - 2024

Prg No.	Program Title	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
	ENTERPRISE FUND CAPITAL PROJECTS										
	Solid Waste Projects										
ES-8150	Rear Packer Truck Replacements	-	-	-	-	-	463,000	-	-	-	-
ES-8180	Transfer Station Floor Replacement	-	134,000	-	-	-	-	-	-	-	-
	Total Solid Waste Projects	-	134,000	-	-	-	463,000	-	-	-	-
	Sewer Projects										
ES-495	Allen's Mill Area	-	-	-	500,000	3,200,000	-	-	-	-	-
ES-499	Queen's Lake Section IV & V Area	-	2,900,000	-	-	-	-	-	-	-	-
ES-502	Bruton High School	1,500,000	-	-	-	-	-	-	-	-	-
ES-504	Hornsbyville Area	1,200,000	-	-	-	-	-	-	-	-	-
ES-507	Wolftrap Road	-	-	200,000	-	-	-	-	-	-	-
ES-511	National Lane Area	-	-	-	70,000	500,000	-	-	-	-	-
ES-512	Dare/Jethro Lane Area	-	-	-	425,000	-	-	-	-	-	-
ES-513	Kentucky Farms Area	-	-	-	-	400,000	2,600,000	-	-	-	-
ES-514	Sinclair Area	-	-	200,000	800,000	-	-	-	-	-	-
ES-515	Schenck Estates Area	-	-	-	-	-	-	-	700,000	5,000,000	-
ES-516	Big Bethel Area	-	-	-	-	-	-	800,000	2,500,000	-	-
ES-518	Whites/Faulkner Area	-	-	-	-	-	-	-	-	3,500,000	-
ES-519	Burt's Road	-	-	-	-	-	-	-	-	-	1,000,000
ES-520	Payne's Road	-	-	-	-	275,000	-	-	-	-	-
ES-8170	Work Management Software Replacement	375,000	-	-	-	-	-	-	-	-	-
ES-8500	Sewer Line Rehabilitation	1,400,000	1,600,000	1,600,000	1,600,000	1,700,000	1,800,000	1,800,000	2,000,000	2,000,000	2,000,000
ES-8502	Pump Station Rehabilitation	600,000	600,000	600,000	600,000	700,000	700,000	700,000	700,000	800,000	800,000
ES-8504	SCADA Automated Control Monitoring System Replacement	-	-	-	-	-	2,000,000	-	-	-	-
ES-8510	Wood Chipper Replacement	40,000	-	-	-	-	-	-	-	-	-
ES-8511	Utility Construction Van Replacement	120,000	-	-	-	-	-	-	-	-	-
ES-8512	Closed Circuit TV Van Replacement	-	-	400,000	-	-	-	-	-	-	-
ES-8513	Excavator Replacement	-	-	-	250,000	-	-	-	-	-	-
ES-8514	Tandem Dump Truck Replacement	-	-	-	-	250,000	-	-	-	-	-
	Total Sewer Projects	5,235,000	5,100,000	3,000,000	4,245,000	7,025,000	7,100,000	3,300,000	5,900,000	11,300,000	3,800,000
	Total All Capital Projects	$ 10,192,500	$ 11,635,700	$ 26,773,800	$ 12,352,300	$ 13,853,030	$ 18,369,600	$ 26,589,700	$ 11,800,200	$ 14,117,000	$ 12,597,950
	Funding Sources										
	Unobligated Fund Balance, Beginning	$ 7,781,897	$ 5,464,397	$ 4,490,147	$ 6,875,195	$ 8,704,096	$ 7,919,516	$ 6,654,304	$ 10,853,024	$ 12,849,380	$ 9,902,798
	Interest/Grants/Other	3,500,000	2,250,000	2,000,000	2,100,000	1,760,000	1,530,000	1,490,000	1,275,000	1,500,000	1,400,000
	Meals Tax (Stormwater & Sewer)	2,025,000	2,091,450	3,058,848	3,181,201	3,308,450	3,440,788	3,578,420	3,721,556	3,870,418	4,025,236
	Pay Go Projects	2,350,000	3,200,000	3,700,000	4,200,000	4,900,000	5,250,000	5,500,000	5,700,000	5,800,000	5,800,000
	Bond Proceeds	-	3,120,000	20,400,000	4,700,000	3,100,000	6,883,600	20,220,000	3,100,000	-	6,016,000
	Available Funding	15,656,897	16,125,847	33,648,995	21,056,396	21,772,546	25,023,904	37,442,724	24,649,580	24,019,798	27,144,034
	Proposed CIP	(10,192,500)	(11,635,700)	(26,773,800)	(12,352,300)	(13,853,030)	(18,369,600)	(26,589,700)	(11,800,200)	(14,117,000)	(12,597,950)
	Unobligated Fund Balance, Ending	$ 5,464,397	$ 4,490,147	$ 6,875,195	$ 8,704,096	$ 7,919,516	$ 6,654,304	$ 10,853,024	$ 12,849,380	$ 9,902,798	$ 14,546,084

COUNTY OF YORK, VIRGINIA

GENERAL FUND - FUND 10

General Fund
Fund 10

This fund accounts for the revenues and expenditures relating to the County's general operations. Details related to the funding sources follow the summary page. Details on the functional categories below follow the revenue section and individual functional category details are located in the blue tab sections.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
General Property Taxes	$ 76,419,831	$ 77,768,474	$ 79,699,605	$ 80,928,500	$ 80,928,500	**$ 82,080,000**	61.97%
Other Local Taxes	27,245,214	28,196,608	28,251,914	28,377,000	28,377,000	**29,191,000**	22.04%
Permits, Fees, Regulatory Licences	471,534	468,190	659,659	606,060	606,060	**805,380**	0.61%
Fines & Forfeitures	359,937	387,560	335,974	374,300	374,300	**372,200**	0.28%
Use of Money & Property	481,429	420,265	292,187	393,460	393,460	**436,900**	0.33%
Charges for Services	1,959,075	2,144,759	2,124,852	2,206,060	2,233,116	**2,208,010**	1.67%
Fiscal Agent Fees & Administration	183,474	210,333	206,847	200,500	200,500	**197,060**	0.15%
Miscellaneous	418,135	355,700	235,912	243,600	282,504	**217,600**	0.16%
Recovered Costs	1,186,667	1,300,725	1,341,965	1,329,955	1,342,107	**1,357,109**	1.02%
State Non-Categorical Aid	8,520,915	8,507,246	8,549,318	8,765,680	8,765,680	**8,766,580**	6.62%
State Shared Expenses	3,849,246	3,806,079	3,837,477	3,841,840	3,873,188	**3,899,940**	2.94%
State Categorical Aid	520,823	496,646	518,777	442,031	456,156	**417,437**	0.32%
State Grants	328,885	299,681	353,529	265,114	327,300	**297,735**	0.22%
Federal Paid in Lieu of Tax	9,578	9,776	9,541	9,500	9,500	**9,500**	0.01%
Federal Categorical Aid	528,108	530,217	853,362	382,518	520,692	**359,329**	0.27%
Non-Revenue Receipts	5,363	32,951	21,942	-	9,582	**-**	0.00%
Transfer from Other Funds	3,822,072	3,133,070	3,379,539	1,737,787	1,775,837	**1,835,350**	1.39%
Total Funding Sources	$ 126,310,286	$ 128,068,280	$ 130,672,400	$ 130,103,905	$ 130,475,482	**$ 132,451,130**	100.00%

Expenditure by Functional Category							%Change Original 2014/ Proposed 2015
General Administration	$ 1,908,176	$ 2,007,151	$ 2,050,413	$ 2,114,859	$ 2,177,929	**$ 2,248,014**	6.3%
Judicial Services	2,625,054	2,444,724	2,565,903	2,720,079	2,752,703	**2,742,508**	0.8%
Public Safety	27,721,773	27,867,794	28,804,033	30,462,386	30,713,648	**30,493,583**	0.1%
Environmental & Development Services	4,151,002	4,130,033	3,513,498	3,768,346	3,768,346	**3,774,554**	0.2%
Finance & Planning	7,848,105	7,696,996	8,074,547	8,887,587	8,887,886	**8,733,356**	-1.7%
Education & Educational Services	56,018,402	55,310,069	59,234,735	60,592,188	60,601,417	**61,427,596**	1.4%
Human Services	2,989,160	2,666,290	2,836,107	3,207,446	3,207,446	**3,458,324**	7.8%
General Services	6,792,790	6,765,812	6,047,279	6,761,684	6,782,471	**6,582,238**	-2.7%
Community Services	2,991,389	2,749,144	2,698,036	2,926,978	2,941,304	**2,923,712**	-0.1%
Capital Outlay & Fund Transfers	7,460,564	7,475,161	7,225,008	7,370,232	7,370,232	**7,557,675**	2.5%
Non-Departmental	1,333,240	1,069,992	1,135,960	1,292,120	1,272,100	**2,509,570**	94.2%
Total Expenditures	$ 121,839,655	$ 120,183,166	$ 124,185,519	$ 130,103,905	$ 130,475,482	**$ 132,451,130**	1.8%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 15,612,469		
Projected FY2014 Funding Sources:			
Local		$ 114,737,547	
State & Federal		13,952,516	
Other financing sources		1,785,419	
		130,475,482	
Projected FY2014 Expenditures		130,475,482	
Net Change		-	
Projected Fund Balance 6/30/2014			$ 15,612,469
Projected FY2015 Funding Sources:			
Local			$ 116,865,259
State & Federal			13,750,521
Other financing sources			1,835,350
			132,451,130
Projected FY2015 Expenditures			132,451,130
Net Change			-
Projected Fund Balance 6/30/2015			$ 15,612,469

General Fund Revenues

		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	$ Change	% Change
Revenue Local Sources									
30311	**General Property Taxes**								
1010	Real estate taxes	$ 57,760,151	$ 61,007,570	$ 63,924,366	$ 65,469,500	$ 65,469,500	$ 66,270,000	$ 800,500	1.2%
2010	Public Service Corp	2,930,460	2,613,343	3,259,124	3,100,000	3,100,000	3,250,000	150,000	4.8%
3010	Personal property taxes	10,552,248	10,818,453	11,485,707	11,286,000	11,286,000	11,750,000	464,000	4.1%
3060	Mobile home taxes	23,476	21,905	26,280	23,000	23,000	25,000	2,000	8.7%
4010/4020	Machinery/Tools	4,418,406	2,354,300	222,909	370,000	370,000	100,000	(270,000)	-73.0%
5010	Boat > 5 Tons	79,858	84,939	86,322	80,000	80,000	85,000	5,000	6.3%
6010	Penalties	457,127	566,217	422,956	400,000	400,000	400,000	-	0.0%
6020	Interest	198,105	301,747	271,941	200,000	200,000	200,000	-	0.0%
	Subtotal	76,419,831	77,768,474	79,699,605	80,928,500	80,928,500	82,080,000	1,151,500	1.4%
30312	**Other Local Taxes**								
1000	Local sales tax	8,457,783	8,859,233	8,816,670	9,100,000	9,100,000	9,100,000	-	0.0%
1100	Lodging tax	3,145,828	3,178,539	3,232,191	3,200,000	3,200,000	3,300,000	100,000	3.1%
1111	Lodging tax penalty	6,336	1,353	5,542	-	-	-	-	0.0%
1112	Lodging tax interest	2,698	299	3,484	-	-	-	-	0.0%
1200	Meals tax	5,242,849	5,357,301	5,536,374	5,500,000	5,500,000	5,700,000	200,000	3.6%
1211	Meals tax penalty	5,346	5,342	8,163	-	-	-	-	0.0%
1212	Meals tax interest	3,046	8,922	7,947	-	-	-	-	0.0%
3010	Occupational license	5,598,116	5,698,850	5,558,109	5,600,000	5,600,000	5,700,000	100,000	1.8%
3011	Occupational license penalty	29,452	18,413	20,106	20,000	20,000	20,000	-	0.0%
3012	Occupational license interest	18,542	10,680	17,209	15,000	15,000	20,000	5,000	33.3%
3020	Utility consumption tax	250,587	233,759	236,887	250,000	250,000	250,000	-	0.0%
3050	Short-term rental	15,097	13,843	14,222	12,000	12,000	15,000	3,000	25.0%
3060	Motor vehicle rental tax	61,657	83,067	96,778	80,000	80,000	100,000	20,000	25.0%
4000	Communications sales tax	1,370,049	1,342,206	1,345,767	1,385,000	1,385,000	1,385,000	-	0.0%
5010	Motor vehicle license	1,485,763	1,514,549	1,525,025	1,300,000	1,300,000	1,600,000	300,000	23.1%
6000	Bank franchise tax	313,440	265,232	238,600	265,000	265,000	250,000	(15,000)	-5.7%
6012	Franchise tax - Verizon surcharge	502	735	1,028	-	-	1,000	1,000	100.0%
7010	Recordation tax	270,908	250,631	218,775	250,000	250,000	250,000	-	0.0%
7011	Recordation/Grantor's tax	223,446	385,176	340,822	400,000	400,000	400,000	-	0.0%
7030	Deeds of conveyance	743,769	968,478	1,028,215	1,000,000	1,000,000	1,100,000	100,000	10.0%
	Subtotal	27,245,214	28,196,608	28,251,914	28,377,000	28,377,000	29,191,000	814,000	2.9%
30313	**Permits, Fees, Regulatory Licenses**								
0751	DMV fees	2,926	-	3,980	-	-	-	-	0.0%
0752	Credit card fees	-	728	870	-	-	-	-	0.0%
1010	Dog license	48,482	42,242	42,325	45,000	45,000	45,000	-	0.0%
3010	Wetlands permits	1,200	2,400	1,800	2,000	2,000	2,000	-	0.0%
3011	Ches Bay application fees	4,000	3,250	3,650	3,500	3,500	3,500	-	0.0%
3012/3014	Sheriff conceal weapon fees	20,188	24,129	24,114	25,000	25,000	25,000	-	0.0%
3020	Zoning fees	7,410	10,803	9,849	10,000	10,000	10,000	-	0.0%
3021	Plan review fees	9,781	5,763	12,520	10,000	10,000	15,000	5,000	50.0%
3022	Map maint fees	4,305	5,622	4,032	5,000	5,000	5,000	-	0.0%
3023	Planning/Public Works insp fees	2,285	2,062	4,128	5,000	5,000	5,000	-	0.0%
3024	Board of Zoning/Subdivision	1,750	1,250	1,450	1,500	1,500	1,500	-	0.0%
3025	Zoning verification	100	300	650	300	300	600	300	100.0%
3030	Land transfer fees	6,470	6,205	8,289	9,000	9,000	9,000	-	0.0%
3040	Electrical inspection fees	53,879	51,987	89,607	80,000	80,000	128,000	48,000	60.0%
3041	Electrical inspection State surcharge	968	966	1,620	1,600	1,600	2,560	960	60.0%
3042	Reinspection electrical	500	1,125	1,550	1,200	1,200	2,000	800	66.7%
3050	Plumbing inspection fees	63,080	59,759	86,267	82,000	82,000	125,000	43,000	52.4%
3051	Plumbing inspection State surcharge	1,196	1,157	1,747	1,640	1,640	2,500	860	52.4%
3052	Reinspection plumbing	750	50	1,250	1,000	1,000	1,000	-	0.0%
3060	Building inspection fees	172,091	166,572	247,037	215,000	215,000	300,000	85,000	39.5%
3061	Building inspection State surcharge	2,867	2,910	4,144	4,300	4,300	6,000	1,700	39.5%
3062	Reinspection building	1,750	950	325	2,000	2,000	2,000	-	0.0%
3070	Plat fees	150	-	-	-	-	-	-	0.0%
3090	Erosion inspection fees	7,522	14,996	19,291	15,000	15,000	16,000	1,000	6.7%
3110	Mechanical inspection fees	52,332	53,059	76,539	76,000	76,000	86,000	10,000	13.2%
3111	Mechanical inspection State surcharge	991	1,040	1,500	1,520	1,520	1,720	200	13.2%
3112	Reinspection mechanical	606	250	375	500	500	500	-	0.0%
3180	Yard sale permits	5	-	-	-	-	-	-	0.0%
3200	Land disturbance permit	3,700	6,975	9,000	7,000	7,000	9,000	2,000	28.6%
3300	Land use revalidation	50	-	350	-	-	-	-	0.0%
3400	Open burning permit fees	-	100	-	-	-	-	-	0.0%
3970	Misc permits & licenses	200	1,540	1,400	1,000	1,000	1,500	500	50.0%
	Subtotal	471,534	468,190	659,659	606,060	606,060	805,380	199,320	32.9%

General Fund Revenues

		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	$ Change	% Change
30314	**Fines & Forfeitures**								
0300	Parking fines	3,580	5,770	3,030	6,000	6,000	6,000	-	0.0%
1010	Animal control fines	757	200	790	600	600	700	100	16.7%
1011	False alarm fines	300	-	-	200	200	-	(200)	-100.0%
2000	Restitution	4,929	3,460	-	2,500	2,500	500	(2,000)	-80.0%
4010	Court fines	220,951	253,110	203,290	225,000	225,000	225,000	-	0.0%
4011	Assessment courthouse	26,467	25,068	25,117	30,000	30,000	30,000	-	0.0%
4012	Courthouse security	93,523	90,298	92,828	100,000	100,000	100,000	-	0.0%
4013	Jail admission fee	9,400	9,512	10,874	10,000	10,000	10,000	-	0.0%
4014	Commonwealth Atty bad check fee	30	42	45	-	-	-	-	0.0%
9090	Miscellaneous fines	-	100	-	-	-	-	-	0.0%
	Subtotal	359,937	387,560	335,974	374,300	374,300	372,200	(2,100)	-0.6%
30315	**Use of Money and Property**								
1001	Unrealized gain (loss) on invmts	8,746	(26,667)	(77,930)	-	-	-	-	0.0%
1010	Interest	27,467	55,335	36,819	60,000	60,000	60,000	-	0.0%
2010	Rents	141,350	16,619	24,330	18,000	18,000	24,000	6,000	33.3%
2010-001	Freight shed rentals	30,932	28,152	50,047	55,000	55,000	60,000	5,000	9.1%
2013	Facility costs - YPDSS	-	21,468	21,468	19,860	19,860	19,600	(260)	-1.3%
2015	Telephone service agreement	24,844	25,043	25,422	25,600	25,600	25,800	200	0.8%
2020	Tower rent	231,827	182,869	194,113	185,000	185,000	215,000	30,000	16.2%
2060	Sale of equipment	10,848	90,578	1,791	15,000	15,000	15,000	-	0.0%
2061	Disposal-surplus property	5,415	6,071	2,763	-	-	2,500	2,500	100.0%
2100	Sale of land/bldgs	-	11,000	-	-	-	-	-	0.0%
8016-200	YCSC concession commissions	-	9,797	9,864	10,000	10,000	10,000	-	0.0%
8016-200-001	YCSC billboard advertising	-	-	3,500	5,000	5,000	5,000	-	0.0%
	Subtotal	481,429	420,265	292,187	393,460	393,460	436,900	43,440	11.0%
30316	**Charges for Services**								
1010	Excess Clerk of Court	91,206	106,599	126,811	115,000	115,000	130,000	15,000	13.0%
1011	DNA/blood	534	479	965	500	500	500	-	0.0%
1014	Land records-secure remote	29,950	31,800	33,850	30,000	30,000	35,000	5,000	16.7%
2010	Chg Commonwealth's Attny	2,968	5,981	6,462	5,000	5,000	6,500	1,500	30.0%
2510	Court Appointed Attny Fees	6,451	8,107	9,589	9,000	9,000	10,000	1,000	11.1%
2600	Admin fees - payroll deductions	2,910	2,930	2,385	3,000	3,000	3,000	-	0.0%
3010	Sheriff fees	3,831	3,631	3,631	3,600	3,600	3,600	-	0.0%
3013	Sheriff special fees	149,618	122,261	143,067	88,810	88,810	88,810	-	0.0%
3013-007	Sheriff/School events	-	49,831	84,235	-	25,946	-	-	0.0%
3130	FLS Command School	1,875	-	1,900	-	-	-	-	0.0%
3130-004	RAE Systems Course	-	13,570	-	-	-	-	-	0.0%
3321	Medic transport fee recovery	1,038,544	1,282,533	1,146,211	1,300,000	1,300,000	1,300,000	-	0.0%
3356	E911 Banquet	14,883	-	-	-	-	-	-	0.0%
3613	Admin fees-Sheriff	5,278	9,157	5,811	9,000	9,000	6,000	(3,000)	-33.3%
5000	Treasurer-Sheriff fee recovery	544	256	279	300	300	300	-	0.0%
6010	Mosquito Control	16,660	3,623	1,080	5,000	5,000	5,000	-	0.0%
8010	Recreation fees/admissions	178,870	197,470	196,375	255,000	255,000	227,150	(27,850)	-10.9%
8010-001	P&R credit card convenience fee	-	-	-	-	-	500	500	100.0%
8011	Senior activities fees	5,099	12,899	13,934	19,000	19,000	14,000	(5,000)	-26.3%
8013	Admission fee/rental skate R&R	27,062	-	33,589	30,000	30,000	35,000	5,000	16.7%
8014	Sports camps & classes	47,067	54,502	49,823	65,000	65,000	65,000	-	0.0%
8015	Instructional classes	60,278	42,149	39,482	50,000	50,000	50,000	-	0.0%
8016	Concessions - Skate R&R	9,044	-	10,392	9,000	9,000	10,500	1,500	16.7%
8016-001	Concessions - Back Creek Pk	135	122	78	200	200	100	(100)	-50.0%
8016-002	Concessions - New Qtr Pk	17,895	12,916	15,490	14,000	14,000	16,000	2,000	14.3%
8016-200	Concessions - Sports Complex	46,708	-	-	-	-	-	-	0.0%
8020	Park facility fees & programs	62,116	59,332	64,184	60,000	60,000	65,000	5,000	8.3%
8020-200	Park facility fees & prog - Sprts Cplx	57,940	49,180	61,985	60,000	60,000	62,000	2,000	3.3%
8021	Safety Town registration	-	-	4,996	5,000	5,000	5,000	-	0.0%
8214	Document Reprod Costs	-	720	1,391	-	-	1,000	1,000	100.0%
8410	Library fines	40,673	35,499	32,626	36,000	36,000	36,000	-	0.0%
8420	Book replacement	9,383	8,536	6,742	8,500	8,500	8,500	-	0.0%
8430	Library copier	15,745	14,540	13,414	15,000	15,000	13,000	(2,000)	-13.3%
8610	Sale of ordinances	57	-	101	-	-	-	-	0.0%
8620	Sale of maps	-	77	50	50	50	50	-	0.0%
8621	GIS/CSS services	11,465	7,242	11,480	10,000	10,000	10,000	-	0.0%
8621-001	GIS/CSS services - R/E Info	-	1,265	-	-	-	-	-	0.0%
8623	Sale copies video tapes	-	670	571	-	-	500	500	100.0%
8630	Sale of copies	151	77	13	100	100	-	(100)	-100.0%
8631	Sale of copies-Sheriff	1,680	1,955	1,860	-	660	-	-	0.0%
9001	Victim-Witness PTEAP conference	-	-	-	-	450	-	-	0.0%
9550-001	Safety Town registration	2,455	4,850	-	-	-	-	-	0.0%
	Subtotal	1,959,075	2,144,759	2,124,852	2,206,060	2,233,116	2,208,010	1,950	0.1%

General Fund Revenues

		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	$ Change	% Change
30317	**Fiscal Agent Fees & Administration**								
1021	Solid Waste fund	21,000	34,753	35,911	37,000	37,000	33,020	(3,980)	-10.8%
1024	Water Utility fund	8,000	10,000	2,884	2,900	2,900	2,900	-	0.0%
1025	Sewer Utility fund	26,000	41,200	42,941	43,100	43,100	43,640	540	1.3%
1091	Colonial Behavioral Health fund	110,633	108,231	109,071	100,000	100,000	100,000	-	0.0%
1094	Col Group Home Commission fund	17,841	16,149	16,040	17,500	17,500	17,500	-	0.0%
	Subtotal	183,474	210,333	206,847	200,500	200,500	197,060	(3,440)	-1.7%
30318	**Miscellaneous**								
2022	Victim Witness donations	-	349	550	-	-	-	-	0.0%
3010	Prior year exp refunds	90,051	85,906	29,038	35,000	35,000	35,000	-	0.0%
3012	Prior year forfeit flex	7,320	1,786	2,936	-	-	2,000	2,000	100.0%
3027	Sheriff-Donations	1,220	1,231	3,890	-	760	-	-	0.0%
3320/3321	FLS Donations	15,483	10,988	13,874	-	10,660	-	-	0.0%
4000	Signs Chesapeake Bay/Wetlands	-	170	10	-	-	-	-	0.0%
4001	Earth Day donations	1,950	1,750	-	-	-	-	-	0.0%
4448	Donation - Litter/Beautification	250	-	-	-	-	-	-	0.0%
5029	P-Card rebates	-	-	19,443	20,000	20,000	22,000	2,000	10.0%
6000/6010	Library - donations	6,586	10,469	13,775	-	4,684	-	-	0.0%
6060	Tax Sale - excess proceeds	60,815	30,459	-	-	-	-	-	0.0%
7002	York Youth Lacrosse donation	1,000	-	-	-	-	-	-	0.0%
7432	PAA utility contribution - Senior Center	3,600	3,600	3,600	3,600	3,600	3,600	-	0.0%
9000	Housing - donations	500	500	300	-	500	-	-	0.0%
9001	PTEAP - donations	-	-	-	-	1,125	-	-	0.0%
9002/9003	Criscuolo donation - Gen Svcs/P&R	-	-	-	-	20,000	-	-	
9013	Home Depot Grant	-	1,262	-	-	-	-	-	0.0%
9014	Housing Donation - Temp Relocation	-	1,250	-	-	-	-	-	0.0%
9021	Tennis grant	1,000	-	-	-	-	-	-	0.0%
9080	Misc repairs/damages	675	-	-	-	-	-	-	0.0%
9090	Miscellaneous	47,915	24,041	7,764	25,000	25,000	25,000	-	0.0%
9090-004	Youth Commission Programs	-	-	185	-	-	-	-	0.0%
9092	Miscellaneous maint premises	9,382	17,316	19,022	20,000	20,000	20,000	-	0.0%
9095-200	Vending machine-Sports Complex	532	-	-	-	-	-	-	0.0%
9098	Safety Town donations	4,530	4,175	6,125	-	1,175	-	-	0.0%
9099	Local recycling	275	6	773	-	-	-	-	0.0%
9220	Return checks	10,341	10,644	8,396	10,000	10,000	10,000	-	0.0%
9230	Admin fees	132,782	117,337	105,931	130,000	130,000	100,000	(30,000)	-23.1%
9270	VML Risk Mgmt grant	1,928	-	-	-	-	-	-	0.0%
9533-001	Sentara Regional Med Ctr grant	-	2,461	-	-	-	-	-	0.0%
9622	VAHMRS donation #583 Haz	20,000	30,000	-	-	-	-	-	0.0%
9712	Zweibruken donations	-	-	300	-	-	-	-	0.0%
	Subtotal	418,135	355,700	235,912	243,600	282,504	217,600	(26,000)	-10.7%
30319	**Recovered Costs**								
1510	York-Poquoson courthouse	368,804	385,054	376,001	411,500	411,500	422,250	10,750	2.6%
1999	Hurricane/Training wages	3,217	-	-	-	-	-	-	0.0%
1999-005	HRMMRS Reimb wages	-	3,077	5,746	-	7,880	-	-	0.0%
1999-007	VATF2 Training wages	-	1,040	2,845	-	1,584	-	-	0.0%
1999-010	VATF2 Deployment wages	-	10,570	27,074	-	-	-	-	0.0%
1999-011	Rockbridge Cty Mutual Aid wages	-	4,903	-	-	-	-	-	0.0%
1999-012	HRIMT wages	-	-	5,519	-	-	-	-	0.0%
2010	Streetlight install	11,965	3,835	9,787	8,000	8,000	10,000	2,000	25.0%
2020	Streetlight costs	2,988	1,469	4,392	5,000	5,000	5,000	-	0.0%
2030	Signage	-	2,085	4,150	2,000	2,000	2,000	-	0.0%
2999	Hurricane/Training fringes	246	-	-	-	-	-	-	0.0%
2999-010	VATF2 Deployment fringes	-	809	5,098	-	-	-	-	0.0%
2999-011	Rockbridge Cty Mutual Aid fringes	-	935	-	-	-	-	-	0.0%
3310-001	Warranty Repairs	-	-	-	-	1,305	-	-	0.0%
3311	Williamsburg Public Safety	-	2,400	1,200	-	-	1,200	1,200	100.0%
3330	Reg Radio System MOU	-	22,500	45,000	45,000	45,000	45,000	-	0.0%
3356	Poquoson 911 merger	296,500	296,500	306,581	313,020	313,020	318,029	5,009	1.6%
3358	Williamsburg 911 merger	502,389	508,788	526,087	537,135	537,135	545,730	8,595	1.6%
3360	E911 CAD Implementation	-	54,800	-	-	-	-	-	0.0%
3362	National Park Svc E911- Training	-	-	600	-	-	-	-	0.0%
3392-050	School - Tabb High Gate	-	-	2,730	-	-	-	-	0.0%
5210-001	Postage reimb-Commsr of Accts	533	1,081	1,652	600	600	800	200	33.3%
5210-002	Postage reimb-EDA	1	-	1	-	-	-	-	0.0%
5230-001	Land phone reimb - Commsr of Accts	24	23	15	-	-	-	-	0.0%
5365	Flu shots	-	856	-	-	-	-	-	0.0%
5510	HRIMT meal reimbursement	-	-	306	-	-	-	-	0.0%
5820-005	HRMMRS reimbursement	-	-	2,001	-	-	-	-	0.0%
5820-012	HRIMT Training reimbursement	-	-	943	-	-	-	-	0.0%
6831	Poquoson Cooperative Extension share	-	-	7,786	7,700	7,700	7,100	(600)	-7.8%
/7434-100-073	RWL Repairs & Maintenance	-	-	6,451	-	1,383	-	-	0.0%
	Subtotal	1,186,667	1,300,725	1,341,965	1,329,955	1,342,107	1,357,109	27,154	2.0%
	Total Local	108,725,296	111,252,614	113,148,915	114,659,435	114,737,547	116,865,259	2,205,824	1.9%

General Fund Revenues

		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	$ Change	% Change
Revenue from the State									
30322	**State Non-Categorical Aid**								
1030	Mobile home	19,523	5,228	6,318	9,000	9,000	6,400	(2,600)	-28.9%
1040	Rolling stock	5,233	16,091	17,675	15,000	15,000	18,500	3,500	23.3%
3010	Prs Prp Tax Relief Act (PPTRA)	8,741,680	8,741,680	8,741,680	8,741,680	8,741,680	8,741,680	-	0.0%
9999	Local Aid to Commonwealth	(245,521)	(255,753)	(216,355)	-	-	-	-	0.0%
	Subtotal	8,520,915	8,507,246	8,549,318	8,765,680	8,765,680	8,766,580	900	0.0%
30323	**State Shared Expenses**								
1010	Cmnw Attorney salary	445,518	434,190	429,432	466,020	466,020	468,738	2,718	0.6%
1020	Cmnw Attorney office expense	38,410	3,415	-	-	-	-	-	0.0%
1050	Cmnw Attorney fringe	41,303	37,360	38,902	41,820	41,820	41,820	-	0.0%
3010	Comm Revenue salary	169,945	169,945	169,945	172,380	172,380	174,421	2,041	1.2%
3050	Comm Revenue fringe	14,311	12,404	12,348	12,240	12,240	16,000	3,760	30.7%
4010	Treasurer salary	136,247	136,863	138,147	138,720	138,720	143,834	5,114	3.7%
4050	Treasurer fringe	9,992	6,830	7,072	6,120	6,120	12,500	6,380	104.2%
6010	Registrar salary	39,400	36,591	36,533	37,000	37,000	37,000	-	0.0%
6011	Registrar/Elect BD Pres	-	20,133	-	-	-	-	-	0.0%
6110	Electoral Board salary	7,563	8,293	8,125	7,500	7,500	8,000	500	6.7%
7010	Sheriff salary	2,261,916	2,255,858	2,258,757	2,308,260	2,308,260	2,328,504	20,244	0.9%
7050	Sheriff fringe	219,970	213,678	216,931	216,240	216,240	225,000	8,760	4.1%
9010	Clerk of Court salary	407,138	377,356	407,587	414,120	414,120	420,438	6,318	1.5%
9020	Clerk of Court mileage	524	8,643	43	-	-	-	-	0.0%
9022	Clerk of Court equipment	34,214	65,899	92,756	-	31,348	-	-	0.0%
9030	Clerk of Court fringe	22,795	18,621	20,899	21,420	21,420	23,685	2,265	10.6%
	Subtotal	3,849,246	3,806,079	3,837,477	3,841,840	3,873,188	3,899,940	58,100	1.5%
30324	**State Categorical Aid**								
1760	VJCCCA	54,343	54,684	54,684	54,684	54,684	54,684	-	0.0%
3160	VA Supreme Court - Extradition	13,422	3,345	6,748	-	9,186	-	-	0.0%
4060	Drug Asset - Sheriff	7,098	4,521	15,674	-	394	-	-	0.0%
4061	Drug Asset - Comm Atty	1,005	6,137	1,077	-	-	-	-	0.0%
4090	Library Grant	150,220	147,983	148,105	147,247	151,792	151,553	4,306	2.9%
5210	Court Service postage	11,266	10,749	10,802	11,100	11,100	11,200	100	0.9%
8000	Wireless E-911 servs	283,469	262,236	227,326	229,000	229,000	200,000	(29,000)	-12.7%
8908-212	FEMA - Hurricane Irene	-	4,991	52,361	-	-	-	-	0.0%
9556	VA E911 Services Education grant	-	2,000	2,000	-	-	-	-	0.0%
	Subtotal	520,823	496,646	518,777	442,031	456,156	417,437	(24,594)	-5.6%
30326	**State Grants**								
2200	Four for Life	61,414	58,897	60,651	58,897	58,897	59,800	903	1.5%
2220	Fire Protection	162,552	175,000	186,708	157,500	165,523	165,500	8,000	5.1%
2236	DMV Animal Sterilization	1,374	1,261	1,452	-	-	-	-	0.0%
2237	Tax/Spay & Neuter Fund	373	456	371	-	83	-	-	0.0%
2280	Emergency Services Radiology	25,000	25,000	25,000	25,000	25,000	25,000	-	0.0%
2280-001	Emergency Svcs Prog-Vessel	-	-	10,000	-	10,000	-	-	0.0%
2281	Dept Emg Svc-Rad-emer generators	17,000	-	-	-	-	-	-	0.0%
2291-210	RSAF/911 grant	6,064	-	-	-	-	-	-	0.0%
3340	DCJS Victim/Witness	23,252	23,593	22,664	23,717	47,435	47,435	23,718	100.0%
3500	Emergency Home Repair	6,856	10,474	-	-	2,651	-	-	0.0%
3502	Accessibility Rehab Program	-	-	6,753	-	-	-	-	0.0%
3700	VA Commission of Arts	5,000	5,000	5,000	-	5,000	-	-	0.0%
9546	RSAF Stretchers Grt #61	-	-	24,930	-	-	-	-	0.0%
9548	RSAF Stair Chairs Grt #672	-	-	-	-	2,711	-	-	0.0%
9715	VDEM - Hazmat	20,000	-	10,000	-	10,000	-	-	0.0%
	Subtotal	328,885	299,681	353,529	265,114	327,300	297,735	32,621	12.3%
	Total State	13,219,869	13,109,652	13,259,101	13,314,665	13,422,324	13,381,692	67,027	0.5%

General Fund Revenues

		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	$ Change	% Change
Revenue from the Federal Government									
30331	**Federal Paid in Lieu of Tax**								
1010	Payment in lieu of taxes	9,578	9,776	9,541	9,500	9,500	9,500	-	0.0%
	Subtotal	9,578	9,776	9,541	9,500	9,500	9,500	-	0.0%
30333	**Federal Categorical Aid**								
1011	Criminal Alien Asst Program	13,160	9,891	5,228	-	3,883	-	-	0.0%
1500	Housing Assistance Vouchers	115,798	114,816	106,423	120,000	120,000	120,000	-	0.0%
3321	DHS SAFER Grant #658	-	-	44,995	-	-	-	-	0.0%
3340	DCJS Victim Witness	69,757	70,777	67,990	71,152	47,434	47,434	(23,718)	-33.3%
3341	DCJS Domestic Violence	25,649	27,366	26,043	27,366	27,366	27,366	-	0.0%
3412	DMV-Sheriff grants	23,406	25,782	21,290	-	31,810	-	-	0.0%
4044	Homeland Security - Overtime Invstgtns	-	198	1,733	-	1,147	-	-	0.0%
4045	DEA Overtime	13,367	11,337	14,265	-	17,202	-	-	0.0%
4046	DEA WAR	2,848	19,562	11,115	-	44,729	-	-	0.0%
4050	Bulletproof Vest Ptrnship	7,265	4,323	7,027	-	7,573	-	-	0.0%
4060	Drug Asset - Sheriff	19,728	33,733	29,110	-	16,864	-	-	0.0%
4061	Drug Asset - Cmnw Attorney	1,337	319	1,480	-	-	-	-	0.0%
4100	Sheriff-BJA Grant	12,053	11,422	10,000	-	10,184	-	-	0.0%
5010	VHDA FSS Coord Fund	39,032	-	-	-	-	-	-	0.0%
5012	VHDA Homebuy Educ/Counsel	2,750	2,200	-	-	-	-	-	0.0%
6000	Soc Svcs CAP reimbursement	90,553	89,969	98,356	100,000	100,000	100,000	-	0.0%
8010	Civil Defense salary	45,529	45,529	45,529	45,000	45,000	45,529	529	1.2%
8400	Library E-Rate	-	12,768	15,630	19,000	19,000	19,000	-	0.0%
8908-212	FEMA - Hurricane Irene	-	23,397	245,443	-	-	-	-	0.0%
8997-002	Electoral Board equipment	-	2,500	5,600	-	-	-	-	0.0%
9001	OVW-PTEAP Grant	-	-	27,268	-	-	-	-	0.0%
9100	DHHS JSI National Women's	-	-	2,500	-	-	-	-	0.0%
9525	Crisis Intervention Team	-	-	-	-	28,500	-	-	0.0%
9533	FEMA-DHS AFG Grant #624	-	9,844	-	-	-	-	-	0.0%
9580	VDEM-Citizen Corps	22,536	-	3,683	-	-	-	-	0.0%
9591	Grt #565 VDH Preventing Injury	3,808	-	-	-	-	-	-	0.0%
9593	SHSP Hazmat	15,681	14,484	23,000	-	-	-	-	0.0%
9596	Housing Choice Vouchers	3,000	-	-	-	-	-	-	0.0%
9597	VDH Grant#610 Prev Fire Relief	851	-	-	-	-	-	-	0.0%
9598-212	2009 SHSP Pet Shelter	-	-	13,274	-	-	-	-	0.0%
9640	CDBG Springfield	-	-	26,380	-	-	-	-	0.0%
	Subtotal	528,108	530,217	853,362	382,518	520,692	359,329	(23,189)	-6.1%
	Total Federal	537,686	539,993	862,903	392,018	530,192	368,829	(23,189)	-5.9%
Other Financing Sources									
30341	**Non-Revenue Receipts**								
1010	Insurance Recovery	4,782	22,724	21,465	-	9,582	-	-	0.0%
1010-002	Ins Recvry - 2009 Nor'easter	581	-	-	-	-	-	-	0.0%
1010-212	PY Insurance Recovery	-	-	477	-	-	-	-	0.0%
8908-212	Ins Recvry - Hurricane Irene	-	10,227	-	-	-	-	-	0.0%
	Subtotal	5,363	32,951	21,942	-	9,582	-	-	0.0%
30351	**Transfer from Other Funds**								
1010	School Grounds maintenance	1,129,722	1,121,365	1,121,365	1,121,365	1,121,365	1,134,650	13,285	1.2%
1011	Carryover Fund	512,974	842,941	569,428	-	-	-	-	0.0%
1012	School Resource officers	252,923	270,094	274,972	294,450	294,450	299,290	4,840	1.6%
1016	School Video Services	78,042	76,142	77,291	86,250	124,300	152,350	66,100	76.6%
1018	School Radio Maintenance	85,720	85,720	85,720	85,720	85,720	99,058	13,338	15.6%
1050	School Year-End Reversion	300,413	359,525	212,108	-	-	-	-	0.0%
1050-001	School QLMS & Yk High Land	1	1	1	1	1	1	-	0.0%
1050-002	School Bus parking lot	1	1	1	1	1	1	-	0.0%
1050-003	School - ARRA Jobs grant	300,000	-	-	-	-	-	-	0.0%
1050-213	School Division MOU	-	-	712,460	-	-	-	-	0.0%
1054	School Carryover Reversion	90,151	77,281	126,193	-	-	-	-	0.0%
1063	CDA Special Rev Fd Facilities	289,405	300,000	200,000	150,000	150,000	150,000	-	0.0%
1073	EDA Capital Fund	482,720	-	-	-	-	-	-	0.0%
1079	County Capital Fund	300,000	-	-	-	-	-	-	0.0%
	Subtotal	3,822,072	3,133,070	3,379,539	1,737,787	1,775,837	1,835,350	97,563	5.6%
	Total Other Sources	3,827,435	3,166,021	3,401,481	1,737,787	1,785,419	1,835,350	97,563	5.6%
	General Fund Total	$ 126,310,286	$ 128,068,280	$ 130,672,400	$ 130,103,905	$ 130,475,482	$ 132,451,130	$ 2,347,225	1.8%

GENERAL FUND REVENUES

General Property Taxes

	FY2014 Original	FY2015 Proposed	Dollar Change	Percentage Change
Real Estate	$ 65,469,500	$ 66,270,000	$ 800,500	1.2%
Public Service	3,100,000	3,250,000	150,000	4.8%
Personal Property	11,286,000	11,750,000	464,000	4.1%
Mobile Homes	23,000	25,000	2,000	8.7%
Machinery & Tools	370,000	100,000	(270,000)	-73.0%
Boats	80,000	85,000	5,000	6.3%
Penalties	400,000	400,000	-	0.0%
Interest	200,000	200,000	-	0.0%
Total	$ 80,928,500	$ 82,080,000	$ 1,151,500	1.4%

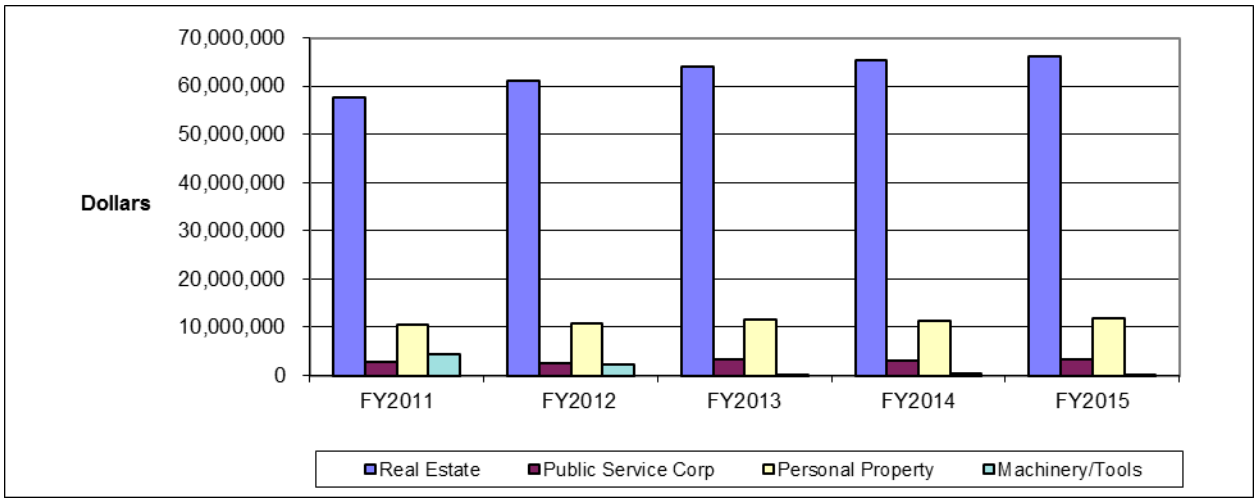
The County levies real estate taxes on all real estate within its boundaries, except that exempted by statute, each year as of January 1, based on the estimated market value of the property, with semi-annual payments due June 25 and December 5. All real estate property is assessed biennially and calendar year 2014 is a general reassessment year. The reassessment resulted in a net .81% overall increase in assessed taxable values. The FY2014 Adopted Budget included a one cent tax rate increase, adjusting the rate from $.7415 to the current rate of $.7515, per $100 of assessed valuation. No change in the tax rate is proposed for fiscal year 2015. An increase is projected, primarily driven by new construction and permit activity.

The State Corporation Commission assesses property of certain public service corporations for local taxation and the Commissioner of the Revenue certifies the assessments. The Virginia Department of Taxation bases its assessment of public service corporations on the sales ratio analysis it performs on the prior year's assessment data compared to current sales data. All tax rates are per $100 of assessed valuation. For FY2015, the real estate rate is $.7515, the personal property rate is $4.00, and the Merchants Capital rate is $.6012. Revenue from this source is expected to increase due to additional pipeline transmission mains and lines.

The County levies personal property taxes on motor vehicles and tangible personal business property. These levies are made each year as of January 1, with semiannual payments due June 25 and December 5. The personal property rate is $4.00 per $100 of assessed valuation. The State offers tax relief for qualifying vehicles. The amount of relief has begun to decline as a percentage of total personal property due to a state-wide cap on disbursements to local governments. The State revenue is budgeted as "Personal Property Tax Relief Act" (see State revenue section). Personal property is projected to increase, based on current trends.

Machinery & tool tax is imposed on the equipment used by manufacturers directly in the production of goods. The current rate is $4.00 per $100 of assessed valuation and the Certified Pollution Control (CPC) rate is $3.20 per $100 of assessed valuation. For FY2015, a decrease is projected based on the closing of smokeless tobacco facility.

The following graph shows a 5 year trend on the major general property taxes: Real Estate, Public Service Corporation, Personal Property and Machinery & Tools.



Other Local Taxes

	FY2014 Original	FY2015 Proposed	Dollar Change	Percentage Change
Local Sales Tax	$ 9,100,000	$ 9,100,000	$ -	0.0%
Lodging Tax	3,200,000	3,300,000	100,000	3.1%
Meals Tax	5,500,000	5,700,000	200,000	3.6%
Occupational License	5,635,000	5,740,000	105,000	1.9%
Utility Consumption Tax	250,000	250,000	-	0.0%
Communications Sales Tax	1,385,000	1,385,000	-	0.0%
Motor Vehicle License	1,300,000	1,600,000	300,000	23.1%
Franchise Tax	265,000	251,000	(14,000)	-5.3%
Recordation Tax	1,650,000	1,750,000	100,000	6.1%
Rental Tax	92,000	115,000	23,000	25.0%
Total	$ 28,377,000	$ 29,191,000	$ 814,000	2.9%

The State currently collects a five percent (5%) sales tax from retailers and distributes one percent (1%) of this amount to the County monthly.

The transient occupancy tax ("lodging tax") of five percent (5%) is paid for any room rented on a short-term basis. This revenue is generated primarily by hotels and motels within the County and collected monthly. Sixty percent (60%) of the revenue collected is earmarked for tourism activities per State Code. This revenue stream had grown as a result of a successful marketing campaign undertaken by a regional organization primarily funded by localities within the Historic Triangle (York County, James City County and the City of Williamsburg). A modest increase is projected for FY2015, based on recent activity.

A four percent (4%) tax ("meals tax") is levied on prepared food and beverages sold for human consumption in the County. This tax is collected monthly. The County has earmarked 50% of the meals tax to be used for stormwater, water and sewer projects. The remaining 50% is to assist with funding to the School Division. The County's meals tax is a growing source of revenue and an increase is projected for FY2015.

The County requires all persons conducting any business, profession, trade, or occupation to have a license. The Commissioner of the Revenue computes the amount of license tax and after payment to the Treasurer, the license is issued.

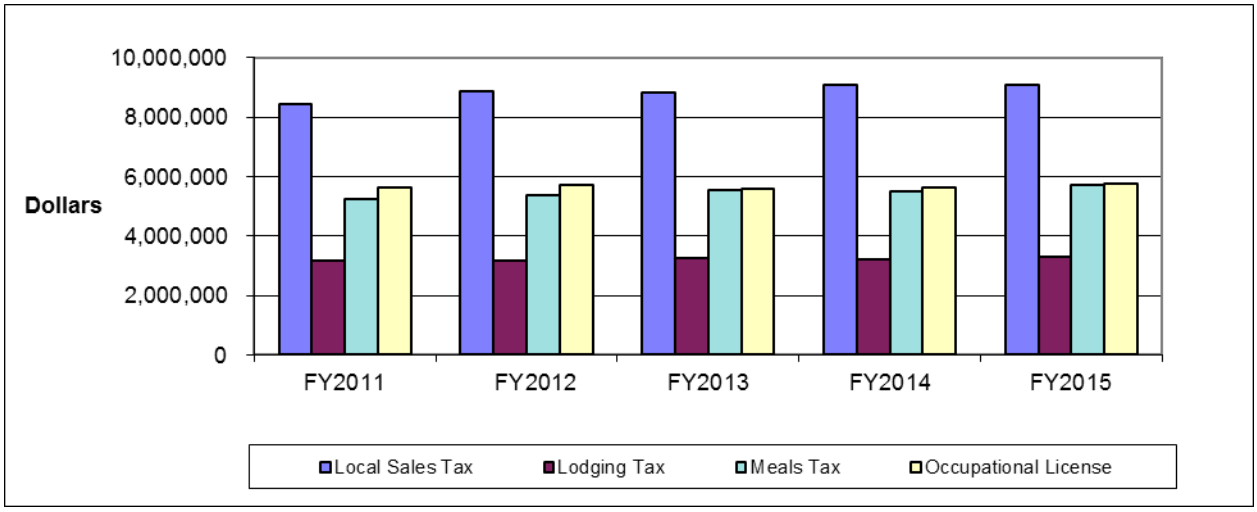
In lieu of the local business license tax levied on corporations furnishing heat, light or power by means of electricity and/or natural gas, Section 58.1-2900 and Section 58.1-2904 of the Code of Virginia imposes a tax ("Utility Consumption Tax") on consumers of electricity and natural gas in the state based on kilowatt hours or volume of gas delivered. This tax is collected monthly.

The communication sales tax represents sales and use tax on communication services in the amount of 5% of the sales price of each communications service and replaces the cable franchise tax and the $2.18 charge per month for enhanced E-911 service for each line provided by a telephone company.

The motor vehicle license represents an annual vehicle registration fee on every motor vehicle, trailer, and semi-trailer garaged, stored or parked in the County. The projected decrease in motor vehicle license is linked to a policy change eliminating the 60 day filing requirement on personal property (with the exception of business personal property and mobile homes), thereby reducing filing penalties.

A bank franchise tax is imposed on banks located within the County, based on their net capital and the recordation tax for each taxable instrument recorded in the County.

The projections for FY2015 reflect increases and decreases in these revenues based on recent trends and forecasting information received from local economists. The following graph shows a 5 year trend on the major other local taxes: Sales Tax, Lodging Tax, Meals Tax and Occupational Licenses.



Other Local Revenue

	FY2014 Original	FY2015 Proposed	Dollar Change	Percentage Change
Permits, Fees and Regulatory Licenses				
Inspection Fees	$ 486,760	$ 678,280	$ 191,520	39.4%
Permits, Fees & Licenses	119,300	127,100	7,800	6.5%
Total	$ 606,060	$ 805,380	$ 199,320	32.9%
Fines & Forfeitures	$ 374,300	$ 372,200	$ (2,100)	-0.6%
Use of Money & Property				
Use of Money	$ 60,000	$ 60,000	$ -	0.0%
Use of Property	333,460	376,900	43,440	13.0%
Total	$ 393,460	$ 436,900	$ 43,440	11.0%

Permits, inspections, and fees on construction and alterations of buildings are required by the County. Permits include building, electrical, plumbing and mechanical. Other licenses and fees include dog licenses and fees for zoning, plan review, land transfers, plat and land use. Inspections fees are expected to increase slightly as the economy recovers and new construction continues.

The County imposes fines on individuals charged with violations of County ordinances. These include court and parking fines and court assessments. There are no significant changes anticipated.

The County Treasurer uses an aggressive cash management program investing temporarily idle funds in repurchase agreements and other instruments secured or collateralized by government securities. There are no major changes in interest rates and the return on investments expected.

The County receives revenue from the rental of its facilities and equipment, such as the communication towers, as well as the sale of surplus property. An increase in revenue is expected based on current tower agreements.

	FY2014 Original	FY2015 Proposed	Dollar Change	Percentage Change
Charges for Services				
Excess Clerk of Court/Land Records - Secure Remote Access	$ 145,000	$ 165,000	$ 20,000	13.8%
Commonwealth's Attorney	14,500	17,000	2,500	17.2%
Law Enforcement	101,710	98,710	(3,000)	-3.0%
Medic Transport Fee Recovery	1,300,000	1,300,000	-	0.0%
Mosquito Control	5,000	5,000	-	0.0%
Parks & Recreation	567,200	550,250	(16,950)	-3.0%
Library Fines & Fees	59,500	57,500	(2,000)	-3.4%
Computer Support	10,000	10,000	-	0.0%
Other	3,150	4,550	1,400	44.4%
Total	$ 2,206,060	$ 2,208,010	$ 1,950	0.1%
Fiscal Agent Fees	$ 200,500	$ 197,060	$ (3,440)	-1.7%
Miscellaneous	$ 243,600	$ 217,600	$ (26,000)	-10.7%
Recovered Costs				
York-Poquoson Courthouse	$ 411,500	$ 422,250	$ 10,750	2.6%
Streetlight Program	13,000	15,000	2,000	15.4%
Signage	2,000	2,000	-	0.0%
Williamsburg Public Safety	-	1,200	1,200	100.0%
Regional Radio System MOU	45,000	45,000	-	0.0%
Poquoson 911	313,020	318,029	5,009	1.6%
Williamsburg 911	537,135	545,730	8,595	1.6%
Postage Reimbursement	600	800	200	33.3%
Poquoson Cooperative Extension	7,700	7,100	(600)	-7.8%
Total	$ 1,329,955	$ 1,357,109	$ 27,154	2.0%

The County collects revenues for services exclusive of enterprise fund activities, which include fees charged by the Clerk of Court, Commonwealth's Attorney, Sheriff, Fire & Rescue, Mosquito Control, Parks & Recreation, the Library, Computer Support, and Freedom of Information Act requests.
The increase in the Clerk of Court charges is based on recent trend experience and the decrease in Parks & Recreation fees is based on lower participation.

The County is the fiscal agent for various agencies including the Colonial Behavioral Health and the Colonial Group Home Commission, and receives a fee for providing this service. Additionally, administrative costs are recovered from the County's enterprise funds. The fees are based on a percentage of the agencies' and enterprise funds' budgets.

Miscellaneous revenue represents receipts from prior year refunds, p-card rebates on the County's credit card transactions, returned checks, administrative fees, and other sources.

The County is reimbursed for costs associated with court services, streetlights & signage, the regional radio system, the consolidated E911 center, and Cooperative Extension. Per a memorandum of agreement between York County and the City of Poquoson, the City is responsible for 19.9% of the costs to operate the courthouse. Per a Regional Radio System Memorandum of Understanding between the County, James City and Gloucester, the County is reimbursed for certain managerial and administrative costs. The increase for the E911 mergers is based on the annual consumer price index, per agreement. The City of Poquoson has a contractual agreement with the County to provide Cooperative Extension services for a fee.

Revenue from the State

	FY2014 Original	FY2015 Proposed	Dollar Change	Percentage Change
Mobile Home	$ 9,000	$ 6,400	$ (2,600)	-28.9%
Rolling Stock	15,000	18,500	3,500	23.3%
PPTRA	8,741,680	8,741,680	-	0.0%
Commonwealth's Attorney	507,840	510,558	2,718	0.5%
Commissioner of the Revenue	184,620	190,421	5,801	3.1%
Treasurer	144,840	156,334	11,494	7.9%
Registrar & Electoral Board	44,500	45,000	500	1.1%
Sheriff	2,524,500	2,553,504	29,004	1.2%
Clerk of Court	435,540	444,123	8,583	2.0%
VJCCA	54,684	54,684	-	0.0%
Library Grant	147,247	151,553	4,306	2.9%
Court Service Postage	11,100	11,200	100	0.9%
Wireless E-911	229,000	200,000	(29,000)	-12.7%
Four for Life	58,897	59,800	903	1.5%
Fire Protection	157,500	165,500	8,000	5.1%
Emergency Services	25,000	25,000	-	0.0%
DCJS Victim/Witness	23,717	47,435	23,718	100.0%
Total	$ 13,314,665	$ 13,381,692	$ 67,027	0.5%

The County receives a share of certain revenues collected by the State. Under the Motor Vehicle Sales and Use Tax Act, a tax is levied on the sale or use of mobile homes. Taxes collected on mobile homes are determined by the application of three percent (3%) of the sales price of each mobile home sold in Virginia and/or used or stored for use in Virginia. The monies collected are distributed to the

local government where the mobile home is situated as a dwelling (Section 58.1-2400 and 2402 of the Code of Virginia).

Under the Taxation of Public Service Corporations, a tax is levied on the assessed value of rolling stock, which is apportioned to localities based on the percentage of lane and railroad miles traveled (or valued by fair market) within the locality to the amount traveled (or valued by fair market) within Virginia. Each local government is entitled to a fraction of the revenue derived of the total rolling stock assessment (Section 58.1-2658 and 2658.1 of the Code of Virginia).

The State converted Personal Property Tax Relief Act (PPTRA) from a vehicle-based entitlement program to a block grant program with a state-wide cap on disbursements to local governments.

The County receives revenues for the State's share of expenditures in joint activities. These include the Commonwealth's Attorney, Commissioner of the Revenue, Treasurer, Registrar, Electoral Board, Sheriff and Clerk of Court. The Senate's Budget includes a 1% salary increase for Constitutional Officers, effective in December 2014. The estimates for FY2015 factor in that increase as well as adjustments for actual collections this year. The State had not released its revenue estimates at the time the County's budget was proposed.

The County also receives revenues from the State designated for specific uses, including a pass-through grant from the Virginia Juvenile Community Crime Control Act (VJCCA) for the Colonial Group Home Commission, which is expected to be level. The Library grant is based on a preliminary figure provided by the State. Court service postage is estimated based on the expenditure budget and the Wireless E-911 revenue is projected to decrease due to the State's change in the calculation methodology.

Other grants include but are not limited to, grants from the Department of Health, Department of Fire Programs, Department of Criminal Justice Services (DCJS), and the Department of Housing and Community Development. A portion of the Victim/Witness grant has been moved from the Federal revenue line, based on the split this year.

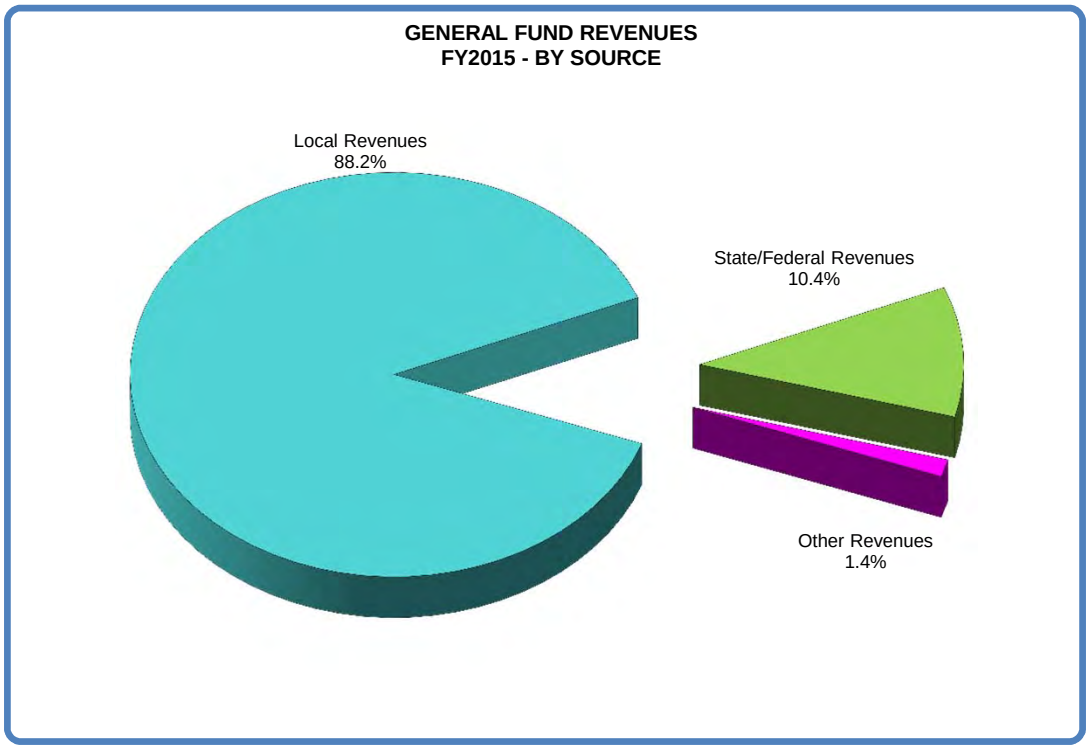
Revenue from the Federal Government

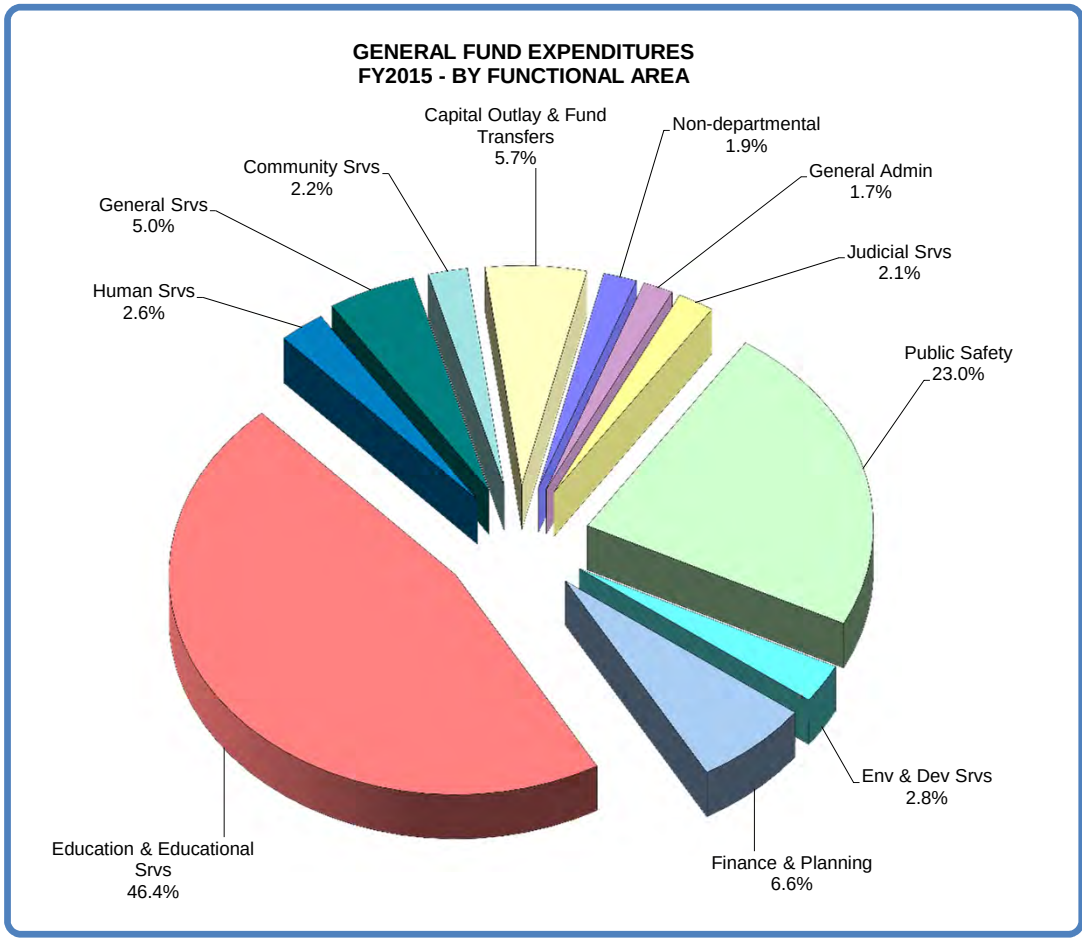
	FY2014 Original	FY2015 Proposed	Dollar Change	Percentage Change
Payment in Lieu of Taxes	$ 9,500	$ 9,500	$ -	0.0%
Housing Assist. Vouchers	120,000	120,000	-	0.0%
DCJS Victim/Witness	71,152	47,434	(23,718)	-33.3%
DCJS Domestic Violence	27,366	27,366	-	0.0%
Social Svcs CAP Reimb	100,000	100,000	-	0.0%
Civil Defense	45,000	45,529	529	1.2%
Library E-Rate	19,000	19,000	-	0.0%
Total	$ 392,018	$ 368,829	$ (23,189)	-5.9%

Payment in Lieu of Taxes represents a County-imposed service charge on real estate that is exempt from property taxation. The County also receives federal funding for its housing, Victim-Witness and Domestic Violence programs. A portion of the Victim/Witness grant has been moved to the State revenue line, based on this year's split. The County prepares an annual Cost Allocation Plan to recover administrative costs related to services performed for Social Services. The Library E-Rate program is a reimbursement-based program for telecommunications and internet charges.

	FY2014 Original	FY2015 Proposed	Dollar Change	Percentage Change
Transfer from Other Funds				
School Division	$ 1,587,787	$ 1,685,350	$ 97,563	6.1%
CDA Special Revenue Fund	150,000	150,000	-	0.0%
Total	$ 1,737,787	$ 1,835,350	$ 97,563	5.6%

The School Division has contracted with the County to maintain the school grounds and athletic fields, for video services operations, and for a portion of the emergency radio system maintenance contract. The School Division also has an arrangement with the Sheriff's Office for School Resource Officers at each high school. The transfer from the Marquis Community Development Authority Special Revenue Account is for services provided to the facilities in the project area, per a Memorandum of Understanding.


GENERAL FUND REVENUES
FY2015 - BY SOURCE
Local Revenues
88.2%
State/Federal Revenues
10.4%
Other Revenues
1.4%


GENERAL FUND EXPENDITURES
FY2015 - BY FUNCTIONAL AREA
Capital Outlay & Fund Transfers
5.7%
Non-departmental
1.9%
Community Srvs
2.2%
General Admin
1.7%
General Srvs
5.0%
Judicial Srvs
2.1%
Human Srvs
2.6%
Public Safety
23.0%
Env & Dev Srvs
2.8%
Education & Educational Srvs
46.4%
Finance & Planning
6.6%

General Fund

Expenditure Summary

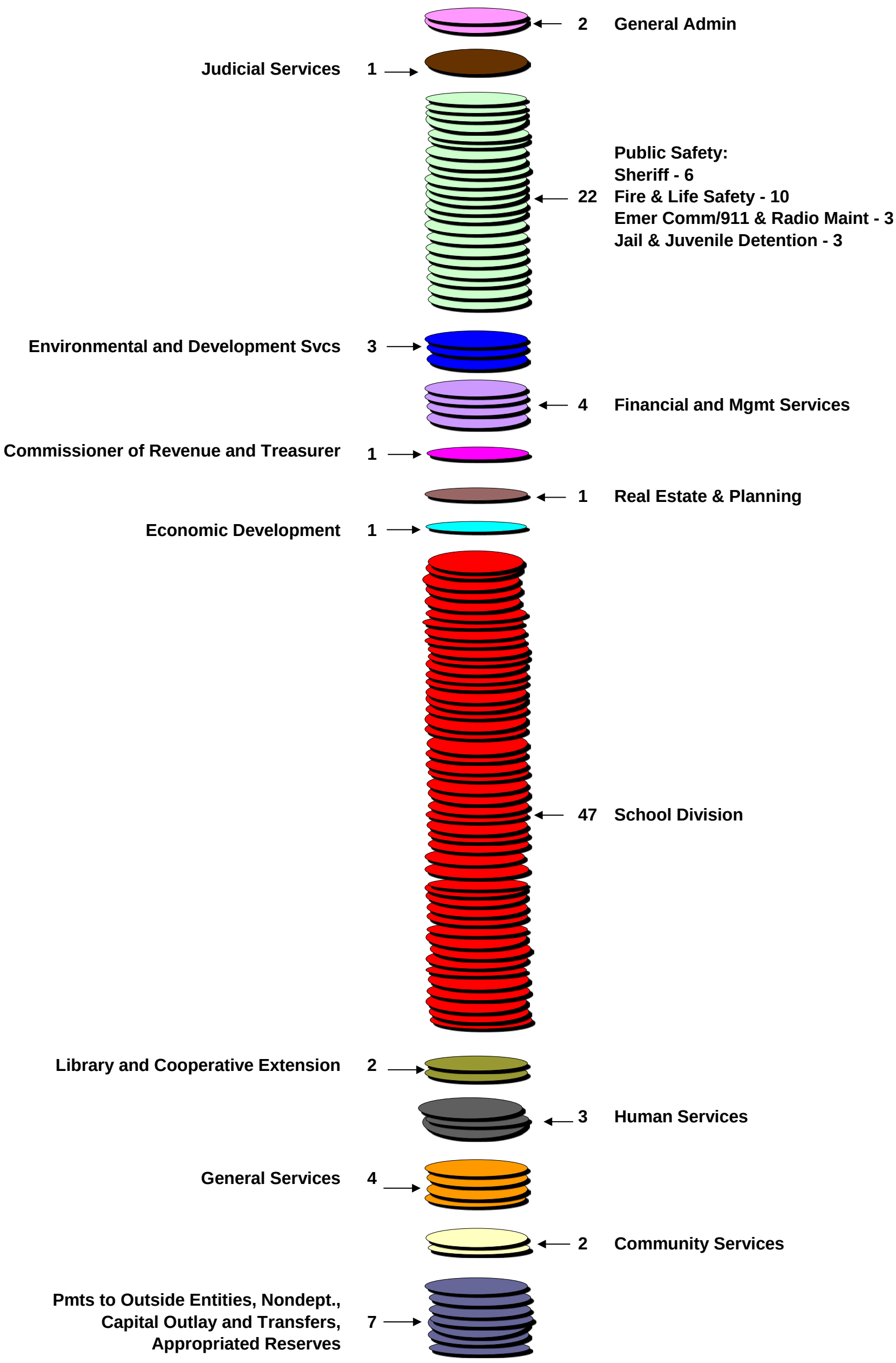
Activity Title	FY2011 Actual Expenditures	FY2012 Actual Expenditures	FY2013 Actual Expenditures	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	$ Change	% of Change
General Administration								
10111 Board of Supervisors	$ 282,681	$ 296,209	$ 289,429	$ 305,402	$ 305,402	$ 317,138	$ 11,736	3.8%
10121 County Administration	415,351	405,069	463,763	613,197	627,570	643,793	30,596	5.0%
10122 Public Info & Community Relations	225,007	213,952	134,391	125,665	125,665	127,242	1,577	1.3%
10123 Video Services	336,401	331,689	342,684	367,293	405,343	435,781	68,488	18.7%
10124 County Attorney	382,448	427,506	484,461	388,388	399,035	393,128	4,740	1.2%
10131 General Registrar's Office	211,810	217,634	245,327	227,364	227,364	231,823	4,459	2.0%
10132 Electoral Board	54,478	115,092	90,358	87,550	87,550	99,109	11,559	13.2%
Subtotal	1,908,176	2,007,151	2,050,413	2,114,859	2,177,929	2,248,014	133,155	6.3%
Judicial Services								
20211 Circuit Court	61,082	58,290	62,992	87,733	87,733	84,454	(3,279)	-3.7%
20212 General District Court	28,804	28,878	25,374	29,785	29,785	29,935	150	0.5%
20213 Juvenile & Domestic Relations Court	14,369	13,801	14,488	14,935	14,935	15,250	315	2.1%
20214 Clerk of the Circuit Court	840,738	799,334	896,087	925,713	956,762	925,734	21	0.0%
20216 Colonial Group Home Commission	418,690	431,925	432,996	435,538	435,538	451,869	16,331	3.8%
20217 Magistrate	1,562	896	408	1,200	1,200	1,200	-	0.0%
20221 Commonwealth's Attorney	1,031,059	885,455	879,696	977,803	977,803	994,641	16,838	1.7%
20222 Victim-Witness Assistance Program	182,894	179,567	220,821	197,589	199,164	194,880	(2,709)	-1.4%
20223 Domestic Violence Program	45,856	46,578	33,041	49,783	49,783	44,545	(5,238)	-10.5%
Subtotal	2,625,054	2,444,724	2,565,903	2,720,079	2,752,703	2,742,508	22,429	0.8%
Public Safety								
30311 Sheriff General Operations	1,397,328	1,408,289	1,467,060	1,488,606	1,533,426	1,507,829	19,223	1.3%
30312 Law Enforcement	4,753,507	4,797,654	5,043,673	5,234,515	5,309,147	5,225,530	(8,985)	-0.2%
30313 Investigations	1,441,245	1,498,284	1,539,765	1,594,060	1,659,887	1,601,246	7,186	0.5%
30314 Civil Operations/Court Security	1,304,570	1,275,266	1,322,828	1,407,673	1,415,023	1,382,610	(25,063)	-1.8%
30315 Adult Corrections	2,752,906	2,684,138	2,666,650	2,643,224	2,647,107	2,642,224	(1,000)	0.0%
30316 School Resource Officers	304,719	320,313	327,621	339,594	341,920	312,530	(27,064)	-8.0%
30320 Fire & Life Safety Administration	187,271	222,171	265,111	281,060	286,720	287,008	5,948	2.1%
30321 Fire & Rescue Operations	10,287,729	10,374,656	10,822,418	11,346,444	11,377,874	11,292,686	(53,758)	-0.5%
30322 Tech Services & Special Operations	473,998	495,605	391,839	569,702	574,953	585,476	15,774	2.8%
30323 Prevention & Community Safety	323,501	340,633	325,746	346,280	346,280	348,887	2,607	0.8%
30333 Juvenile Corrections	315,502	371,891	375,260	399,770	399,770	453,020	53,250	13.3%
30352 Animal Control	243,028	240,898	240,449	465,543	465,626	479,458	13,915	3.0%
30355 Emergency Management & Support Services	235,376	176,940	214,578	252,897	262,897	253,315	418	0.2%
30356 Emergency Communications/911	2,653,476	2,616,232	2,701,304	2,909,689	2,909,689	2,858,601	(51,088)	-1.8%
30357 Radio Maintenance	1,047,617	1,044,824	1,099,731	1,183,329	1,183,329	1,263,163	79,834	6.8%
Subtotal	27,721,773	27,867,794	28,804,033	30,462,386	30,713,648	30,493,583	31,197	0.1%
Environmental & Development Services								
40119 Administration	201,464	208,825	218,178	217,109	217,109	215,392	(1,717)	-0.8%
40341 Building Regulation	919,853	936,962	858,714	965,160	965,160	970,949	5,789	0.6%
40421 Solid Waste Management	700,000	700,000	-	-	-	-	-	0.0%
40446 Stormwater Operations	806,222	815,362	864,888	892,930	892,930	893,920	990	0.1%
40447 Stormwater Engineering	483,478	451,892	570,973	617,525	617,525	611,247	(6,278)	-1.0%
40448 Calendar Prog & Environmental Educ	31,675	30,756	7,318	5,825	5,825	10,525	4,700	80.7%
40512 Mosquito Control	303,241	265,163	264,284	285,574	285,574	297,337	11,763	4.1%
40813 Board of Zoning/Subdivision Appeals	2,801	3,186	2,106	4,400	4,400	4,000	(400)	-9.1%
40816 Development & Compliance	696,757	712,983	721,068	772,223	772,223	763,134	(9,089)	-1.2%
40821 Wetlands & Chesapeake Bay Boards	5,511	4,904	5,969	7,600	7,600	8,050	450	5.9%
Subtotal	4,151,002	4,130,033	3,513,498	3,768,346	3,768,346	3,774,554	6,208	0.2%
Finance & Planning								
50119 Office of the Controller	104,325	73,227	116,310	204,865	204,085	209,329	4,464	2.2%
50121 Computer Support Services	1,700,501	1,599,170	1,895,381	2,064,572	2,064,871	1,996,562	(68,010)	-3.3%
50122 Human Resources	542,851	544,493	549,662	606,603	601,220	570,066	(36,537)	-6.0%
50124 Budget & Financial Reporting	427,049	442,991	412,881	473,899	476,467	484,166	10,267	2.2%
50125 Fiscal Accounting Services	655,870	628,215	702,875	740,720	740,720	748,911	8,191	1.1%
50126 Commissioner of the Revenue	1,007,333	1,004,596	1,056,851	1,096,848	1,096,848	1,109,276	12,428	1.1%
50127 Treasurer	777,339	855,272	877,343	946,179	946,179	913,366	(32,813)	-3.5%
50128 Real Estate Assessment	567,178	502,491	414,606	553,998	553,998	493,457	(60,541)	-10.9%
50129 Central Purchasing	385,798	392,439	405,078	417,461	423,624	418,087	626	0.2%
50141 Central Administration Services	144,554	137,771	77,623	130,535	127,967	124,180	(6,355)	-4.9%
50146 Central Insurance	371,051	371,935	386,398	415,720	415,720	405,864	(9,856)	-2.4%
50811 Planning	444,409	443,948	458,840	488,463	488,463	507,481	19,018	3.9%
50812 Planning Commission	15,017	19,261	17,302	19,387	19,387	17,992	(1,395)	-7.2%
50915 Economic Development	333,960	326,734	327,394	327,394	327,394	327,394	-	0.0%
50920 Office of Economic Development	370,870	354,453	376,003	400,943	400,943	407,225	6,282	1.6%
Subtotal	7,848,105	7,696,996	8,074,547	8,887,587	8,887,886	8,733,356	(154,231)	-1.7%
Education & Educational Services								
60601 School Ops & Capital/Debt Svc - Local	53,536,101	52,851,786	56,713,423	57,886,916	57,886,916	58,766,916	880,000	1.5%
60731 Library Services	2,445,141	2,426,754	2,490,395	2,659,732	2,668,961	2,615,280	(44,452)	-1.7%
60831 Cooperative Extension	37,160	31,529	30,917	45,540	45,540	45,400	(140)	-0.3%
Subtotal	56,018,402	55,310,069	59,234,735	60,592,188	60,601,417	61,427,596	835,408	1.4%

General Fund

Expenditure Summary

Activity Title	FY2011 Actual Expenditures	FY2012 Actual Expenditures	FY2013 Actual Expenditures	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	$ Change	% of Change
Human Services								
61533 Social Services - Local Share	1,630,412	1,357,181	1,531,841	1,876,235	1,876,235	2,121,565	245,330	13.1%
61535 Payments to Outside Entities	1,358,748	1,309,109	1,304,266	1,331,211	1,331,211	1,336,759	5,548	0.4%
Subtotal	2,989,160	2,666,290	2,836,107	3,207,446	3,207,446	3,458,324	250,878	7.8%
General Services								
70119 Administration	164,074	157,226	208,097	211,505	211,505	210,641	(864)	-0.4%
70431 Engineering & Facility Maintenance	2,224,794	2,299,595	2,251,109	2,322,370	2,206,029	2,170,124	(152,246)	-6.6%
70432 Facility/Utility Charges	1,002,279	1,011,411	978,470	1,186,500	1,186,500	1,066,200	(120,300)	-10%
70433 Telecommunications	271,741	284,200	-	-	-	-	-	0.0%
70434 Grounds Maintenance & Construction	3,129,902	3,013,380	2,609,603	3,041,309	3,178,437	3,135,273	93,964	3.1%
Subtotal	6,792,790	6,765,812	6,047,279	6,761,684	6,782,471	6,582,238	(179,446)	-2.7%
Community Services								
81119 Administration	255,270	72,734	75,631	209,695	209,695	211,517	1,822	0.9%
81547 Housing & Special Programs	821,735	759,588	686,139	663,366	666,517	643,997	(19,369)	-2.9%
81712 Parks, Recreation & Tourism	1,914,384	1,916,822	1,936,266	2,053,917	2,065,092	2,068,198	14,281	0.7%
Subtotal	2,991,389	2,749,144	2,698,036	2,926,978	2,941,304	2,923,712	(3,266)	-0.1%
Capital Outlay & Fund Transfers								
90912 Capital Outlay & Fund Transfers	7,460,564	7,475,161	7,225,008	7,370,232	7,370,232	7,557,675	187,443	2.5%
Subtotal	7,460,564	7,475,161	7,225,008	7,370,232	7,370,232	7,557,675	187,443	2.5%
Non-Departmental								
90721 Payments to Outside Entities	524,854	306,994	306,494	298,411	303,411	288,505	(9,906)	-3.3%
90911 Non-Departmental	790,538	762,998	808,464	943,709	918,689	2,171,065	1,227,356	130.1%
90913 Appropriated Reserves	17,848	-	21,002	50,000	50,000	50,000	-	0.0%
Subtotal	1,333,240	1,069,992	1,135,960	1,292,120	1,272,100	2,509,570	1,217,450	94.2%
Totals	$121,839,655	$120,183,166	$124,185,519	$130,103,905	$130,475,482	$132,451,130	$2,347,225	1.8%

Uses of the Local Dollar
Fiscal Year 2015



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COUNTY OF YORK, VIRGINIA

ADMINISTRATIVE & LEGAL SERVICES

Administrative & Legal Services

224 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3300
Hours of Operation: Monday - Friday 8:15am - 5:00pm

This Office is responsible for governing the overall activities of the County. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 1,305,430	$ 1,342,736	$ 1,371,318	$ 1,432,652	$ 1,457,672	**$ 1,481,301**	100.00%
Charges for Services	57	-	101	-	-	-	0.00%
State/Federal Aid & Grants	-	-	625	-	-	-	0.00%
Total Funding Sources	$ 1,305,487	$ 1,342,736	$ 1,372,044	$ 1,432,652	$ 1,457,672	**$ 1,481,301**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Board of Supervisors	$ 282,681	$ 296,209	$ 289,429	$ 305,402	$ 305,402	**$ 317,138**	3.84%
County Administration	415,351	405,069	463,763	613,197	627,570	**643,793**	4.99%
Public Information/Community Relations	225,007	213,952	134,391	125,665	125,665	**127,242**	1.25%
County Attorney	382,448	427,506	484,461	388,388	399,035	**393,128**	1.22%
Total Expenditures	$ 1,305,487	$ 1,342,736	$ 1,372,044	$ 1,432,652	$ 1,457,672	**$ 1,481,301**	3.40%
Expenditure by Category							
Personnel Services	$ 1,097,005	$ 1,062,932	$ 1,051,433	$ 1,192,371	$ 1,217,391	**$ 1,220,440**	2.35%
Contractual Services	103,369	170,361	211,879	120,550	120,550	**130,810**	8.51%
Internal Services	13,269	11,139	9,452	13,071	13,071	**13,531**	3.52%
Other Charges	75,414	71,484	75,079	86,255	86,255	**89,350**	3.59%
Materials & Supplies	12,957	10,967	15,765	14,605	14,605	**14,060**	-3.73%
Capital Outlay	3,473	15,853	8,436	5,800	5,800	**13,110**	126.03%
Total Expenditures	$ 1,305,487	$ 1,342,736	$ 1,372,044	$ 1,432,652	$ 1,457,672	**$ 1,481,301**	3.40%
Total Funded FTEs	11.25	11.25	10.50	9.50	9.50	**9.50**	

Key Service Indicators						
Board items reviewed	196	203	159	210	200	**200**
Resolutions and ordinances certified	179	185	236	200	225	**230**
Pages prepared for agenda package	2,663	1,958	1,746	2,850	2,992	**3,000**
Press releases issued	265	265	245	275	275	**250**
Media inquiries received	270	270	300	320	320	**325**
Freedom of Information Act requests	150	150	158	165	165	**200**
Meetings with staff, citizens, boards & commissions	277	289	339	275	335	**340**
Civil suits, CPS & APS cases, special education cases	50	38	37	40	40	**40**
Court appearances; student disciplinary hearings	198	141	168	150	170	**175**
Ordinances and resolutions drafted and reviewed	185	139	142	124	140	**145**
Contracts and legal documents drafted and reviewed	365	358	407	400	400	**415**

Administrative & Legislative Services

Board of Supervisors - Activity #10111

Serves, by law, as the governing body of the County of York; sets goals and objectives; establishes priorities for County programs and services; appoints the County Administrator, County Attorney, and members of various boards and commissions; adopts the annual budget; appropriates funds; and sets tax rates.

Mission

As stewards of the public trust and resources, the mission of the Board of Supervisors is to maintain and improve the quality of life for all County citizens. To direct and maximize the available resources of the County toward this mission, the Board will:

- emphasize efficiency, effectiveness, and openness of County government;
- protect the physical, historical, and environmental heritage of the County;
- ensure that growth and development are positive forces on the quality of life; and
- value and respect the individual.

Goals

- Define and aggressively pursue economic development that broadens the County's tax base and sustains its character and quality of life.
- Improve communication and respect among the Board of Supervisors, other elected and appointed officials, other agencies, County staff, and the public.
- Promote accountability, innovation, and excellence in providing service to the customer.
- Generate quality educational opportunities for all citizens.
- Manage the provision and expansion of County services and facilities in a manner that balances necessary increases in expenditures with the expansion of the tax base.

Implementation Strategies

- Establish County legislative and administrative policies through the adoption of ordinances and resolutions.
- Develop legislative priorities for the General Assembly, providing assistance to the local delegation in accomplishing the County's legislative program.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are to support the annual audit contract and dues and memberships. Capital funding was provided for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 152,070	$ 152,935	$ 157,239	$ 160,347	$ 160,347	**$ 160,753**
Contractual Services	83,946	88,886	89,282	95,500	95,500	**104,800**
Internal Services	79	72	106	100	100	**100**
Other Charges	45,326	41,531	41,024	45,855	45,855	**45,825**
Materials & Supplies	1,260	960	1,778	1,800	1,800	**1,650**
Capital Outlay	-	11,825	-	1,800	1,800	**4,010**
Total Expenditures	$ 282,681	$ 296,209	$ 289,429	$ 305,402	$ 305,402	**$ 317,138**
Funded FTEs						
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	1.00	1.00	1.00	1.00	1.00	**1.00**

IT'S A FACT:

The York County Board of Supervisors is comprised of five York County citizens, one each from the five election districts.

Administrative & Legal Services

County Administration - Activity #10121

Mission

The County Administrator is the Chief Administrative Officer of the County, appointed by the Board of Supervisors, responsible for the execution of policies established by the Board. The County Administrator also serves as the Director of Emergency Services and is chiefly responsible for all purchasing done on behalf of the Board of Supervisors. The Deputy County Administrator is responsible for developing and managing financial policies and a performance management system and to effectively communicate financial results and performance outcomes and efficiencies. They also provide leadership and support to the various departments.

Goals

- Handle the daily administrative operations of the County.
- Provide administrative and legislative support services to the Board of Supervisors.
- Develop an annual budget.
- The Deputy County Administrator is responsible for oversight of Finance, Community Services, Human Resources, Emergency Communications, Computer Support Services, and Real Estate Assessments.
- Establish and maintain a County-wide performance measurement, evaluation and reporting system.

Implementation Strategies

- Continue implementation of the County's Program Effectiveness Process.
- Continue efforts to support high-quality customer service delivery.
- With guidance from the County Administrator and in coordination with user departments, develop reporting systems to present financial results, and performance outcomes and efficiencies to the Board of Supervisors, citizens and bond rating agencies.
- Develop formal financial policies, long-range operating financial plans and forecasts, and long-range revenue forecast models.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is provided for the routine replacement of a printer/copier and computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 391,594	$ 383,474	$ 435,339	$ 579,653	$ 594,026	**$ 600,989**
Contractual Services	555	537	355	580	580	**1,430**
Internal Services	10,922	9,422	7,767	11,914	11,914	**12,374**
Other Charges	10,702	8,238	12,932	15,900	15,900	**17,750**
Materials & Supplies	1,578	1,305	2,718	2,950	2,950	**2,150**
Capital Outlay	-	2,093	4,652	2,200	2,200	**9,100**
Total Expenditures	$ 415,351	$ 405,069	$ 463,763	$ 613,197	$ 627,570	**$ 643,793**
Funded FTEs						
Management	1.50	1.50	2.50	2.50	2.50	**2.50**
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.25	1.25	1.00	1.00	1.00	**1.00**
Total Funded FTEs	3.75	3.75	4.50	4.50	4.50	**4.50**

STANDARD & POOR'S RATINGS SERVICES
McGRAW HILL FINANCIAL

IT'S A FACT:
In 2014, Standard & Poor's Ratings Services raised its general obligation (GO) bond rating on York County, VA to 'AAA' from 'AA+'.

Administrative & Legal Services

Public Information & Community Relations - Activity #10122

Mission

To foster citizen understanding and appreciation of County government policies, practices and operations; to increase the willingness of residents to participate in County government; to assist citizens who seek information or voice complaints; and to provide communications support to the County's marketing, tourism, and economic development efforts.

Goals

- Provide the news media with information concerning County policies, practices, operations, and events.
- Ensure the county's compliance with the Freedom of Information Act.
- Serve as media advisor to County staff, arrange interviews and press conferences.
- Produce the County Annual Report, four Citizen Newsletters, employee publications, and a series of informational brochures dealing with all facets and services of County government.
- Develop and implement responses to citizens' concerns and complaints.
- Coordinate, as necessary, public information meetings on current policy issues (such as associations of homeowners).
- Provide public information during emergency situations.

Implementation Strategies

- To further promote and publicize economic development and tourism.
- Support the expanding Tourism and Events Division with promotion of its activities, especially the activities planned in and around Riverwalk Landing.
- Keep current information in "Front and Center" section of County's website home page.
- Continue updating and standardizing official County publications and brochures to ensure consistency of appearance and style.
- Provide local media story ideas about the positive services and programs offered by the County.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are to support postage.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 190,431	$ 180,346	$ 102,494	$ 87,304	$ 87,304	**$ 87,651**
Contractual Services	13,575	13,990	10,644	16,620	16,620	**16,700**
Internal Services	743	736	673	391	391	**391**
Other Charges	15,125	18,338	17,017	20,100	20,100	**21,350**
Materials & Supplies	1,660	542	1,529	1,250	1,250	**1,150**
Capital Outlay	3,473	-	2,034	-	-	**-**
Total Expenditures	$ 225,007	$ 213,952	$ 134,391	$ 125,665	$ 125,665	**$ 127,242**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	1.00	1.00	1.00	-	-	**-**
Admin/Clerical	1.00	1.00	-	-	-	**-**
Total Funded FTEs	3.00	3.00	2.00	1.00	1.00	**1.00**

IT'S A FACT:

In FY2013, the Public Information Office issued 245 press releases.

Administrative & Legal Services
County Attorney - Activity #10124

Mission

To provide fulltime legal services on civil matters for the Board of Supervisors, School Division, Department of Social Services, the Economic Development Authority, County Administrator, as well as the departments, administrative offices and constitutional officers of the County, and various other County boards, commissions, and agencies.

Goals

- Provide quality and timely legal services to the County.
- Emphasize the continuous training of present staff to keep abreast of current developments in the legal field so that the office's many clients can be provided timely and accurate legal advice.
- Maintain a state-of-the-art legal office.

Implementation Strategies

- Help implement new initiatives of the Board and the County and changes in County programs, ordinances or regulations mandated by changes in Federal or State laws.
- Ensure that the County is in compliance with legal requirements, that the County's exposure to risk is minimized, and that the most efficient and effective practices are followed.
- Seek new and improved ways to assist with file organization and retrieval to help maintain a state-of-the-art law office.
- Represent the County and its interests in courts of law and legal negotiation; prepare and review ordinances, resolutions, contracts, agreements, leases, deeds and other legal documents to which the County is a party; advise County officials on the legal aspects of County policies, programs and business matters.
- Consult with County officials and staff as needed. Review proposed legislation, administrative papers, contracts, agreements, leases, and other legal documents; respond to written requests for legal opinions; continually review and recommend amendments to the County Code in order to keep the County's laws up to date; attend all regularly scheduled meetings of the Board of Supervisors, Planning Commission, Board of Zoning Appeals, and School Board; draft the County's legislative program, propose legislation as needed, and testify before legislative committees of the General Assembly.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are to support legal research in books and subscriptions.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 362,910	$ 346,177	$ 356,361	$ 365,067	$ 375,714	**$ 371,047**
Contractual Services	5,293	66,948	111,598	7,850	7,850	**7,880**
Internal Services	1,525	909	906	666	666	**666**
Other Charges	4,261	3,377	4,106	4,400	4,400	**4,425**
Materials & Supplies	8,459	8,160	9,740	8,605	8,605	**9,110**
Capital Outlay	-	1,935	1,750	1,800	1,800	**-**
Total Expenditures	$ 382,448	$ 427,506	$ 484,461	$ 388,388	$ 399,035	**$ 393,128**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.50	1.50	1.00	1.00	1.00	**1.00**
Total Funded FTEs	3.50	3.50	3.00	3.00	3.00	**3.00**

IT'S A FACT:

In FY2013, the County Attorney's office drafted and reviewed over 400 contracts and legal documents.

VIDEO SERVICES

Video Services

Video Services - Activity #10123

Mission

Provide timely, useful information to York County citizens about County, Schools, and regional government programs, services, and issues, in an effort to promote awareness and stimulate citizen involvement.

Goals

- Improve community and business relations through communications, media relations, and education programs.
- Promote the Board of Supervisors, the County Administrator, School Board and School Superintendent goals and objectives.
- Provide educational support to York County Schools.
- Improve the efficiency of cablecast operations and other distribution methods, establish a marketing plan, and develop future programming.

Implementation Strategies

- Improve efficiency of video services for the County and School System.
- Create new programs for Video Services-managed channels.
- Maintain technical capabilities of Video Services.
- Implement internal and external marketing of Video Services.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Also, during fiscal year 2014, a Video Production Specialist was transferred and is 100% reimbursed from the School Division. Operating increases are to support maintenance service contracts no longer under warranty and data lines.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Funding Sources						
Local/State/Fed Non-Categorical	$ 258,359	$ 254,877	$ 264,707	$ 281,043	$ 281,043	**$ 282,931**
Charges for Services	-	670	571	-	-	**500**
State/Federal Aid & Grants	-	-	115	-	-	**-**
School Support	78,042	76,142	77,291	86,250	124,300	**152,350**
Total Funding Sources	$ 336,401	$ 331,689	$ 342,684	$ 367,293	$ 405,343	**435,781**
Expenditures						
Personnel Services	$ 291,770	$ 294,642	$ 303,340	$ 312,847	$ 350,897	**$ 359,584**
Contractual Services	10,605	8,979	9,407	12,500	12,500	**16,600**
Internal Services	6,852	7,100	4,921	7,796	7,796	**7,852**
Other Charges	8,946	6,316	6,172	8,100	8,100	**9,670**
Materials & Supplies	10,923	10,745	12,997	11,050	11,050	**11,075**
Capital Outlay	7,305	3,846	5,847	15,000	15,000	**31,000**
Grants & Donations	-	61	-	-	-	**-**
Total Expenditures	$ 336,401	$ 331,689	$ 342,684	$ 367,293	$ 405,343	**$ 435,781**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	3.00	3.00	3.00	3.00	4.00	**4.00**
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Total Funded FTEs	4.50	4.50	4.50	4.50	5.50	**5.50**
Key Service Indicators						
County production hours	2,941.0	3,277.0	3,127.0	2,658.0	3,000.0	**2,658.0**
School production hours	1,899.5	1,824.5	2,414.5	2,658.0	2,600.0	**2,658.0**
Joint County/School production hours	1,675.5	1,414.5	1,179.5	1,200.0	1,300.0	**1,200.0**
Webstreaming views	7,000	7,000	7,306	8,000	7,500	**7,000**
Bulletin board pages	1,700	1,703	1,703	1,800	1,800	**1,700**

IT'S A FACT:

Video Services' programs on the County website and YouTube receive thousands of views per month.

COUNTY OF YORK, VIRGINIA

ELECTION SERVICES

Election Services

224 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3440
Hours of Operation: Monday - Friday 8:15am - 5:00pm

General Administration-Election Services is responsible for the elections held within the County. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 219,325	$ 265,209	$ 285,427	$ 270,414	$ 270,414	**$ 285,932**	86.40%
State/Federal Aid & Grants	-	2,500	5,600	-	-	**-**	0.00%
State Board of Elections	46,963	65,017	44,658	44,500	44,500	**45,000**	13.60%
Total Funding Sources	$ 266,288	$ 332,726	$ 335,685	$ 314,914	$ 314,914	**$ 330,932**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
General Registrar's Office	$ 211,810	$ 217,634	$ 245,327	$ 227,364	$ 227,364	**$ 231,823**	1.96%
Electoral Board	54,478	115,092	90,358	87,550	87,550	**99,109**	13.20%
Total Expenditures	$ 266,288	$ 332,726	$ 335,685	$ 314,914	$ 314,914	**$ 330,932**	5.09%
Expenditure by Category							
Personnel Services	$ 207,182	$ 214,967	$ 242,218	$ 223,974	$ 223,974	**$ 227,542**	1.59%
Contractual Services	39,609	95,698	65,687	69,590	69,590	**72,210**	3.76%
Internal Services	1,460	2,036	1,540	2,020	2,020	**2,020**	0.00%
Other Charges	9,495	13,608	14,142	14,180	14,213	**15,090**	6.42%
Materials & Supplies	3,521	3,917	4,832	3,650	3,617	**3,570**	-2.19%
Capital Outlay	5,021	2,500	7,266	1,500	1,500	**10,500**	600.00%
Total Expenditures	$ 266,288	$ 332,726	$ 335,685	$ 314,914	$ 314,914	**$ 330,932**	5.09%
Total Funded FTEs	3.50	3.50	3.50	3.50	3.50	**3.50**	

Key Service Indicators						
Registered voters	44,352	45,816	45,540	45,165	45,165	**44,000**
Voter registration transactions	5,415	7,637	7,107	5,300	5,300	**5,500**
Precincts	14	14	14	14	14	**14**
Elections held	2	4	2	2	2	**2**
Voting machines prepared	51	152	82	74	74	**78**
Officers of election trained	143	473	353	356	356	**260**

Election Services

General Registrar's Office - Activity #10131

Mission

Required by the *Code of Virginia* to register, reinstate, transfer, and upgrade voter records for any qualified citizen of Virginia, as well as delete those citizens who are no longer qualified to vote; handles applications from several agencies in Virginia as well as federal and national forms; and handles all absentee voting and candidate filings.

Goals

- Register to vote all qualified York County residents.
- Continue to comply with federal, state, and local election laws.
- Provide timely and quality service to citizens, candidates, news media, and elected officials.
- Increase public awareness of voter registration and absentee voting processes.
- Provide appropriate employee training.
- Assist the Electoral Board with their various responsibilities.

Implementation Strategies

- Adhere to changes in policies and procedures required by the State Board of Elections, as well as federal and state laws.
- Employ work-as-required personnel as required to assist with voter registration and election tasks.
- Maintain voting equipment by providing administrative support for two voting systems.
- Continue with the process of implementing redistricting changes based on the lines approved by the Virginia General Assembly and the York County Board of Supervisors and precleared by the U.S. Department of Justice; inform voters of these changes.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are to support postage and capital funding is programmed for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 195,928	$ 203,049	$ 229,446	$ 212,529	$ 212,529	**$ 214,168**
Contractual Services	2,692	4,351	2,902	3,250	3,250	**3,300**
Internal Services	1,460	2,036	1,540	2,020	2,020	**2,020**
Other Charges	5,359	6,150	7,032	6,395	6,428	**7,665**
Materials & Supplies	1,350	2,048	2,741	1,670	1,637	**1,670**
Capital Outlay	5,021	-	1,666	1,500	1,500	**3,000**
Total Expenditures	$ 211,810	$ 217,634	$ 245,327	$ 227,364	$ 227,364	**$ 231,823**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	2.50	2.50	2.50	2.50	2.50	**2.50**
Total Funded FTEs	3.50	3.50	3.50	3.50	3.50	**3.50**

Election Services

Electoral Board - Activity #10132

Mission

Supervises all elections in the County; appoints the Registrar and the Officers of Election; works with the voting machine technician; purchases voting equipment; orders the printing of ballots; trains Officers of Election; and conducts the certification of all elections.

Goals

- Conducts elections according to the federal, state, and local election laws.
- Appoints a qualified Registrar and approves the number of assistants.
- Recruits and appoints qualified Officers of Election.
- Provides training for all appointed Officers of Election.
- Purchases and maintains voting equipment approved by the State Board of Elections.
- Purchases election materials in the most economical way possible.
- Certifies elections accurately and expeditiously.
- Provides information to the public about the election process in conjunction with the Registrar's Office.

Implementation Strategies

- Continue to educate the public about HAVA-compliant DRE voting machines.
- Train all officers of election on new and continued election procedures, including Statements of Results and voting machines.
- Refine security plan for voting machines, as required.
- Continue implementing redistricting changes based on the lines approved by the Virginia General Assembly and the York County Board of Supervisors and precleared by the U.S. Department of Justice.

Budget Comments - FY2015

Increased funding for personnel is for officers of elections. Operating increases are for programming fees, printing of ballots and officers of election services. Capital funding is for the routine replacement of a computer and electronic pollbook laptops.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 11,254	$ 11,918	$ 12,772	$ 11,445	$ 11,445	**$ 13,374**
Contractual Services	36,917	91,347	62,785	66,340	66,340	**68,910**
Other Charges	4,136	7,458	7,110	7,785	7,785	**7,425**
Materials & Supplies	2,171	1,869	2,091	1,980	1,980	**1,900**
Capital Outlay	-	2,500	5,600	-	-	**7,500**
Total Expenditures	$ 54,478	$ 115,092	$ 90,358	$ 87,550	$ 87,550	**$ 99,109**

3,675 Hours worked by election officials for the Presidential Election on November 6, 2012

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COUNTY OF YORK, VIRGINIA

CLERK OF THE CIRCUIT COURT/COMMONWEALTH'S ATTORNEY'S OFFICE

Clerk of the Circuit Court
Commonwealth's Attorney's Office

300 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3350
Hours of Operation: Monday - Friday 8:15am - 4:30pm

The Clerk of the Circuit Court is the custodian of all permanent records for the citizens of York County and the City of Poquoson. The Commonwealth's Attorney's Office is responsible for prosecuting all felonies, misdemeanor appeals and certain misdemeanors and criminal forfeiture cases originating in York County and the City of Poquoson. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Propsed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 734,477	$ 544,302	$ 599,890	$ 781,471	$ 782,297	**$ 751,700**	34.80%
Donations	-	349	550	-	-	**-**	0.00%
Permits, Fees, Fines	6,500	6,247	8,334	9,000	9,000	**9,000**	0.42%
Charges for Services	124,658	145,579	169,479	150,500	150,950	**173,000**	8.01%
State/Federal Aid & Grants	121,000	128,192	149,022	122,235	122,235	**122,235**	5.66%
York-Poquoson Courthouse	124,010	140,781	112,751	144,302	144,302	**149,184**	6.91%
State Compensation Board	989,902	945,484	989,619	943,380	974,728	**954,681**	44.20%
Total Funding Sources	$ 2,100,547	$ 1,910,934	$ 2,029,645	$ 2,150,888	$ 2,183,512	**$ 2,159,800**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Clerk of the Circuit Court	$ 840,738	$ 799,334	$ 896,087	$ 925,713	$ 956,762	**$ 925,734**	0.00%
Commonwealth's Attorney	1,031,059	885,455	879,696	977,803	977,803	**994,641**	1.72%
Victim-Witness	182,894	179,567	220,821	197,589	199,164	**194,880**	-1.37%
Domestic Violence	45,856	46,578	33,041	49,783	49,783	**44,545**	-10.52%
Total Expenditures	$ 2,100,547	$ 1,910,934	$ 2,029,645	$ 2,150,888	$ 2,183,512	**$ 2,159,800**	0.41%
Expenditure by Category							
Personnel Services	$ 1,951,209	$ 1,807,611	$ 1,872,859	$ 2,074,873	$ 2,074,873	**$ 2,082,550**	0.37%
Contractual Services	57,872	16,509	8,967	12,815	12,844	**12,887**	0.56%
Internal Services	134	174	104	200	200	**220**	10.00%
Other Charges	28,217	17,188	16,903	26,500	26,600	**25,023**	-5.57%
Materials & Supplies	20,522	19,685	19,204	21,475	20,046	**20,375**	-5.12%
Leases & Rentals	1,092	3,681	3,917	4,225	4,225	**2,825**	-33.14%
Capital Outlay	41,501	45,738	80,692	10,800	43,149	**15,920**	47.41%
Grants & Donations	-	348	26,999	-	1,575	**-**	0.00%
Total Expenditures	$ 2,100,547	$ 1,910,934	$ 2,029,645	$ 2,150,888	$ 2,183,512	**$ 2,159,800**	0.41%
Total Funded FTEs	30.00	29.25	29.50	29.25	29.25	**29.25**	

Key Service Indicators						
Land records processed	22,865	21,063	26,117	22,000	25,000	**26,000**
Criminal cases processed	2,738	2,776	2,774	3,000	3,000	**3,000**
Civil orders processed	644	1,960	1,715	2,000	800	**1,700**
Judgments and liens files	3,819	4,003	3,522	4,000	4,000	**4,000**
Wills and estate orders processed	357	361	281	350	360	**300**
Circuit Court cases	1,173	1,119	1,130	1,130	1,130	**1,130**
General District Court cases	5,289	5,328	5,328	5,500	5,500	**5,700**
Juvenile & Domestic Relations Court cases	1,429	1,366	1,366	1,366	1,366	**1,366**
New Victim-Witness clients served	1,150	1,121	827	1,150	1,150	**1,150**
Victim-Witness phone calls	14,302	10,992	14,749	14,000	11,500	**12,500**
Domestic violence cases	170	130	180	140	140	**120**
Sexual assault cases	10	10	10	10	10	**4**
Stalking cases	10	10	10	10	10	**4**

Clerk of the Circuit Court & Commonwealth's Attorney

Clerk of the Circuit Court - Activity #20214

Mission

To provide excellent services to the general public in an accurate, courteous, timely, and professional manner, in accordance with the laws and Constitution of the Commonwealth of Virginia.

Goals

- Provide services from the Records Management Division, which assigns document numbers for land records, judgments, and financing statements; creates indexes and scans all documents for permanent record; collects fees; issues marriage licenses and files all documents and makes copies requested by public.
- Provide services from the Probate Division, which files wills; collects probate taxes and clerk's fee; issues certificates of qualification for executors, administrators, trustees, guardians and conservators authorizing them to manage estates.
- Provide services from the Civil Division, which files cases involving lawsuits, divorces, adoptions, and name change petitions; prepares papers for service; issues subpoenas and concealed handgun permits; processes court orders; docket judgments; and submits monthly reports to the Bureau of Vital Statistics.
- Provide services from the Criminal Division, which prepares docket and case files for felonies and misdemeanor appeals; assists the judge in the courtroom for criminal cases; prepares criminal orders; processes criminal orders and distributes them to agencies; enters fines and costs data into financial system; and submits monthly statistical reports to Supreme Court of Virginia.
- Provide services from the Financial Management Division, which generates payments for supplies, court appointed attorneys, juries, witnesses, court reporters, and psychologists; balances financial accounts and reconciles bank accounts; collects fines and costs; deposits and disburses trust funds or escrowed funds as directed by court; and prepares financial reports required by State.
- As required by the Code of Virginia, redact current social security numbers from land records, which are available via the Internet.
- Enhance records by creating computerized estate records, back-scanning deed books, and re-scanning photostat copies of land records.
- Purge Criminal and Civil files pursuant to the Records Retention and Disposition Schedule.
- Physical reorganization of office for more efficient workflow so that each division is unified and clearly recognizable.

Implementation Strategies

- Implement schedules for employees to redact Social Security Numbers on all land record documents (deeds, mortgages, plats, wills, judgments, financing statements, etc.).
- Reorganize tasks of current employees to accomplish conversion of records to digital format.
- Rearrange employee workstations in land records to streamline the recordation process.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. An Administrative Assistant position remains unfunded for the fourth consecutive year. Capital funding is programmed for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Personnel Services	$ 771,360	$ 723,697	$ 797,204	$ 886,563	$ 886,563	**$ 887,214**
Contractual Services	14,271	9,915	5,433	8,350	8,350	**8,390**
Internal Charges	47	49	16	50	50	**50**
Other Charges	8,820	7,215	6,480	10,075	10,075	**9,735**
Materials & Supplies	11,755	11,844	11,198	13,150	11,850	**12,700**
Leases & Rentals	1,092	3,681	3,917	4,225	4,225	**2,825**
Capital Outlay	33,393	42,933	71,839	3,300	35,649	**4,820**
Total Expenditures	$ 840,738	$ 799,334	$ 896,087	$ 925,713	$ 956,762	**$ 925,734**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	9.00	9.00	10.00	10.00	10.00	**10.00**
Admin/Clerical	4.50	3.75	3.00	3.00	3.00	**3.00**
Total Funded FTEs	14.50	13.75	14.00	14.00	14.00	**14.00**

IT'S A FACT:

The York-Poquoson Circuit Court Clerk's Office maintains the second oldest records in the country.

The picture is of old Yorktown and some of the old record books that are currently in the Clerk's Office.

CLERK OF THE CIRCUIT COURT & COMMONWEALTH'S ATTORNEY

COMMONWEALTH'S ATTORNEY

Clerk of the Circuit Court & Commonwealth's Attorney

Commonwealth's Attorney - Activity #20221

Mission

Prosecutes all felonies, all misdemeanor appeals and certain misdemeanors and criminal forfeitures originating in York County and the City of Poquoson; and advises law enforcement personnel regarding criminal law and procedure; renders advisory opinions to local officials regarding conflicts of interest; and responds to citizen's inquiries regarding state law, local ordinances and the criminal justice system.

Goals

- Prosecute criminal cases vigorously, successfully and efficiently.
- Ensure that crime victims are treated with sensitivity and professionalism by the criminal justice system.
- Provide effective assistance and guidance to law enforcement personnel.
- Enforce forfeitures of property used in criminal endeavors whenever possible.
- Provide prompt and accurate responses to citizen inquiries.

Implementation Strategies

- Continue services to crime victims.
- Continue "in-house" training to meet Sheriffs' and Police Departments' requirements.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is programmed for the routine replacement of computers and a printer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Personnel Services	$ 960,722	$ 862,652	$ 854,262	$ 954,108	$ 954,108	**$ 965,446**
Contractual Services	42,002	6,181	3,110	4,100	4,100	**4,100**
Internal Services	47	73	32	50	50	**50**
Other Charges	13,759	7,389	8,422	8,945	8,945	**9,345**
Materials & Supplies	6,421	6,355	6,482	6,100	6,100	**6,100**
Capital Outlay	8,108	2,805	7,388	4,500	4,500	**9,600**
Total Expenditures	$ 1,031,059	$ 885,455	$ 879,696	$ 977,803	$ 977,803	**$ 994,641**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	5.00	5.00	5.00	5.00	5.00	**5.00**
Admin/Clerical	5.50	5.50	5.50	5.50	5.50	**5.50**
Total Funded FTEs	11.50	11.50	11.50	11.50	11.50	**11.50**

IT'S A FACT:

All Commonwealth's Attorneys prosecute the most serious crimes, known as felonies, including murder, rape, and robbery. In many jurisdictions, they also prosecute misdemeanors and violations of local ordinances, including traffic offenses. In addition, they perform other duties and responsibilities as specified in the Virginia Constitution and Virginia Code.

Clerk of the Circuit Court & Commonwealth's Attorney

Victim-Witness Assistance Program - Activity #20222

Mission

Promotes sensitive treatment of individuals traumatized by crime and provides services to victims and witnesses throughout the court process.

Goals

- Respond to the emotional and physical needs of crime victims and assist victims of crime in stabilizing their lives after victimization.
- Provide victims with information and referral for services in the community.
- Promote accountability, innovation, and excellence in providing service to clients.
- Inform victims and witnesses of their rights under victims' rights legislation and Virginia's Crime Victim and Witness Rights Act (§ 19.2-11.01) and assist them in receiving services required by law.
- Reduce victim trauma and assist victims in understanding and participating in the criminal justice system.

Implementation Strategies

- Program staff will continue to provide comprehensive services to all victims and witnesses of crime in York County and Poquoson, as directed by Virginia code, tailored to their specific rights, requests, needs, and concerns.
- In addition to victims in the *criminal* justice process, the program will continue to assist victims of spousal abuse, stalking, and bodily injury who seek protective orders through the *civil* justice process.
- Program will strive to provide assistance to crime victims and witnesses in cases that are not prosecuted by the Commonwealth's Attorney's Office.

Budget Comments - FY2015

Funding for personnel reflects rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. This program is partially funded by a State/Federal grant.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Personnel Services	$ 174,355	$ 174,814	$ 189,892	$ 186,314	$ 186,314	**$ 187,155**
Contractual Services	1,599	413	424	365	394	**397**
Internal Services	40	52	56	100	100	**120**
Other Charges	4,653	2,584	1,926	5,810	5,810	**4,308**
Materials & Supplies	2,247	1,356	1,524	2,000	1,971	**1,400**
Capital Outlay	-	-	-	3,000	3,000	**1,500**
Grants & Donations	-	348	26,999	-	1,575	**-**
Total Expenditures	$ 182,894	$ 179,567	$ 220,821	$ 197,589	$ 199,164	**$ 194,880**
Funded FTEs						
Professional/Technical	3.00	3.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	3.00	3.00	3.00	3.00	3.00	**3.00**

IT'S A FACT:

The "Crime Victim and Witness Rights Act" (Victims Bill of Rights) was made law by the Virginia General Assembly in 1995. The purpose of this law is to ensure that victims and witnesses of crime:

- Are informed of their rights
- Are treated with dignity, respect, and sensitivity ant that their privacy is protected where the law allows
- Receive authorized services
- Have opportunities to make the courts aware of the full impact of the crime
- Have the opportunity to be heard at critical stages of the criminal justice process

Clerk of the Circuit Court & Commonwealth's Attorney

Domestic Violence Program - Activity #20223

Mission

Strengthens prosecution strategies, thereby increasing the number of persons prosecuted for crimes against women, and increasing the number of victims receiving services.

Goals

- To prosecute all cases of domestic violence, sexual assault, violation of protective orders and stalking involving adult women during the grant period.
- Improve communication and respect among the Board of Supervisors, other elected and appointed officials, other agencies, County staff, and the public.
- To coordinate cooperative efforts among law enforcement, prosecutor, victim assistance programs and victim advocacy groups to better meet the needs of women as victims.
- To maintain case records to include statistics on victims to validate impact of an additional prosecutor on the Court system and on the women being served.

Implementation Strategies

- To analyze data bi-annually and determine the impact of the V-STOP prosecutor and trends in the caseload.
- Victim Assistance Program will assist prosecutor with victims of domestic violence, sexual assault, violations of protective orders and stalking.

Budget Comments - FY2015

Funding for personnel reflects rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. This program is partially funded by a Federal grant.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures By Category						
Personnel Services	$ 44,772	$ 46,448	$ 31,501	$ 47,888	$ 47,888	**$ 42,735**
Other Charges	985	-	75	1,670	1,770	**1,635**
Materials & Supplies	99	130	-	225	125	**175**
Capital Outlay	-	-	1,465	-	-	**-**
Total Expenditures	$ 45,856	$ 46,578	$ 33,041	$ 49,783	$ 49,783	**$ 44,545**
Funded FTEs						
Professional/Technical	0.50	0.50	0.50	0.50	0.50	**0.50**
Admin/Clerical	0.50	0.50	0.50	0.25	0.25	**0.25**
Total Funded FTEs	1.00	1.00	1.00	0.75	0.75	**0.75**

IT'S A FACT:

Our team is a group of multidisciplinary professionals who actively work together toward a more coordinated response to victims and offenders in the areas of intimate partner violence, sexual assault, and stalking.

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COUNTY OF YORK, VIRGINIA

OTHER COURT-RELATED JUDICIAL SERVICES

Other Court-Related Judicial Services

300 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3450 (Gen Dist) & (757) 890-3470 (JDR)
Hours of Operation: Monday - Friday 8:15am - 4:30pm

Other Court-Related Judicial Services encompasses an array of services. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 184,372	$ 166,474	$ 217,339	$ 219,031	$ 219,031	**$ 230,699**	39.59%
Charges for Services	6,451	8,107	9,589	9,000	9,000	**10,000**	1.72%
Permits, Fees, Fines	247,418	278,178	228,407	255,000	255,000	**255,000**	43.75%
York-Poquoson Courthouse	20,657	15,598	15,437	20,376	20,376	**21,125**	3.63%
State/Federal Aid & Grants	65,609	65,433	65,486	65,784	65,784	**65,884**	11.31%
Total Funding Sources	$ 524,507	$ 533,790	$ 536,258	$ 569,191	$ 569,191	**$ 582,708**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Circuit Court	$ 61,082	$ 58,290	$ 62,992	$ 87,733	$ 87,733	**$ 84,454**	-3.74%
General District Court	28,804	28,878	25,374	29,785	29,785	**29,935**	0.50%
Juvenile & Domestic Court	14,369	13,801	14,488	14,935	14,935	**15,250**	2.11%
Colonial Group Home Commission	418,690	431,925	432,996	435,538	435,538	**451,869**	3.75%
Magistrate	1,562	896	408	1,200	1,200	**1,200**	0.00%
Total Expenditures	$ 524,507	$ 533,790	$ 536,258	$ 569,191	$ 569,191	**$ 582,708**	2.37%
Expenditure by Category							
Personnel Services	$ 47,120	$ 47,728	$ 50,571	$ 72,653	$ 72,653	**$ 69,624**	-4.17%
Contractual Services	448,958	457,911	458,888	466,893	465,059	**483,649**	3.59%
Internal Services	-	129	249	-	84	**300**	100.00%
Other Charges	19,047	18,017	18,761	22,020	21,961	**21,710**	-1.41%
Materials & Supplies	9,382	8,435	7,789	7,625	7,204	**7,425**	-2.62%
Capital Outlay	-	1,570	-	-	2,230	**-**	0.00%
Total Expenditures	$ 524,507	$ 533,790	$ 536,258	$ 569,191	$ 569,191	**$ 582,708**	2.37%
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	**1.50**	

Key Service Indicators						
Circuit Court cases commenced	506	670	700	732	732	**714**
Circuit Court cases concluded	430	635	650	660	660	**626**
Circuit Court concealed weapon permits	609	1,102	1,000	1,052	1,052	**2,064**
Circuit Court name changes	51	63	70	75	75	**74**
General District Court traffic cases concluded	13,970	14,250	14,000	14,535	14,535	**9,000**
General Distict Court civil cases concluded	4,287	4,373	4,400	4,400	4,400	**3,000**
General District Court criminal cases concluded	1,952	1,992	2,000	2,000	2,000	**3,000**
General District Court garnishments	875	893	800	500	500	**500**
Juvenile custody/visitation	1,495	1,495	1,700	1,695	1,695	**1,750**
Juvenile delinquency/misdemeanor	1,596	1,596	1,675	1,600	1,600	**1,675**
Juvenile felony	600	600	650	625	625	**650**
Domestic misdemeanors	1,100	1,100	1,200	1,300	1,300	**1,450**
Domestic civil support	900	900	1,115	1,020	1,020	**1,100**
% Dept of Juvenile Justice youth completing programs	87%	90%	91%	75%	75%	**75%**
York processes issued by Magistrate	6,319	5,481	5,762	6,081	5,850	**5,850**

Other Court - Related Judicial Services

Circuit Court - Activity #20211

Mission

Maintains and improves the quality of justice for all county citizens; emphasizes efficiency, effectiveness and fairness; and values and respects the individual.

Goals

- To hear and decide promptly matters brought before the court, without bias or prejudice, remaining faithful to the law, and not be swayed by partisan interests, public clamor or fear of criticism.
- To require order, decorum, and civility in proceedings before the court.
- To require staff, court officials, and others subject to the court's control to refrain from bias or prejudice and employ courtesy and decorum in the performance of their duties.
- To exercise the power of appointment impartially and on the basis of merit.

Implementation Strategies

- To work toward uniform local practices and procedures throughout the Ninth Judicial Circuit which includes Poquoson, Williamsburg, York, Charles City, James City, King William, King and Queen, Gloucester, Mathews, Middlesex, and New Kent Counties.

Budget Comments - FY2015

Funding for personnel reflects a rate increase in group life insurance and a rate reduction in the VRS rate. The reduction in personnel is due to a vacant part-time position with no health insurance.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Personnel Services	$ 47,120	$ 47,728	$ 50,571	$ 72,653	$ 72,653	**$ 69,624**
Contractual Services	11,385	5,340	8,920	9,680	7,765	**9,680**
Other Charges	644	2,363	2,377	3,000	3,000	**3,000**
Materials & Supplies	1,933	1,289	1,124	2,400	2,085	**2,150**
Capital Outlay	-	1,570	-	-	2,230	**-**
Total Expenditures	$ 61,082	$ 58,290	$ 62,992	$ 87,733	$ 87,733	**$ 84,454**
Funded FTEs						
Admin/Clerical	1.50	1.50	1.50	1.50	1.50	**1.50**
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	**1.50**

IT'S A FACT:

The Circuit Court has appellate jurisdiction over all appeals from the General District Court in civil and criminal cases and from the Juvenile and Domestic Relations District Court in matters originating in that court. Appeals from these district courts are heard de novo; that is, the cases are tried from the beginning as though there had been no prior trial. The Circuit Court's appellate jurisdiction also extends to appeals from certain administrative agencies.

Other Court - Related Judicial Services

General District Court - Activity #20212

Mission

Provides record management, financial management, personnel management, and public relations; issues various types of legal documents generated as part of the judicial process; maintains case papers for ten years; and responds to requests from outside agencies and the general public.

Goals

- To accurately prepare and process all cases filed in the Court in a timely and efficient manner.
- To continue intensive employee training utilizing many different media to ultimately provide the best possible customer service to all Court users.
- To continue allowing access to Court records through an on-site public access terminal and the Internet.
- To continue improvements to the General District Court Web Page and expand access to the Court.
- To investigate ways to meet the demands of pro se litigants and the general public regarding court procedures and court forms, specifically in the civil and small claims divisions.

Implementation Strategies

- The Court is responsible for the processing and management of traffic, criminal and civil cases. The Criminal and Traffic Divisions process state law violations and local ordinance violations for the County and the City of Poquoson. The Clerk's office serves more than 120 law enforcement officers with the second largest caseload in the Ninth Judicial District.
- The General District Court has exclusive original jurisdiction over civil cases involving amounts of $4,500.00 or less and concurrent jurisdiction with the Circuit Court in amounts between $4,500.01 and $25,000.
- A Small Claims Division established in 1999 involves pro se litigation and amounts not to exceed $5,000. Demands in this area have prompted action to provide better customer service, "How To" instruction manuals for use in the Clerk's office by the general public and access to forms online will be available via the Supreme Court of Virginia's website.

Budget Comments - FY2015

There are no significant changes programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Contractual Services	16,177	18,081	14,021	18,250	18,250	**18,300**
Internal Charges	-	-	133	-	-	**150**
Other Charges	9600	7245	7725	9385	9479	**9135**
Materials & Supplies	3,027	3,552	3,495	2,150	2,056	**2,350**
Total Expenditures	$ 28,804	$ 28,878	$ 25,374	$ 29,785	$ 29,785	**$ 29,935**

IT'S A FACT:

Over 15,000 cases are heard in the General District Court annually.

Other Court - Related Judicial Services

Juvenile & Domestic Relations District Court - Activity #20213

Mission

Protects the confidentiality and privacy of juveniles coming before the Court; continue the commitment to rehabilitate those who come before the Court, in addition to protecting the public, and holding juvenile offenders accountable for their actions; provides jurisdiction over all cases involving:

- Delinquent juveniles and juveniles charged with traffic infractions and violations.
- Children in need of services and supervision and children who have been subjected to abuse and/or neglect.
- Family or household members who have been subjected to abuse.
- Adults accused of child abuse or neglect, or of offenses against any child, except for certain labor violations, or in which members of their families are victims.
- Adults accused of abuse of a spouse, ex-spouse, person with whom they have a child in common, or family or household member.
- Adults involved in disputes concerning the support, visitation, parentage, or custody of a child.
- Parentage determinations.
- Petitions for judicial authorization of abortion without the consent of an authorized person.
- Abandonment of children.
- Foster care and entrustment agreements and the execution of consent in certain adoption cases.
- Court ordered rehabilitation services, consent for certain medical treatments.

Goals

- To process all case papers in an accurate and timely manner, keep Court records and provide information to the people involved in a case, to the extent permitted by law.
- To work with and assist all law enforcement agencies, as well as other agencies, in the effective flow of all cases before the Court.
- To continue the commitment to rehabilitate those who come before the Court, in addition to protecting the public, and holding juvenile offenders accountable for their actions.
- To process money received and transmit to the proper authority.
- To maintain effective and time-efficient scheduling practices.

Implementation Strategies

- To improve its services to the community.
- To plan for the projected growth of the County, to include population, commercialism and tourism, and its effect on the Court system.
- The Clerk's office staff will be completing extensive training on legal advice guidelines as well as additional computer training.

Budget Comments - FY2015

An increase in funding is provided for dues and memberships as a result of having a new judge.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures By Category						
Contractual Services	$ 2,706	$ 2,490	$ 2,951	$ 3,225	$ 3,225	**$ 3,400**
Internal Charges	-	129	116	-	84	**150**
Other Charges	8,323	8,136	8,659	9,310	9,238	**9,550**
Materials & Supplies	3,340	3,046	2,762	2,400	2,388	**2,150**
Total Expenditures	$ 14,369	$ 13,801	$ 14,488	$ 14,935	$ 14,935	**$ 15,250**

IT'S A FACT:

In FY2013, the Juvenile and Domestic Relations Court heard approximately 1,700 juvenile custody/visitation cases.

Other Court - Related Judicial Services

Colonial Group Home Commission - Activity #20216

Mission

Enhance public safety through a balanced approach of comprehensive, community-based programs and services focused on preventing and reducing delinquency in at-risk and underserved youth. It is through collaboration with families, schools, law enforcement, judicial officials and other community agencies that we can capitalize on opportunities for at-risk youth to become responsible and productive citizens. Youth are referred by the 9th District Juvenile and Domestic Relations Court.

Goals

- To strengthen all existing programs by offering an enhanced level of therapeutic services through the integration of services, providing accessible and effective treatment for our troubled youth and their families.
- To continue to review all discretionary grants and funding opportunities that will allow us to provide fundamental and essential juvenile services in all Commission localities.
- To plan for the ultimate assumption of existing grant services, while at the same time limiting the amount of local revenue needed to do
- To work closer with all community based agencies that provide services to adolescents in an attempt to provide a true local continuum of services.
- To continue to administer the programs with member jurisdictions from the City of Williamsburg and the Counties of York, Gloucester and James City with York County as the managing jurisdiction.

Implementation Strategies

- Crossroads Community Youth Home - provides a community-based residential program that offers a structured, homelike environment for teenage boys and girls who are having adjustment problems at home, in school, or in the community. Also provides temporary shelter care/placement of youth by the Court due to the unstable nature of the youth and their family's home environments.
- Project Insight - provides the opportunity for young people to perform public community service work in lieu of other traditional sanctions or educate youth in a group setting on law related issues as a means of deterring further involvements in the juvenile justice system. Also educate youth on the proper use of firearms and fire safety techniques.
- Intensive Supervision - program designed provide home-based supervision and surveillance for juveniles before the court who are at risk of being placed out of their home and community, as a means of ensuring their availability to the court.
- Electronic Monitoring - program is an appendage to the Intensive Supervision program to keep youth in the home trouble free and available to the court through the use of an electronic monitoring device and intensive supervision services.
- Psychological & Substance Abuse Services - program provides therapeutic and Substance Abuse interventions such as assessment and diagnosis, individual & family counseling and case management, and education and training to youth and families. Also implements an aftercare screening program that provides the court with information regarding the juveniles' substance use status post

Budget Comments - FY2015

An increase in funding has been provided based on projected higher program costs.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Contractual Services	$ 418,690	$ 431,925	$ 432,996	$ 435,538	$ 435,538	**$ 451,869**
Total Expenditures	$ 418,690	$ 431,925	$ 432,996	$ 435,538	$ 435,538	**$ 451,869**

IT'S A FACT:

Crossroads Community Youth Home has served 172 youth at the newly built facility since October 2008.

Other Court - Related Judicial Services

Magistrate - Activity #20217

Mission

Provide an independent, unbiased review of complaints brought to the office by police officers, sheriff's deputies, and civilians; and determines probable cause, issues search warrants, temporary detention orders, subpoenas, arrest warrants, summonses; sets bail, and commits persons to jail.

Goals

- As an independent judicial officer of the Commonwealth of Virginia, provide services in a timely manner to all necessary persons.
- Effectively utilize all communications and technical resources to improve the delivery of magistrate services.

Implementation Strategies

- Continue and expand video conferencing equipment and train magistrates and law enforcement in its use.
- Continue to seek new and improved methods of delivering magistrate services to law enforcement and the public.
- Provide services 24 hours a day, 365 days a year.
- Streamline procedures to accommodate the continued increase in the number of cases presented.

Budget Comments - FY2015

Level funding is provided.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures By Category						
Contractual Services	$ -	$ 75	$ -	$ 200	$ 281	**$ 400**
Other Charges	480	273	-	325	244	**25**
Materials & Supplies	1,082	548	408	675	675	**775**
Total Expenditures	$ 1,562	$ 896	$ 408	$ 1,200	$ 1,200	**$ 1,200**

OFFICE OF THE MAGISTRATE

COUNTY OF YORK, VIRGINIA

OFFICE OF THE SHERIFF

Office of the Sheriff

301 Goodwin Neck Road
Yorktown, Virginia 23690
Telephone (757) 890-3630
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Sheriff is responsible for protecting life and property of the citizens of York County. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 5,921,684	$ 5,958,951	$ 6,228,468	$ 6,806,998	$ 6,804,287	**$ 6,730,213**	67.11%
Donations	1,220	1,231	3,890	-	760	**-**	0.00%
Charges for Services	155,129	177,678	232,793	92,410	119,016	**92,410**	0.92%
Permits, Fees, Fines	126,891	131,249	132,246	142,000	142,000	**142,500**	1.42%
York-Poquoson Courthouse	162,449	174,444	191,588	204,090	204,090	**210,628**	2.10%
Williamsburg 911	-	2,400	1,200	-	-	**1,200**	0.01%
State/Federal Aid & Grants	99,187	114,223	160,102	-	170,300	**-**	0.00%
State Compensation Board	2,481,886	2,469,536	2,475,688	2,524,500	2,524,500	**2,553,504**	25.46%
School Support	252,923	270,094	274,972	294,450	294,450	**299,290**	2.98%
Total Funding Sources	$ 9,201,369	$ 9,299,806	$ 9,700,947	$ 10,064,448	$ 10,259,403	**$ 10,029,745**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
General Operations	$ 1,397,328	$ 1,408,289	$ 1,467,060	$ 1,488,606	$ 1,533,426	**$ 1,507,829**	1.29%
Law Enforcement	4,753,507	4,797,654	5,043,673	5,234,515	5,309,147	**5,225,530**	-0.17%
Investigations	1,441,245	1,498,284	1,539,765	1,594,060	1,659,887	**1,601,246**	0.45%
Civil Operations/Court Security	1,304,570	1,275,266	1,322,828	1,407,673	1,415,023	**1,382,610**	-1.78%
School Resource Officers	304,719	320,313	327,621	339,594	341,920	**312,530**	-7.97%
Total Expenditures	$ 9,201,369	$ 9,299,806	$ 9,700,947	$ 10,064,448	$ 10,259,403	**$ 10,029,745**	-0.34%
Expenditure by Category							
Personnel Services	$ 7,858,787	$ 7,937,481	$ 8,345,600	$ 8,558,722	$ 8,672,246	**$ 8,478,326**	-0.94%
Contractual Services	75,022	95,177	67,242	94,100	103,685	**98,485**	4.66%
Internal Services	996,047	970,328	955,124	1,033,008	1,033,008	**1,051,523**	1.79%
Other Charges	90,225	110,871	133,319	201,371	201,371	**208,449**	3.51%
Materials & Supplies	110,156	101,166	108,410	121,647	121,908	**133,142**	9.45%
Leases & Rentals	2,344	834	2,124	2,800	2,800	**2,980**	6.43%
Capital Outlay	41,345	39,825	60,540	52,800	52,800	**56,840**	7.65%
Grants & Donations	27,443	44,124	28,588	-	71,585	**-**	0.00%
Total Expenditures	$ 9,201,369	$ 9,299,806	$ 9,700,947	$ 10,064,448	$ 10,259,403	**$ 10,029,745**	-0.34%
Total Funded FTEs	111.00	110.50	110.50	110.50	110.50	**110.50**	

Key Service Indicators						
Major crimes	2,867	2,763	3,386	3,450	3,450	**3,514**
Adult arrests	1,440	1,399	1,262	1,310	1,310	**1,358**
Offense reports taken	5,460	4,469	4,610	4,750	4,750	**4,890**
Calls for service	53,563	53,603	53,190	53,900	53,900	**54,610**
Citations issued	3,600	3,483	3,754	3,840	3,840	**3,926**
Criminal cases assigned	1,560	1,620	1,383	1,848	1,484	**1,547**
Civil process papers served (York)	21,749	21,109	22,412	22,800	22,800	**23,188**
Reports taken - School grounds	156	131	172	180	180	**188**
Criminal citations - School grounds	130	55	132	54	54	**65**

Office of the Sheriff

General Operations - Activity #30311

Mission

Provides overall administrative support and training to the Sheriff's Office, Law Enforcement, Investigations, Civil Operations/Court Security, and School Resource Officers.

Goals

- To provide quality support staff to maintain offense report data on criminal activities, criminal warrants, parking and traffic tickets.
- To provide support in personnel, payroll, purchasing, budgets, and secretarial duties.
- To provide a DARE program to the elementary and middle schools in York County.
- To provide a comprehensive Crime Analysis program to analyze and reduce crime.
- To provide a Crime Prevention program to the citizens of York County.
- To provide high quality training that meets and/or exceeds statutory standards.
- To maintain accreditation through the VA Law Enforcement Professional Standards Comm.
- To maintain, store, and process all evidence and seized property for the agency.

Implementation Strategies

- To provide continued community service for the citizens of York County in neighborhood watch and other community programs, including those directed at county businesses.
- To provide efficient data processing in recordkeeping, criminal reports, personnel, and budgeting.
- To provide more Sheriff's Office internal training programs for required in-service training.
- To continue a full-time Crime Analysis program to target criminal activity and more efficiently allocate personnel and resources to reduce crime.
- To continue to update the Quarter Master database for all Sheriff's Office issued equipment for over 100 deputies.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and in group life insurance and a rate reduction in the VRS rate. Additional operating funding is provided for a State unfunded mandate for Line of Duty coverage and computer software. Capital funding is for the routine replacement of computers and printers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures By Category						
Personnel Services	$ 1,186,673	$ 1,192,072	$ 1,217,963	$ 1,237,175	$ 1,248,093	**$ 1,249,508**
Contractual Services	40,709	12,461	23,452	24,700	34,285	**22,420**
Internal Services	77,900	68,391	66,529	75,000	75,000	**77,715**
Other Charges	47,215	74,808	102,961	115,746	111,600	**118,154**
Materials & Supplies	27,130	26,517	27,687	27,685	27,946	**30,652**
Leases & Rentals	562	672	504	1,800	1,800	**1,980**
Capital Outlay	5,086	5,827	12,621	6,500	6,500	**7,400**
Grants & Donations	12,053	27,541	15,343	-	28,202	**-**
Total Expenditures	$ 1,397,328	$ 1,408,289	$ 1,467,060	$ 1,488,606	$ 1,533,426	**$ 1,507,829**
Funded FTEs						
Management	3.00	3.00	3.00	3.00	3.00	**3.00**
Admin/Clerical	3.50	3.50	4.50	4.50	4.50	**4.50**
Specialized Safety	8.00	8.00	7.00	7.00	7.00	**7.00**
Total Funded FTEs	14.50	14.50	14.50	14.50	14.50	**14.50**

IT'S A FACT:

The York-Poquoson Sheriff's Office was initially accredited in 2003. They are re-accredited every four years and were most recently re-accredited in 2011.

Accreditation increases the law enforcement agency's ability to prevent and control crime through more effective and efficient delivery of law enforcement services to the community it serves.

Office of the Sheriff

Law Enforcement - Activity #30312

Mission

To protect life and property, reduce crime, and serve the needs of the citizens, providing quality and efficient law enforcement services to the community, and maintaining the public's trust through professionalism and accountability.

Goals

- To provide professional and efficient law enforcement services to the citizens and businesses of York County.
- To enforce State and local criminal laws and ordinances.
- To enforce State and local motor vehicle laws on the highways and streets of York County.
- To act as a deterrent to criminal activity by patrolling the County as a visible symbol of law enforcement.
- To maintain a well-trained Emergency Response and Hostage Negotiation Team to respond to critical incidents such as drug raids, hostage and high jacking situations, high-risk warrant service, domestic terrorism, and missing and lost individuals.
- To maintain a well-trained bicycle team to provide community policing services to citizens of York County.
- To maintain and equip a professional Honor Guard to provide services to the citizens and participate in community events.

Implementation Strategies

- Improve traffic safety with the implementation of a radar trailer in residential areas and any other areas that show a high traffic incident problem.
- To increase traffic safety in the residential areas of the County through stricter enforcement of the motor vehicle laws.
- Promote traffic safety programs, such as seat belt awareness, child safety seats, DUI enforcement checkpoints, to educate citizens, and to encourage drivers to practice safer driving habits.
- Provide training on operating mobile data terminals.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and in group life insurance and a rate reduction in the VRS Rate. Increased funding is provided for usage charges for the mobile data terminals air cards and for vehicle maintenance. The funding for dues was shifted from General Operations to Law Enforcement, where the bulk of personnel resides. Capital funding reflects the routine replacement of computers and a printer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures By Category						
Personnel Services	$ 3,919,519	$ 3,944,831	$ 4,186,039	$ 4,313,423	$ 4,340,526	**$ 4,278,126**
Contractual Services	10,117	47,150	32,963	46,500	46,500	**49,040**
Internal Services	690,780	687,619	706,444	725,317	725,317	**740,614**
Other Charges	17,931	16,608	13,661	51,525	55,671	**55,690**
Materials & Supplies	70,111	64,139	68,040	77,250	77,250	**78,960**
Capital Outlay	29,659	20,724	23,281	20,500	20,500	**23,100**
Grants & Donations	15,390	16,583	13,245	-	43,383	**-**
Total Expenditures	$ 4,753,507	$ 4,797,654	$ 5,043,673	$ 5,234,515	$ 5,309,147	**$ 5,225,530**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	**2.00**
Specialized Safety	56.00	55.00	55.00	55.00	55.00	**55.00**
Total Funded FTEs	59.00	58.00	58.00	58.00	58.00	**58.00**

IT'S A FACT:

Deputies are either Law Enforcement Certified or Court Security / Civil Process Certified. To maintain this certification, the Department of Criminal Justice Services mandates yearly Firearms Training.

State requirements mandate the officers shoot a Tactical Qualifications Course of fire and shoot an average score or higher. Deputy First Class, Master Deputy, and Emergency Response Team members must shoot a higher qualification score per Sheriff's Office Policy.

Office of the Sheriff

Investigations - Activity #30313

Mission

Investigate all major crimes that occur in York County including murder, rape, robbery, assault, burglary, larceny, motor vehicle theft, and arson. Also, investigates drug-related crimes through assignment of personnel to the Federal Drug Narcotics task force and Tri-Rivers Narcotics Task Force. Tasks associated with criminal investigations are crime scene search; evidence collection, interviewing witnesses and suspects, making arrests and presenting testimony in criminal trials.

Goals

- To provide the citizens of York County with a competent and well trained staff of investigators who will investigate thoroughly all major crimes that occur in York County.
- To foster ongoing relationships with other county and law enforcement agencies from other jurisdictions with a common goal of working together to solve crimes and bring perpetrators to justice.
- To present competent testimony relative to the investigation in the courts of York County and work with the York County Commonwealth's Attorney's Office to ensure that persons that commit these crimes are successfully prosecuted.

Implementation Strategies

- Facilitate a collaborative effort between the Investigations Division, Victim-Witness Assistance Program, Commonwealth's Attorney, and Child Protective Services focusing on child sexual assault investigations.
- Facilitate a collaborative effort between the Investigations Division, Victim-Witness Assistance Program, Commonwealth's Attorney, and Adult Protective Services focusing on the abuse and exploitation of the elderly under the care of others.
- To continue to provide the community with thorough and timely investigations by providing competent trained investigators with state-of-the-art criminal investigative resources.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and in group life insurance and a rate reduction in the VRS rate. Increased funding is provided for maintenance contracts and computer supplies. Capital funding reflects the routine replacement of computers and a printer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 1,274,391	$ 1,324,016	$ 1,389,686	$ 1,391,478	$ 1,457,305	**$ 1,398,508**
Contractual Services	3,505	10,474	6,547	16,400	16,400	**20,325**
Internal Services	130,810	128,167	102,820	135,262	135,262	**131,278**
Other Charges	20,400	17,383	13,950	27,800	27,800	**26,980**
Materials & Supplies	7,084	6,323	5,978	8,320	8,320	**13,755**
Capital Outlay	5,055	11,921	20,784	14,800	14,800	**10,400**
Total Expenditures	$ 1,441,245	$ 1,498,284	$ 1,539,765	$ 1,594,060	$ 1,659,887	**$ 1,601,246**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Specialized Safety	13.00	14.00	14.00	14.00	14.00	**14.00**
Total Funded FTEs	15.00	16.00	16.00	16.00	16.00	**16.00**

IT'S A FACT:

The Forensic Science academy is a specialized 10 week training school. The York County Sheriff's Office has three Deputies who are graduates of the Virginia Forensic Science Academy. There is one Academy graduate assigned to the Investigations Major Crimes Unit and another assigned to property and evidence.

The Forensic Academy graduate performs regular law enforcement or Investigator duties as well as serves in the capacity of a Forensic Technician at major crime scenes. A York County Forensic Technician is available to assist Deputies and Investigators on any crime scene 24 hours a day.

The Forensic Technician routinely responds to complex crime scenes involving deaths related to unexpected, un-natural, and suspicious deaths, recovery of biological fluids, fingerprints, tool marks, shoe/tire impressions, blood spatter analysis or when scenes need to be documented photographically.

Office of the Sheriff

Civil Operations/Court Security - Activity #30314

Mission

Serve civil process warrants and jury notices for jury trials; and maintain security of the York/Poquoson Courthouse by providing a safe and secure facility for the citizens and court personnel.

Goals

- To serve civil processes on a timely basis.
- To serve jury notices on a timely basis.
- To aid the road deputies in traffic control, funeral traffic, and general back up.
- To provide Court security to the Circuit Court, General District Court, and Juvenile and Domestic Relations District Court.
- To provide security to the main entrance of the Courthouse.
- To staff the control room in the basement of the Courthouse.
- To provide security for inmates awaiting trial, as well as, subjects committed to jail by the Courts. This security will entail initial searching of male and female inmates and juveniles.
- To process sentenced felons and misdemeanors that are not committed to the regional jail, by fingerprinting and photographing.
- To process all juveniles through fingerprinting and photographing.
- To fingerprint citizens for non-criminal reasons, i.e. concealed weapon permits, employment with government and private businesses.

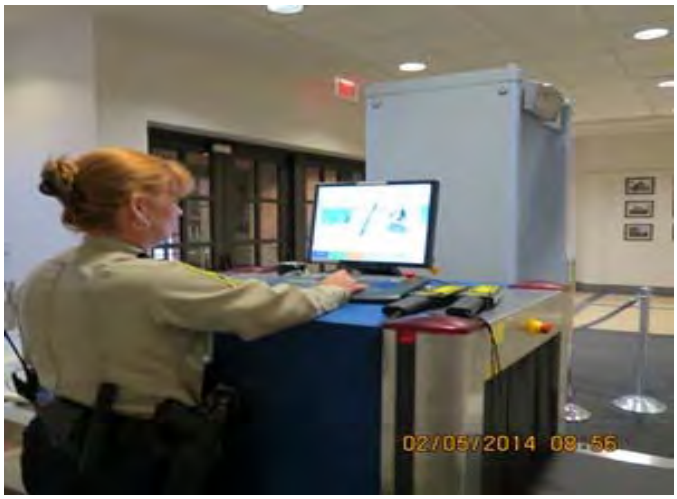
Implementation Strategies

- To maintain and improve the knowledge of civil procedure law for each civil deputy.
- To maintain and improve security of the Courthouse.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Increased funding is provided in telecommunications for cell phones. Capital funding is for the replacement of vehicular equipment and for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 1,209,633	$ 1,193,443	$ 1,265,253	$ 1,320,123	$ 1,327,473	**$ 1,286,387**
Contractual Services	20,691	25,092	4,280	6,500	6,500	**6,700**
Internal Services	60,970	49,226	38,932	57,158	57,158	**58,478**
Other Charges	4,118	1,803	2,184	3,500	3,500	**4,725**
Materials & Supplies	5,831	4,187	6,705	8,392	8,392	**9,380**
Leases & Rentals	1,782	162	1,620	1,000	1,000	**1,000**
Capital Outlay	1,545	1,353	3,854	11,000	11,000	**15,940**
Total Expenditures	$ 1,304,570	$ 1,275,266	$ 1,322,828	$ 1,407,673	$ 1,415,023	**$ 1,382,610**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Specialized Safety	16.50	16.00	16.00	16.00	16.00	**16.00**
Total Funded FTEs	18.50	18.00	18.00	18.00	18.00	**18.00**



Office of the Sheriff

School Resource Officers - Activity #30316

Mission

Provide law enforcement and security on the grounds and within the buildings of the schools in the York County School Division based on an agreement established between the York County School Board and the York County Sheriff's Office. The School Resource Officer Program was established in 1994.

Goals

- Provide deputies (one per school) to patrol the four high school campuses.
- Maintain security on school grounds and act as a law enforcement liaison.
- Provide certification in Class Action for the four deputies assigned to the high schools.
- Provide classes (Class Action) on the severity and consequences of criminal activities to the middle school students (Eighth graders).

Implementation Strategies

- Maintain qualified duty officers through in-service training and other beneficial schools.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 268,571	$ 283,119	$ 286,659	$ 296,523	$ 298,849	**$ 265,797**
Internal Services	35,587	36,925	40,399	40,271	40,271	**43,438**
Other Charges	561	269	563	2,800	2,800	**2,900**
Materials & Supplies	-	-	-	-	-	**395**
Total Expenditures	$ 304,719	$ 320,313	$ 327,621	$ 339,594	$ 341,920	**$ 312,530**
Funded FTEs						
Specialized Safety	4.00	4.00	4.00	4.00	4.00	**4.00**
Total Funded FTEs	4.00	4.00	4.00	4.00	4.00	**4.00**

COUNTY OF YORK, VIRGINIA

FIRE & LIFE SAFETY

Fire & Life Safety

301 Goodwin Neck Road
Yorktown, Virginia 23690
Telephone (757) 890-3600
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The mission is "to provide fire and life safety protection to our community in order to prevent emergencies when possible, and to respond quickly, minimize pain, suffering and loss when emergencies do occur." This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 10,249,689	$ 10,117,004	$ 10,468,283	$ 11,629,729	$ 11,632,618	**$ 11,605,301**	87.62%
Permits, Fees, Fines	49,539	42,542	43,115	45,800	45,800	**45,700**	0.34%
Charges for Services	1,040,419	1,296,103	1,148,111	1,300,000	1,300,000	**1,300,000**	9.81%
Donations	35,483	43,449	13,874	-	10,660	**-**	0.00%
Recovered Costs	3,463	21,334	49,532	-	10,769	**-**	0.00%
State/Federal Aid & Grants	372,310	330,471	537,226	286,397	314,503	**295,829**	2.23%
Total Funding Sources	$ 11,750,903	$ 11,850,903	$ 12,260,141	$ 13,261,926	$ 13,314,350	**$ 13,246,830**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Administration	$ 187,271	$ 222,171	$ 265,111	$ 281,060	$ 286,720	**$ 287,008**	2.12%
Fire & Rescue Operations	10,287,729	10,374,656	10,822,418	11,346,444	11,377,874	**11,292,686**	-0.47%
Tech Services & Special Operations	473,998	495,605	391,839	569,702	574,953	**585,476**	2.77%
Prevention & Community Safety	323,501	340,633	325,746	346,280	346,280	**348,887**	0.75%
Animal Control	243,028	240,898	240,449	465,543	465,626	**479,458**	2.99%
Emergency Management & Support Services	235,376	176,940	214,578	252,897	262,897	**253,315**	0.17%
Total Expenditures	$ 11,750,903	$ 11,850,903	$ 12,260,141	$ 13,261,926	$ 13,314,350	**$ 13,246,830**	-0.11%
Expenditure by Category							
Personnel Services	$ 10,634,562	$ 10,674,507	$ 10,953,419	$ 11,602,128	$ 11,611,592	**$ 11,510,348**	-0.79%
Contractual Services	246,452	264,772	258,076	453,345	454,796	**464,511**	2.46%
Internal Services	588,125	599,269	685,923	632,047	632,047	**680,041**	7.59%
Other Charges	43,595	74,206	115,835	121,029	121,869	**126,605**	4.61%
Materials & Supplies	187,344	200,448	164,668	193,680	192,694	**199,965**	3.25%
Leases & Rentals	-	-	-	2,400	2,400	**-**	-100.00%
Capital Outlay	-	1,460	10,110	15,900	15,900	**15,060**	-5.28%
Grants & Donations	50,825	36,241	72,110	241,397	283,052	**250,300**	3.69%
Total Expenditures	$ 11,750,903	$ 11,850,903	$ 12,260,141	$ 13,261,926	$ 13,314,350	**$ 13,246,830**	-0.11%
Total Funded FTEs	143.00	140.00	140.00	140.00	140.00	**141.00**	

Key Service Indicators						
Fire & rescue responses	8,842	9,071	9,290	9,000	9,000	**9,200**
Fire & life unit responses	18,050	18,816	18,843	18,500	18,500	**18,800**
Patients transported	4,012	4,227	4,293	4,200	4,200	**4,250**
Average response times (minutes)	4.94	4.85	4.90	4.95	4.95	**4.95**
Training, professional dev courses, programs coordinated/delivered	265	275	451	275	451	**451**
Personnel training hours through in-station, in-service and course	43,711	36,000	34,940	36,000	34,940	**34,940**
Advanced life support cert course enrollment	3	2	5	2	5	**5**
Fire code inspections	851	742	575	750	575	**575**
2nd grade students educated through public fire safety program	835	892	870	840	870	**870**
Fire extinguisher training	1033	878	920	900	920	**920**
Child safety seat inspections	225	227	205	230	205	**205**
Animal calls	2,541	2,413	2,275	2,450	2,275	**2,275**
Animals taken to shelters	1686	1634	207	200	207	**1445**
Animals taken to shelters by public	1033	878	684	565	684	**920**
Compliance with Code of VA - EOP maint	100%	100%	100%	100%	100%	**100%**
Compliance with the National Incident Mgmt System implementation schedule	100%	100%	100%	100%	100%	**100%**

FIRE & LIFE SAFETY

ADMINISTRATION

Fire & Life Safety

Administration - Activity #30320

Mission

Provide fire and life safety protection to our community in order to prevent emergencies when possible; respond quickly and minimize pain, suffering, and loss when emergencies do occur. Also, effectively deal with existing and future threats to the health, safety and welfare of the citizens and visitors of the County, thus preserving and enhancing the quality of their lives, health and property.

Goals

- To ensure that the public has a mechanism to report an emergency, to provide a quick, effective fire/rescue response, and aid the public to the extent necessary to assist them in coping with and/or overcoming an emergency crisis. To continue evaluation of community risks and department's capabilities/service delivery to ensure optimum emergency prevention and response and recovery.
- To provide public education and information about the emergency response system; minimizing exposure to hazardous situations; preparedness for an individual emergency, family emergency, business emergency or community disaster; and preventing fires and injuries.
- To participate in applicable plan review and inspection processes for the purpose of ensuring adequate fire safety measures.
- To enforce and investigate violations of applicable codes and ordinances, such as the Building Code, Fire Prevention Code, Animal Control codes/ordinances, and other public safety issues. To investigate causes and origins of fires and other similar incidents.
- To coordinate, develop, exercise, and implement, as required, a comprehensive emergency management system that includes mitigation, preparedness, response, and recovery.

Implementation Strategies

- Continue to promote communication and sharing of information between divisions, departments, and other units of government.
- Continue the process for Program Effectiveness Performance Measures.
- Continue effective and efficient use of resources in order to provide critical fire and life safety services in a high quality manner to the County's citizens, businesses and visitors.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Additional funding is provided for an unfunded State mandate for Line of Duty coverage. Capital funding is provided for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 170,747	$ 173,602	$ 178,868	$ 186,149	$ 186,149	**$ 184,606**
Contractual Services	1,993	1,529	1,817	1,835	1,835	**1,955**
Internal Services	10,464	8,992	7,740	9,527	9,527	**9,547**
Other Charges	2,951	36,477	75,977	81,974	81,974	**86,525**
Materials & Supplies	1,116	1,571	709	1,575	1,575	**1,275**
Capital Outlay	-	-	-	-	-	**3,100**
Grants & Donations	-	-	-	-	5,660	**-**
Total Expenditures	$ 187,271	$ 222,171	$ 265,111	$ 281,060	$ 286,720	**$ 287,008**
Funded FTEs						
Management	0.75	0.75	0.75	0.75	0.75	**0.75**
Admin/Clerical	0.75	0.75	0.75	0.75	0.75	**0.75**
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	**1.50**

IT'S A FACT:

Delivering excellence through Service Professionalism!

Fire & Life Safety

Fire & Rescue Operations - Activity #30321

Mission

Provide continuous community protection from the effects of fire and other destructive events; and equally serves to provide professional emergency medical services for victims of sudden illness or injury.

Goals

- Immediate response to, and effective mitigation of, emergency incidents.
- Minimize loss of life, injury, illness, and property damage resulting from these events.
- Services shall be conducted in a courteous, competent and professional manner.
- Effective fire and injury education programs shall be provided throughout the community.

Implementation Strategies

- Minimize emergency response times wherever possible to ensure quality and effectiveness of our services to the community.
- Utilize NFPA standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Career Fire Departments (NFPA 1710) as a model for performance benchmarking.
- Maintain Standard Operating Procedures consistent with recommended practices, standards and policies as appropriate.
- Continue and update as necessary, mutual aid/cooperative response agreements, standard operating procedures and interoperable systems with other emergency response partners in the region.
- Evaluate systems to more rapidly access and effectively use geographic mapping, occupant pre-arrival information, structure/facility pre-plans, and technological hazard databases during emergencies.
- Continue to develop, train and exercise personnel in the National Incident Management System's Incident Command System according to the guidelines/schedules developed by the Department of Homeland Security and VA Dept. of Emergency Management.
- Administer a fair, easily understood, and effective EMS Transport Cost Recovery program using compassionate billing practices.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. A SAFER grant awarded in fiscal year 2013 provides funding for 3 locally unfunded positions through March 2015 and local funding has been provided for the remainder of the year.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 9,449,568	$ 9,516,188	$ 9,823,391	$ 10,291,628	$ 10,301,092	**$ 10,184,935**
Contractual Services	157,227	174,806	163,316	179,785	181,090	**174,370**
Internal Services	474,356	471,700	588,475	503,031	503,031	**552,221**
Other Charges	29,684	23,862	27,651	25,245	26,185	**25,420**
Materials & Supplies	170,649	175,074	153,852	177,255	176,315	**182,740**
Leases & Rentals	-	-	-	2,400	2,400	**-**
Capital Outlay	-	1,460	7,244	9,600	9,349	**7,500**
Grants & Donations	6,245	11,566	58,489	157,500	178,412	**165,500**
Total Expenditures	$ 10,287,729	$ 10,374,656	$ 10,822,418	$ 11,346,444	$ 11,377,874	**$ 11,292,686**
Funded FTEs						
Management	4.00	4.00	4.00	4.00	4.00	**4.00**
Professional/Technical	10.00	10.00	10.00	10.00	10.00	**10.00**
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	**2.00**
Specialized Safety	114.00	111.00	111.00	111.00	111.00	**112.00**
Total Funded FTEs	130.00	127.00	127.00	127.00	127.00	**128.00**

IT'S A FACT:

Providing fire, rescue and emergency medical services.
We're there when you need us!

Fire & Life Safety

Technical Services & Special Operations - Activity #30322

Mission

To ensure the efficiency and effectiveness of the department's emergency response operations through training and education, equipment and procedural research, testing and evaluation, quality improvement, health and safety, logistics management, and coordination of special operations and special events.

Goals

- Coordinate and/or deliver essential entry-level, advanced, and specialty certification programs, as well as in-service and continuing education programs, quality improvement programs, and health and safety programs.
- Conduct equipment and procedural research, testing and evaluation.
- Develop and manage a comprehensive logistics program to include department facilities, apparatus, equipment, systems and supplies.
- Maintain and develop cooperative efforts with other response partners in the region, as appropriate.
- Coordinate the County's special operations capabilities to include: technical rescue, hazardous materials response, medical response to weapons of mass destruction/effect/casualty, marine incident response and fire/rescue support of special events.
- Provide emergency operations center and incident command support.

Implementation Strategies

- Maintain existing programs and training to better serve the needs of members and ultimately the citizens and visitors of the County. Explore greater uses of technology and distance learning tools to increase training efficiency and effectiveness.
- Develop and manage a process for equipment and procedural research, testing and evaluation.
- Manage a comprehensive logistics program for department facilities, apparatus, equipment, systems and supplies.
- Continue to participate with the development and implementation special operations capabilities in the region to include: technical rescue, medical response to weapons of mass destruction/mass effect/mass casualty, and marine incident response.
- Coordinate the continued development of the department's technical rescue, hazardous materials response, marine incident response and dive rescue teams, as well as special events capabilities.
- Maintain a quality improvement program and a health and safety program.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Additional increases are to support vehicle maintenance charges and educational and recreational supplies and Four for Life grant funding. Capital funding is provided for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 428,359	$ 426,068	$ 341,172	$ 455,237	$ 455,237	**$ 466,461**
Contractual Services	2,315	3,213	1,861	3,400	3,546	**3,400**
Internal Services	29,571	29,452	31,460	34,488	34,488	**35,975**
Other Charges	3,642	5,837	6,013	7,180	7,080	**7,180**
Materials & Supplies	10,111	20,709	6,333	9,000	8,954	**9,800**
Capital Outlay	-	-	-	1,500	1,751	**2,860**
Grants & Donations	-	10,326	5,000	58,897	63,897	**59,800**
Total Expenditures	$ 473,998	$ 495,605	$ 391,839	$ 569,702	$ 574,953	**$ 585,476**
Funded FTEs						
Management	2.00	2.00	2.00	2.00	2.00	**2.00**
Professional/Technical	2.00	2.00	2.00	2.00	2.00	**2.00**
Total Funded FTEs	4.00	4.00	4.00	4.00	4.00	**4.00**

IT'S A FACT:

Specialty response operations and logistical support - serving our internal and external customers!

Fire & Life Safety

Prevention & Community Safety - Activity #30323

Mission

Minimize pain, suffering, and loss through public education, life safety engineering, code enforcement, as well as fire investigations.

Goals

- Enforce state and local laws, codes and ordinances pertaining to fire and life safety.
- Conducts plan reviews and building code life safety related inspections of commercial, industrial and public buildings; conduct fire code inspections of buildings within the County.
- Provide public fire and life safety education.
- Respond in a timely, efficient and effective manner to requests for fire prevention and life safety services and information.
- Develop and deliver effective, audience appropriate fire/injury prevention, and life safety public-education programs.
- Conduct investigations of arson and fires of unknown or suspicious origin.
- Conduct the Risk Watch Program in the County's 2nd grade classes.
- Provide fire/injury prevention and life safety education programs to a variety of age groups and businesses in the County; provide fire safety educational information for high school seniors as they transition to college and/or the workforce.
- Provide intervention and direction for children identified as juvenile fire setters, and their parents.
- Oversee public compliance with Superfund Amendments and Reauthorization Act Title III.
- Coordinate the County's Child Seat Awareness Restraint and Education program "CARE."

Implementation Strategies

- Conduct plans reviews and building/fire inspections ensuring accuracy and completeness.
- Provide effective fire and life safety education throughout the County for various age groups and target audiences.
- Ensure origin and cause of fires are effectively investigated.
- Continued integration of designated fire and rescue shift personnel into specific inspection and investigation as needed to serve the needs of the citizens and visitors of the County.
- Provide public fire and life safety education in the 2 nd grade classes (public and private) of York County schools.
- Provide fire and life safety education to County citizens through the division's SAFE Trailer and other educational platforms/mediums.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are to support vehicle maintenance charges and books and subscriptions. Capital funding is provided for the routine replacement of a computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 280,193	$ 283,651	$ 294,906	$ 303,930	$ 303,930	**$ 305,064**
Contractual Services	1,838	2,243	1,932	1,800	1,800	**1,800**
Internal Services	34,357	38,072	22,599	32,900	32,900	**33,623**
Other Charges	1,932	1,781	1,918	1,750	1,750	**2,000**
Materials & Supplies	4,330	2,582	2,974	4,400	4,400	**4,800**
Capital Outlay	-	-	1,417	1,500	1,500	**1,600**
Grants & Donations	851	12,304	-	-	-	**-**
Total Expenditures	$ 323,501	$ 340,633	$ 325,746	$ 346,280	$ 346,280	**$ 348,887**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Specialized Safety	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	3.00	3.00	3.00	3.00	3.00	**3.00**

IT'S A FACT:

Working to minimize injuries and property loss through education!

FIRE & LIFE SAFETY

ANIMAL CONTROL

Fire & Life Safety

Animal Control - Activity #30352

Mission

Ensure life safety and enhance the quality of life of County citizens and visitors by enforcing the State and local animal control and protection laws and ordinances.

Goals

- Respond to requests to control wild, domestic, and companion animals posing a threat to the health, safety and welfare of County citizens and visitors.
- Promote the humane treatment of animals, and the prevention of cruelty and harassment.
- Check and verify current animal licenses and rabies certificates.
- Issue summons or warrants when applicable for violations of State animal control laws and local animal control ordinances and regulations.
- Collect unlicensed, stray, ill, injured, or dangerous animals and transport them to a humane shelter or veterinarian as appropriate.
- Educate the public on health and welfare, life safety, the obligations of animal ownership, and other issues involving animal control.

Implementation Strategies

- Maintain continuing education of animal control staff to meet the requirements of Virginia State Law and serve the needs of the citizens and visitors of the County.
- Maintain effective working relationships with the Virginia Department of Game and Inland Fisheries, various animal control agencies and the Peninsula Health Department.
- Maintain effective working relationship with the Heritage Humane Society.
- Participate in the Peninsula Regional Animal Shelter arrangement with the City of Newport News, Hampton and Poquoson.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. An increase is programmed for the full year costs of shelter services for York's participation in the new Peninsula Regional Animal Shelter as a result of the Peninsula SPCA ceasing to provide shelter services for localities.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Requested Budget**
Expenditures						
Personnel Services	$ 142,062	$ 131,974	$ 139,475	$ 177,524	$ 177,524	**$ 178,400**
Contractual Services	69,560	69,888	76,002	252,600	252,600	**269,700**
Internal Services	27,593	32,750	20,803	32,749	32,749	**27,988**
Other Charges	2,697	4,057	1,920	1,570	1,570	**2,370**
Materials & Supplies	1,116	512	800	1,100	1,100	**1,000**
Capital Outlay	-	-	1,449	-	-	**-**
Grants & Donations	-	1,717	-	-	83	**-**
Total Expenditures	$ 243,028	$ 240,898	$ 240,449	$ 465,543	$ 465,626	**$ 479,458**
Funded FTEs						
Specialized Safety	3.00	3.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	3.00	3.00	3.00	3.00	3.00	**3.00**

IT'S A FACT:

Making the County a safer place for animals and you!

FIRE & LIFE SAFETY

EMERGENCY MANAGEMENT & SUPPORT SERVICES

Fire & Life Safety

Emergency Management & Support Services - Activity #30355

Mission

To minimize the effects of a significant emergency or disaster through the coordination of a comprehensive, risk-based program of mitigation, preparedness, response, and recovery.

Goals

- Mitigation - To actively work towards sustained actions to reduce or eliminate long-term risk to people and property from hazards and their effects.
- Preparedness - To plan, train, and exercise County resources for efficient and effective response to and recovery from emergencies and disasters. To establish and maintain a program of public awareness to enhance public self-sufficiency in disasters.
- Response - To coordinate county, regional, state, and federal resources in an emergency operations center to save lives and property through evacuating potential victims; providing food, water, shelter, and medical care to those in need; and restoring critical public services.
- Recovery - To coordinate county, regional, state, and federal resources to rebuild the community so individuals and businesses can function on their own and return to a normal life in a timely manner.

Implementation Strategies

- Preparedness and Response: Continue to promote Community Emergency Response Team (CERT) training to establish self-sufficiency within the neighborhoods to respond to emergency conditions.
- Mitigation, Preparedness, Response and Recovery: Continued compliance with the DHS/FEMA National Incident Management System requirements/standards in all aspects of planning, training and exercising for disasters.
- Preparedness and Response: The Department of Fire and Life Safety's Fire and Rescue Operations coordinates York County's participation in a regional Metropolitan Medical Response System which provides a regional capability to respond to major medical and weapons of mass destruction incidents. The Office of Emergency Management and Support Services supports this function as requested and required.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. There is no funding for a vacant Administrative Assistant II, for the fifth consecutive year. Operating increases are to support vehicle maintenance charges.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 163,633	$ 143,024	$ 175,607	$ 187,660	$ 187,660	**$ 190,882**
Contractual Services	13,519	13,093	13,148	13,925	13,925	**13,286**
Internal Services	11,784	18,303	14,846	19,352	19,352	**20,687**
Other Charges	2,689	2,192	2,356	3,310	3,310	**3,110**
Materials & Supplies	22	-	-	350	350	**350**
Capital Outlay	-	-	-	3,300	3,300	**-**
Grants & Donations	43,729	328	8,621	25,000	35,000	**25,000**
Total Expenditures	$ 235,376	$ 176,940	$ 214,578	$ 252,897	$ 262,897	**$ 253,315**
Funded FTEs						
Management	0.25	0.25	0.25	0.25	0.25	**0.25**
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	0.25	0.25	0.25	0.25	0.25	**0.25**
Total Funded FTEs	1.50	1.50	1.50	1.50	1.50	**1.50**

IT'S A FACT:

Protecting life and property through emergency preparedness, professional development and public information!

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COUNTY OF YORK, VIRGINIA

EMERGENCY COMMUNICATIONS/911 & RADIO MAINTENANCE

Emergency Communications/911 & Radio Maintenance

120 Alexander Hamilton Boulevard
Yorktown, Virginia 23690
Telephone (757) 890-3700
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The York-Poquoson-Williamsburg Emergency Communications Center is dedicated to providing the citizens and visitors of York County and the Cities of Poquoson and Williamsburg with the most proficient response to any emergency call. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 2,280,241	$ 2,245,643	$ 2,390,334	$ 2,698,143	$ 2,698,143	**$ 2,698,947**	65.48%
Charges for Services	14,883	-	-	-	-	**-**	0.00%
Rental of Equipment & Facility	231,827	182,869	194,113	185,000	185,000	**215,000**	5.22%
Recovered Costs	-	77,300	45,600	45,000	45,000	**45,000**	1.09%
Poquoson 911	296,500	296,500	306,581	313,020	313,020	**318,029**	7.72%
Williamsburg 911	502,389	508,788	526,087	537,135	537,135	**545,730**	13.24%
State/Federal Aid & Grants	289,533	264,236	252,600	229,000	229,000	**200,000**	4.85%
School Support	85,720	85,720	85,720	85,720	85,720	**99,058**	2.40%
	$ 3,701,093	$ 3,661,056	$ 3,801,035	$ 4,093,018	$ 4,093,018	**$ 4,121,764**	100.00%
							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Emergency Communications/911	$ 2,653,476	$ 2,616,232	$ 2,701,304	$ 2,909,689	$ 2,909,689	**$ 2,858,601**	-1.76%
Radio Maintenance	1,047,617	1,044,824	1,099,731	1,183,329	1,183,329	**1,263,163**	6.75%
	$ 3,701,093	$ 3,661,056	$ 3,801,035	$ 4,093,018	$ 4,093,018	**$ 4,121,764**	0.70%
Expenditure by Category							
Personnel Services	$ 2,410,341	$ 2,379,676	$ 2,519,060	$ 2,424,869	$ 2,424,869	**$ 2,377,381**	-1.96%
Contractual Services	249,319	197,129	132,837	449,885	446,012	**440,682**	-2.05%
Internal Services	33,298	22,355	19,638	25,075	25,075	**25,750**	2.69%
Other Charges	118,987	118,704	126,923	129,485	130,112	**129,253**	-0.18%
Materials & Supplies	11,160	13,775	10,793	14,100	14,100	**15,600**	10.64%
Leases & Rentals	31,351	32,232	33,169	34,119	34,119	**33,598**	-1.53%
Capital Outlay	4,757	1,537	12,050	4,800	4,800	**10,500**	118.75%
Grants & Donations	14,336	4,549	2,000	-	-	**-**	0.00%
Transfers to Other Funds	827,544	891,099	944,565	1,010,685	1,013,931	**1,089,000**	7.75%
	$ 3,701,093	$ 3,661,056	$ 3,801,035	$ 4,093,018	$ 4,093,018	**$ 4,121,764**	0.70%
Total Funded FTEs	42.50	40.50	40.50	40.50	40.50	**40.50**	

Key Service Indicators						
Total calls received	214,637	238,030	199,702	245,000	203,696	**220,000**
911 calls received	45,936	46,700	41,113	63,000	64,260	**50,000**
Wireless 911 calls received	31,439	32,787	29,900	40,000	40,800	**40,000**
Install radios & lights in emerg vehicles	149	164	180	188	188	**200**
Install, remove equip & misc work	161	177	195	210	210	**225**
Maint & repair to County alarm/video systems	89	100	110	112	112	**100**

Emergency Communications/911 & Radio Maintenance

Emergency Communications/911 - Activity #30356

Mission

Provide the first point of contact for the public to report an emergency; dispatch appropriate resources and personnel; and support operations through a comprehensive communications infrastructure.

Goals

- Answer calls including wireless E-911 calls using Enhanced 911 System and dispatch personnel/equipment to emergency and non-emergency scenes using numerous radio systems and Computer Aided Dispatch (CAD) System.
- Answer and process all calls received from emergency cellular call boxes; all after-hour calls for County services and dispatch appropriate on-call workers; respond to Surry and National Warning Systems Instaphones; provide pre-arrival emergency medical instructions.
- Monitor intrusion/fire alarms for County buildings, receive and dispatch intrusion and fire alarms received from central stations for commercial businesses/private residences.
- Coordinate mutual aid responses with adjacent localities/military installations and maintain liaison with organizations using the Emergency Communications Center.
- Coordinate with the York County Sheriff's Office, Poquoson Police Department and the Williamsburg Police Department the hardcopy and data entry for all wants and warrants.
- Coordinate the acquisition, location, and maintenance of tower sites, emergency radio and cellular communications equipment and resources; ensure compliance with all applicable rules, regulations, ordinances, and professional practices.

Implementation Strategies

- Continue deployment of quality assurance program to ensure the efficiency of the operation and compliance with guidelines and protocols.
- Monitor accuracy of Phase 2 (location technology) in receipt of E-911 wireless calls and continue to track wireless and total E-911 call volume, reoccurring equipment costs, and personnel costs for the Virginia Wireless E-911 Services Board.
- Utilize new training standards established by the Department of Criminal Justice Services and continue to develop additional training opportunities to enhance staff knowledge and understanding of other public safety facets.
- Continue deployment of additional technologies such as voice-over-internet protocol which provides access to 911 through non-traditional, digital means of communications.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and a rate reduction in group life insurance. Capital funding is provided for the routine replacement of computers.

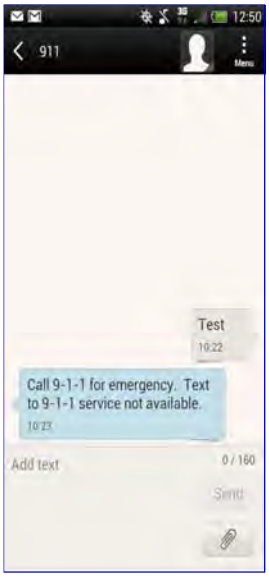
	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 2,326,088	$ 2,379,676	$ 2,519,060	$ 2,424,869	$ 2,424,869	**$ 2,377,381**
Contractual Services	159,329	78,956	10,840	314,860	314,233	**303,617**
Internal Services	21,737	22,355	19,638	25,075	25,075	**25,750**
Other Charges	118,217	118,704	126,923	129,485	130,112	**129,253**
Materials & Supplies	9,012	10,455	10,793	10,600	10,600	**12,100**
Capital Outlay	4,757	1,537	12,050	4,800	4,800	**10,500**
Grants & Donations	14,336	4,549	2,000	-	-	**-**
Total Expenditures	$ 2,653,476	$ 2,616,232	$ 2,701,304	$ 2,909,689	$ 2,909,689	**$ 2,858,601**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	39.50	39.50	39.50	39.50	39.50	**39.50**
Total Funded FTEs	40.50	40.50	40.50	40.50	40.50	**40.50**

IT'S A FACT:

The York-Poquoson-Williamsburg Regional Emergency Communications Center processes 911 texts messages. The Center is able to receive a 911 text message from a cellular device . While currently the center only processes 911 text messages from Verizon Wireless subscribers, we have the ability to process for other carriers.

During an emergency situation ,it is preferred that you still place a voice call to 911. There may be times that it is not safe to do so and this is just another way that a citizen can request emergency services.

In the event that the text to 911 services is not available, the wireless subscriber will receive what is called a "kick back" message that states the service is not available to call 911. Pictured are two screen shots showing the kick back message and an actual message to 911.



Emergency Communications/911 & Radio Maintenance

Radio Maintenance - Activity #30357

Mission

To manage resources relative to maintaining critical County communications, alarm, and emergency warning device infrastructure.

Goals

- To perform installation, service, maintenance, and removal of two-way radios, cellular telephones, alarm systems, and visual and audible warning systems.
- Oversees all installation, maintenance, service, and removal of visual and audible warning systems.

Implementation Strategies

- Improve existing services to internal customers.
- Develop a preventative maintenance program for fire alarm systems in County buildings.
- Assign individual codes to users of County alarm systems and develop "as built" documentation for County alarm systems.

Budget Comments - FY2015

An increase is programmed for the radio and video system maintenance contract and the County's portion of the communications system maintenance contract for the regional radio project.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 84,253	$ -	$ -	$ -	$ -	**$ -**
Contractual Services	89,990	118,173	121,997	135,025	131,779	**137,065**
Internal Services	11,561	-	-	-	-	**-**
Other Charges	770	-	-	-	-	**-**
Materials & Supplies	2,148	3,320	-	3,500	3,500	**3,500**
Leases & Rentals	31,351	32,232	33,169	34,119	34,119	**33,598**
Transfers to Other Funds	827,544	891,099	944,565	1,010,685	1,013,931	**1,089,000**
Total Expenditures	$ 1,047,617	$ 1,044,824	$ 1,099,731	$ 1,183,329	$ 1,183,329	**$ 1,263,163**
Funded FTEs						
Professional/Technical	2.00	-	-	-	-	**-**
Total Funded FTEs	2.00	-	-	-	-	**-**

The "backbone" of the Regional Radio System

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COUNTY OF YORK, VIRGINIA

ADULT & JUVENILE CORRECTIONS

Adult & Juvenile Corrections

224 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3880
Hours of Operation: Monday - Friday 8:15am - 5:00pm

Adult & Juvenile Corrections accounts for the costs associated with the operation of the regional jail and the costs relating to the operations of the 9th District Court Service Unit. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 3,052,189	$ 3,043,460	$ 3,033,851	$ 3,039,673	$ 3,039,673	**$ 3,091,310**	99.87%
York-Poquoson Courthouse	3,059	2,678	2,831	3,321	3,321	**3,934**	0.13%
State/Federal Aid & Grants	13,160	9,891	5,228	-	3,883	**-**	0.00%
Total Funding Sources	$ 3,068,408	$ 3,056,029	$ 3,041,910	$ 3,042,994	$ 3,046,877	**$ 3,095,244**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Adult Corrections	$ 2,752,906	$ 2,684,138	$ 2,666,650	$ 2,643,224	$ 2,647,107	**$ 2,642,224**	-0.04%
Juvenile Corrections	315,502	371,891	375,260	399,770	399,770	**453,020**	13.32%
Total Expenditures	$ 3,068,408	$ 3,056,029	$ 3,041,910	$ 3,042,994	$ 3,046,877	**$ 3,095,244**	1.72%
Expenditure by Category							
Contractual Services	3,041,788	3,031,901	3,023,021	3,023,224	3,023,084	**3,077,224**	1.79%
Other Charges	686	552	712	1,270	1,110	**1,520**	19.69%
Materials & Supplies	810	1,591	802	2,900	3,200	**900**	-68.97%
Leases & Rentals	11,964	12,094	12,147	15,600	15,600	**15,600**	0.00%
Grants & Donations	13,160	9,891	5,228	-	3,883	**-**	0.00%
Total Expenditures	$ 3,068,408	$ 3,056,029	$ 3,041,910	$ 3,042,994	$ 3,046,877	**$ 3,095,244**	1.72%

Key Service Indicators						
Virginia Peninsula Regional Jail						
York County % of jail population	42.5%	39.0%	41.8%	41.9%	40.8%	**39.5%**
York County average daily population	180.0	150.8	144.6	*	157.7	**157.7**
Local ordinances	219.5	152	117	*	144	**144**
Colonial Community Corrections						
Offenders intake interviews	494	427	493	448	480	**490**
Community service hours	11,289	7,165	5,528	7,165	5,775	**5,500**
Merrimac Center						
Number of days	2,000	2,200	2,200	2,200	2,200	**2,200**
Per diem rate	$ 141	$ 166	$ 176	$ 176	$ 176	**$ 186**
Complaints for York	1,033	1,033	1,018	1,000	1,000	**1,000**

* Data not available.

Adult & Juvenile Corrections

Adult Corrections - Activity #30315

Mission

Accounts for York County's share of the expenditures for inmates at the Virginia Peninsula Regional Jail and funding for the Colonial Community Corrections program.

Goals

- To review the billing statements provided by the Virginia Peninsula Regional Jail for accuracy.
- To prepare and process bills in a timely manner for monthly payment.

Implementation Strategies

- Maintain the County's participation in the Regional Jail. Each jurisdiction's share is based on an average percentage of the prisoner population on a rolling 5-year basis.

Budget Comments - FY2015

Level funding is provided for the Regional Jail.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Contractual Services	$ 2,739,746	$ 2,674,247	$ 2,661,422	$ 2,643,224	$ 2,643,224	**$ 2,642,224**
Grants & Donations	13,160	9,891	5,228	-	3,883	**-**
Total Expenditures	$ 2,752,906	$ 2,684,138	$ 2,666,650	$ 2,643,224	$ 2,647,107	**$ 2,642,224**

Virginia Peninsula Regional Jail

Serving York County, James City County, & the Cities of Williamsburg and Poquoson.

Colonial Community Corrections
Mission Statement:

To enhance public safety, empower our clients, and improve the quality of our community by providing judicial alternatives to adult incarceration, transitional services, and criminal justice planning to the localities we serve.

Virginia Peninsula Regional Jail

Adult & Juvenile Corrections

Juvenile Corrections - Activity #30333

Mission

Protect the public through a balanced approach of comprehensive services that prevent and reduce juvenile delinquency through partnerships with families, schools, communities, law enforcement, and other agencies, while providing the opportunity for delinquent youth to develop into responsible and productive citizens.

Goals

- Provide an array of juvenile and family services as directed by the *Virginia Code* §16.1-233 and 235.
- Provide and/or refer juveniles and their families to community program and services.
- Provide appropriate juvenile and domestic relations intake services.
- Provide probation and parole services to families in the jurisdiction.

Implementation Strategies

- Maintain the County's participation for individuals housed at the Merrimac Center.

Budget Comments - FY2015

An increase in the daily per diem rate of the secure detention center has resulted in the additional funding request..

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Contractual Services	$ 302,042	$ 357,654	$ 361,599	$ 380,000	$ 379,860	**$ 435,000**
Other Charges	686	552	712	1,270	1,110	**1,520**
Materials & Supplies	810	1,591	802	2,900	3,200	**900**
Leases & Rentals	11,964	12,094	12,147	15,600	15,600	**15,600**
Total Expenditures	$ 315,502	$ 371,891	$ 375,260	$ 399,770	$ 399,770	**$ 453,020**

IT'S A FACT:

To accomplish its mission, DJJ provides an integrated approach to juvenile justice. It brings together current research and best practices to better understand and modify delinquent behavior; to meet the needs of offenders, victims, and communities; and to manage activities and resources in a responsible and proactive manner.

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COUNTY OF YORK, VIRGINIA

ENVIRONMENTAL & DEVELOPMENT SERVICES

Environmental & Development Services

103 & 105 Service Drive
P.O. Box 532
Yorktown, Virginia 23690
Telephone (757) 890-3522 (Bldg Reg) & (757) 890-3531 (Dev & Compliance)
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Department of Environmental and Development Services is responsible for the management, direction, services, compliance with utility programs, mosquito control and a variety of environmental programs, regulations, and ordinances. The Department is also responsible for managing the development process, zoning codes compliance in the County as well as issuing all building construction permits and conducting inspections. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 3,736,902	$ 3,724,731	$ 2,910,913	$ 3,227,286	$ 3,227,286	**$ 3,034,674**	80.40%
Permits, Fees, Fines	385,858	382,443	568,832	516,060	516,060	**714,880**	18.94%
Charges for Services	16,660	3,623	1,080	5,000	5,000	**5,000**	0.13%
Miscellaneous	9,382	17,486	19,032	20,000	20,000	**20,000**	0.53%
Donations	2,200	1,750	-	-	-	**-**	0.00%
State/Federal Aid & Grants	-	-	13,641	-	-	**-**	0.00%
Total Funding Sources	$ 4,151,002	$ 4,130,033	$ 3,513,498	$ 3,768,346	$ 3,768,346	**$ 3,774,554**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Administration	$ 201,464	$ 208,825	$ 218,178	$ 217,109	$ 217,109	**$ 215,392**	-0.79%
Building Regulation	919,853	936,962	858,714	965,160	965,160	**970,949**	0.60%
Solid Waste Management	700,000	700,000	-	-	-	**-**	0.00%
Stormwater Operations	806,222	815,362	864,888	892,930	892,930	**893,920**	0.11%
Stormwater Engineering	483,478	451,892	570,973	617,525	617,525	**611,247**	-1.02%
Calendar Prgm & Environmental Educ	31,675	30,756	7,318	5,825	5,825	**10,525**	80.69%
Mosquito Control	303,241	265,163	264,284	285,574	285,574	**297,337**	4.12%
Board of Zoning/Subdivision Appeals	2,801	3,186	2,106	4,400	4,400	**4,000**	-9.09%
Development & Compliance	696,757	712,983	721,068	772,223	772,223	**763,134**	-1.18%
Wetlands & Chesapeake Bay Boards	5,511	4,904	5,969	7,600	7,600	**8,050**	5.92%
Total Expenditures	$ 4,151,002	$ 4,130,033	$ 3,513,498	$ 3,768,346	$ 3,768,346	**$ 3,774,554**	0.16%
Expenditure by Category							
Personnel Services	$ 3,097,590	$ 3,075,865	$ 3,189,072	$ 3,426,248	$ 3,426,248	**$ 3,406,757**	-0.57%
Contractual Services	52,371	65,467	63,842	50,938	52,781	**60,749**	19.26%
Internal Services	140,096	137,887	149,522	150,800	150,785	**161,723**	7.24%
Other Charges	45,725	44,779	39,126	42,475	42,463	**47,830**	12.61%
Materials & Supplies	76,771	90,317	46,447	87,485	85,924	**86,395**	-1.25%
Capital Outlay	8,377	12,591	25,449	10,400	10,145	**11,100**	6.73%
Grants & Donations	1,698	2,827	-	-	-	**-**	0.00%
Contributions/Committees	28,374	300	40	-	-	**-**	0.00%
Transfers to Other Funds	700,000	700,000	-	-	-	**-**	0.00%
Total Expenditures	$ 4,151,002	$ 4,130,033	$ 3,513,498	$ 3,768,346	$ 3,768,346	**$ 3,774,554**	0.16%
Total Funded FTEs	51.05	52.05	51.30	51.30	51.30	**51.30**	

Key Service Indicators						
Building permits issued	3,751	3,300	4,043	3,700	3,700	**5,280**
Inspections performed	17,591	18,000	16,286	15,000	15,000	**18,355**
Bldg regulations telephone calls to main line	17,000	17,500	15,553	17,500	17,500	**20,541**
Ditches cleaned	1,305	1,166	1,201	1,800	1,800	**1,200**
Miles of ditches cleaned	531	374	432	500	500	**500**
Plans reviewed	155	160	229	160	160	**175**
Floodplain letters sent	3,423	2,400	2,184	2,400	2,400	**2,500**
Chesapeake Bay plans reviewed	588	300	517	300	300	**300**
Beautification events hosted or attended	6	8	15	15	15	**20**
Spraying applications	61	61	37	32	32	**33**
Breeding areas treated	350	350	300	350	350	**350**
Citizen inquiries	49	49	55	34	34	**30**
Board of Zoning Appeals applications	6	6	4	8	8	**8**
Building permits reviewed - Zoning	746	668	750	1,000	900	**800**
Zoning investigations/inspections	2,295	2,107	1,739	1,800	1,650	**1,800**
Review business/home occupancy licenses	609	577	569	700	650	**600**
New development projects	75	73	91	95	90	**90**
Development project reviews	154	161	165	210	200	**170**
Dev & Compliance telephone calls	20,337	21,799	18,120	21,000	21,000	**19,000**
Wetlands site inspections	33	49	33	36	36	**36**
Wetlands permits issued	12	22	15	12	12	**12**
Wetlands permit applications received	60	5	60	12	12	**12**
Chesapeake Bay exceptions	10	18	12	10	10	**12**
Chesapeake Bay violations	1	-	1	-	-	**-**

Environmental & Development Services

Administration - Activity #40119

Mission

Responsible for helping to develop and maintain cost-effective and meaningful environmental programs and to preserve land use and infrastructure standards.

Goals

- Provide the necessary leadership and management structures that efficiently and effectively implement the stated mission.
- Ensure that citizen, contractor, and developer customers receive courteous, timely and effective service.
- Provide oversight for the Beautification Committee (promotes landscaping and aesthetic site improvements with citizens and businesses); Board of Building Code Appeals (hearing building code appeals from the decisions of the building code official); and the Stormwater Advisory Committee (provides public education and outreach programs on stormwater issues and assists with drainage problems and priorities).

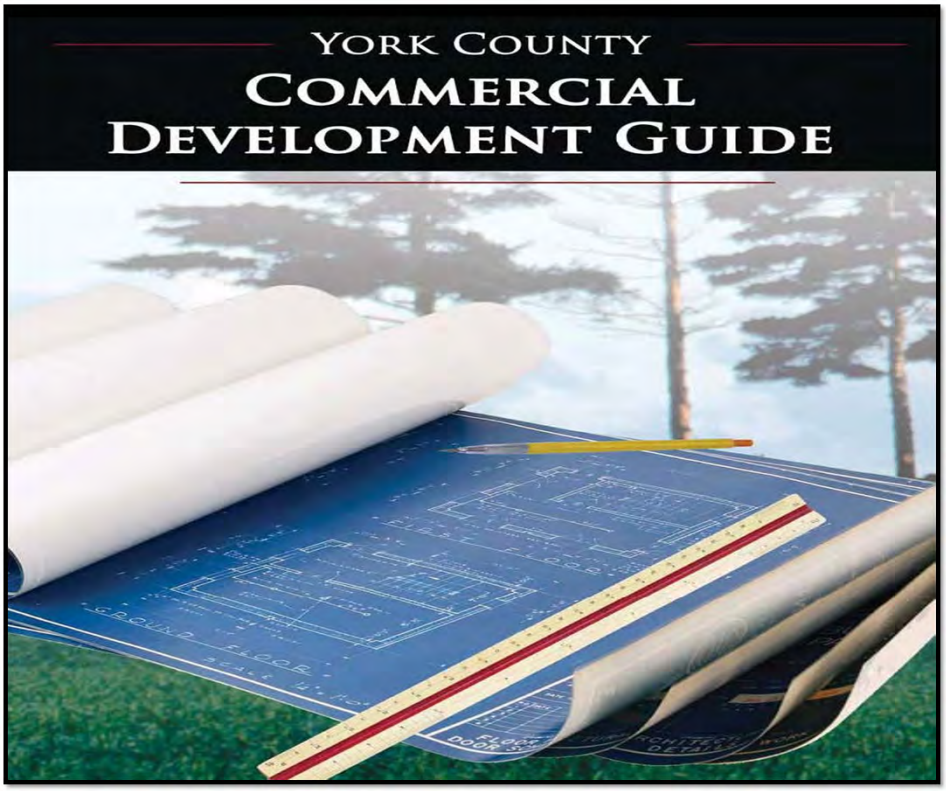
Implementation Strategies

- Ensure division managers develop and implement the necessary programs to meet mission requirements through employee training, performance evaluations, budget preparation, and performance measurement.
- Assess customer service surveys and operations; continue to evaluate information technologies, methods to measure customer service effectiveness, and improve existing customer service systems to better communicate with and serve our citizens and customers.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 197,767	$ 205,913	$ 204,787	$ 210,859	$ 210,859	**$ 211,442**
Contractual Services	388	81	191	350	350	**350**
Internal Services	186	-	166	50	50	**100**
Other Charges	2,616	2,188	1,886	2,750	2,750	**2,700**
Materials & Supplies	507	643	663	800	1,055	**800**
Capital Outlay	-	-	10,485	2,300	2,045	**-**
Total Expenditures	$ 201,464	$ 208,825	$ 218,178	$ 217,109	$ 217,109	**$ 215,392**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	2.00	2.00	2.00	2.00	2.00	**2.00**



Environmental & Development Services

Building Regulation - Activity #40341

Mission

Ensure that all buildings in the County meet code requirements for structural integrity and safety for the citizens; and issues and monitors all types of building construction in the County to ensure that Code requirements are met.

Goals

- Improve customer service through improvements in information technology.
- Continue to provide comments and code requirements to builders, developers and citizens of the County that are clearly defined and timely.
- To improve rating of the Building Code Effectiveness Grading Classification.
- To conduct inspections within 24 hours on all buildings within the jurisdiction under construction and buildings hazardous to the public.
- Become proficient in the application and understanding of the new proposed 2013 State adopted building codes.
- To conduct periodic training sessions with inspection personnel.

Implementation Strategies

- Expand the Hansen Management System to provide access through the Internet.
- Improve the existing Hansen Management System inspection and scheduling program to better serve the building community.
- Continue to meet with the members of the Peninsula Home Builders Association.
- Review and implement new guidelines on processing and reviewing building permits.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are programmed for vehicle maintenance and the surcharge for State permit fees.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 839,994	$ 853,741	$ 790,567	$ 882,450	$ 882,450	**$ 885,557**
Contractual Services	10,836	14,194	13,118	14,500	14,500	**14,350**
Internal Services	45,689	41,121	33,330	42,125	42,125	**42,937**
Other Charges	14,867	13,794	14,910	17,160	17,160	**20,430**
Materials & Supplies	8,467	7,261	3,483	8,925	8,925	**7,675**
Capital Outlay	-	6,851	3,306	-	-	**-**
Total Expenditures	$ 919,853	$ 936,962	$ 858,714	$ 965,160	$ 965,160	**$ 970,949**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	9.00	9.00	9.00	9.00	9.00	**9.00**
Admin/Clerical	4.00	4.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	14.00	14.00	13.00	13.00	13.00	**13.00**

Environmental & Development Services
Solid Waste Management - Activity #40421

Budget Comments - FY2015

The General Fund support of the Solid Waste Management Fund (Fund 21) for the administration and operation of the transfer station, recycling and composting operations has been eliminated. The programs are budgeted in the Solid Waste Fund (an enterprise fund) and supported by user fees.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget
Expenditures						
Transfers to Other Funds	$ 700,000	$ 700,000	$ -	$ -	$ -	$ -
Total Expenditures	$ 700,000	$ 700,000	$ -	$ -	$ -	$ -

Environmental & Development Services

Stormwater Operations - Activity #40446

Mission

Provide exceptional customer service while maintaining and constructing drainage facilities that help protect personal property during significant storm events. It is also necessary to check and maintain outfalls to prevent pollutants from discharging into waterways that flow to the Chesapeake Bay.

Goals

- Construct, repair, and maintain drainage systems that are owned by York County.
- Implementation of the recommendations of the Stormwater Advisory Committee approved by the Board.
- Maintain the drainage ways to remove blockages.
- Implementation of a realistic construction schedule for the maintenance crew and contract out the larger, time consuming projects.
- Inspect outfalls for illicit discharges as required by the Virginia Department of Conservation and Recreation (DCR) Virginia Stormwater Management Program (VSMP) permit.

Implementation Strategies

- Continue coordinating the "in-house" maintenance program with VDOT and the projects outlined in the Capital Improvements Program.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are programmed for vehicle maintenance and capital funding is for the routine replacement of a computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 711,475	$ 716,025	$ 753,563	$ 790,880	$ 790,880	**$ 783,378**
Contractual Services	5,275	5,528	6,055	5,600	5,600	**5,500**
Internal Services	66,420	71,422	85,439	78,000	78,000	**84,992**
Other Charges	3,089	2,933	2,366	2,700	2,700	**2,800**
Materials & Supplies	19,963	16,791	14,721	15,750	15,750	**15,750**
Capital Outlay	-	1,403	2,744	-	-	**1,500**
Grants & Donations	-	1,260	-	-	-	**-**
Total Expenditures	$ 806,222	$ 815,362	$ 864,888	$ 892,930	$ 892,930	**$ 893,920**
Funded FTEs						
Trades & Crafts	16.80	16.80	16.80	16.80	16.80	**16.80**
Total Funded FTEs	16.80	16.80	16.80	16.80	16.80	**16.80**

Before Ditch Maintenance

After Ditch Maintenance

ENVIRONMENTAL & DEVELOPMENT SERVICES

STORMWATER ENGINEERING

Environmental & Development Services

Stormwater Engineering - Activity #40447

Mission

Provide exceptional customer service while protecting the environment by facilitating the best practical design possible with respect to the applicable regulations and ordinances.

Goals

- Review development plans for compliance with the Stormwater, Chesapeake Bay, Erosion Control, Watershed Management, and Floodplain Ordinances.
- Implementation of the recommendations of the Stormwater Advisory Committee approved by the Board.
- Implementation of the requirements of the Environmental Protection Agency Phase II Stormwater Regulations.
- Implementation and continuing development of the Capital Improvements Program (CIP) for Stormwater Management Plan.
- Implementation of the Chesapeake Bay Preservation Act (CBPA) in accordance with the latest revisions by Chesapeake Bay Local Assistance Board (CBLAB).
- Implementation of the Floodplain Ordinance and the FEMA CRS program.

Implementation Strategies

- To continue implementing the program for Stormwater Engineering to comply with the Virginia Stormwater Management Program permit (VSMP) required by DCR.
- Develop and update an inventory of the County's Stormwater facilities and easements.
- To coordinate the "in-house" maintenance program with the projects outlined in the CIP.
- Begin a Stormwater BMP inspection program as required by the VSMP.
- To continue the Chesapeake Bay Preservation Act requirements.
- To continue the CRS reporting requirements.
- Monitor and update the stormwater program for the proposed Watershed Implementation Plans (WIP) prepared by Virginia to meet EPA's requirements of the Chesapeake Bay Total Maximum Daily Load (TMDL) of pollutants as it relates to stormwater.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are programmed for printing educational materials required for a stormwater permit and support for HRPDC. Capital funding is programmed for the routine replacement of a computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 441,316	$ 428,659	$ 543,504	$ 590,742	$ 590,742	**$ 581,501**
Contractual Services	427	8,525	8,329	8,548	8,633	**12,139**
Internal Services	5,206	4,620	7,295	7,500	7,500	**7,962**
Other Charges	7,365	7,937	7,296	6,875	6,875	**7,250**
Materials & Supplies	790	240	1,023	860	775	**795**
Capital Outlay	-	1,611	3,486	3,000	3,000	**1,600**
Contributions & Committees	28,374	300	40	-	-	**-**
Total Expenditures	$ 483,478	$ 451,892	$ 570,973	$ 617,525	$ 617,525	**$ 611,247**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	4.00	5.00	5.75	5.75	5.75	**5.75**
Admin/Clerical	0.75	0.75	0.75	0.75	0.75	**0.75**
Total Funded FTEs	5.75	6.75	7.50	7.50	7.50	**7.50**

IT'S A FACT:

What can a citizen of York County do to minimize impacts from stormwater runoff?

When building or renovating your home, make it a Low Impact Development (LID). This includes one or combination of many things:

- Install a Rain Garden in an area where rainwater flows on your property. Direct your downspouts to a grassy area, not on hard surfaces. Better yet, install rain barrels to use the water for your yard.
- Properly apply fertilizer and only fertilize in the fall.
- Minimize the impervious surfaces on your property.

STORMWATER RAIN BARREL

STORMWATER RAIN GARDEN

Environmental & Development Services

Calendar Program & Environmental Education - Activity #40448

Mission

To promote a cleaner, more attractive York County and increase awareness of environmental issues among York County citizens.

Goals

- Conduct educational programs and publicity campaigns on environmental issues, particularly those regarding pertinent environmental issues and services provided by the Department of Environmental & Development Services (EDS).

Implementation Strategies

- Continue development of an on-line calendar containing information regarding the various services provided by the Department of EDS, as well as general environmental educational information including the issues of recycling, composting, storm water runoff, and environmentally friendly landscaping practice.
- Continue process and training to maintain "good standing" status as a Keep America Beautiful Affiliate.
- Form partnerships with other governmental agencies, businesses and civic organizations to promote Keep America Beautiful programs and initiatives.
- Continue to investigate and develop initiatives to increase business and residential recycling and to maximize current and potential new markets.

Budget Comments - FY2015

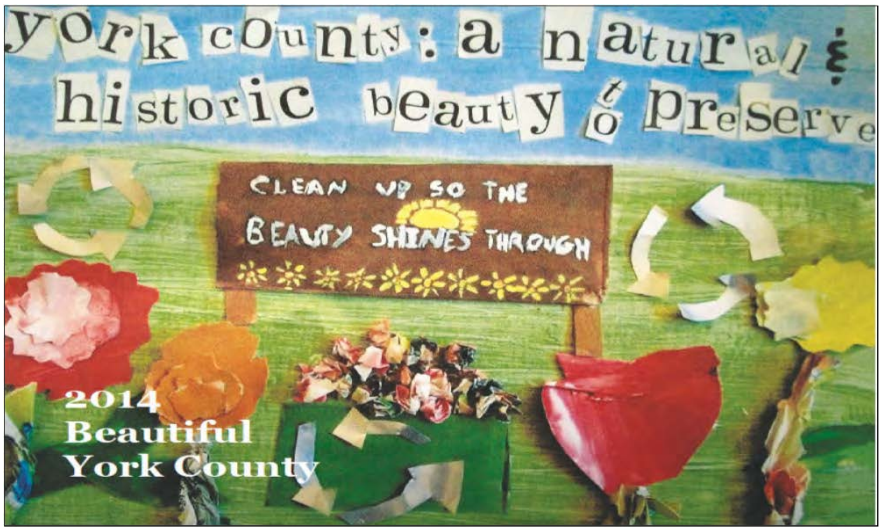
There are no significant changes programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Contractual Services	$ 18,438	$ 18,639	$ 2,565	$ 800	$ 800	**$ 5,500**
Other Charges	8,319	8,413	2,978	2,900	2,987	**2,900**
Materials & Supplies	3,220	2,183	1,775	2,125	2,038	**2,125**
Grants & Donations	1,698	1,521	-	-	-	**-**
Total Expenditures	$ 31,675	$ 30,756	$ 7,318	$ 5,825	$ 5,825	**$ 10,525**

IT'S A FACT:

The Beautiful York County Calendar and Art Contest is coordinated by the York County Beautification Committee.

Artwork was solicited from York County students, grades K-12 attending home, private, or public school. This year's theme again required artwork images that reflect the concept of recycling in York County and how recycling helps keep York County beautiful.



Environmental & Development Services

Mosquito Control - Activity #40512

Mission

Responsible to effectively reduce the mosquito annoyance level and threat of associated vector-borne diseases of public health importance in a responsive environmentally conscious manner. Another significant responsibility includes conducting pest control in county buildings and park facilities.

Goals

- Explore newer and better ways to enhance customer service.
- Keep the citizens well informed by various means about the importance of mosquito prevention.
- Maintain an efficient, responsive, and environmentally conscious program that meets mission expectation.
- Fulfill contractual mosquito management obligations for the military.

Implementation Strategies

- Continue backyard inspections, use mosquito fish along with biological and chemical applications as a means to reduce the mosquito annoyance and potential public health threat.
- Conduct an outreach program via the media and in elementary schools so as to promote increased mosquito awareness and involvement in prevention.
- Enhance planning, coordinate scheduling, and implement abatement activities so as to achieve 95% or better of established commitments.
- Provide mosquito control services for the Coast Guard as contracted.

Budget Comments - FY2015

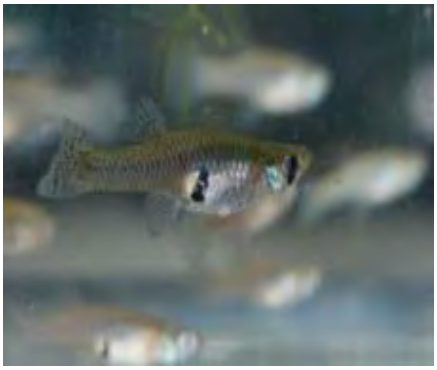
Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are programmed for vehicle maintenance and capital funding is for the routine replacement of a computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 237,344	$ 189,424	$ 205,804	$ 210,999	$ 210,999	**$ 219,937**
Contractual Services	2,408	1,689	15,657	1,840	3,008	**1,910**
Internal Services	10,955	9,437	15,172	11,360	11,345	**13,940**
Other Charges	1,653	2,239	1,633	1,750	1,911	**1,800**
Materials & Supplies	42,504	62,328	23,796	57,825	56,511	**58,150**
Capital Outlay	8,377	-	2,222	1,800	1,800	**1,600**
Grants & Donations	-	46	-	-	-	**-**
Total Expenditures	$ 303,241	$ 265,163	$ 264,284	$ 285,574	$ 285,574	**$ 297,337**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	1.00	1.00	0.50	0.50	0.50	**0.50**
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Trades & Crafts	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	3.50	3.50	3.00	3.00	3.00	**3.00**

IT'S A FACT:

Recipient of 5 National Association of Counties Awards!

York County is committed to using natural control methods to reduce reliance on pesticide spraying for mosquitoes. We've implemented an aggressive fish management program by stocking mosquito fish in artificial impoundments, ditches, ornamental ponds, barrow pits and storm water retention ponds, and other places where mosquitoes breed.



Environmental & Development Services

Board of Zoning/Subdivision Appeals - Activity #40813

Mission

Responsible for reviewing and hearing appeals from the decisions of County administrative officials concerning the Zoning and Subdivision Ordinances and considering requests for variance relief from the requirements of these Ordinances. Created in accordance with State law, the Board is composed of seven York County citizens (five regular members and two alternates) appointed by the Circuit Court on an at-large basis. Staff support is provided by the Division of Development and Compliance.

Goals

- Meet on a monthly or as-needed basis to decide requests for appeals and variances received from the development community and County citizens.
- Hear and decide appeals and variances in accordance with the standards and guidelines set forth in the *Code of Virginia* and York County Zoning and Subdivision Ordinances.
- Conduct public hearings and other official business in accordance with the by-laws adopted by the Board.
- Make knowledgeable and informed decisions on each application presented to the Board by reviewing the appropriate background information and conducting site inspections as needed.
- Become proficient in the application and understanding of all laws, codes, design standards, and other information as necessary in order to successfully carry out the mission.

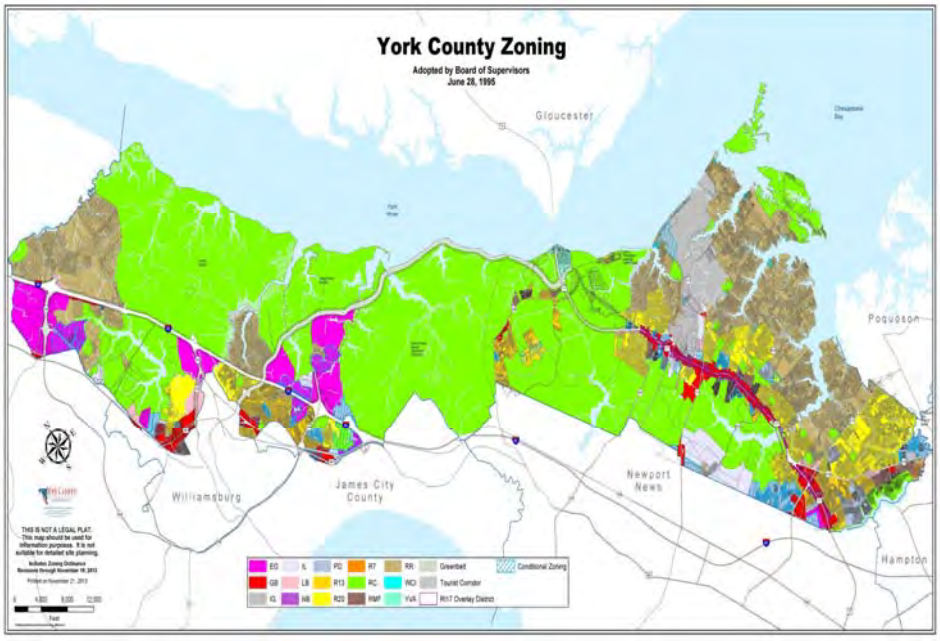
Implementation Strategies

- Acquire and maintain a high level of proficiency in the performance of duties by attending the annual Virginia Certified BZA Training Seminar and attending other pertinent planning/zoning seminars.

Budget Comments - FY2015

There are no significant changes programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 603	$ 942	$ 527	$ 1,500	$ 1,500	**$ 1,500**
Contractual Services	2,115	2,158	1,079	2,000	2,000	**2,000**
Other Charges	83	86	500	900	900	**500**
Total Expenditures	$ 2,801	$ 3,186	$ 2,106	$ 4,400	$ 4,400	**$ 4,000**



Environmental & Development Services

Development & Compliance - Activity #40816

Mission

Responsible for the regulation of land use and development activities and the elimination of property-related nuisances within the County. This is accomplished through the administration and enforcement of the County's Zoning and Subdivision Ordinances and various sections of the County Code pertaining to property-related nuisances.

Goals

- Provide the most effective plan review services in the least possible time to the development community and County citizens in order to help these groups meet project deadlines and ensure project viability.
- Enhance and improve the appearance of the County from a development and code compliance perspective.
- Provide improved customer service through better dissemination of development-related information.

Implementation Strategies

- Continue to offer twice-a-month pre-application conferences to the development community with the goal of facilitating better project submissions that result in quicker approvals.
- Focus zoning enforcement activities, especially regarding illegal signage and unauthorized used-car sales, on the County's major corridors to improve their appearances.
- Provide weekend zoning enforcement services to improve community aesthetics.
- Continue to become proficient in the use of the customer service module in the Hansen Development Management System in order to improve services for customers using Division services via the Internet.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are provided for maintenance contracts and postage. Capital funding is programmed for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 664,677	$ 676,908	$ 686,444	$ 732,818	$ 732,818	**$ 717,442**
Contractual Services	11,592	14,189	15,053	16,100	16,690	**17,200**
Internal Services	11,640	11,287	8,057	11,765	11,765	**11,792**
Other Charges	7,528	7,002	7,322	7,140	6,880	**9,200**
Materials & Supplies	1,320	871	986	1,100	770	**1,100**
Capital Outlay	-	2,726	3,206	3,300	3,300	**6,400**
Total Expenditures	$ 696,757	$ 712,983	$ 721,068	$ 772,223	$ 772,223	**$ 763,134**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	7.00	7.00	7.00	7.00	7.00	**7.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	9.00	9.00	9.00	9.00	9.00	**9.00**

IT'S A FACT:

The Division of Development and Compliance was successful in reviewing 100% of the priority-rated development projects within 15 business days or less in FY2013, which is significantly faster than the 60-day review otherwise permitted under state and local laws.

Environmental & Development Services

Wetlands & Chesapeake Bay Boards - Activity #40821

Mission

The Wetlands Board administers the policies and laws that apply to the County's tidal wetlands, as provided in Title 28.2, Chapter 13, *Code of Virginia* for the review of applications to work in tidal wetlands. Enforcement of the Wetlands Ordinance is the responsibility of the Wetlands Board, which has the authority to issue "Stop Work" orders, require restoration of damaged wetlands, and level appropriate civil charges up to $10,000.

The Chesapeake Bay Board administers the policies and laws that apply to the Chesapeake Bay Protection Area requirements as spelled out in Title 10.1 Chapter 21, of the *Code of Virginia* for the review of exceptions to Chesapeake Bay Preservation Area Ordinance.

Goals

- It is the Wetlands Board's responsibility to hold public hearings on requests for construction within tidal wetlands, evaluate such requests in terms of the ecological significance of the shoreline construction, and either grant or deny the wetlands permit.
- Provide advice and information to County citizens concerning wetlands protection.
- Permit review includes site inspections prior to approval and upon completion.
- It is the Chesapeake Bay Board's responsibility to hold public hearings on requests and appeals for exceptions to the Ordinance for construction within Resource Protection Areas (RPA's), evaluate such requests in terms of the environmental impacts of the construction, and either grant or deny the exception.
- Provide advice and information to County citizens concerning exceptions.
- Permit review includes site inspections prior to approval.

Implementation Strategies

- Board members and staff attend training seminars and workshops to increase their knowledge and expertise of wetland laws and shoreline construction techniques.
- The Stormwater Management Division, Chesapeake Bay Local Assistance Division and Virginia Institute of Marine Sciences provide staff support services.

Budget Comments - FY2015

Increased funding is provided for advertising.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 4,414	$ 4,253	$ 3,876	$ 6,000	$ 6,000	**$ 6,000**
Contractual Services	892	464	1,795	1,200	1,200	**1,800**
Internal Services	-	-	63	-	-	**-**
Other Charges	205	187	235	300	300	**250**
Materials & Supplies	-	-	-	100	100	**-**
Total Expenditures	$ 5,511	$ 4,904	$ 5,969	$ 7,600	$ 7,600	**$ 8,050**

IT'S A FACT:

"To preserve the wetlands and to prevent their despoliation and destruction and to accommodate necessary economic development in a manner consistent with wetlands preservation."

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COUNTY OF YORK, VIRGINIA

FINANCIAL & MANAGEMENT SERVICES

Financial & Management Services

120 Alexander Hamilton Boulevard
Yorktown, Virginia 23690
Telephone (757) 890-3700
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Department of Financial and Management Services is responsible for financial and technical functions. These functions provide accurate and timely information and services to citizens, other departments and outside agencies. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 4,126,386	$ 3,959,398	$ 4,287,523	$ 4,766,625	$ 4,766,924	**$ 4,673,455**	94.28%
Charges for Services	19,653	19,406	19,726	22,050	22,050	**19,050**	0.38%
Donations	1,928	-	-	-	-	**-**	0.00%
State/Federal Aid & Grants	-	-	11,001	19,000	19,000	**19,000**	0.38%
Rental Equipment & Facility	-	-	-	25,600	25,600	**25,800**	0.52%
Recovered Costs	558	1,104	1,668	600	600	**800**	0.02%
P-card Rebates	-	-	19,443	20,000	20,000	**22,000**	0.44%
Fiscal Agent Fees	183,474	210,333	206,847	200,500	200,500	**197,060**	3.98%
Total Funding Sources	$ 4,331,999	$ 4,190,241	$ 4,546,208	$ 5,054,375	$ 5,054,674	**$ 4,957,165**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Office of the Controller	$ 104,325	$ 73,227	$ 116,310	$ 204,865	$ 204,085	**$ 209,329**	2.18%
Computer Support Services	1,700,501	1,599,170	1,895,381	2,064,572	2,064,871	**1,996,562**	-3.29%
Human Resources	542,851	544,493	549,662	606,603	601,220	**570,066**	-6.02%
Budget & Financial Reporting	427,049	442,991	412,881	473,899	476,467	**484,166**	2.17%
Fiscal Accounting Services	655,870	628,215	702,875	740,720	740,720	**748,911**	1.11%
Central Purchasing	385,798	392,439	405,078	417,461	423,624	**418,087**	0.15%
Central Administrative Services	144,554	137,771	77,623	130,535	127,967	**124,180**	-4.87%
Central Insurance	371,051	371,935	386,398	415,720	415,720	**405,864**	-2.37%
Total Expenditures	$ 4,331,999	$ 4,190,241	$ 4,546,208	$ 5,054,375	$ 5,054,674	**$ 4,957,165**	-1.92%
Expenditure by Category							
Personnel Services	$ 3,252,677	$ 3,161,490	$ 3,350,620	$ 3,675,594	$ 3,675,893	**$ 3,639,785**	-0.97%
Contractual Services	301,601	321,579	385,650	395,060	391,752	**375,893**	-4.85%
Internal Services	36,182	36,271	43,380	44,956	45,180	**46,242**	2.86%
Other Charges	664,390	672,019	784,075	841,115	843,748	**827,614**	-1.61%
Materials & Supplies	52,512	48,156	55,427	67,845	69,242	**64,111**	-5.50%
Leases & Rentals	74,834	17,262	16,950	16,790	16,882	**17,240**	2.68%
Capital Outlay	95,145	80,087	63,934	161,800	160,762	**138,810**	-14.21%
Grants & Donations	1,924	-	-	-	-	**-**	0.00%
Chargeouts	(147,266)	(146,623)	(153,828)	(148,785)	(148,785)	**(152,530)**	2.52%
Total Expenditures	$ 4,331,999	$ 4,190,241	$ 4,546,208	$ 5,054,375	$ 5,054,674	**$ 4,957,165**	-1.92%
Total Funded FTEs	44.50	43.00	45.00	46.00	46.00	**46.00**	

Key Service Indicators						
Payroll registers processed	346	309	304	320	325	**330**
W2s produced and reconciled	4,273	4,152	4,170	4,180	4,200	**4,200**
Accounts payable batches processed	623	662	643	673	660	**680**
Journal entries processed	2,645	2,631	2,815	2,720	2,815	**2,830**
Financial reports processed	1,480	1,500	1,575	1,520	1,600	**1,600**
Addresses maintained by GIS	33,196	33,276	33,987	33,944	34,666	**35,359**
GIS map components	2,034,190	2,138,158	2,188,206	2,178,975	2,231,970	**2,276,609**
Computer work orders	3,721	3,721	3,566	3,700	3,800	**3,900**
Phone lines	**	**	1,278	1,270	1,278	**1,278**
Phone calls	**	**	1,726,825	2,000,000	1,716,000	**1,706,000**
Positions advertised	76	50	85	50	85	**85**
Jobs classified, reviewed & surveyed	94	8	7	8	7	**7**
Changes to health insurance enrollments	328	301	301	301	334	**350**
Employees trained	784	784	765	784	765	**765**
Certificate of Achievement for Excellence in Financial Reporting Awards	26	27	28	29	29	**30**
Distinguished Budget Presentation Awards	7	8	9	10	10	**11**
Budget entries	338	299	325	300	300	**300**
Mandated financial and budget reports	15	15	15	15	15	**15**
Fund/agency accounts reviewed and analyzed	117	116	112	112	112	**112**
Accounts payable payments	8,410	7,172	7,124	7,500	7,500	**7,500**
Credit card transactions processed	10,323	9,729	10,349	10,000	10,500	**10,500**
Accounts receivable bills generated	975	1,150	1,173	1,175	1,175	**1,150**
Grant and donation dollars managed	7,297,960	4,947,921	4,888,645	5,000,000	4,500,000	**4,500,000**
Outgoing US mail	143,768	133,158	129,743	138,000	130,100	**130,100**
Paychecks processed	30,966	30,863	29,613	31,000	29,000	**29,000**
Sewer customers served	19,564	19,930	20,269	20,489	20,697	**20,817**
Trash customers served	16,575	16,664	16,712	16,700	16,700	**16,725**
Purchase orders	3,651	2,886	2,668	2,668	3,000	**3,000**
Credit card transactions	22,392	20,134	20,914	20,914	21,000	**21,000**
Average lead time (days)	4	4	5	5	4	**5**
Workers compensation claims	105	109	98	110	110	**105**
Vehicle/property liability claims	80	105	88	95	90	**95**

** Telecommunications has been transferred from General Services to the Computer Support Division.

Financial & Management Services
Office of the Controller - Activity #50119

Mission

Provides high quality services in an efficient and effective manner by providing quality leadership to the various divisions.

Goals

- The Controller is responsible for oversight of Purchasing, Budget & Financial Reporting and Fiscal Accounting Services.
- To ensure the County receives and maintains a high credit rating from the bond rating agencies.
- Ensure effective internal controls are in place and perform continuous monitoring to ensure compliance with laws and regulations.
- Ensure financial compliance with accounting and auditing standards.
- Perform complex professional administrative and managerial work.

Implementation Strategies

- Provide effective leadership and management over the activities identified above by providing continuous communication and guidance.
- Continue to promote communication and sharing of resources and information between divisions, departments and other governmental units.
- Receive adequate training and education to stay current on budgeting, accounting and auditing best practices.
- Provide recommendations for the annual operating budget and the ten-year Capital Improvements Program, within the guidelines adopted by the Board of Supervisors and prepare a budget document that will qualify for the Distinguished Budget Presentation Award given by the Government Finance Officers Association.
- Prepare the County's Comprehensive Annual Financial Report (CAFR) to meet the requirements to qualify for a Certificate of Achievement for Excellence in Financial Reporting given by the Government Finance Officers Association.

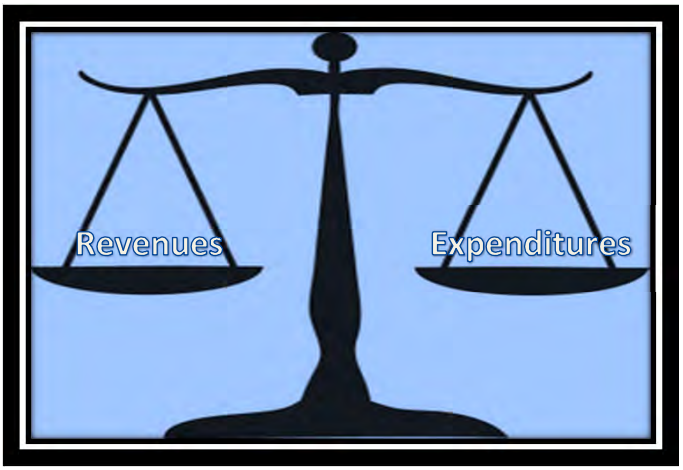
Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is for the routine replacement of a computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 86,121	$ 43,551	$ 88,835	$ 187,690	$ 187,690	**$ 193,704**
Contractual Services	-	18,611	4,292	6,650	5,870	**4,300**
Internal Services	9,863	6,942	7,931	225	225	**225**
Other Charges	1,617	505	1,436	4,650	4,650	**3,500**
Materials & Supplies	6,724	930	4,387	2,700	2,700	**3,000**
Leases & Rents	-	2,688	2,688	2,950	2,950	**3,000**
Capital Outlay	-	-	6,741	-	-	**1,600**
Total Expenditures	$ 104,325	$ 73,227	$ 116,310	$ 204,865	$ 204,085	**$ 209,329**
Funded FTEs						
Management	1.00	-	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	2.00	1.00	2.00	2.00	2.00	**2.00**

IT'S A FACT:

In compliance with the Code of Virginia, York County's policy is to adopt a balanced budget, where revenues equal expenditures.



Financial & Management Services

Computer Support Services - Activity #50121

Mission

Provide the technology to support the efficient operation of County government and to make government information accessible to its citizens.

Goals

- Coordinate the development of the Countywide Geographic Information System (GIS), which provides an automated mapping, land records, and geographic-data system for the storage, retrieval, and analysis of geo-based information.
- Maintain and operate the County's centralized computer system (IBM I-Series).
- Provide computing support necessary for all financial functions to Fiscal Accounting Services, School Board, Colonial Behavioral Health, Purchasing, and Social Services.
- Administer and operate the County's wide-area network electronically connecting all departments, fire stations, School Board Office, Constitutional offices, and County Administration and Courts
- Assist in the identification, testing, procurement, and disposition of all computer software and software licenses throughout County government; perform strategic planning of County technology needs in support of future programs and services.
- Provide quality equipment and effective maintenance program to ensure mission accomplishment and excellent customer service and to protect County resources.
- Make County information electronically available to its citizens.
- Maintain the hardware, software, and telecommunications links required for the County's website; coordinate and chair the website development team ensuring timely updates of information, as well as, a consistent web page layout.
- Award all Capital Improvement Program projects in year of appropriation, complete projects within budget and on schedule, and financially close all projects within 120 days of taking occupancy.
- Provide quality equipment and effective maintenance program to ensure mission accomplishment and excellent customer service and to protect County resources.

Implementation Strategies

- Continue to expand the use of document imaging to reap greater efficiencies.
- Reduce the number of servers and increase reliability by maintaining a virtual server environment and combining multiple server applications on a single piece of hardware.
- Make greater use of in-house and contract audit initiatives to develop telephone system upgrade/replacement plans based on cost-effective industry standards and life-cycle replacement strategies.
- Use a balance of contract repair and in-house work to optimize customer support and perform critical preventive maintenance tasks.
- Invest in employee training to sustain and improve Network and telephone service.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. The reduction in operating funding is primarily due to lower maintenance contracts and lower monthly service costs, due to the installation of a new phone system. Capital funding is programmed for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 1,243,694	$ 1,194,307	$ 1,346,807	$ 1,427,139	$ 1,427,438	**$ 1,393,891**
Contractual Services	122,990	130,247	202,305	195,160	195,160	**182,874**
Internal Services	5,790	7,169	9,010	12,948	12,948	**13,602**
Other Charges	169,247	177,478	287,150	293,025	293,025	**284,385**
Materials & Supplies	14,178	17,752	17,921	18,300	18,300	**18,400**
Leases & Rents	57,878	90	90	-	-	**-**
Capital Outlay	86,724	72,127	32,098	118,000	118,000	**103,410**
Total Expenditures	$ 1,700,501	$ 1,599,170	$ 1,895,381	$ 2,064,572	$ 2,064,871	**$ 1,996,562**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	13.50	13.50	14.50	14.50	14.50	**14.50**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	15.50	15.50	16.50	16.50	16.50	**16.50**

IT'S A FACT:

In 2013, for the fourth year in a row, York County's website has earned an A+ rating for its transparency initiative from Sunshine Review.

Sunshine Review is a non-profit organization dedicated to state and local government transparency.

Financial & Management Services

Human Resources - Activity #50122

Mission

Responsible for the maintenance of the pay and classification plan; the development of personnel policies and procedures, employee relations, and the administration of employee benefits such as hospitalization, retirement, life insurance, and unemployment; employment and recruitment; the County's training program; the drug and alcohol testing program; and assisting with matters concerning employee safety.

Goals

- Enhance communications pertaining to new and current benefit programs.
- Administer the compensation plan, benefits (retirement, health insurance, deferred compensation, life insurance), safety, and drug and alcohol testing programs for the County.
- Assist departments, agencies, and Constitutional Officers with policy issues.
- Target specific training needs and implement a well-rounded training plan.

Implementation Strategies

- Accessibility of more on-line procedures and applications.
- Hire qualified individuals in a timely manner through use of applicant tracking system.
- Develop and maintain competitive compensation and benefit programs to attract and retain employees.
- Expansion of online recruitment to include on-boarding process and background screenings.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate and for the a work-as-required position. The increase in operating funding is primarily due to increased costs of maintenance contracts, advertising, postage, personnel development and books required for compliance purposes.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 468,695	$ 473,993	$ 467,786	$ 518,591	$ 513,208	**$ 488,719**
Contractual Services	26,939	31,601	35,153	38,930	42,711	**42,265**
Internal Services	546	623	396	832	932	**932**
Other Charges	41,758	35,759	30,587	32,800	35,819	**34,000**
Materials & Supplies	4,913	2,517	2,833	3,650	5,250	**4,150**
Capital Outlay	-	-	12,907	11,800	3,300	**-**
Total Expenditures	$ 542,851	$ 544,493	$ 549,662	$ 606,603	$ 601,220	**$ 570,066**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	4.00	4.00	4.00	4.00	4.00	**4.00**
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Total Funded FTEs	5.50	5.50	5.50	5.50	5.50	**5.50**

IT'S A FACT:

The strength of York County is directly related to the abilities and competencies of its employees. In today's environment, job descriptions, as well as the skills and knowledge necessary to perform these jobs, are changing. Therefore, the County must ensure that every employee is provided with the training necessary to perform his or her job well.

Financial & Management Services

Budget & Financial Reporting - Activity #50124

Mission

Gather, prepare and distribute timely, accurate and reliable information to enable the Board of Supervisors, management, creditors and investors to make informed budgetary and financial decisions.

Goals

- Budgeting - Provide information to allow for informed decisions concerning the allocation of available resources to deliver goods and services to meet demands of the County citizens in an efficient and effective manner.
- Financial Reporting - Provide financial information to meet the needs and legal requirements of management, financial institutions and citizens in an efficient and effective manner.

Implementation Strategies

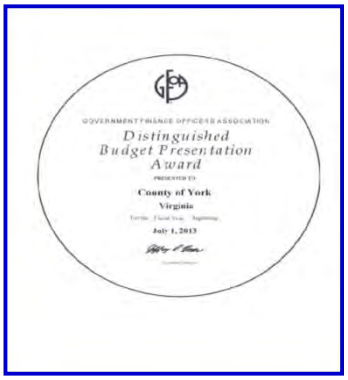
- Assist with the preparation of the annual operating budget within the guidelines adopted by the Board of Supervisors and to qualify for a Distinguished Budget Presentation Award given by the Government Finance Officers Association.
- Assist with the preparation of the County's Comprehensive Annual Financial Report (CAFR) to meet the requirements to qualify for a Certificate of Achievement for Excellence in Financial Reporting given by the Government Finance Officers Association.
- Continue to implement new standards issued by the Government Accounting Standards Board to be in conformity with accounting principles generally accepted in the United States of America and to enhance the understandability and usefulness of the County's financial reports.
- In addition to the budget and CAFR, the division also prepares the following reports: E911 Wireless True-up report, APA Transmittal report, DEQ financial assurance package, Nationally Recognized Municipal Securities Information Repository (for outstanding debt), the USDA Farmer's Home report, Library report, Cost Allocation Plan, OPEB actuarial valuation, Census, Data Collection Form, Certificate of No Default letters for the 2005 and 2010 Sewer bonds and the VRA lease revenue bonds, and Comprehensive Service Act monthly reports.
- Coordinate and prepare for the annual financial audit of the County, School Division, EDA and Marquis CDA, including but not limited to preparing year-end adjustments, preparing financial schedules, closing of funds, and the review of schedules prepared by Fiscal Accounting Services, the Treasurer's Office, other departments and component units.
- Monitor debt covenant compliance and payments of debt service; prepare monthly sales, lodging and meals tax analysis; reconcile monthly financial reports with management company for Riverwalk Landing tenant operations; prepare 90 day vacancy report; prepare actual revenue year-to-date comparison report; prepare monthly financial reports for the EDA; prepare and submit incremental tax collections reports for the Marquis CDA; reconcile State and federal receipts with quarterly State disbursement report; reconcile receipts from Compensation Board for Constitutional Officers; prepare adjusting journal entries for account code corrections; review purchase orders and p-card transactions for budget availability and proper coding; prepare budget transfers for departments; prepare budget adjustments to appropriate funds for grants, donations, and other programs; monitor the budget throughout the year and recommend adjustments as needed.
- Maintain County capital asset records, including equipment, buildings, land, improvements and infrastructure. Account for additions, deletions and transfers of assets; calculate valuation and depreciation and reconcile capital asset records and schedules. Perform physical inventories of assets.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital Outlay reflects funding for the routine replacement of a printer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Personnel Services	$ 410,980	$ 428,122	$ 393,463	$ 451,793	$ 451,793	**$ 461,506**
Contractual Services	1,930	776	860	950	1,218	**1,920**
Internal Services	3,296	3,428	4,010	3,246	3,349	**3,340**
Other Charges	3,131	4,062	4,035	5,510	5,165	**4,615**
Materials & Supplies	6,093	6,603	7,339	7,900	7,938	**5,285**
Capital Outlay	1,619	-	3,174	4,500	7,004	**7,500**
Total Expenditures	$ 427,049	$ 442,991	$ 412,881	$ 473,899	$ 476,467	**$ 484,166**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	4.00	4.00	4.00	5.00	5.00	**5.00**
Total Funded FTEs	5.00	5.00	5.00	6.00	6.00	**6.00**

York has received the GFOA's Distinguished Budget Award for 10 consecutive years!


GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

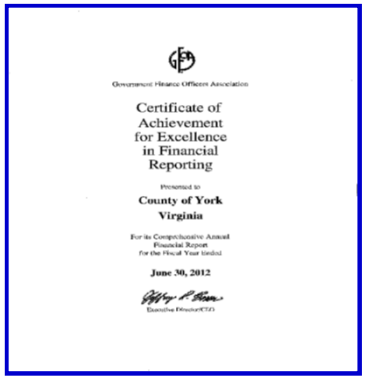
PRESENTED TO

County of York Virginia

For the Fiscal Year Beginning

July 1, 2013

York has received the GFOA's Certificate of Excellence in Financial Reporting for 27 consecutive years!


Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

County of York Virginia

For its Comprehensive Annual Financial Report for the Fiscal Year Ended

June 30, 2012

Executive Director/CEO

Financial & Management Services

Fiscal Accounting Services - Activity #50125

Mission

Support County Departments' delivery of services through the timely and accurate processing of payroll and vendor payments, recordation of financial transactions, billing of charges for utility and other services, mail services, grants financial management, and management of insurance issues and risk.

Goals

- To develop and implement additional e-government services.
- To ensure that all payments made to vendors and employees are timely and accurate.
- To provide efficient and effective billing services to our sewer maintenance and solid waste customers, and to secure the revenue stream associated with services provided.
- To support County departments by maintaining data and providing timely financial information as needed and requested.
- To minimize risk exposures, protect physical assets, and reduce the cost of risk without impeding departments' capabilities to deliver services.
- To maximize federal and state monetary assistance with natural or man-made disasters.

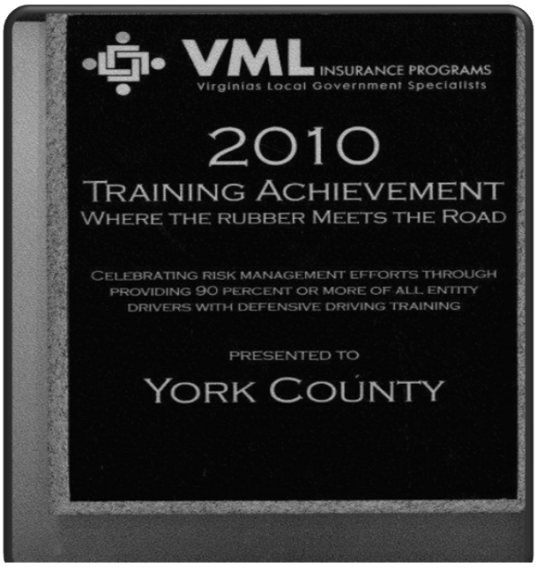
Implementation Strategies

- To continue to expand the use of direct deposit by vendors.
- To encourage the use of electronic W2's and other electronic processes.
- To take a more proactive approach to helping departments manage their grant programs.
- To use our safety program to reinforce departmental awareness of and responsibility for injury and accident costs and consequences.
- To refine methods for obtaining documentation needed to file claims with FEMA; establish a written policy on recovering costs related to disasters; provide disaster cost recovery training to all employees.
- To continue to expand web/on-line services for utility billing customers.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. There is no funding provided for a vacant .50 Senior Mail Distribution Clerk, for the fourth consecutive year. Capital funding is programmed for the routine replacement of printers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 618,513	$ 590,340	$ 659,056	$ 686,085	$ 686,085	**$ 695,988**
Contractual Services	2,835	3,592	3,212	5,425	5,425	**5,075**
Internal Services	15,478	16,920	20,989	26,090	26,090	**26,528**
Other Charges	6,518	7,144	8,442	11,550	11,550	**11,275**
Materials & Supplies	3,800	5,507	4,902	5,570	5,570	**5,645**
Capital Outlay	6,802	4,712	6,274	6,000	6,000	**4,400**
Grants & Donations	1,924	-	-	-	-	**-**
Total Expenditures	$ 655,870	$ 628,215	$ 702,875	$ 740,720	$ 740,720	**$ 748,911**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	9.00	9.00	9.00	9.00	9.00	**9.00**
Admin/Clerical	1.50	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	11.50	11.00	11.00	11.00	11.00	**11.00**



Financial & Management Services

Central Purchasing - Activity #50129

Mission

Provides procurement of goods and services for all offices, agencies, and boards within York County and York County School Division to realize cost savings from consolidation of purchasing actions for both organizations, and to standardize procedures so as to achieve County-wide consistency in procurement policy and vendor/supplier relations.

Goals

- Procure goods and services at the least cost and in a timely manner, consistent with County policy.
- Provide for the disposal of surplus County property.

Implementation Strategies

- Continue implementation of Electronic Commerce approach to procurement functions both externally and internally. Evaluate BAI platform for purchase requisitions.
- Provide services during regular business days for procurement functions and on an "as needed" basis for surplus property.
- Regular requisitions are to be processed as follows: Under $1,500, Same day; $1,500 - $5,000, 10 days; $5,000 - $15,000 25 days; $15,000 - $30,000, 45 days; Over $30,000, 60 days.
- Continue "Outreach" efforts to local vendor community and Disadvantaged and Minority Business Enterprises (DMBE) in accordance with the Governor's Executive Order.
- Continue archiving the files associated with purchasing transactions through electronic storage medium (now imaging purchase orders, requisitions, and formal bids) and to develop electronic medium as the preferred method of "filing" (i.e. retraining staff to begin thinking in terms of eliminating physical files).

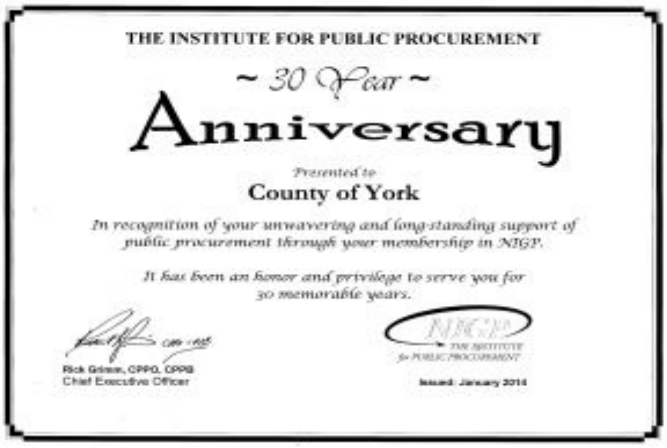
Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding reflects the routine replacement of a computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 374,480	$ 380,811	$ 394,673	$ 404,296	$ 409,679	**$ 405,977**
Contractual Services	3,242	1,063	2,627	2,800	3,580	**3,200**
Internal Services	1,209	1,189	1,044	1,615	1,636	**1,615**
Other Charges	5,188	4,256	3,075	4,850	4,809	**4,650**
Materials & Supplies	1,679	1,872	2,480	2,400	2,420	**2,245**
Capital Outlay	-	3,248	1,179	1,500	1,500	**400**
Total Expenditures	$ 385,798	$ 392,439	$ 405,078	$ 417,461	$ 423,624	**$ 418,087**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	3.00	3.00	3.00	3.00	3.00	**3.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	5.00	5.00	5.00	5.00	5.00	**5.00**

IT'S A FACT:

The Purchasing Division has three staff members that are certified by the National Institute of Governmental Purchasing (NIGP).


THE INSTITUTE FOR PUBLIC PROCUREMENT

~ 30 Year ~

Anniversary

Presented to

County of York

In recognition of your unwavering and long-standing support of public procurement through your membership in NIGP.

It has been an honor and privilege to serve you for 30 memorable years.

Rick Grimm, CPPO, CPPB
Chief Executive Officer

NIGP THE INSTITUTE for PUBLIC PROCUREMENT

Issued: January 2014

Financial & Management Services

Central Administrative Services - Activity #50141

This activity accumulates certain costs relating to common services within the County. Expenditures that are specific, identifiable and quantifiable are charged to the user departments. These services include postage, central stores, AS400 mainframe and imaging system charges.

Budget Comments - FY2015

Decreased funding is provided for the annual OPEB valuation and Cost Allocation Plan as a result of cost savings from a change in vendors. Additional funding has been provided for postage due to an anticipated cost increase.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 50,194	$ 50,366	$ -	$ -	$ -	**$ -**
Contractual Services	134,545	126,569	128,537	135,545	128,188	**127,594**
Other Charges	75,000	80,000	71,616	82,610	82,610	**87,990**
Materials & Supplies	15,125	12,975	15,565	27,325	27,064	**25,386**
Leases & Rentals	16,956	14,484	14,172	13,840	13,932	**14,240**
Capital Outlay	-	-	1,561	20,000	24,958	**21,500**
Chargeouts	(147,266)	(146,623)	(153,828)	(148,785)	(148,785)	**(152,530)**
Total Expenditures	$ 144,554	$ 137,771	$ 77,623	$ 130,535	$ 127,967	**$ 124,180**

Financial & Management Services
Central Insurance - Activity #50146

Mission

Provides management of the property, casualty, liability, and workers' compensation insurance programs for General County and Public Safety operations.

Goals

- To ensure that the County has adequate insurance coverage at a reasonable cost.
- To identify and analyze risk exposures and determine, prioritize and implement appropriate risk control or elimination measures.

Implementation Strategies

- To review adequacy of insurance coverage for protection of assets and for liability exposures.
- To continue our county-wide safety program involving employees at all levels.
- To monitor workers' compensation reserves for appropriate balances.
- To encourage employees on workers' compensation leave to return to work as soon as possible; to encourage use of the County's light duty work program.

Budget Comments - FY2015

A decrease in premiums is projected.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Contractual Services	$ 9,120	$ 9,120	$ 8,664	$ 9,600	$ 9,600	**$ 8,665**
Other Charges	361,931	362,815	377,734	406,120	406,120	**397,199**
Total Expenditures	$ 371,051	$ 371,935	$ 386,398	$ 415,720	$ 415,720	**$ 405,864**

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COUNTY OF YORK, VIRGINIA

COMMISSIONER OF THE REVENUE & TREASURER

Commissioner of the Revenue
Treasurer

120 Alexander Hamilton Boulevard
Yorktown, Virginia 23690
Telephone (757) 890-3383 (COR) & (757) 890-3420 (Treas)
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Commissioner of the Revenue is responsible for accurately identifying & assessing all sources of revenue to which the County is entitled by law, which is the basis for the Treasurer's tax bill mailings. The Treasurer is responsible for collecting, depositing, and investing all of the County's local, state and federal revenue. Also, the Treasurer collects and remits revenue to the Commonwealth of Virginia for Estimated State Tax, State Income Tax and other fees. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 1,307,584	$ 1,404,861	$ 1,487,226	$ 1,573,267	$ 1,573,267	**$ 1,565,587**	77.41%
Permits, Fees, Fines	2,926	728	4,850	-	-	**-**	0.00%
Charges for Services	544	256	279	300	300	**300**	0.01%
Miscellaneous	143,123	127,981	114,327	140,000	140,000	**110,000**	5.44%
State Compensation Board	330,495	326,042	327,512	329,460	329,460	**346,755**	17.14%
Total Funding Sources	$ 1,784,672	$ 1,859,868	$ 1,934,194	$ 2,043,027	$ 2,043,027	**$ 2,022,642**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Commissioner of the Revenue	$ 1,007,333	$ 1,004,596	$ 1,056,851	$ 1,096,848	$ 1,096,848	**$ 1,109,276**	1.13%
Treasurer	777,339	855,272	877,343	946,179	946,179	**913,366**	-3.47%
Total Expenditures	$ 1,784,672	$ 1,859,868	$ 1,934,194	$ 2,043,027	$ 2,043,027	**$ 2,022,642**	-1.00%
Expenditure by Category							
Personnel Services	$ 1,562,506	$ 1,593,894	$ 1,668,817	$ 1,726,388	$ 1,726,388	**$ 1,745,366**	1.10%
Contractual Services	58,322	116,749	88,528	129,675	122,409	**111,150**	-14.29%
Internal Services	32,862	38,363	44,927	40,134	40,134	**40,091**	-0.11%
Other Charges	93,573	91,629	87,003	94,970	94,970	**93,980**	-1.04%
Materials & Supplies	18,646	11,106	16,706	17,580	17,580	**19,455**	10.67%
Leases & Rentals	1,980	1,980	1,848	1,980	1,746	**-**	-100.00%
Capital Outlay	16,783	6,147	26,365	32,300	39,800	**12,600**	-60.99%
Total Expenditures	$ 1,784,672	$ 1,859,868	$ 1,934,194	$ 2,043,027	$ 2,043,027	**$ 2,022,642**	-1.00%
Total Funded FTEs	29.25	29.25	29.25	29.25	29.25	**29.25**	

Key Service Indicators						
Personal property, real estate, business license & excise tax assessments*	123,455	127,777	126,285	128,353	127,000	**127,500**
Vehicle registration fees assessed*	80,694	75,393	74,812	75,855	75,500	**76,000**
Tax relief for elderly and/or disabled applications*	767	811	853	870	870	**890**
Tax bills processed	149,506	137,628	143,132	145,000	145,000	**145,000**
Vehicle registrations processed	70,345	71,548	72,262	70,000	72,000	**72,000**
Dog tags issued	8,543	9,210	8,461	9,200	9,200	**9,200**
Utility payments processed	123,451	124,845	126,294	124,800	126,000	**126,000**
Delinquent notices processed	28,995	20,914	21,156	21,000	21,000	**21,000**

* Commissioner of Revenue data is on a calendar year basis.

Commissioner of the Revenue & Treasurer

Commissioner of the Revenue - Activity #50126

Mission

Accurately identify and assess all sources of revenue to which the County is entitled by law, and to provide friendly, equitable, and efficient service to taxpayers.

Goals

- Provide services from the Real Estate (RE) section, which performs technical and legal research; deed transfers; assigns map numbers based on recorded plats; prepares the annual RE tax book; administers the Tax Relief for the Elderly & Disabled program; administers the tax exemption program for qualifying Disabled Veterans; assesses roll back tax, in accordance with the Land Use Ordinance; prepares the Public Service (PS) Corporation book, and all subsequent correction of assessments to both RE and PS; prepares the annual Community Development Authority special assessment; and is responsible for the annual assessment of Bank Franchise tax.
- Provide services from the Personal Property (PP) and Income Tax section, which compiles information; performs tax assessments; conducts technical and legal research, audits and prepares the annual PP tax books and assesses the applicable annual vehicle registration fees; prepares all subsequent corrections and proration of assessment; maintains the vehicle records reported weekly by electronic download by DMV; prepares the PP Tax Returns to be filed by taxpayers and businesses to annually report taxable tangible PP; reviews, corresponds and assesses business personal property tax on equipment, machinery and tools; reviews, transmits payments, corresponds, processes both electronically and by mail; and reports to Dept. of Taxation the locally filed state income tax returns; verifies & certifies quarterly reports of vehicle daily rental tax from VA Tax Dept. and mobile home sales taxes collected by DMV and submitted to the locality; and ensures fair and equitable administration of Personal Property Tax Relief (PPTR), including the requirements enacted by the 2005 General Assembly.
- Provide services from the Business License Section, which performs technical and legal research; compiles information; performs audits on the various business taxes; responsible for collection and maintenance of the annual business license renewals; monthly collection of Meals Tax & Transient Occupancy Taxes; additional $2.00 room tax; quarterly collection of Short-Term Rental Tax; track and report monthly payments and allocation of state sales tax and all taxes paid by the businesses encompassed by the County's Community Development Authority accounts; conducts weekly field visits for discovery and compliance; auditor tracks legislation that may affect this office or the County; comparison & audit of monthly State Sales payments with reported business license gross receipts; and, in some cases partners with the VA Dept. of Taxation for state sales tax audits.
- Increase taxpayer awareness of tax relief options for taxpayers who are age 65 and over, permanently and totally disabled, or qualifying Disabled American Veterans.
- Continue to expand and promote on-line application and renewal services offered to the taxpayers through BAI.NET and web-based forms for on-line filing and payment of taxes administered by this office.

Implementation Strategies

- Continued audit of various business accounts, State Sales Tax reports, and Land Sales records to ensure County is receiving all possible revenues as entitled. Maintain partnership with the Dept. of Taxation concerning audit of State Sales Tax for the benefit of both the County and the Commonwealth. Continued physical presence 'in the field' by Business Tax Compliance Officer for discovery of new revenues.
- Expanded mailings for potentially qualifying 'tax relief' applicants by cross matching Real Estate, Personal Property and State Income Tax modules information.
- Continued development and implementation of a BAI AS400 "Events" and "Compliance" modules to organize and track miscellaneous business tax discoveries, follow up action, and revenues generated, develop work flow process within imaged documents, and enhance BL application processes within COR & other County divisions.
- Continued promotion of on-line filing, renewal and payment of Business License and various Consumer Taxes, as well as FAQ section, and on-line filing and communications through office website.
- Due to Obamacare, we were required to cut back a 40 hr p/week WAR position who for > 10 years has been a front counter staff who assists with Personal Property, State Income and Business License. We are requesting that this position be converted to a permanent full-time position (Revenue Technician). If approved, this would enable to reduce our request for Work As Required position #1 @ $16,390 in object code 1532. With the loss of the 40hr WAR position, the front counter staff will be reduced to 1 instead of 2.

Budget Comments - FY2015

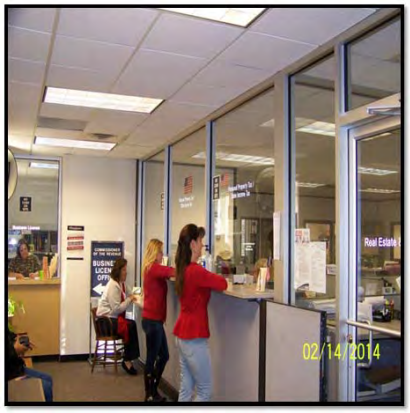
Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in VRS. Capital funding is programmed for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 920,457	$ 927,610	$ 974,386	$ 1,006,149	$ 1,006,149	**$ 1,020,935**
Contractual Services	17,985	15,180	14,439	16,840	17,074	**18,150**
Internal Services	18,542	23,051	26,013	24,199	24,199	**24,126**
Other Charges	27,019	25,616	21,745	26,200	26,200	**25,110**
Materials & Supplies	11,385	6,416	7,797	9,680	9,680	**11,955**
Leases & Rentals	1,980	1,980	1,848	1,980	1,746	**-**
Capital Outlay	9,965	4,743	10,623	11,800	11,800	**9,000**
Total Expenditures	$ 1,007,333	$ 1,004,596	$ 1,056,851	$ 1,096,848	$ 1,096,848	**$ 1,109,276**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	7.00	7.00	7.00	7.00	7.00	**7.00**
Admin/Clerical	9.25	9.25	9.25	9.25	9.25	**9.25**
Total Funded FTEs	17.25	17.25	17.25	17.25	17.25	**17.25**

IT'S A FACT:

The office of the Commissioner of Revenue in the last five years has:

- Saved York County citizens over $127,000 on their Virginia Income Tax returns through careful review during processing.
- Certified over $43,700,000 in Personal Property Tax Relief to York County Citizens with qualifying motor vehicles.
- Authorized approximately $3,500,000 for Tax Relief on Real Estate and Mobile Homes to over 4,000 qualified citizens.



Commissioner of the Revenue & Treasurer

Treasurer - Activity #50127

Mission

Dedicated to serving the citizens of York County, being sensitive to their needs, and maintaining a commitment to provide professional, courteous service that exceeds their expectations.

Goals

- Collect and properly account for all federal, state and local revenue due to the County.
- Exercise timely and effective collection measures to achieve maximum payment percentages.
- Maintain prudent cash management and investment practices.
- Develop, implement and market additional e-government services.
- Communicate effectively with citizens.
- Communicate effectively with other county departments and agencies.
- Provide services for Administration (auditing, delinquent collection, investment, preparing and making deposits, pro-ration refunds, printing & signing payroll and accounts payable checks, balancing daily cash report, researching accounts, record management, preparing reports and end of month account reconciliation) and Collection (receives and posts payments, responds to telephone inquiries, interacts with citizens and other departments; and provides support for delinquent collections).

Implementation Strategies

- Evaluate and identify target areas for BAI Flexible Department Payment Module.
- Implement BAI enhanced services: Collection Module-ongoing; Attorney Delinquent Accounts Module.
- Offer annual citizen workshop & quarterly web commercials related to Treasurer's Office services.
- Actively market established eGovernment options: Autodraft Plan for tax payments; Smart Pay Program for utility payments; eBill Program for personal property and real estate taxes; online Dog Tag purchase.
- Continue to evaluate services and office processes.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in VRS. Reductions are programmed for costs associated with bank service charges. Capital funding is provided for the routine replacement of a computer and a printer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 642,049	$ 666,284	$ 694,431	$ 720,239	$ 720,239	**$ 724,431**
Contractual Services	40,337	101,569	74,089	112,835	105,335	**93,000**
Internal Services	14,320	15,312	18,914	15,935	15,935	**15,965**
Other Charges	66,554	66,013	65,258	68,770	68,770	**68,870**
Materials & Supplies	7,261	4,690	8,909	7,900	7,900	**7,500**
Capital Outlay	6,818	1,404	15,742	20,500	28,000	**3,600**
Total Expenditures	$ 777,339	$ 855,272	$ 877,343	$ 946,179	$ 946,179	**$ 913,366**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	4.00	4.00	4.00	4.00	4.00	**4.00**
Admin/Clerical	7.00	7.00	7.00	7.00	7.00	**7.00**
Total Funded FTEs	12.00	12.00	12.00	12.00	12.00	**12.00**

IT'S A FACT:

The Treasurer's Office has received the Treasurer's Association of Virginia Award of Accreditation every year since 2001.

REAL ESTATE ASSESSMENT

Real Estate Assessment

Real Estate Assessment - Activity #50128

Mission

Prepare a highly accurate database of real property assessment information to enable the fair and equitable distribution of the real property tax levied by the Board of Supervisors among those owning property in the County.

Goals

- To accurately and equitably assess the residential and commercial real estate within York County.
- To administer the Land Use Program.
- To track, evaluate and maintain the database for the Impact Aid Program.
- To collect, input and maintain the real property data in an accurate and timely manner.
- To provide real estate information to the taxpayers and real estate professionals.
- To assist other elements of the York County government in all real estate matters.
- To add detailed sales information to the division website.
- To provide training for staff, process will assist appraisers in using the existing property evaluation system effectively.

Implementation Strategies

- Continue the property information update to the database.
- Continue development of a procedural manual for the division.
- Provide property information more effectively by continuing to add information to the Real Estate Assessment website.
- Continue study and consideration of replacing the current Equity Real Estate system.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. For the third consecutive year, there is no funding provided for a vacant appraiser position. Fiscal year 2015 is a non-reassessment year and funding for operations has been decreased accordingly. Capital funding is programmed for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Funding Sources						
Local/State/Fed Non-Categorical	$ 567,178	$ 501,226	$ 414,523	$ 553,998	$ 553,998	**$ 493,457**
Charges for Services	-	1,265	-	-	-	**-**
State/Federal Aid & Grants	-	-	83	-	-	**-**
Total Funding Sources	$ 567,178	$ 502,491	$ 414,606	$ 553,998	$ 553,998	**$ 493,457**
Expenditures						
Personnel Services	$ 534,488	$ 456,370	$ 393,604	$ 505,899	$ 505,899	**$ 462,767**
Contractual Services	8,811	13,815	2,204	12,800	14,512	**10,200**
Internal Services	10,753	6,021	5,506	7,419	7,419	**7,740**
Other Charges	9,974	15,613	6,505	18,300	16,606	**6,100**
Materials & Supplies	3,152	5,298	2,897	4,600	4,582	**3,450**
Capital Outlay	-	4,981	3,890	4,980	4,980	**3,200**
Grants & Donations	-	393	-	-	-	**-**
Total Expenditures	$ 567,178	$ 502,491	$ 414,606	$ 553,998	$ 553,998	**$ 493,457**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	5.00	5.00	4.00	4.00	4.00	**4.00**
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	**2.00**
Total Funded FTEs	8.00	8.00	7.00	7.00	7.00	**7.00**

COUNTY OF YORK, VIRGINIA

PLANNING

Planning

224 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3404
Hours of Operation: Monday - Friday 8:15am - 5:00pm

Planning provides professional services by evaluating and making recommendations on long-range planning and development issues that affect the community. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 452,016	$ 452,406	$ 465,588	$ 497,850	$ 497,850	**$ 515,473**	98.10%
Permits, Fees, Fines	7,410	10,803	9,849	10,000	10,000	**10,000**	1.90%
State/Federal Aid & Grants	-	-	705	-	-	**-**	0.00%
Total Funding Sources	$ 459,426	$ 463,209	$ 476,142	$ 507,850	$ 507,850	**$ 525,473**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Planning	$ 444,409	$ 443,948	$ 458,840	$ 488,463	$ 488,463	**$ 507,481**	3.89%
Planning Commission	15,017	19,261	17,302	19,387	19,387	**17,992**	-7.20%
Total Expenditures	$ 459,426	$ 463,209	$ 476,142	$ 507,850	$ 507,850	**$ 525,473**	3.47%
Expenditure by Category							
Personnel Services	$ 385,185	$ 387,546	$ 404,003	$ 431,801	$ 431,801	**$ 443,915**	2.81%
Contractual Services	59,475	65,402	59,795	62,578	62,578	**68,803**	9.95%
Internal Services	1,397	618	807	1,331	1,331	**1,250**	-6.09%
Other Charges	6,754	5,777	5,242	6,130	6,130	**5,800**	-5.38%
Materials & Supplies	4,916	3,834	4,623	4,210	4,210	**4,105**	-2.49%
Capital Outlay	1,699	-	1,672	1,800	1,800	**1,600**	-11.11%
Grants & Donations	-	32	-	-	-	**-**	0.00%
Total Expenditures	$ 459,426	$ 463,209	$ 476,142	$ 507,850	$ 507,850	**$ 525,473**	3.47%
Total Funded FTEs	4.50	4.50	4.50	4.50	4.50	**4.50**	

Key Service Indicators						
Rezoning/Special Use Permit applications	21	16	30	35	25	**25**
Special Use Permit amendments/ Exceptions (BOS review only)	1	4	2	3	3	**-**
Traffic Impact Analyses reviewed	2	2	3	3	4	**4**
Zoning Certification/Interpretation/ Decision Letters	20	25	18	40	20	**20**

PLANNING

Planning

Planning - Activity #50811

Mission

To assist the community in defining and realizing a shared vision for the physical development of the County; to reduce the rate and severity of vehicle and pedestrian crashes on York County's transportation network; and to participate with neighboring jurisdictions in regional programs and projects that support and complement the County's own planning efforts.

Goals

- Promote harmonious relationships among the built environment, the natural environment, and those who inhabit them.
- Maintain an up-to-date Comprehensive Plan and Zoning Ordinance for the County as mandated by the *Code of Virginia.*
- Provide accurate and timely demographic and economic data and projections to staff and line agencies, boards, commissions, the School Division, and the general public.
- Provide staff services to the Board of Supervisors, Planning Commission, Transportation Safety Commission, Historic Triangle Bicycle Advisory Committee, Regional Issues Committee, Historic Yorktown Design Committee, School Division, County Administrator, and other staff and line agencies, boards, and commissions.
- Encourage safer motor vehicle operation as well as bicycle and pedestrian circulation, improve roadway design safety and strengthen laws to promote transportation safety.
- Fund the County's annual contribution to Hampton Roads Planning District Commission (HRPDC) and Transportation Planning Organization (HRTPO) and to special projects and programs undertaken by HRPDC/HRTPO.
- Undertake and fund regional studies, analyses, and projects.
- Participate in the Regional Issues Committee, Historic Triangle Bicycle Advisory Committee (HTBAC), Regional Planning Partnership, and other regional bodies/entities.

Implementation Strategies

- Review and process rezoning, use permit, planned development, special exception, and Yorktown Village Activity/Yorktown Historic District requests.
- Review and revise the Zoning Ordinance, Zoning Map, and Subdivision Ordinance as necessary to implement changes in land use designations and development policies resulting from the adoption of the updated Comprehensive Plan.
- Continuation of existing operations, including identification and analysis of traffic hazards and recommendation of legislative proposals to the Board of Supervisors.
- Continued membership and participation in the HRPDC, HRTPO, and Regional Issues Committee.

Budget Comments - FY2015

Funding for personnel reflects rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. An increase in funding is programmed to the HRPDC.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 378,295	$ 380,656	$ 395,391	$ 423,189	$ 423,189	**$ 435,303**
Contractual Services	54,352	55,470	54,078	54,578	54,578	**61,803**
Internal Services	1,362	618	807	1,286	1,286	**1,250**
Other Charges	4,395	3,744	2,770	4,050	4,050	**3,620**
Materials & Supplies	4,306	3,428	4,122	3,560	3,560	**3,905**
Capital Outlay	1,699	-	1,672	1,800	1,800	**1,600**
Grants & Donations	-	32	-	-	-	**-**
Total Expenditures	$ 444,409	$ 443,948	$ 458,840	$ 488,463	$ 488,463	**$ 507,481**
Funded FTEs						
Management	1.50	1.50	1.50	1.50	1.50	**1.50**
Professional/Technical	3.00	3.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	4.50	4.50	4.50	4.50	4.50	**4.50**

PLANNING

PLANNING COMMISSION

Planning

Planning Commission - Activity #50812

Mission

Advises the Board of Supervisors on planning and development issues; fulfills statutory duties and responsibilities set forth in the state enabling legislation and the County Code; and facilitates community participation and public interest in planning for York County.

Goals

- Review, conduct public hearings, and make recommendations to the Board on applications for rezoning, Special Use Permits, Planned Developments, and Special Exceptions.
- Develop and recommend programs and ordinances to implement the Comprehensive Plan elements.
- Develop and make recommendations for revision of the Comprehensive Plan elements as needed.

Implementation Strategies

- Review the Zoning Map, Zoning Ordinance, and Subdivision Ordinance for possible changes necessary to implement the updated Comprehensive Plan.
- CPEAV training/certification of two Planning Commission members as recommended by the Board of Supervisors.
- Participate in the review and revision of the Zoning Ordinance and other activities to implement the recommendations of the updated *Comprehensive Plan*.

Budget Comments - FY2015

A reduction in funding has been provided, based on current needs.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 6,890	$ 6,890	$ 8,612	$ 8,612	$ 8,612	**$ 8,612**
Contractual Services	5,123	9,932	5,717	8,000	8,000	**7,000**
Internal Services	35	-	-	45	45	**-**
Other Charges	2,359	2,033	2,472	2,080	2,080	**2,180**
Materials & Supplies	610	406	501	650	650	**200**
Total Expenditures	$ 15,017	$ 19,261	$ 17,302	$ 19,387	$ 19,387	**$ 17,992**

IT'S A FACT:

Consumer demand for cellular phones, paging devices and other wireless telecommunication services has increased sharply in recent years. The fast paced wireless communications industry presents local governments with the challenge of guiding the industry's antennas and support structure to appropriate locations.

American Institute of Certified Planners

American Planning Association

VA. Chapter of American Planning Association

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COUNTY OF YORK, VIRGINIA

ECONOMIC DEVELOPMENT

Economic Development

224 Ballard Street
Yorktown, Virginia 23690
Telephone (757) 890-3320
Hours of Operation: Monday - Friday 8:15am - 5:00pm

Economic Development provides support for the County and the region. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 222,110	$ 681,187	$ 703,397	$ 728,337	$ 728,337	**$ 734,619**	100.00%
Proceeds from the Sale of Land	482,720	-	-	-	-	-	0.00%
Total Funding Sources	$ 704,830	$ 681,187	$ 703,397	$ 728,337	$ 728,337	**$ 734,619**	100.00%
							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Economic Development	$ 333,960	$ 326,734	$ 327,394	$ 327,394	$ 327,394	**$ 327,394**	0.00%
Office of Economic Development	370,870	354,453	376,003	400,943	400,943	**407,225**	1.57%
Total Expenditures	$ 704,830	$ 681,187	$ 703,397	$ 728,337	$ 728,337	**$ 734,619**	0.86%
Expenditure by Category							
Personnel	$ 309,488	$ 307,047	$ 324,864	$ 340,251	$ 340,251	**$ 344,874**	1.36%
Contractual Services	342,358	331,162	331,179	336,469	335,398	**336,544**	0.02%
Internal Services	6,786	5,396	5,592	6,182	6,182	**6,511**	5.32%
Other Charges	44,038	34,868	37,925	42,360	42,245	**41,915**	-1.05%
Materials & Supplies	2,160	2,714	2,170	1,675	3,600	**1,675**	0.00%
Capital Outlay	-	-	1,667	1,400	661	**3,100**	121.43%
Total Expenditures	$ 704,830	$ 681,187	$ 703,397	$ 728,337	$ 728,337	**$ 734,619**	0.86%
Total Funded FTEs	3.25	3.25	3.00	3.00	3.00	**3.00**	

Key Service Indicators						
Economic Development Authority (EDA)						
Businesses recognized at Annual Occasion for Business & Industry	8	1	1	1	1	**1**
Hampton Roads Economic Development Alliance						
Per capita rate	$ 0.95	$ 0.95	$ 0.95	$ 0.95	$ 0.95	**$ 0.95**
Peninsula Council for Workforce Development						
Per capita rate	$ 0.51	$ 0.51	$ 0.51	$ 0.51	$ 0.51	**$ 0.51**
Peninsula Chamber of Commerce						
York County individuals receiving business startup information	45	83	60	96	96	**96**
Businesses that attended seminars & workshops	200	187	230	230	230	**230**
Greater Williamsburg Chamber and Tourism Alliance						
York County members	250	250	250	250	250	**-**
York County Chamber of Commerce						
Businesses served	4,000	4,000	4000	4,000	4000	**4,000**
Members served	213	213	250	*	*	*****
New commercial permit values	$ 7,967,790	$ 13,503,721	$ 17,940,750	$ 15,000,000	$ 15,000,000	**$ 15,750,000**
New commercial units	81	87	206	90	208	**230**
New jobs created (military not included)	300	(679)	339	200	250	**300**

* Data not available

ECONOMIC DEVELOPMENT

Economic Development

Economic Development - Activity #50915

This activity provides support for the following programs:

Economic Development Authority (EDA): The EDA is an authority that was established under the Industrial Development and Revenue Bond Act - Code of Virginia. The EDA has the responsibility to promote industry and develop trade by inducing manufacturing, industrial and commercial enterprises to locate or to remain in the County.

Hampton Roads Economic Development Alliance: The mission is "to attract a high quality of employment and taxable investments to the region; facilitate a regional, business-driven development system; leverage the region's technology assets; retain/expand the existing businesses; and finance local business start-ups and expansion."

Peninsula Council for Workforce Development: The mission is "the facilitation of a regional, business-driven workforce development system."

Peninsula Chamber of Commerce: The mission is "to promote the economic and business interest of the Virginia Peninsula." The Chamber works to advance the positive economic, industrial, professional, cultural and civic welfare of the cities of Hampton, Newport News and Poquoson and the counties of York and James City.

Greater Williamsburg Chamber and Tourism Alliance: The Alliance is business people united to enhance, promote, and serve the business community by providing the leadership needed to strengthen the community's economic base and quality of life. The Alliance seeks to increase tourism industry sales, tourism industry employment, and local tax revenues by conducting community-wide cooperative marketing programs that sell the Historic Triangle as a vacation and convention destination.

York County Chamber of Commerce: The vision is "to be a full and active business sector in a "Competitive Community." The goal is to improve its member's business growth opportunities by providing the services and support needed to prosper.

Budget Comments - FY2015

Level funding is programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Contractual Services	$ 333,960	$ 326,734	$ 327,394	$ 327,394	$ 327,394	**$ 327,394**
Total Expenditures	$ 333,960	$ 326,734	$ 327,394	$ 327,394	$ 327,394	**$ 327,394**

hampton roads
heart of the mid-atlantic

Greater Williamsburg CHAMBER & TOURISM ALLIANCE

PENINSULA COUNCIL
For Workforce Development

VIRGINIA Peninsula Chamber of Commerce

York county Chamber of Commerce

Economic Development

Office of Economic Development - Activity #50920

Mission

To create a diverse economic base by the aggressive recruitment, expansion and retention of businesses, industries and tourism, thus expanding the tax base and capital investment in the County and providing new employment opportunities for its citizens.

Goals

- Generate a more balanced tax base for the County by increasing annually the percentage of total taxes generated by the County's commercial, industrial and tourism entities.
- Improve the reality and perception, by new and existing businesses, of the County's commitment to encouraging and assisting with the expansion of commercial and industrial investment in the County.
- Develop and implement marketing strategies that will result in quality leads for new businesses in York County. Continue to maintain positive relationships with VEDP, HREDA, site selection consultants, and commercial real estate entities that will result in sustained prospect referrals.

Implementation Strategies

- Continue current efforts to establish public-private partnerships to develop and market targeted land tracts. Targeted areas include Busch Industrial Park, the former Jordan Property, and the York River Commerce Park.
- Continue to explore opportunities to acquire light industrial property through the EDA that can be marketed directly to growing small businesses.
- Chamber of Commerce (YCCC) to recommend improvements in the permitting and plan review process and develop promotional efforts that will improve the perception of those processes in York County. Continue developing resource materials and educational programs that will assist small businesses and development professionals effectively manage plan submission and permitting in York County.
- Continue existing cooperative efforts with the Hampton Roads Economic Development Alliance and Virginia Economic Development Partnership with respect to marketing missions, trade shows, and special events. Take proactive measures to ensure that York County is kept in the forefront of State and regional marketing staff's considerations when evaluating location options. Initiate new efforts to generate prospect leads without assistance from outside organizations.
- Continue to identify and utilize new technology to market York County and remain competitive for new commercial investment. Examples include: Site Logistics, Business Email Database & Communication System, and website upgrades.
- Continue enhancing the Business Retention & Expansion program. Efforts include increasing business visitations, developing new educational programs, and having an ongoing dialogue with the York County Chamber of Commerce regarding York County's business environment.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 309,488	$ 307,047	$ 324,864	$ 340,251	$ 340,251	**$ 344,874**
Contractual Services	8,398	4,428	3,785	9,075	8,004	**9,150**
Internal Services	6,786	5,396	5,592	6,182	6,182	**6,511**
Other Charges	44,038	34,868	37,925	42,360	42,245	**41,915**
Materials & Supplies	2,160	2,714	2,170	1,675	3,600	**1,675**
Capital Outlay	-	-	1,667	1,400	661	**3,100**
Total Expenditures	$ 370,870	$ 354,453	$ 376,003	$ 400,943	$ 400,943	**$ 407,225**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	2.00	2.00	2.00	2.00	2.00	**2.00**
Admin/Clerical	0.25	0.25	-	-	-	**-**
Total Funded FTEs	3.25	3.25	3.00	3.00	3.00	**3.00**

IT'S A FACT:

The Office of Economic Development recognized Plains All American Pipeline as the most significant Economic Development project in 2013 for their investment of over $130 million dollars to upgrade the Yorktown Terminal Facility.

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COUNTY OF YORK, VIRGINIA

YORK COUNTY SCHOOL DIVISION

York County School Division

302 Dare Road
Yorktown, Virginia 23692
Telephone (757) 890-0300
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Board of Supervisors continues to strongly support quality public education for the County citizens as stated in the following goal: Goal #4: Generate quality educational opportunities for all citizens. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 50,910,480	$ 50,166,003	$ 53,937,181	$ 55,136,916	$ 55,136,916	**$ 55,916,916**	95.15%
Meals Tax	2,625,621	2,685,783	2,776,242	2,750,000	2,750,000	**2,850,000**	4.85%
Total Funding Sources	$ 53,536,101	$ 52,851,786	$ 56,713,423	$ 57,886,916	$ 57,886,916	**$ 58,766,916**	100.00%
							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
School Ops & Capital/Debt Svc-Local	$ 53,536,101	$ 52,851,786	$ 56,713,423	$ 57,886,916	$ 57,886,916	**$ 58,766,916**	1.52%
Total Expenditures	$ 53,536,101	$ 52,851,786	$ 56,713,423	$ 57,886,916	$ 57,886,916	**$ 58,766,916**	1.52%
Expenditure by Category							
Transfers to Other Funds - Operations	$ 45,336,100	$ 44,999,315	$ 48,860,951	$ 50,034,444	$ 50,034,444	**$ 50,914,444**	1.76%
Transfers to Other Funds - Capital/Debt Service	8,200,001	7,852,471	7,852,472	7,852,472	7,852,472	**7,852,472**	0.00%
Total Expenditures	$ 53,536,101	$ 52,851,786	$ 56,713,423	$ 57,886,916	$ 57,886,916	**$ 58,766,916**	1.52%

Key Service Indicators						
Standards of Quality						
Required Local Effort	$ 24,364,131	$ 24,394,818	$ 27,993,592	$ 27,656,323	$ 27,656,323	**$ 29,570,584**
Outstanding principal on debt	$ 56,446,781	$ 58,409,393	$ 53,342,740	$ 57,270,000	$ 47,770,000	**$ 51,840,000**

Education

School Operations & Capital/Debt Service - Local - Activity #60601

Mission

The Board of Supervisors continues to strongly support quality public education for the County citizens in accordance with its goals and objectives. This activity reflects the local support for school operations, maintenance projects, and debt service on funds borrowed for school capital projects.

Budget Comments - FY2015

Funding reflects a 1.8% increase in funding for operations and level funding for capital/debt service on outstanding debt.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Transfers to Other Funds - Operations	$ 45,336,100	$ 44,999,315	$ 48,860,951	$ 50,034,444	$ 50,034,444	**$ 50,914,444**
Transfers to Other Funds - Capital/Debt Service	8,200,001	7,852,471	7,852,472	7,852,472	7,852,472	**7,852,472**
Total Expenditures	$ 53,536,101	$ 52,851,786	$ 56,713,423	$ 57,886,916	$ 57,886,916	**$ 58,766,916**

Goals of YCSD:

- York County students will consistently demonstrate growth and excellence in the skills and knowledge needed to be productive citizens.
- The York County School Division will engage all students in rigorous educational experiences.
- The York County School Division will recruit, hire, retain and support a diverse staff that meets our highest standards.
- The York County School Division will foster effective partnerships with families and our community and promote positive relationships between and among staff, students and families.
- The York County School Division will maintain efficient, effective, service-oriented operations that support student achievement in safe, secure environments.

COUNTY OF YORK, VIRGINIA

LIBRARY SERVICES & COOPERATIVE EXTENSION

Library Services & Cooperative Extension

P.O. Box 532
Yorktown, Virginia 23690
Telephone: (757) 890-5100 (Library) & (757) 890-4940 (Coop Ext)
Hours of Operation: Please see Library website @ http://www.yorkcounty.gov/Home/Libraries
Hours of Operation: Monday - Friday 8:15am - 5:00pm (Cooperative Extension)

The York County Public Library serves as an educational, informational, and recreational resource for the community, providing material and services to help residents meet their personal, educational and professional needs through a variety of media resources. Virginia Cooperative Extension empowers people of the Commonwealth to improve their lives through research-based educational experiences focused on their needs and community issues. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 2,259,694	$ 2,241,256	$ 2,298,864	$ 2,490,825	$ 2,490,825	**$ 2,444,527**	91.87%
Charges for Services	65,801	58,575	52,782	59,500	59,500	**57,500**	2.16%
Donations	6,586	10,469	13,775	-	4,684	**-**	0.00%
Recovered Costs	-	-	7,786	7,700	7,700	**7,100**	0.27%
State/Federal Aid & Grants	150,220	147,983	148,105	147,247	151,792	**151,553**	5.70%
Total Funding Sources	$ 2,482,301	$ 2,458,283	$ 2,521,312	$ 2,705,272	$ 2,714,501	**$ 2,660,680**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Library Services	$ 2,445,141	$ 2,426,754	$ 2,490,395	$ 2,659,732	$ 2,668,961	**$ 2,615,280**	-1.67%
Cooperative Extension	37,160	31,529	30,917	45,540	45,540	**45,400**	-0.31%
Total Expenditures	$ 2,482,301	$ 2,458,283	$ 2,521,312	$ 2,705,272	$ 2,714,501	**$ 2,660,680**	-1.65%
Expenditure by Category							
Personnel Services	$ 1,593,649	$ 1,549,913	$ 1,580,744	$ 1,701,859	$ 1,701,859	**$ 1,661,869**	-2.35%
Contractual Services	517,625	532,424	563,939	609,163	610,393	**629,343**	3.31%
Internal Services	6,063	6,214	3,499	6,573	5,423	**5,575**	-15.18%
Other Charges	12,413	12,429	12,090	11,530	11,530	**11,560**	0.26%
Materials & Supplies	323,435	312,699	321,474	327,572	340,632	**333,128**	1.70%
Leases & Rentals	2,794	1,115	1,116	1,150	1,150	**1,150**	0.00%
Capital Outlay	21,413	32,961	26,507	47,300	38,705	**17,930**	-62.09%
Grants & Donations	4,659	10,403	11,818	-	4,684	**-**	0.00%
Contributions	250	125	125	125	125	**125**	0.00%
Total Expenditures	$ 2,482,301	$ 2,458,283	$ 2,521,312	$ 2,705,272	$ 2,714,501	**$ 2,660,680**	-1.65%
Total Funded FTEs	32.50	32.50	32.00	32.00	32.00	**32.00**	

Key Service Indicators						
Library patrons	356,135	490,414	507,611	540,682	517,763	**528,118**
Library circulation of materials	576,134	562,212	529,718	619,839	540,312	**551,118**
Library reference questions	73,723	66,882	61,787	73,693	63,023	**64,283**
Library program attendance	15,385	14,107	13,889	15,553	14,167	**14,450**
Library cards	72,915	70,684	65,057	66,000	66,358	**67,685**
Coop Education volunteer hours	11,000	11,000	10,500	10,750	10,750	**11,500**
Horticultural inquiries	6000	6000	6500	6500	6500	**6,000**
Coop Education newsletter recipients	2,900	3,000	3,115	3,245	3,245	**3,300**

Library Services & Cooperative Extension

Library Services - Activity #60731

Mission

Serves as an educational and recreational resource for York County; provides materials and services to help residents meet their personal, educational and professional needs; and providing citizens information through an ever-changing variety of media resources.

Goals

- To provide services for Adult Services, which provides information services; reference interview process and the evaluation of content, organization, use, of resources in print and electronic formats; assesses user needs and instructs patrons in the use of sources, technologies, and systems that support the retrieval of information.
- To provide services for Youth Services, which provides materials and activities designed to develop and support the informational needs of juvenile patrons including the fostering of reading, learning, and information seeking behavior; and provides youth-oriented outreach services to various public and private agencies.
- To provide services for Acquisitions, which is responsible for the acquisition and collection development of library materials in order to provide for the informational and recreational needs of patrons; selecting, evaluating, and managing collections and information formats as related to the library's goals, user characteristics and needs.
- To provide services for Cataloging, which is responsible for organizing and preparing library materials of various formats for patrons.
- To provide services for Circulation, which is responsible for loan of library materials, customer relations and support, and maintenance of patron records.
- To provide services for Technical Support, which is responsible for the management of the integrated library system and network.
- To provide services for the Law Library (Fund 47 accounts for the Law Library activities, located in the Special Revenue Funds section).
- To provide a free, legally established public library that will serve all residents of York County without discrimination and in full cooperation with the Library of Virginia.
- To provide an excellent collection of library materials to meet the cultural, individual, educational and informational needs of the community.
- To provide children's services and programs to stimulate children's interest in and appreciation for reading and learning.
- To provide all area residents with up-to-date reference collections and services to meet their needs, evaluating and utilizing new appropriate technological resources.

Implementation Strategies

- Provide educational events promoting lifelong learning for citizens of all ages.
- Maintain children's services with programming for school-age children and outreach to early childhood educational agencies.
- Continue to systematically develop and evaluate the library's collection in regards to patron needs.
- Continually evaluate available electronic information resources to provide the best possible resources in the library.
- Promote communication and cooperation with local schools and County agencies in order to make the library system an integral part of the learning experience.
- Increase the marketing/advertisement of library programs and services.
- Promote professional development opportunities for library staff.
- Partner with other County agencies to develop and promote outreach programs for underserved citizens.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Other personnel changes include no funding for a vacant Librarian I, for the sixth consecutive year. Funding is provided to the Williamsburg Regional Library, per agreement. Funding is also provided for a new online catalog and capital funding is programmed for the routine replacement of computers and printers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures By Category						
Personnel Services	$ 1,581,486	$ 1,539,998	$ 1,570,878	$ 1,689,859	$ 1,689,859	**$ 1,661,869**
Contractual Services	495,548	515,035	546,768	582,503	583,653	**589,103**
Internal Services	5,117	4,952	2,200	5,373	4,223	**4,075**
Other Charges	11,505	9,745	9,701	10,100	10,100	**10,100**
Materials & Supplies	322,619	312,557	321,407	326,747	339,887	**332,553**
Leases & Rentals	2,794	1,115	1,116	1,150	1,150	**1,150**
Capital Outlay	21,413	32,961	26,507	44,000	35,405	**16,430**
Grants & Donations	4,659	10,391	11,818	-	4,684	**-**
Total Expenditures	$ 2,445,141	$ 2,426,754	$ 2,490,395	$ 2,659,732	$ 2,668,961	**$ 2,615,280**
Funded FTEs						
Management	3.00	3.00	3.00	3.00	3.00	**3.00**
Professional/Technical	27.50	27.50	27.00	27.00	27.00	**27.00**
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	**2.00**
Total Funded FTEs	32.50	32.50	32.00	32.00	32.00	**32.00**

In 2013, the library won a state grant to have the VA. Civil War 150 Historymobile visit the library!

Library Services & Cooperative Extension

Cooperative Extension - Activity #60831

Mission

Provides research-based educational programs and resources to citizens of the Commonwealth, enabling people to improve their lives through an educational process that utilizes scientific knowledge focused on issues and needs.

Goals

- The Horticultural program provides classes, and resources to address the National Initiatives of pesticide reduction, safe and responsible use of pesticide, sustainable landscape management, resulting in improved water quality.
- The Family and Consumer Sciences program provides classes and resources to address National Initiatives of food safety, reducing heart disease, financial and resource management, and parent education.
- The 4-H youth development program is sponsored by Virginia Cooperative Extension. 4-H is a community of young people across America learning leadership, citizenship and life skills. Virginia Cooperative Extension is a state agency and the educational arm of the U.S. Department of Agriculture. The program is delivered to local youth through a partnership with local government.
- Resources are provided in three specific subject matter areas: Agriculture and Natural Resources (green industry, horticulture and related areas), Family and Consumer Sciences (food safety, human nutrition, financial resource management and related areas), and 4-H Youth Development (assist youth, 4-H camp, teen clubs). Equally important, the programming process of Virginia Cooperative Extension facilitates the involvement of Extension Leadership Councils, program volunteers, targeted learners, and a host of other community resources.

Implementation Strategies

- Expand and continue the use of volunteers in the program to plan, deliver and evaluate educational programs in Agriculture and Natural Resources.
- The state has agreed to fund 1/3 of an 4-H Extension Agent to be shared between the James City County unit and the York/ Poquoson unit. This will provide the unit with staff with full time responsibilities without increasing the cost of the whole program.
- Continue to provide diverse educational program in horticulture to teach citizens specific horticultural practices that will enable participants to protect water quality and reduce pesticide use.
- Increase youth environmental education programming by implementing the "Monarch Initiative," a grant funded elementary school butterfly ecology program.
- Broaden the informational resources on www.yorkcounty.gov/vce.

Budget Comments - FY2015

Personnel funding for work-as-required staff has been reallocated to contractual services for the reimbursement to Virginia Tech for 1/3 of the Agriculture & Natural Resources Agent & 4-H Agent. Capital funding is provided for the routine replacement of one computer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures By Category						
Personnel Services	$ 12,163	$ 9,915	$ 9,866	$ 12,000	$ 12,000	**$ -**
Contractual Services	22,077	17,389	17,171	26,660	26,740	**40,240**
Internal Services	946	1,262	1,299	1,200	1,200	**1,500**
Other Charges	908	2,684	2,389	1,430	1,430	**1,460**
Materials & Supplies	816	142	67	825	745	**575**
Capital Outlay	-	-	-	3,300	3,300	**1,500**
Grants & Donations	-	12	-	-	-	**-**
Contributions	250	125	125	125	125	**125**
Total Expenditures	$ 37,160	$ 31,529	$ 30,917	$ 45,540	$ 45,540	**$ 45,400**

IT'S A FACT:

Virginia Cooperative Extension of York/Poquoson encourages outdoor education, reconnecting children with nature. The Monarch Initiative Program provides teachers with materials and guidance to build or expand wildlife habitat, geared especially to monarchs, on school grounds. Fourteen schools, 10 grade levels (K-5, 9-12) participate with 12 Habitats installed.

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COUNTY OF YORK, VIRGINIA

HUMAN SERVICES

Human Services

P.O. Box 532
Yorktown, Virginia 23690
Telephone (757) 890-3000
Hours of Operation: Monday - Friday 8:15am - 5:00pm

Human Services accounts for the managing, providing service, and aiding citizens who need assistance in the areas of health services, social services and financial assistance; and contributing to outside agencies and organizations that assist with low income families, disabilities and other general needs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 2,898,607	$ 2,576,321	$ 2,737,751	$ 3,107,446	$ 3,107,446	**$ 3,358,324**	97.11%
State/Federal Aid & Grants	90,553	89,969	98,356	100,000	100,000	**100,000**	2.89%
Total Funding Sources	$ 2,989,160	$ 2,666,290	$ 2,836,107	$ 3,207,446	$ 3,207,446	**$ 3,458,324**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Social Services - Local Share	$ 1,630,412	$ 1,357,181	$ 1,531,841	$ 1,876,235	$ 1,876,235	**$ 2,121,565**	13.08%
Payments to Outside Entities	1,358,748	1,309,109	1,304,266	1,331,211	1,331,211	**1,336,759**	0.42%
Total Expenditures	$ 2,989,160	$ 2,666,290	$ 2,836,107	$ 3,207,446	$ 3,207,446	**$ 3,458,324**	7.82%
Expenditure by Category							
Personnel Services	$ 678	$ 1,066	$ 840	$ 1,550	$ 1,550	**$ 1,550**	0.00%
Contractual Services	1,301,912	1,285,614	1,283,171	1,310,116	1,310,116	**1,315,664**	0.42%
Contributions	56,836	23,495	21,095	21,095	21,095	**21,095**	0.00%
Transfers to Other Funds	1,629,734	1,356,115	1,531,001	1,874,685	1,874,685	**2,120,015**	13.09%
Total Expenditures	$ 2,989,160	$ 2,666,290	$ 2,836,107	$ 3,207,446	$ 3,207,446	**$ 3,458,324**	7.82%

Key Service Indicators						
Child Development Resources						
Children served	24	24	35	16	34	35
Virginia Peninsula Mayors & Chairs Commission on Homelessness						
York County residents who received assistance	26	22	371	25	350	350
Peninsula Health Department						
% of York County residents to total clinical	7.65%	9.00%	9.00%	10.00%	9.00%	9.00%
Williamsburg Area Medical Assistance Corporation (WAMAC)						
York County resident visits for care	1,775	1,268	1,868	1,753	1,925	2,000
Colonial Behaviorial Health						
York County cases	1,040	1,050	1,006	1,090	1,020	1,030
York County hours of service	69,000	66,644	63,942	73,850	65,000	68,000
Meals on Wheels						
York County residents meals served	5,750	5,000	5,500	5,400	5,000	5,200
Peninsula Agency on Aging						
York County - dining center meals	5,409	4,491	2,230	4,980	2,194	2,194
York County - home delivered meals	3,354	3,832	2,445	3,320	2,406	2,406
York County - personal care (hours)	1,833	1,968	1,492	1,960	1,400	1,400
Housing Partnerships						
Home repairs	14	13	15	15	15	15
Avalon: A Center for Women & Children						
York County residents that needed shelter	33	28	16	35	20	20
Transitions Family Violence						
Emergency nights of shelter	3	4	-	15	4	8
HOTLINE calls	31	21	11	30	20	30
Historic Triangle Senior Center						
Activities which Seniors participated	711	1,264	847	1,264	950	1,100
Hospice Care of Williamsburg						
Days of service provided to York County residents	3,256	3,125	3,200	3,300	3,300	3,400
Colonial Court Appointed Special Advocates (CASA)						
Children served	40	47	39	50	40	40

Human Services

Social Services - Local Share - Activity #61533

Mission

The General Fund contributes to the operation of the Social Services Fund for its local match for administration, programs and for the Comprehensive Services Act. Social Services is responsible for promoting self-sufficiency, self-support, and self-esteem among those less fortunate. There are financial assistance programs available to aid needy persons within the community. The Comprehensive Services Act requires local governments to provide certain residential or intensive in-home therapeutic services to troubled youth.

Budget Comments - FY2015

An increase in the local share for Social Service is programmed and the Comprehensive Services Act is level funded. Over the past couple of years, the use of fund balance, representing excess local funds accumulated in prior years, was used to balance funding sources with expenditures.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 678	$ 1,066	$ 840	$ 1,550	$ 1,550	**$ 1,550**
Transfers to Other Funds	1,629,734	1,356,115	1,531,001	1,874,685	1,874,685	**2,120,015**
Total Expenditures	$ 1,630,412	$ 1,357,181	$ 1,531,841	$ 1,876,235	$ 1,876,235	**$ 2,121,565**

Human Services

Payments to Outside Entities - Activity #61535

This activity provides support for the following programs:

Child Development Resources : Provides early childhood developmental programs for economically disadvantaged or otherwise qualified York County families.

Child Food Service : Contribution to the food service program.

Virginia Peninsula Mayors & Chairs Commission on Homelessness : Agreement between localities to provide leadership and oversight for a regional plan to address homelessness.

The Peninsula Health Department : Initiates and maintains a cooperative agreement between each of the five local governments (Newport News, James City County, York County, Poquoson, and Williamsburg) and the Commonwealth of Virginia. The County's minimum "match" requirement is 45% of the York County portion of the total Health District Budget. The Department's mission is to promote optimum health and healthy lifestyles for the citizens of York County; to assure vital statistics, health information, preventative, and environmental health services are available to the citizens of the County; to provide medical services for low income citizens; and to carry out other responsibilities assigned by action of the County Board of Supervisors and the Virginia General Assembly.

Williamsburg Area Medical Assistance Corporation (WAMAC) : An innovative public-private partnership formed in 1993 by the contiguous communities of James City County, York County, and the City of Williamsburg. It operates Olde Towne Medical Center, a community-based, non-profit, 501 (c) 3 rural health center which provides comprehensive primary health care to the un- and under-insured, Medicaid and Medicare population living in the Williamsburg, Virginia area.

Colonial Behavioral Health : Established by the Counties of York and James City and the Cities of Poquoson and Williamsburg to provide a system of comprehensive community health, intellectual/developmental disability and substance abuse disorder services. The following services are provided: Adolescent Substance Use Disorder Services, Case Management, Early Intervention, Emergency Services, Employee Assistance Program, Greater Williamsburg Child Assessment Center, Mental Health Support, Opportunities Unlimited Day Support, Outpatient Counseling, Pathways Senior Services, People's Place Psychological Rehabilitative Services, Prevention Services, Psychiatric Services, Residential Services, and Supportive Services.

Meals on Wheels : Responsible for delivering meals to York County residents in need of this service.

Peninsula Agency on Aging : Assists older individuals, 60 years or older, to live independently for as long as possible.

Housing Partnerships : Utilizes volunteer labor to repair and replace substandard housing in James City County, Williamsburg, and York County.

Avalon: A Center for Women & Children : Provides services to victims of domestic and sexual violence and homelessness in James City County, Williamsburg, and York County.

Transitions Family Violence : Provides services to victims, both adult and children, of family violence.

Historic Triangle Senior Center : Provides an affordable and accessible array or integrated services, leisure and recreational activities, educational and cultural events, and information on health and safety issues affecting the elderly, as well as, volunteer opportunities and intergenerational programs.

Hospice Care of Williamsburg : Includes caring for terminally-ill patients living at home and providing necessary equipment and supplies.

Colonial Court Appointed Special Advocates (CASA) : Provides services by way of well-trained community volunteers who advocate on behalf of community children that have been found to be abused and neglected.

Budget Comments - FY2015

Level funding is programmed with the exception the Peninsula Health Department and Colonial Behavioral Health, which are based on local match requirements and usage.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Contractual Services	$ 1,301,912	$ 1,285,614	$ 1,283,171	$ 1,310,116	$ 1,310,116	**$ 1,315,664**
Contributions	56,836	23,495	21,095	21,095	21,095	**21,095**
Total Expenditures	$ 1,358,748	$ 1,309,109	$ 1,304,266	$ 1,331,211	$ 1,331,211	**$ 1,336,759**

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COUNTY OF YORK, VIRGINIA

GENERAL SERVICES

General Services

102 County Drive
Yorktown, Virginia 23692
Telephone (757) 890-3800
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Department of General Services is responsible for the management, design, construction, and delivery of maintenance services for York County. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 5,528,529	$ 5,477,728	$ 4,658,089	$ 5,527,308	$ 5,536,712	**$ 5,329,609**	80.97%
Rental of Equipment & Facility	55,776	53,195	75,469	55,000	55,000	**60,000**	0.91%
State/Federal Aid & Grants	-	40,755	107,375	-	-	**-**	0.00%
Donations	4,600	3,600	3,600	3,600	13,600	**3,600**	0.05%
York-Poquoson Courthouse	58,629	51,553	53,394	39,411	39,411	**37,379**	0.57%
Recovered Costs	-	-	9,181	-	1,383	**-**	0.00%
Insurance Recovery	581	10,227	477	-	-	**-**	0.00%
Streetlight & Signage Support	14,953	7,389	18,329	15,000	15,000	**17,000**	0.26%
School Support	1,129,722	1,121,365	1,121,365	1,121,365	1,121,365	**1,134,650**	17.24%
Total Funding Sources	$ 6,792,790	$ 6,765,812	$ 6,047,279	$ 6,761,684	$ 6,782,471	**$ 6,582,238**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Administration	$ 164,074	$ 157,226	$ 208,097	$ 211,505	$ 211,505	**$ 210,641**	-0.41%
Engineering & Facility Maintenance	2,224,794	2,299,595	2,251,109	2,322,370	2,206,029	**2,170,124**	-6.56%
Facility/Utility Charges	1,002,279	1,011,411	978,470	1,186,500	1,186,500	**1,066,200**	-10.14%
Telecommunications	271,741	284,200	-	-	-	**-**	0.00%
Grounds Maintenance & Construction	3,129,902	3,013,380	2,609,603	3,041,309	3,178,437	**3,135,273**	3.09%
Total Expenditures	$ 6,792,790	$ 6,765,812	$ 6,047,279	$ 6,761,684	$ 6,782,471	**$ 6,582,238**	-2.65%
Expenditure by Category							
Personnel Services	$ 3,659,250	$ 3,648,935	$ 3,481,324	$ 3,735,573	$ 3,735,573	**$ 3,720,998**	-0.39%
Contractual Services	924,733	873,643	650,736	796,540	795,128	**813,330**	2.11%
Internal Services	534,471	513,306	465,719	536,186	536,186	**519,125**	-3.18%
Other Charges	1,141,271	1,156,189	1,006,343	1,216,540	1,216,890	**1,094,750**	-10.01%
Materials & Supplies	393,584	358,986	332,414	369,855	371,637	**341,495**	-7.67%
Leases & Rentals	3,704	2,389	3,435	4,940	4,940	**4,940**	0.00%
Capital Outlay	134,932	124,194	98,851	102,050	102,713	**87,600**	-14.16%
Grants & Donations	-	88,620	8,457	-	19,404	**-**	0.00%
Contributions	1,000	-	-	-	-	**-**	0.00%
Chargeouts	(155)	(450)	-	-	-	**-**	0.00%
Total Expenditures	$ 6,792,790	$ 6,765,812	$ 6,047,279	$ 6,761,684	$ 6,782,471	**$ 6,582,238**	-2.65%
Total Funded FTEs	69.00	66.40	55.40	57.10	59.10	**59.10**	

Key Service Indicators						
Gross square feet of facilities	383,029	519,108	519,108	520,116	520,116	**519,176**
Adjusted average age of facilities (years)	18.1	17.9	18.9	19.8	19.8	**21.0**
Work orders generated	1,913	2,514	2,200	3,600	3,600	**2,200**
Energy cost per square foot	$ 1.73	$ 2.01	$ 2.13	$ 2.05	$ 2.05	**$ 2.20**
Phone lines	1,290	1,278	**	**	**	**
Phone calls	2,053,313	1,949,015	**	**	**	**
Athletic fields	77	77	77	77	77	**78**
Miles of roadway mowed	28	32	32	32	32	**32**
Park acreage	300	300	300	300	300	**300**

** Telecommunications has been transferred to Financial and Management Services, in the Computer Support Division.

General Services
Administration - Activity #70119

Mission
Provides leadership, supervision, and administrative support to the Department of General Services including Vehicle Maintenance and quality service to all customers.

Goals
- Provide quality, cost-effective administrative support for the Department of General Services.

Implementation Strategies
- Ensure division managers develop and implement the necessary programs to meet our mission and goals through employee training, performance evaluations, budget preparation, and performance measurement.

Budget Comments - FY2015
Funding for personnel reflects rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Significant reductions are programmed in internal services based on usage and trends.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 158,208	$ 146,807	$ 190,828	$ 195,172	$ 195,172	**$ 195,301**
Contractual Services	1,649	1,536	1,467	1,490	1,490	**1,710**
Internal Services	47	470	32	5,738	5,738	**3,990**
Other Charges	1,789	1,201	5,521	4,605	4,605	**5,590**
Materials & Supplies	2,381	2,045	2,501	3,000	3,000	**1,950**
Capital Outlay	-	1,354	7,748	1,500	1,500	**2,100**
Grants & Donations	-	3,813	-	-	-	**-**
Total Expenditures	$ 164,074	$ 157,226	$ 208,097	$ 211,505	$ 211,505	**$ 210,641**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	2.00	2.00	2.00	2.00	2.00	**2.00**

In 2013, York County received the VML's Green Government Challenge for successfully implementing environmental policies and taking special actions to reduce carbon emissions.

General Services

Engineering & Facility Maintenance - Activity #70431

Mission

Provide timely, efficient, and cost-effective maintenance and repair, construction and facility support services to enhance the working environment for County employees and the quality of life for our community.

Goals

- Award all Capital Improvement Program projects in year of appropriation, complete all projects within budget and on schedule, and financially close all projects within 120 days of taking occupancy.
- Provide effective facility maintenance programs to help ensure mission accomplishment, protect County resources, provide quality work places, and ensure excellent customer service.
- Complete 95% of critical preventive maintenance tasks on schedule, strive for zero customer requests for minor work over 30 days old, repair at least 98% of emergencies within 24 hours, and provide timely response to high-priority, major work orders.
- Improve planning and budgeting efforts by conducting annual audits on select facilities, developing an effective preventive maintenance program, and controlling backlog growth through sound programming and resource advocacy.
- Ensure Division employees have the information, resources, and motivation necessary to perform their best while providing quality service.

Implementation Strategies

- Use a balance of miscellaneous contract repair and minor construction services and in-house work to optimize customer support and perform critical preventive maintenance tasks.
- Make greater use of in-house and contract audit initiatives to develop building system upgrade/replacement plans based on cost-effective industry standards and life-cycle replacement strategies.
- Continue to deploy and utilize new asset management software to improve preventive maintenance programs for facility systems to lower frequency and costs of maintenance.
- Invest in employee training to improve energy and facility management practices.

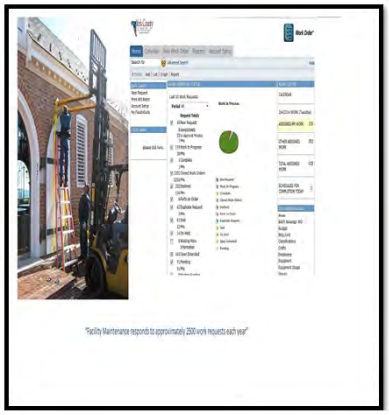
Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. A portion of funding for operations has been moved to Grounds Maintenance & Construction (#70434), where certain tasks have shifted. Capital funding includes the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 1,365,120	$ 1,413,176	$ 1,393,129	$ 1,435,555	$ 1,312,195	**$ 1,319,085**
Contractual Services	546,454	535,001	528,365	598,800	598,800	**585,260**
Internal Services	103,264	106,751	85,184	105,100	105,100	**88,364**
Other Charges	10,675	8,362	12,641	13,410	13,410	**12,310**
Materials & Supplies	165,758	189,650	165,623	155,055	156,405	**148,605**
Leases & Rentals	2,490	1,785	1,283	2,500	2,500	**2,500**
Capital Outlay	31,188	16,844	62,749	11,950	11,950	**14,000**
Grants & Donations	-	28,476	2,135	-	5,669	**-**
Chargeouts	(155)	(450)	-	-	-	**-**
Total Expenditures	$ 2,224,794	$ 2,299,595	$ 2,251,109	$ 2,322,370	$ 2,206,029	**$ 2,170,124**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	6.00	8.00	7.00	7.70	5.00	**5.00**
Admin/Clerical	1.00	1.00	-	-	-	**-**
Trades & Crafts	13.00	12.00	9.00	10.00	12.00	**12.00**
Total Funded FTEs	21.00	22.00	17.00	18.70	18.00	**18.00**

IT'S A FACT:

Facility Maintenance responds to approximately 2500 work requests each year!



General Services

Facility/Utility Charges - Activity #70432

Mission

Provide adequate, efficient, and cost-effective utility services at County facilities and enhance public safety by providing streetlights in certain areas.

Goals

- Provide electrical, water, gas, heating, and sewer services for County facilities and parks.
- Provide solid waste services for County facilities.

Implementation Strategies

- Improve energy management by continuously monitoring energy use, effectively using Staefa Energy Management equipment, and maintaining efficient building systems.
- Renew the County's Virginia Energy Purchasing Governmental Association (VEPGA) Agreement for discounted electrical power rates with Dominion Virginia Power.
- Work with Fiscal Accounting Services to continue consolidated utility billing efforts to reduce administrative work for County's employees.
- Conduct energy efficiency audits at County facilities to identify areas where utility costs can be reduced.

Budget Comments - FY2015

Decreased funding is programmed based on utility efficiencies and usage.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Other Charges	$ 1,002,279	$ 1,011,411	$ 978,470	$ 1,186,500	$ 1,186,500	**$ 1,066,200**
Total Expenditures	$ 1,002,279	$ 1,011,411	$ 978,470	$ 1,186,500	$ 1,186,500	**$ 1,066,200**

General Services

Telecommunications - Activity #70433

Budget Comments - FY2015

Telecommunications has been transferred to Financial and Management Services, in the Computer Support Services division.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 83,678	$ 85,410	$ -	$ -	$ -	**$ -**
Contractual Services	66,260	67,740	-	-	-	**-**
Internal Services	5,075	4,201	-	-	-	**-**
Other Charges	115,461	122,508	-	-	-	**-**
Materials & Supplies	1,267	2,210	-	-	-	**-**
Capital Outlay	-	2,131	-	-	-	**-**
Total Expenditures	$ 271,741	$ 284,200	$ -	$ -	$ -	**$ -**
Funded FTEs						
Professional/Technical	1.00	1.00	-	-	-	**-**
Total Funded FTEs	1.00	1.00	-	-	-	**-**

GENERAL SERVICES

GROUNDS MAINTENANCE & CONSTRUCTION

General Services

Grounds Maintenance & Construction - Activity #70434

Mission

Provide efficient, responsive, and cost effective maintenance of School and County grounds; and design & construct quality improvements to County and School grounds to enhance the quality of life for all our citizens.

Goals

- Provide a grounds maintenance program for County facilities.
- Provide support to the Parks & Recreation Division's outdoor recreational programs and to community-based, group recreational programs such as Little League, Youth Football, and Select Soccer.
- Provide a grounds maintenance program for 276.1 acres of School facilities as outlined in the School Grounds Maintenance Agreement between the York County Board of Supervisors and the York County School Board.
- Provide a grounds maintenance program for 32 linear miles of Gateway Corridors.
- Ensure Grounds Maintenance employees have resources, motivation and technical information necessary to perform their best while providing effective customer service.

Implementation Strategies

- Implement a sports turf maintenance program for all athletic fields, including the Sports Field Complex, to ensure safety and playability for the users of the fields.
- Implement a landscape maintenance program for turf, trees, shrubs, and flowers at County facilities and Gateway Corridors.
- Coordinate the Virginia Peninsula Regional Jail Work Program to ensure the most effective and efficient use of available resources.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. A portion of personnel funding has been provided due to positions transferred from Engineering & Facility Maintenance (#70431). Increased funding is provided for contractual services. Capital funding is programmed for the routine replacement of machinery & equipment.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 2,052,244	$ 2,003,542	$ 1,897,367	$ 2,104,846	$ 2,228,206	**$ 2,206,612**
Contractual Services	310,370	269,366	120,904	196,250	194,838	**226,360**
Internal Services	426,085	401,884	380,503	425,348	425,348	**426,771**
Other Charges	11,067	12,707	9,711	12,025	12,375	**10,650**
Materials & Supplies	224,178	165,081	164,290	211,800	212,232	**190,940**
Leases & Rentals	1,214	604	2,152	2,440	2,440	**2,440**
Capital Outlay	103,744	103,865	28,354	88,600	89,263	**71,500**
Grants & Donations	-	56,331	6,322	-	13,735	**-**
Contributions	1,000	-	-	-	-	**-**
Total Expenditures	$ 3,129,902	$ 3,013,380	$ 2,609,603	$ 3,041,309	$ 3,178,437	**$ 3,135,273**
Funded FTEs						
Management	1.00	0.40	0.40	0.40	0.40	**0.40**
Professional/Technical	10.00	9.00	10.00	10.00	11.80	**11.80**
Admin/Clerical	1.00	1.00	1.00	1.00	1.00	**1.00**
Trades & Crafts	33.00	31.00	25.00	25.00	25.90	**25.90**
	45.00	41.40	36.40	36.40	39.10	**39.10**

IT'S A FACT:

In the summer of 2013, the York County Sports Complex hosted the National Softball Association's Fast Pitch Softball World Series!

COUNTY OF YORK, VIRGINIA

COMMUNITY SERVICES

Community Services

224 Ballard Street
Yorktown, Virginia 23692
Telephone (757) 890-3880
Hours of Operation: Monday - Friday 8:15am - 5:00pm

The Community Services Department is responsible for the delivery or oversight of human services and programs providing opportunities for recreation and cultural enrichment for the citizens of the County. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 2,298,914	$ 2,170,849	$ 2,022,336	$ 2,224,778	$ 2,223,653	**$ 2,238,462**	76.57%
Charges for Services	514,669	433,420	490,328	567,200	567,200	**550,250**	18.82%
Donations	6,030	7,187	6,610	-	12,800	**-**	0.00%
Rents	-	9,797	13,364	15,000	15,000	**15,000**	0.51%
Miscellaneous	532	-	-	-	-	**-**	0.00%
State/Federal Aid & Grants	171,244	127,891	165,398	120,000	122,651	**120,000**	4.10%
Total Funding Sources	$ 2,991,389	$ 2,749,144	$ 2,698,036	$ 2,926,978	$ 2,941,304	**$ 2,923,712**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Administration	$ 255,270	$ 72,734	$ 75,631	$ 209,695	$ 209,695	**$ 211,517**	0.87%
Housing and Special Programs	821,735	759,588	686,139	663,366	666,517	**643,997**	-2.92%
Parks, Recreation and Tourism	1,914,384	1,916,822	1,936,266	2,053,917	2,065,092	**2,068,198**	0.70%
Total Expenditures	$ 2,991,389	$ 2,749,144	$ 2,698,036	$ 2,926,978	$ 2,941,304	**$ 2,923,712**	-0.11%
Expenditure by Category							
Personnel Services	$ 2,136,797	$ 1,851,264	$ 1,824,476	$ 2,056,025	$ 2,056,025	**$ 2,058,489**	0.12%
Contractual Services	254,752	254,317	233,090	242,130	243,014	**250,372**	3.40%
Internal Services	53,908	59,671	48,147	57,653	57,641	**53,558**	-7.10%
Other Charges	90,074	82,921	78,130	97,795	97,905	**89,650**	-8.33%
Materials & Supplies	117,948	107,448	99,707	109,860	112,907	**106,210**	-3.32%
Leases & Rentals	318,419	375,450	347,574	342,515	341,990	**351,433**	2.60%
Capital Outlay	12,816	14,921	32,559	19,000	15,496	**12,000**	-36.84%
Grants & Donations	6,675	3,152	34,353	2,000	16,326	**2,000**	0.00%
Total Expenditures	$ 2,991,389	$ 2,749,144	$ 2,698,036	$ 2,926,978	$ 2,941,304	**$ 2,923,712**	-0.11%
Total Funded FTEs	28.00	27.00	25.00	24.00	24.00	**24.00**	

Key Service Indicators						
Health Day/Community & Lifetime Learning programs	30	26	30	30	30	**30**
VHDA score based on number of indicators reviewed annually)	100%	60%	100%	100%	100%	**100%**
Lease up utilization	98%	93%	97%	97%	97%	**99%**
New admission	25	27	27	27	27	**20**
Annual re-exams	185	208	208	208	208	**263**
Baseline number of vouchers	300	300	300	300	300	**265**
Housing assistance/rehabilitation	56	56	56	56	56	**56**
Center for Independent Living units of transportation	300	253	200	200	200	**200**
Recreation program participation	119,314	101,650	108,590	107,839	107,839	**110,219**
Reserved hours for schools and parks	47,246	47,718	48,315	47,718	47,718	**48,672**
Parks and acreage	11/786	11/786	11/786	11/786	11/786	**11/786**
New Quarter Park visitors	62,794	50,332	55,681	60,208	60,208	**61,412**
Brochure distribution	134,000	136,000	148,000	135,000	150,000	**155,000**
Visitor Inquiries	5,000	5,105	5,100	5,200	5,200	**5,200**

Community Services

Administration - Activity #81119

Mission

Strives to continuously improve the quality of life for all residents of York County through the delivery of human services that directly affect their lives.

Goals

- To support the Board of Supervisor's goal to improve communication and coordination by effectively interacting with County staff, other agencies, and the public in development and delivery of services.
- To support the Board's goal to generate quality educational opportunities for all.
- To oversee the administration of the divisions of Special Programs, Children and Family Services, Housing and Neighborhood Revitalization, Juvenile Services, Parks and Recreation, Video Services and such programs as Safety Town and the Senior Center of
- To review/project the level of community need for program designs and development, grantsmanship, etc.
- To provide oversight and liaison responsibilities with the Peninsula Health District and the Williamsburg Area Medical Assistance Corporation, Colonial Behavioral Health, Social Services, Peninsula Agency on Aging, the Virginia Cooperative Extension, the Library, the Juvenile Court System, and Public Transportation to assure that the best interests of County government and the citizens of York

Implementation Strategies

- Develop proposals for comprehensive life-long learning opportunities using traditional and non-traditional settings.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is provided for the routine replacement of a copier.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures By Category						
Personnel Services	$ 234,154	$ 57,700	$ 65,244	$ 191,385	$ 191,385	**$ 191,592**
Contractual Services	3,980	1,212	1,039	1,330	1,467	**1,467**
Internal Services	4,380	4,461	2,857	5,925	5,925	**3,780**
Other Charges	7,855	1,797	1,367	5,140	5,140	**3,895**
Materials & Supplies	4,141	2,216	1,393	4,100	3,963	**2,100**
Leases & Rentals	760	1,760	1,760	1,815	1,815	**1,183**
Capital Outlay	-	3,588	1,971	-	-	**7,500**
Total Expenditures	$ 255,270	$ 72,734	$ 75,631	$ 209,695	$ 209,695	**$ 211,517**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Admin/Clerical	2.00	2.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	3.00	3.00	2.00	2.00	2.00	**2.00**

IT'S A FACT:

During the summer of 2014, Safety Town will be hosting its 20th session with 200 children attending!

Community Services

Housing & Special Programs - Activity #81547

Mission

To provide safe, decent and sanitary housing for York Citizens through the administration of the York County contract for the U.S. Department of Housing and Urban Development/Virginia Housing Development Authority (VHDA)-funded rental subsidy programs (provides rental assistance to very low-income families). To assist qualified income eligible York County citizens with repairs to eliminate safety and/or health hazards in their homes. To improve the quality of life for all York County by providing services related to aging, health, and disabilities. Administer the Transportation Grant program in an effort to assist major agencies in the County that serve the dependent citizens in York County.

Goals

- To continue to exceed the mandated enrollment of Family Self-Sufficiency participants.
- To ensure units are maintained to Housing Quality Standards with annual, complaint, and move-inspections thus ensuring Section 8 properties are being maintained.
- To closely work with our clients to prepare them for homeownership.
- To maintain and meet high standing in federal and state monitoring on program management assessments – SEMAP.
- To develop and implement Aging, Health and Disability programs to improve York County residents' quality of life.
- To coordinate and provide resources and information with a specific emphasis on "Senior Connection", a referral service for senior and disabled citizens.
- To seek and apply for grants as directed by the Director, County Administrator, and Board of Supervisors.
- To address the transportation needs of citizens in York County who are transportation dependent, but cannot access transportation on their own by partnering with the following major area service agencies: York-Poquoson Social Services (included, but not limited to cab fares, fuel vouchers and auto repairs); Colonial Behavioral Health (transports clients attending People's Place, Colonial Workshop, and the MR Day Support Program); Insight Enterprises (transports agency clients); and the Peninsula Agency on Aging (provides transportation for medical, employment, human service, and shopping trips).
- To ensure that citizens will not be forced to vacate their homes due to deterioration of the dwelling.
- To ensure that these critically needed funds will be implemented in an expeditious and qualitative fashion by assisting families in the various aspects of securing grant/loan financing and in servicing the loan.

Implementation Strategies

- Utilization of quality control checks on tenant files for accuracy and completeness and to ensure that the units are being inspected and maintained to Housing Quality Standards.
- Conducting regular quality control inspections of randomly sampled dwellings to ensure program compliance and suitability.
- Host quarterly programs and/or seminars related to Aging, Health and Disability topics.
- Promote health care options available to County residents, particularly the uninsured, including Olde Towne Medical Center and the Lackey Free Clinic.
- Support Health Programming at the Senior Center of York and oversight of the Center's Dining Program.
- Coordinate, for the purpose of improving quality of life for York County residents, with area agencies.
- Quantify the need for repairs on behalf of Senior Citizens living in older poorly maintained structures. Research best practices, customizable to local conditions for the preservation of housing stock affordable to low or moderate income seniors.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Other personnel reductions include turnover and a Home Health Aid position that will remain unfunded for the fifth consecutive year.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures By Category						
Personnel Services	$ 650,290	$ 585,423	$ 498,627	$ 508,446	$ 508,446	**$ 496,777**
Contractual Services	138,225	150,869	126,478	128,750	128,972	**128,750**
Internal Services	11,029	8,072	6,358	9,255	9,243	**8,225**
Other Charges	12,496	8,081	6,702	9,205	9,315	**5,885**
Materials & Supplies	4,847	4,618	2,677	4,710	4,390	**4,360**
Leases & Rentals	1,000	-	-	-	-	**-**
Capital Outlay	-	-	10,944	3,000	3,000	**-**
Grants & Donations	3,848	2,525	34,353	-	3,151	**-**
Total Expenditures	$ 821,735	$ 759,588	$ 686,139	$ 663,366	$ 666,517	**$ 643,997**
Funded FTEs						
Management	2.00	2.00	1.00	1.00	1.00	**1.00**
Professional/Technical	7.00	7.00	7.00	6.00	6.00	**6.00**
Admin/Clerical	2.00	2.00	2.00	2.00	2.00	**2.00**
Total Funded FTEs	11.00	11.00	10.00	9.00	9.00	**9.00**

IT'S A FACT:

The Housing Choice Voucher Program provides over $2 million annually in rent subsidies to eligible low income families.

Community Services

Parks, Recreation and Tourism - Activity #81712

Mission

To build community amongst and enhance the quality of life for York County residents through the delivery of recreational programs and operation of park facilities that encourages healthy lifestyles and provides opportunities for citizens to experience a sense of purpose, well-being and pleasure. To increase awareness of and visitation in historic Yorktown and York County by marketing the County as a destination and by working with public and private sectors to develop, manage, and implement programs and events.

Goals

- To effectively communicate with County residents about parks and recreational services that are available to them.
- To monitor the use of existing facilities and participation in existing programs in order to evaluate their effectiveness and/or make improvements.
- Direct planning efforts so that, at a minimum, current levels of service can be maintained in the future as the County's population increases and demand for services change.
- Maintain active communication between the County and its businesses and citizens to create greater awareness and strengthen community involvement.
- Create and maintain an increased awareness of historic Yorktown and York County through a variety of marketing programs, promotional efforts, and special events.
- Serve as County liaison and resource to community groups by fostering the development of our tourism product and in the planning, managing, and implementation of existing and new concerts, events and programs.

Implementation Strategies

- Coordinate usage of all park facilities with existing organizations to maximize the use of the fields by their programs while allowing greater opportunities for the County to host tournaments and rent facilities.
- Conduct audits of existing programs and develop strategies to implement program improvements including new fee structures and to allow for new programs with in budget constraints.
- Implement the Fourth of July Celebration within the limits imposed by the National Park Service on the event as it relates to the use of their property and work with the citizen's parade volunteer committee.
- Enhance our current website to encompass all of our recreation programs and facilities and make it more user friendly. Increase awareness of our site and drive more traffic to the site by using blast emails and encouraging participants to subscribe to the site. Explore the use of other social media tools to push our program and event information.
- Explore ways to generate new revenues by partnering with business and organizations to offer services and programs within the County.
- Represent the County on a variety of boards, commissions and committees involved with events, marketing, and promotions related activities.
- Plan, conduct, and evaluate various Familiarization (FAM) tours, sales presentations and training opportunities designed to increase awareness of Yorktown.
- Increase advertising in various publications and on websites with high return on investment encouraging visitation to Yorktown.
- Produce and distribute professional quality sales collateral (i.e., brochures, flyers, maps) for use by visitors and residents in Yorktown and to fulfill mailings to potential visitors.
- Maintain public/visitor awareness by conducting promotional sales calls/missions to targeted groups, exhibiting at trade shows, and active participation in local, regional, state, and national associations in the tourism industry.
- Develop, conduct, promote, and evaluate a wide variety of events and entertainment activities to appeal to all ages.

Budget Comments - FY2015

Funding for personnel reflects rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Funding is provided for an increase in contractual services and leases and agreements. Capital funding is provided for the routine replacement of computers and equipment.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures By Category						
Personnel Services	$ 1,252,353	$ 1,208,141	$ 1,260,605	$ 1,356,194	$ 1,356,194	**$ 1,370,120**
Contractual Services	112,547	102,236	105,573	112,050	112,575	**120,155**
Internal Services	38,499	47,138	38,932	42,473	42,473	**41,553**
Other Charges	69,723	73,043	70,061	83,450	83,450	**79,870**
Materials & Supplies	108,960	100,614	95,637	101,050	104,554	**99,750**
Leases & Rentals	316,659	373,690	345,814	340,700	340,175	**350,250**
Capital Outlay	12,816	11,333	19,644	16,000	12,496	**4,500**
Grants & Donations	2,827	627	-	2,000	13,175	**2,000**
Total Expenditures	$ 1,914,384	$ 1,916,822	$ 1,936,266	$ 2,053,917	$ 2,065,092	**$ 2,068,198**
Funded FTEs						
Management	1.00	-	-	1.00	1.00	**1.00**
Professional/Technical	10.00	10.00	10.00	9.00	9.00	**9.00**
Admin/Clerical	3.00	3.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	14.00	13.00	13.00	13.00	13.00	**13.00**

IT'S A FACT:

New Quarter Park is located just off of the Colonial Parkway in the Bruton area of the County and is 545 acres.

Over 55,500 guests enjoyed the park's scenic beauty, recreational amenities, and many outdoor activities, programs, and special events.

COUNTY OF YORK, VIRGINIA

CAPITAL OUTLAY & NON-DEPARTMENTAL

Capital Outlay & Non-Departmental

P.O. Box 532
Yorktown, Virginia 23690
Telephone (757) 890-3000
Hours of Operation: Monday - Friday 8:15am - 5:00pm

Capital Outlay & Non-Departmental includes activities related to various departments, which are not specific to one department. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Local/State/Fed Non-Categorical	$ 4,262,947	$ 3,922,146	$ 3,610,292	$ 3,972,492	$ 3,947,472	**$ 5,215,645**	51.81%
Donations	-	-	300	-	-	**-**	0.00%
Lodging Tax	1,892,917	1,908,115	1,944,730	1,920,000	1,920,000	**1,980,000**	19.67%
Meals Tax	2,625,620	2,685,782	2,776,242	2,750,000	2,750,000	**2,850,000**	28.31%
Return of Flexible Spending Account Funds	7,320	1,786	2,936	-	-	**2,000**	0.02%
Recovered Costs	-	856	-	-	-	**-**	0.00%
Rents	-	21,468	21,468	19,860	19,860	**19,600**	0.19%
State/Federal Aid & Grants	5,000	5,000	5,000	-	5,000	**-**	0.00%
Total Funding Sources	$ 8,793,804	$ 8,545,153	$ 8,360,968	$ 8,662,352	$ 8,642,332	**$ 10,067,245**	100.00%

							% Change Original 2014/ Proposed 2015
Expenditure by Activity							
Payments to Outside Entities	$ 524,854	$ 306,994	$ 306,494	$ 298,411	$ 303,411	**$ 288,505**	-3.32%
Non-Departmental	790,538	762,998	808,464	943,709	918,689	**2,171,065**	130.06%
Capital Outlay & Fund Transfers	7,460,564	7,475,161	7,225,008	7,370,232	7,370,232	**7,557,675**	2.54%
Appropriated Reserves	17,848	-	21,002	50,000	50,000	**50,000**	0.00%
Total Expenditures	$ 8,793,804	$ 8,545,153	$ 8,360,968	$ 8,662,352	$ 8,642,332	**$ 10,067,245**	16.22%
Expenditure by Category							
Personnel Services	$ 744,322	$ 713,161	$ 765,094	$ 897,709	$ 872,689	**$ 2,126,065**	136.83%
Contractual Services	524,354	297,500	301,494	298,411	298,411	**288,505**	-3.32%
Other Charges	46,216	49,837	43,370	46,000	46,000	**45,000**	-2.17%
Capital Outlay	-	-	-	-	163,610	**-**	0.00%
Contributions	500	9,494	5,000	-	5,000	**-**	0.00%
Transfers to Other Funds	7,460,564	7,475,161	7,225,008	7,370,232	7,206,622	**7,557,675**	2.54%
Appropriation Reserves	17,848	-	21,002	50,000	50,000	**50,000**	0.00%
Total Expenditures	$ 8,793,804	$ 8,545,153	$ 8,360,968	$ 8,662,352	$ 8,642,332	**$ 10,067,245**	16.22%

Key Service Indicators						
NASA Aeronautics Support Team						
Employees that are York residents	450	450	523	523	523	**523**
Hampton Roads Military & Federal Facilities						
Per capita rate	0.50	0.50	0.50	0.50	0.50	**0.50**
Regional Air Service Enhancement Fund						
Per capita rate	0.40	0.40	0.40	0.40	0.40	**0.40**
Thomas Nelson Community College						
York County enrollment	1,396	1,331	1,325	1,374	1,351	**1,351**
YMCA						
Upper County average membership	6,835	6,704	5,511	5,467	5,125	**5,125**
York County Arts Commission						
Performances	359	359	255	323	225	**250**
York County Historical Committee						
Volunteer hours	1,257	1,300	1,350	1,350	1,350	**1,512**
Non-Departmental and Capital Outlay & Fund Transfers						
Employees that received termination pay	37	59	31	40	40	**45**
Unemployment claims	12	13	7	13	9	**8**
Outstanding principal	$ 31,981,737	$ 30,071,779	$ 28,620,411	$ 27,118,221	$ 27,118,221	**$ 25,619,670**

Capital Outlay & Non-Departmental
Payments to Outside Entities - Activity #90721

This activity provides support for the following programs:

NASA Aeronautics Support Team: Program provides awareness to aeronautical and space research.

York County Arts Commission: Programs supported in FY2014: 1781 Foundation, Arc of Greater Wmbg, Celebrate Yorktown Concerts/Symphony, Celebrate Yorktown Arts @ The River; Chesapeake Bay Wind Ensemble, Community Alliance for the Performing Arts; Cultural Alliance of Greater Hampton Roads, Fifes and Drums of York Town, Jamestown/Yorktown Foundation, Magic of Harmony Show Chorus; Peninsula Community Theater, Riverwalk Landing Business Association, Senior Center of York, This Century Art Gallery, VA Chorale, VA Opera, VA Repertory Theatre -Theatre IV; VA Regional Ballet; VA Shakespeare Festival, VA Stage Company, VA Symphony, Watermen's Museum, Wmsbg Choral Guild, Wmsbg Consort, Wmsbg Music Club, Wmsbg Players, Wmsbg Regional Library, Wmsbg Women's Chorus, Wmsbg Music Assoc/Symphonia, York County Historical Museum, York County Public Library, York River Symphony Orchestra, Yorktown Arts Foundation, Yorktown Chorale and Young Audiences of VA.

Hampton Roads Military & Federal Facilities: Program to collectively focus area efforts on preserving and growing Federal capabilities within the Hampton Roads region.

Regional Air Service Enhancement Fund: Program provides the business community the opportunity to share information relating to current and future airport service. Support has been provided to help increase the number of flights in and out of Newport News Williamsburg Airport and the number of routes.

Thomas Nelson Community College: Program provides funding for site improvements to the college campus and support for the Peninsula Work Force Development Center and Thomas Nelson Workforce Center.

York County Historical Committee: Program serves as an advisory body to the Board of Supervisors on matters of a historical nature dealing with the County and the Town of York.

YMCA: Program provides a public-private partnership for the Upper County Community Center.

Budget Comments - FY2015

Level funding is provided with the exception of TNCC, which is based on enrollment and a lower lease payment due to relocation from the Discovery Center to another facility in Williamsburg.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Contractual Services	$ 524,354	$ 297,500	$ 301,494	$ 298,411	$ 298,411	**$ 288,505**
Contributions	500	9,494	5,000	-	5,000	**-**
Total Expenditures	$ 524,854	$ 306,994	$ 306,494	$ 298,411	$ 303,411	**$ 288,505**

York County Arts Commission

Capital Outlay & Non-Departmental
Non-Departmental - Activity #90911

This activity accounts for the following: termination pay, retiree health & dental insurance, unemployment compensation, employee assistance program, safety committee program, administrative costs for flexible spending accounts, and other miscellaneous employee benefits.

Budget Comments - FY2015
Funding provides for a 3% market adjustment.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Personnel Services	$ 744,322	$ 713,161	$ 765,094	$ 897,709	$ 872,689	**$ 2,126,065**
Other Charges	46,216	49,837	43,370	46,000	46,000	**45,000**
Total Expenditures	$ 790,538	$ 762,998	$ 808,464	$ 943,709	$ 918,689	**$ 2,171,065**

IT'S A FACT:

York County's Safety Committee launched a wellness program during 2014 to "Fight the Flu" season!

Capital Outlay & Non-Departmental

Capital Outlay & Fund Transfers - Activity #90912

This activity accounts for certain capital projects and transfers to other funds. Fifty-percent of the meals tax is transferred to the Water Utility, Sewer Utility and Stormwater Management Funds, for projects. The General Fund makes an additional transfer to the Stormwater Management Fund for minor drainage improvements. Three-fifths of the lodging tax revenue is transferred to the Tourism Fund, in support of tourism in York County. This activity also accounts for the transfer to the Children and Family Services Fund for the County's local support of the Head Start and USDA programs and for the transfer to the County Debt Service Fund for debt repayment on County capital projects.

Budget Comments - FY2015

Funding has been provided for minor drainage projects and a $200,000 transfer to the County's Capital Fund in support of projects. An increase is provided for the 3/5s transfer of the lodging tax to the Tourism Fund, based on a projected increase in lodging tax. The local match for the Head Start and USDA programs remains level. Capital funding reflects the transfer of meals tax to the water, sewer and stormwater funds for projects, based on an increase in projected meals tax.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Capital Outlay	$ -	$ -	$ -	$ -	$ 163,610	**$ -**
Transfers to Other Funds	7,460,564	7,475,161	7,225,008	7,370,232	7,206,622	**7,557,675**
Total Expenditures	$ 7,460,564	$ 7,475,161	$ 7,225,008	$ 7,370,232	$ 7,370,232	**$ 7,557,675**

Fifty percent of the meals tax is designated to support water, sewer and stormwater projects.

3/5 of the lodging tax is transferred to the Tourism Fund to support tourism in York County.

Capital Outlay & Non-Departmental
Appropriated Reserves - Activity #90913

This activity is responsible for accounting for contingencies.

Budget Comments - FY2015

Level funding is provided.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditures						
Appropriation Reserves	$ 17,848	$ -	$ 21,002	$ 50,000	$ 50,000	**$ 50,000**
Total Expenditures	$ 17,848	$ -	$ 21,002	$ 50,000	$ 50,000	**$ 50,000**

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COUNTY OF YORK, VIRGINIA

TOURISM - FUND 8

TOURISM
FUND 8

This fund accounts for the revenues and expenditures relating to the County's tourism programs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Other Local Taxes	$ 1,109,824	$ 1,098,235	$ 1,061,033	$ 1,100,000	$ 1,100,000	**$ 1,050,000**	34.64%
Use of Money & Property	2,792	1,889	1,333	1,200	1,200	**1,200**	0.04%
Miscellaneous	4	-	-	-	-	**-**	0.00%
Recovered Costs	-	4,000	1,000	-	6,000	**-**	0.00%
Transfers from Other Funds	1,892,917	1,908,115	1,944,730	1,920,000	1,920,000	**1,980,000**	65.32%
Total Funding Sources	$ 3,005,537	$ 3,012,239	$ 3,008,096	$ 3,021,200	$ 3,027,200	**$ 3,031,200**	100.00%

							%Change Original 2014/ Proposed 2015
Expenditure by Activity							
4th of July Celebration	$ 70,299	$ 48,197	$ 55,703	$ 81,950	$ 81,950	**$ 83,150**	1.46%
Tourism Development & Events	401,691	412,498	406,551	426,389	438,389	**410,101**	-3.82%
Payments to Outside Entities	1,568,872	1,543,103	1,549,348	1,596,931	1,596,931	**1,546,931**	-3.13%
Yorktown Revitalization	960,444	760,293	670,654	798,760	792,760	**874,179**	9.44%
Yorktown Trolley Operations	98,870	99,574	84,841	117,170	117,170	**116,839**	-0.28%
Total Expenditures	$ 3,100,176	$ 2,863,665	$ 2,767,097	$ 3,021,200	$ 3,027,200	**$ 3,031,200**	0.33%
Expenditure by Category							
Personnel Services	$ 166,392	$ 167,883	$ 157,970	$ 187,129	$ 187,129	**$ 173,041**	-7.53%
Contractual Services	1,797,589	1,782,480	1,786,717	1,842,925	1,855,867	**1,796,475**	-2.52%
Internal Services	58,831	61,440	50,164	69,905	69,905	**70,624**	1.03%
Other Charges	15,773	16,286	15,425	15,400	14,950	**14,800**	-3.90%
Materials & Supplies	38,566	21,925	34,623	34,975	34,574	**35,725**	2.14%
Leases & Rentals	31,881	19,230	20,938	35,700	35,609	**35,750**	0.14%
Contributions	30,700	30,653	30,606	30,606	30,606	**30,606**	0.00%
Capital Outlay	-	3,475	11,732	145,228	139,228	**218,218**	50.26%
Transfers to Other Funds	960,444	760,293	658,922	659,332	659,332	**655,961**	-0.51%
Total Expenditures	$ 3,100,176	$ 2,863,665	$ 2,767,097	$ 3,021,200	$ 3,027,200	**$ 3,031,200**	0.33%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ -		
Projected FY2014 Funding Sources:			
Revenue		$ 1,107,200	
Other financing sources		1,920,000	
		3,027,200	
Projected FY2014 Expenditures		3,027,200	
Net Change		-	
Projected Fund Balance 6/30/2014			$ -
Projected FY2015 Funding Sources:			
Revenue			$ 1,051,200
Other financing sources			1,980,000
			3,031,200
Projected FY2015 Expenditures			3,031,200
Net Change			-
Projected Fund Balance 6/30/2015			$ -

Funded FTEs	2.00	2.00	2.00	2.00	2.00	**2.00**

Key Service Indicators						
Trolley ridership	84,440	81,055	70,650	82,000	70,000	72,000
County event attendance	74,000	98,000	102,000	95,000	105,000	115,000
Visitor inquiries	5,000	5,105	5,100	5,200	5,200	5,200
Williamsburg Area Transit Authority						
Number of passenger trips	1,056,158	1,076,763	1,010,092	1,085,835	1,040,395	1,071,607
Greater Wmbg Chamber & Tourism Alliance						
York County members	250	250	250	250	250	250
Watermen's Museum						
Number of patrons	10,800	24,493	23,550	182,000	23,550	23,550
Yorktown Foundation Tall Ships Committee						
Number of ship visits	10	15	1	4	2	4
Celebrate Yorktown Committee-Symphony						
Number of patrons	5,000	5,000	5,000	5,000	5,000	5,000
Virginia Air & Space Center						
Number of admissions for York County residents	24,134	19,952	17,521	21,500	17,500	18,000

TOURISM FUND

TOURISM - REVENUES

Revenues			FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
TOURISM FUND									
30312		**Other Local Taxes**							
	1100	$2.00 Transient Occ tax	$ 1,109,824	$ 1,098,235	$ 1,061,033	$ 1,100,000	$ 1,100,000	$ 1,050,000	A
		Subtotal	1,109,824	1,098,235	1,061,033	1,100,000	1,100,000	1,050,000	
30315		**Use of Money & Property**							
	1010	Interest on deposits	2,792	1,889	1,333	1,200	1,200	1,200	
		Subtotal	2,792	1,889	1,333	1,200	1,200	1,200	
30318		**Miscellaneous**							
	3010	Prior year expenditures	4	-	-	-	-	-	
		Subtotal	4	-	-	-	-	-	
30319		**Recovered Costs**							
	1073	EDA Civil War & Maritime	-	4,000	1,000	-	6,000	-	
		Subtotal	-	4,000	1,000	-	6,000	-	
30351		**Transfers from Other Funds**							
	1010	General Fund	1,892,917	1,908,115	1,944,730	1,920,000	1,920,000	1,980,000	B
		Subtotal	1,892,917	1,908,115	1,944,730	1,920,000	1,920,000	1,980,000	
		Fund Total	$ 3,005,537	$ 3,012,239	$ 3,008,096	$ 3,021,200	$ 3,027,200	$ 3,031,200	

A For the Counties of James City and York, Section 58.1-3823 of the Code of Virginia allows for the imposition of an additional transient occupancy tax not to exceed $2.00 per room per night for the occupancy of any overnight guest room. The revenues collected from the additional tax shall be designated and expended solely for advertising the Historic Triangle Area.

B Section 58.1-3819 of the Code of Virginia allows for the imposition of a transient occupancy tax on hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. The tax shall not exceed 5% of the amount of the charge for the occupancy. The revenues collected from the portion of the tax that exceeds 2% shall be designated and spent for promoting tourism, travel or business that generates tourism or travel in the locality. The 5% tax is collected in the General Fund, and 3/5 of the amount is transferred to the Tourism Fund.

TOURISM FUND

4TH OF JULY CELEBRATION

Tourism Fund

4th of July Celebration - Activity #90712

Budget Comments - FY2015

Provides support for the 4th of July event in historic Yorktown. Funding reflects increases in internal services and materials and supplies.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Contractual Services	$ 8,436	$ 12,809	$ 4,523	$ 16,500	$ 16,500	**$ 16,500**
Internal Services	368	-	572	400	400	**1,000**
Materials & Supplies	30,543	17,068	30,916	30,550	30,550	**31,150**
Leases & Rentals	30,952	18,320	19,692	34,500	34,500	**34,500**
Total Expenditures	$ 70,299	$ 48,197	$ 55,703	$ 81,950	$ 81,950	**$ 83,150**

Tourism Fund

Tourism Development & Events - Activity #90713

Mission

To increase awareness of and visitation in historic Yorktown and York County by marketing the County as a destination and by working with public and private sectors to develop, manage, and implement programs which promote and encourage increased awareness and visitation.

Goals

- Maintain active communication between the County and its businesses and citizens to create greater awareness and strengthen community involvement.
- Create and maintain an increased awareness of historic Yorktown and York County through a variety of marketing programs, promotional efforts, and special events.
- Serve as County liaison and resource to community groups by fostering the development of our tourism product.

Implementation Strategies

- Represent the County on a variety of boards, commissions and committees involved with marketing and promotion related activities.
- Plan, conduct, and evaluate various Familiarization (FAM) tours, sales presentations and training opportunities designed to increase awareness of Yorktown.
- Increase advertising in various publications and on websites with a high return on investment encouraging visitation to Yorktown.
- Produce and distribute professional quality sales collateral (i.e., brochures, flyers) for use by targeted groups and use in fulfillment of mailings to potential visitors.
- Maintain public/visitor awareness by conducting promotional sales calls/missions to targeted groups, exhibiting at trade shows, and active participation in local, regional, state, and national associations in the tourism industry.
- Promote and evaluate a wide variety of events and activities to appeal to all ages.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance. Other personnel decreases are attributed to turnover and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Personnel Services	$ 127,292	$ 131,089	$ 125,415	$ 140,839	$ 140,839	**$ 126,751**
Contractual Services	250,381	256,621	263,452	259,500	272,442	**263,650**
Internal Services	-	9	-	25	25	**25**
Other Charges	15,749	16,256	13,563	15,400	14,950	**14,800**
Materials & Supplies	7,340	4,138	2,875	3,625	3,224	**3,625**
Leases & Rentals	929	910	1,246	1,200	1,109	**1,250**
Capital Outlay	-	3,475	-	5,800	5,800	**-**
Total Expenditures	$ 401,691	$ 412,498	$ 406,551	$ 426,389	$ 438,389	**$ 410,101**
Funded FTEs						
Professional/Technical	2.00	2.00	2.00	2.00	2.00	**2.00**
Total Funded FTEs	2.00	2.00	2.00	2.00	2.00	**2.00**

IT'S A FACT:

The Parks, Recreation and Tourism Division won the Virginia Parks and Recreation society Award for *"Best Special Event"* for its *Yorktown Maritime Weekend!*

This event was the first time tall ships, military, and recreational boaters have filled the Yorktown waterfront. Over 39,000 guests visited the town during the weekend.

TOURISM FUND

PAYMENTS TO OUTSIDE ENTITIES

Tourism Fund

Payments to Outside Entities - Activity #90915

This activity provides support for the following programs:

Williamsburg Area Transit Authority: support for the regional transit authority.

Greater Williamsburg Chamber & Tourism Alliance: support for the Historic Triangle by encouraging the growth of existing businesses and promoting the area as a year-round travel destination.

$2.00 Transient Occupancy Tax: per Section 58.1-3823 of the Code of Virginia, the revenues collected from the additional tax shall be designated and expended solely for advertising the Historic Triangle area. This tax is passed on to the Williamsburg Area Destination Marketing Committee (WADMC).

Historic Triangle Collaborative: operating support to work collaboratively among the region to achieve sustainable economic and quality of life benefits for the Historic Triangle.

Watermen's Museum: support to preserve the heritage of the watermen of the Chesapeake Bay, interpret their culture and contributions to the region, for educational opportunities, and to preserve and enhance the environment of the Chesapeake Bay.

Yorktown Foundation Tall Ships: support for bringing Tall Ships to Yorktown.

Celebrate Yorktown Committee Symphony: support to sponsor the Virginia Symphony concert at the end of the summer.

Virginia Air and Space Center: support of the "21st Century Classroom" project.

Budget Comments - FY2015

Level funding is provided with the exception of the $2.00 Transient Occupancy Tax and that is based on trend.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Contractual Services	$ 1,538,172	$ 1,512,450	$ 1,518,742	$ 1,566,325	$ 1,566,325	**$ 1,516,325**
Contributions	30,700	30,653	30,606	30,606	30,606	**30,606**
Total Expenditures	$ 1,568,872	$ 1,543,103	$ 1,549,348	$ 1,596,931	$ 1,596,931	**$ 1,546,931**

TOURISM FUND

YORKTOWN REVITALIZATION

Tourism Fund

Yorktown Revitalization - Activity #90917

Budget Comments - FY2015

Funding provides for the transfer to the Yorktown Capital Improvements Fund for repayment toward an interfund loan and a transfer to the County Debt Service Fund for debt service related to Riverwalk Landing.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Capital Outlay	$ -	$ -	$ 11,732	$ 139,428	$ 133,428	**$ 218,218**
Transfers to Other Funds	960,444	760,293	658,922	659,332	659,332	**655,961**
Total Expenditures	$ 960,444	$ 760,293	$ 670,654	$ 798,760	$ 792,760	**$ 874,179**

IT'S A FACT:

The Yorktown Revitalization project included the construction of a new parking garage, floating piers, buildings, brick sidewalks and shoreline stabilization. It was a $24 million investment, with $20.5 million paid by grants, lodging taxes and cash reserves, and only $3.5 million was financed.

TOURISM FUND

YORKTOWN TROLLEY OPERATIONS

Tourism Fund

Yorktown Trolley Operations - Activity #90918

Budget Comments - FY2015

No significant changes are programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Personnel Services	$ 39,100	$ 36,794	$ 32,555	$ 46,290	$ 46,290	**$ 46,290**
Contractual Services	600	600	-	600	600	**-**
Internal Services	58,463	61,431	49,592	69,480	69,480	**69,599**
Other Charges	24	30	1,862	-	-	**-**
Materials & Supplies	683	719	832	800	800	**950**
Total Expenditures	$ 98,870	$ 99,574	$ 84,841	$ 117,170	$ 117,170	**$ 116,839**

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COUNTY OF YORK, VIRGINIA

SOCIAL SERVICES - FUND 13

SOCIAL SERVICES
FUND 13

This fund accounts for the revenues and expenditures relating to Social Services programs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Charges for Services	$ 1,993	$ 1,701	$ 7,547	$ -	$ -	**$ -**	0.00%
Miscellaneous	-	706	406	-	-	**-**	0.00%
Recovered Costs	218,303	251,678	246,179	248,000	248,000	**248,000**	4.07%
State Aid & Grants	1,501,387	1,319,697	1,277,975	1,582,810	1,582,810	**1,673,284**	27.50%
Federal Aid & Grants	2,310,675	2,039,805	1,901,878	1,932,070	1,932,070	**2,043,984**	33.59%
Transfers from Other Funds	1,629,734	1,356,115	1,531,001	1,874,685	1,874,685	**2,120,015**	34.84%
Total Funding Sources	$ 5,662,092	$ 4,969,702	$ 4,964,986	$ 5,637,565	$ 5,637,565	**$ 6,085,283**	100.00%

							%Change Original 2014/ Proposed 2015
Expenditure by Activity							
Administration	$ 3,724,778	$ 3,855,768	$ 3,807,531	$ 4,291,657	$ 4,291,657	**$ 4,444,895**	3.57%
Public Assistance	1,159,779	870,229	715,238	755,994	755,994	**911,994**	20.64%
Comprehensive Services Act	779,438	591,774	558,503	873,220	873,220	**875,537**	0.27%
Total Expenditures	$ 5,663,995	$ 5,317,771	$ 5,081,272	$ 5,920,871	$ 5,920,871	**$ 6,232,426**	5.26%
Expenditure by Category							
Personnel	$ 3,358,883	$ 3,565,789	$ 3,579,837	$ 4,049,203	$ 4,049,203	**$ 4,204,751**	3.84%
Contractual Services	54,265	63,391	58,953	61,100	61,100	**61,900**	1.31%
Internal Services	37,344	38,696	34,653	41,989	41,989	**42,929**	2.24%
Other Charges	79,618	94,937	70,970	89,225	89,225	**83,202**	-6.75%
Materials & Supplies	58,252	51,115	56,602	58,500	58,500	**59,600**	1.88%
Leases & Rentals	168,947	62,442	64,875	64,860	64,860	**64,600**	-0.40%
Capital Outlay	27,271	13,418	14,000	-	-	**3,450**	100.00%
Direct Payments & Contributions	1,879,415	1,427,983	1,201,382	1,555,994	1,555,994	**1,711,994**	10.03%
Total Expenditures	$ 5,663,995	$ 5,317,771	$ 5,081,272	$ 5,920,871	$ 5,920,871	**$ 6,232,426**	5.26%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 430,449		
Projected FY2014 Funding Sources:			
Revenue		$ 248,000	
State & Federal		3,514,880	
Other financing sources		1,874,685	
		5,637,565	
Projected FY2014 Expenditures		5,920,871	
Net Change		(283,306)	
Projected Fund Balance 6/30/2014			$ 147,143
Projected FY2015 Funding Sources:			
Revenue			$ 248,000
State & Federal			3,717,268
Other financing sources			2,120,015
			6,085,283
Projected FY2015 Expenditures			6,232,426
Net Change			(147,143)
Projected Fund Balance 6/30/2015			$ -

Funded FTEs	60.85	58.45	57.45	57.45	57.45	**57.65**

Key Service Indicators						
Food Stamps cases-York/Poquoson	1854/261	2012/297	2314/326	2314/326	2314/326	**2314/326**
Medicaid cases-York/Poquoson	2543/437	2750/459	2825/504	2825/504	2825/504	**2825/504**
TANF cases-York/Poquoson	258/26	241/34	250/40	250/40	250/40	**250/40**
VIEW cases-York/Poquoson	180/20	174/22	209/30	209/30	209/30	**209/30**
CSA cases-York	46	38	41	41	22	**30**

SOCIAL SERVICES FUND

SOCIAL SERVICES - REVENUES

Revenues		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Requested Budget	FY2015 Proposed Budget	
SOCIAL SERVICES FUND									
30316	**Charges for Services**								
6000	Court assessment	$ 1,993	$ 1,576	$ 7,407	$ -	$ -	$ -	$ -	
6010	Guardianship filing fee	-	125	140	-	-	-	-	
	Subtotal	1,993	1,701	7,547	-	-	-	-	
30318	**Miscellaneous**								
3010	Prior year expenditure refund	-	507	406	-	-	-	-	
3012	Prior yr forfeit flexible spending	-	199	-	-	-	-	-	
	Subtotal	-	706	406	-	-	-	-	
30319	**Recovered Costs**								
1520	Poquoson Public Assistance	218,001	251,186	245,121	248,000	248,000	250,000	248,000	A
7000	Welfare Recoveries ADC	302	492	1,058	-	-	-	-	
	Subtotal	218,303	251,678	246,179	248,000	248,000	250,000	248,000	
30324	**State Aid & Grants**								
4900	Adult Medicaid screenings	-	262	-	-	-	-	-	
	Subtotal	-	262	-	-	-	-	-	
30326	**State Aid & Grants**								
0800	Public Assistance-State	1,062,604	983,263	1,018,336	1,147,331	1,147,331	1,238,697	1,237,805	B
0813	Comp Svc Youth/Family	431,144	328,533	252,000	427,840	427,840	427,840	427,840	C
0813-001	CSA Pool State Admin	7,639	7,639	7,639	7,639	7,639	7,639	7,639	D
	Subtotal	1,501,387	1,319,435	1,277,975	1,582,810	1,582,810	1,674,176	1,673,284	
30333	**Federal Aid & Grants**								
0800	Public Assistance-Federal	2,263,545	2,039,805	1,901,878	1,932,070	1,932,070	2,015,097	2,043,984	B
0800-300	ARRA Public Assistance	34,290	-	-	-	-	-	-	
0800-300-001	ARRA SNAP	12,840	-	-	-	-	-	-	
	Subtotal	2,310,675	2,039,805	1,901,878	1,932,070	1,932,070	2,015,097	2,043,984	
30351	**Transfers from Other Funds**								
1010	General Fund	1,341,242	1,126,894	1,296,856	1,502,525	1,502,525	1,816,622	1,747,855	E
1010-001	CSA Pool Local	246,747	189,763	165,149	272,160	272,160	272,160	272,160	F
1010-002	CSA Medicaid Local	41,745	39,458	68,996	100,000	100,000	100,000	100,000	F
	Subtotal	1,629,734	1,356,115	1,531,001	1,874,685	1,874,685	2,188,782	2,120,015	
	Fund Total	$ 5,662,092	$ 4,969,702	$ 4,964,986	$ 5,637,565	$ 5,637,565	$ 6,128,055	$ 6,085,283	

A Revenue from the City of Poquoson for its local share of the expenditures for the York-Poquoson Social Services department.
B State and Federal reimbursements from the Department of Social Services for grant programs.
C State reimbursement for expenditures covered under the Comprehensive Services Act (CSA).
D State reimbursement for administrative expenditures covered under the Comprehensive Services Act (CSA).
E Transfer from the General Fund for York County's local share of York-Poquoson Social Services programs, exclusive of CSA.
F Transfer from the General Fund for York County's local share of CSA and CSA Medicaid related expenditures.

Social Services Fund
Administration - Activity #90541

Mission

Provides a broad array of human service programs including Child and Adult Service Programs, Employment Services, Public Assistance, and the Comprehensive Services Act (CSA), for those individuals with financial, social, educational, health and emotional needs.

Goals

- To enhance the competence of individuals dealing with personal challenges.
- To provide preventive foster care and child protective services.
- To protect vulnerable children and adults.
- To provide intake, child and family, adult, employment, volunteer, court, and daycare services.
- To provide financial assistance to eligible citizens.
- To ensure, through a comprehensive fraud prevention and investigation program, that only persons eligible for assistance actually receive it.
- To improve the delivery of services by requiring interagency cooperation.

Implementation Strategies

- The annualized estimate of population being served is over 20,000 units of service in York and Poquoson. This represents a significant percentage of the total population.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is provided for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Personnel Services	$ 3,299,081	$ 3,531,769	$ 3,507,478	$ 3,975,983	$ 3,975,983	**$ 4,129,214**
Contractual Services	54,265	63,391	58,953	61,100	61,100	**61,900**
Internal Services	37,344	38,696	34,653	41,989	41,989	**42,929**
Other Charges	79,618	94,937	70,970	89,225	89,225	**83,202**
Materials & Supplies	58,252	51,115	56,602	58,500	58,500	**59,600**
Leases & Rentals	168,947	62,442	64,875	64,860	64,860	**64,600**
Capital Outlay	27,271	13,418	14,000	-	-	**3,450**
Total Expenditures	$ 3,724,778	$ 3,855,768	$ 3,807,531	$ 4,291,657	$ 4,291,657	**$ 4,444,895**
Funded FTEs						
Management	10.00	9.00	10.00	10.00	10.00	**9.00**
Professional/Technical	36.85	34.45	33.45	33.45	33.45	**34.65**
Admin/Clerical	12.00	11.00	10.00	10.00	10.00	**10.00**
Trades & Crafts	1.00	3.00	3.00	3.00	3.00	**3.00**
Total Funded FTEs	59.85	57.45	56.45	56.45	56.45	**56.65**

Social Services Fund

Public Assistance - Activity #90542

Mission

Provides benefit programs for eligible persons such as Medicaid, Temporary Assistance to Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), fuel, emergency, TANF foster care, General Relief and Auxiliary Grants. Also, provides service programs including child and adult protective services and preventive services, foster care, adoptions, guardianship, court services, adult services, day care, intake services and employment services.

Goals

- To enhance the competence of individuals dealing with personal challenges.
- To promote self-sufficiency, self-support, and self-esteem for those receiving public assistance.
- To provide preventive foster care and child protective services.
- To protect vulnerable children and adults.
- To provide intake, child and family, adult, employment, volunteer, court, and day care services.
- To provide financial assistance to eligible citizens.
- To ensure, through a comprehensive fraud prevention and investigation program, that only persons eligible for assistance actually receive it.

Implementation Strategies

- Expect to receive 400 child protective service complaints consisting of abuse and neglect of children based on current statistics.
- Expect to keep 250 families intact through the provision of child protective ongoing services.
- Approximately 2,000 family units will receive intake services, which include crisis intervention, needs assessments, and assistance with emergency needs such as food and shelter.
- An increase in adult services is expected based on aging of the population and their need for services. Current caseloads total 170 elderly receiving either protection services or help with daily activities to keep them in their homes.
- The annualized estimate of population being served is over 20,000 units of service in York and Poquoson. This represents a significant percentage of the total population.

Budget Comments - FY2015

Funding reflects an increase in public assistance based on an increase for foster care, elderly population and the adoption caseload.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Direct Payments & Contributions	$ 1,159,779	$ 870,229	$ 715,238	$ 755,994	$ 755,994	**$ 911,994**
Total Expenditures	$ 1,159,779	$ 870,229	$ 715,238	$ 755,994	$ 755,994	**$ 911,994**

IT'S A FACT:

"Common Help" is the Virginia Department of Social Services fast and easy way to screen and apply online for many benefit programs.

Social Services Fund

Comprehensive Services Act - Activity #90543

Mission

To comply with the Comprehensive Services Act by providing high quality, child centered, family focused, cost effective, community-based services to high-risk youth and their families.

Goals

- To provide preventive foster care and child protective services.
- To provide services to assist at-risk children and youth.
- To improve the delivery of services by requiring interagency cooperation.

Implementation Strategies

- To comply with the guidelines from the Comprehensive Services Act.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Personnel Services	$ 59,802	$ 34,020	$ 72,359	$ 73,220	$ 73,220	**$ 75,537**
Direct Payments & Contributions	719,636	557,754	486,144	800,000	800,000	**800,000**
Total Expenditures	$ 779,438	$ 591,774	$ 558,503	$ 873,220	$ 873,220	**$ 875,537**
Funded FTEs						
Professional/Technical	1.00	1.00	1.00	1.00	1.00	**1.00**
Total Funded FTEs	1.00	1.00	1.00	1.00	1.00	**1.00**

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COUNTY OF YORK, VIRGINIA

LAW LIBRARY - FUND 47

LAW LIBRARY
FUND 47

This fund accounts for the revenues and expenditures relating to the County's law library. This is accomplished through the division below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Fines & Forfeitures	$ 7,546	$ 7,552	$ 7,981	$ 8,000	$ 8,000	**$ 8,000**	99.38%
Use of Money & Property	68	60	55	100	100	**50**	0.62%
Total Funding Sources	$ 7,614	$ 7,612	$ 8,036	$ 8,100	$ 8,100	**$ 8,050**	100.00%
							%Change Original 2014/ Proposed 2015
Expenditure by Activity							
Operations	$ 5,826	$ 6,888	$ 7,104	$ 8,000	$ 9,500	**$ 9,000**	12.50%
Total Expenditures	$ 5,826	$ 6,888	$ 7,104	$ 8,000	$ 9,500	**$ 9,000**	12.50%
Expenditure by Category							
Materials & Supplies	$ 5,826	$ 6,888	$ 7,104	$ 8,000	$ 8,000	**$ 9,000**	12.50%
Capital Outlay	-	-	-	-	1,500	**-**	0.00%
Total Expenditures	$ 5,826	$ 6,888	$ 7,104	$ 8,000	$ 9,500	**$ 9,000**	12.50%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 14,463		
Projected FY2014 Funding Sources:			
Revenue		$ 8,100	
Projected FY2014 Expenditures		9,500	
Net Change		(1,400)	
Projected Fund Balance 6/30/2014			$ 13,063
Projected FY2015 Funding Sources:			
Revenue			$ 8,050
Projected FY2015 Expenditures			9,000
Net Change			(950)
Projected Fund Balance 6/30/2015			$ 12,113

Key Service Indicators						
Fee assessed per civil action filed in the County's Circuit Court or General District Court for use, maintenance & operation of a law library.	$ 2.00	$ 2.00	$ 2.00	$ 2.00	$ 2.00	$ 2.00

LAW LIBRARY - REVENUES

Revenues			FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
LAW LIBRARY FUND									
30314		**Fines & Forfeitures**							
	4020	Court collections	$ 7,546	$ 7,552	$ 7,981	$ 8,000	$ 8,000	$ 8,000	A
		Subtotal	7,546	7,552	7,981	8,000	8,000	8,000	
30315		**Use of Money & Property**							
	1010	Interest on deposits	68	60	55	100	100	50	
		Subtotal	68	60	55	100	100	50	
		Fund Total	$ 7,614	$ 7,612	$ 8,036	$ 8,100	$ 8,100	$ 8,050	

A Section 42.1-70 of the Code of Virginia allows any County through its governing body, to assess, as part of the costs incident to each civil action filed in the courts located within its boundaries, a sum not in excess of $4.00 for the acquisition of law books, law periodicals, and computer legal research services, computer terminals for off-site placement to maximize access to the Law Library by the public, and equipment for the establishment, use and maintenance of a Law Library which shall be open for the use of the public for hours convenient to the public. The rate per York County ordinance is $2.00.

LAW LIBRARY FUND

OPERATIONS

Law Library Fund

Operations - Activity #90218

Budget Comments - FY2015

Funding reflects the projected increase in the Lexis-Nexis subscription cost.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Materials & Supplies	$ 5,826	$ 6,888	$ 7,104	$ 8,000	$ 8,000	**$ 9,000**
Capital Outlay	-	-	-	-	1,500	**-**
Total Expenditures	$ 5,826	$ 6,888	$ 7,104	$ 8,000	$ 9,500	**$ 9,000**

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COUNTY OF YORK, VIRGINIA

CHILDREN & FAMILY SERVICES - FUND 51

CHILDREN & FAMILY SERVICES
FUND 51

This fund accounts for the Head Start and USDA (food service) programs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	$ 5,139	$ 3,566	$ 2,408	$ 2,500	$ 2,500	**$ 2,000**	0.16%
Charges for Service	14,914	18,414	17,659	17,060	17,060	**17,000**	1.37%
Miscellaneous	4,089	4,924	3,977	2,400	3,900	**2,400**	0.19%
Federal Aid & Grants	971,883	948,058	965,665	958,207	969,337	**968,337**	78.11%
Non-Revenue Receipts	-	1,328	-	-	-	**-**	0.00%
Transfers from Other Funds	224,125	259,794	218,052	250,000	250,000	**250,000**	20.17%
Total Funding Sources	$ 1,220,150	$ 1,236,084	$ 1,207,761	$ 1,230,167	$ 1,242,797	**$ 1,239,737**	100.00%

							%Change Original 2014/ Proposed 2015
Expenditure by Activity							
Fundraisers & Donations	$ 2,543	$ 7,997	$ 1,687	$ -	$ 3,178	**$ -**	0.00%
Head Start	1,107,225	1,112,511	1,178,542	1,243,584	1,250,084	**1,279,827**	2.91%
USDA Food Service	88,244	101,331	96,453	111,335	111,335	**118,163**	6.13%
Total Expenditures	$ 1,198,012	$ 1,221,839	$ 1,276,682	$ 1,354,919	$ 1,364,597	**$ 1,397,990**	3.18%
Expenditure by Category							
Personnel Services	$ 929,853	$ 979,859	$ 1,020,721	$ 1,102,622	$ 1,102,622	**$ 1,149,260**	4.23%
Contractual Services	60,806	69,342	58,373	70,400	68,910	**68,650**	-2.49%
Internal Services	41,576	44,714	41,501	48,863	48,863	**49,530**	1.37%
Other Charges	46,368	35,105	42,541	41,449	45,870	**57,604**	38.98%
Materials & Supplies	77,746	69,018	69,933	73,060	70,471	**67,156**	-8.08%
Capital Outlay	39,120	14,476	41,926	18,525	24,683	**5,790**	-68.74%
Fundraisers	1,135	5,435	136	-	224	**-**	0.00%
Grants & Donations	1,408	3,890	1,551	-	2,954	**-**	0.00%
Total Expenditures	$ 1,198,012	$ 1,221,839	$ 1,276,682	$ 1,354,919	$ 1,364,597	**$ 1,397,990**	3.18%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 716,322		
Projected FY2014 Funding Sources:			
Revenue		$ 23,460	
State & Federal		969,337	
Other financing sources		250,000	
		1,242,797	
Projected FY2014 Expenditures		1,364,597	
Net Change		(121,800)	
Projected Fund Balance 6/30/2014			$ 594,522
Projected FY2015 Funding Sources:			
Revenue			$ 21,400
State & Federal			968,337
Other financing sources			250,000
			1,239,737
Projected FY2015 Expenditures			1,397,990
Net Change			(158,253)
Projected Fund Balance 6/30/2015			$ 436,269

Funded FTEs						
Total Funded FTEs	22.60	22.60	22.20	22.20	22.20	**22.20**

Key Service Indicators						
Funded enrollment	117	117	117	117	117	**117**
Kindergarten preparedness	51%	54%	53%	55%	55%	**71%**
Home literacy learning packages	936	936	1,053	1,053	1,053	**1,053**

Revenues			FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
CHILDREN & FAMILY SERVICES FUND									
30315		**Use of Money & Property**							
	1010	Interest on deposits	$ 5,139	$ 3,566	$ 2,408	$ 2,500	$ 2,500	$ 2,000	
		Subtotal	5,139	3,566	2,408	2,500	2,500	2,000	
30316		**Charges for Service**							
	6951	USDA adult meals	11,264	14,354	13,659	13,000	13,000	13,000	A
	6954	USDA/CDR child meal suppl	3,500	4,000	4,000	4,000	4,000	4,000	A
	9000	Lunch tickets-non program	150	60	-	60	60	-	
		Subtotal	14,914	18,414	17,659	17,060	17,060	17,000	
30318		**Miscellaneous**							
	1060	York contribution/lease	2,208	2,400	2,400	2,400	2,400	2,400	B
	3010	Prior year expenditure refund	59	-	-	-	-	-	
	9090-002	Col Cap Kiwanis Donation	-	663	1,477	-	1,500	-	
	9090-017	Lifetime Parent Comm Don	217	-	-	-	-	-	
	9090-018	Child abuse aware/safety	400	-	-	-	-	-	
	9091	Other donations	1,008	1,509	100	-	-	-	
	9095	Commissions on photo sale	197	352	-	-	-	-	
		Subtotal	4,089	4,924	3,977	2,400	3,900	2,400	
30333		**Federal Aid & Grants**							
	6953	USDA federal reimbursement	67,206	70,740	74,314	71,000	71,000	71,000	C
	6954	USDA fed reimb CDR	22,792	17,213	13,162	15,000	15,000	14,000	C
	9000	Head Start-basic program	850,025	844,043	856,145	856,145	867,275	867,275	D
	9000-212	Head Start-prior year	-	-	5,982	-	-	-	
	9000-300	ARRA program	15,798	-	-	-	-	-	
	9020	Head Start-training grant	16,062	16,062	16,062	16,062	16,062	16,062	D
		Subtotal	971,883	948,058	965,665	958,207	969,337	968,337	
30341		**Non-Revenue Receipts**							
	8908-212	Hurricane Irene	-	1,328	-	-	-	-	
		Subtotal	-	1,328	-	-	-	-	
30351		**Transfers from Other Funds**							
	1010	General Fund	224,125	259,794	218,052	250,000	250,000	250,000	E
		Subtotal	224,125	259,794	218,052	250,000	250,000	250,000	
		Fund Total	$ 1,220,150	$ 1,236,084	$ 1,207,761	$ 1,230,167	$ 1,242,797	$ 1,239,737	

A Revenue that supports the Food Service program.
B Revenue from Child Development Resources (CDR) for office space.
C Federal grant from the Department of Agriculture for meals and support of the Food Service program.
D Federal grant from the Department of Health & Human Services for the Head Start and Special Training programs.
E Transfer from the General Fund for the local share of the Head Start and USDA programs.

CHILDREN & FAMILY SERVICES FUND

FUNDRAISERS & DONATIONS

Children & Family Services Fund

Fundraisers & Donations - Activity #81676

Budget Comments - FY2015

This activity accounts for donations and fundraisers. The funds are appropriated as received.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Fundraisers	$ 1,135	$ 5,435	$ 136	$ -	$ 224	**$ -**
Donations	1,408	2,562	1,551	-	2,954	**-**
Total Expenditures	$ 2,543	$ 7,997	$ 1,687	$ -	$ 3,178	**$ -**

Children & Family Services Fund

Head Start - Activity #81677

Mission

To develop partnerships that promote quality opportunities for children's educational readiness, at all levels of ability, and to foster success for families and staff.

Goals

- Increase the local (non-County) level of contribution of in-kind or real dollars for the purposes of providing additional services, enhancing quality and replacing equipment.
- Continue to serve as a resource (training, information) on early childhood development and best practices for the child care community.
- Strengthen families and communities by assisting families with self-sufficiency skills and supporting the health and safety of their family.

Implementation Strategies

- Provide an early childhood developmental program utilizing the centered-based, scientific measurable Teaching Strategies Curriculum providing comprehensive services that emphasizes physical well-being and motor development; personal and social development; a child's approach to learning; language development and cognition and general knowledge. Perform evaluations 3 times yearly to determine children's progress and if additional support is needed.
- Continue marketing through programs and outreach to the community to promote nurturing and attachment; knowledge of parent, child and youth development; parental resilience; social connections and concrete supports for parents.
- Support community initiatives and collaboration to increase quality services to all children.
- Continue to work with families and health care providers to develop and maintain programs that foster healthy habits for families and children.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Funding has been provided for the replacement of transport restraints. Capital funding is programmed for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Personnel Services	$ 898,953	$ 946,056	$ 985,441	$ 1,066,287	$ 1,066,287	**$ 1,105,597**
Contractual Services	30,148	34,378	24,533	30,900	29,410	**29,150**
Internal Services	41,576	44,714	41,501	48,863	48,863	**49,530**
Other Charges	46,368	35,105	42,541	41,449	45,870	**57,604**
Materials & Supplies	51,060	37,782	42,600	37,560	34,971	**32,156**
Capital Outlay	39,120	14,476	41,926	18,525	24,683	**5,790**
Total Expenditures	$ 1,107,225	$ 1,112,511	$ 1,178,542	$ 1,243,584	$ 1,250,084	**$ 1,279,827**
Funded FTEs						
Management	1.00	1.00	1.00	1.00	1.00	**1.00**
Professional/Technical	11.10	11.10	11.70	11.70	11.70	**11.70**
Admin/Clerical	3.00	3.00	2.00	2.00	2.00	**2.00**
Instructional Aide	5.40	5.40	5.40	5.40	5.40	**5.40**
Trades & Crafts	1.10	1.10	1.10	1.10	1.10	**1.10**
Total Funded FTEs	21.60	21.60	21.20	21.20	21.20	**21.20**

IT'S A FACT:

Head Start is a federally funded program designed to serve eligible preschoolers through a comprehensive array of services in health, family services and education. York County currently serves 117 preschoolers at 3 locations.

CHILDREN & FAMILY SERVICES FUND

USDA FOOD SERVICE

Children & Family Services Fund

USDA Food Service - Activity #90971

Mission

To develop partnerships that promote quality opportunities for children's educational readiness, at all levels of ability, and to foster success for families and staff.

Goals

- Increase the local (non-County) level of contribution of in-kind or real dollars for the purposes of providing additional services, enhancing quality and replacing equipment.
- Continue to serve as a resource (training, information) on early childhood development and best practices for the child care community.
- Strengthen families and communities by assisting families with self-sufficiency skills and supporting the health and safety of their family.

Implementation Strategies

- Provide an early childhood developmental program utilizing the centered-based, scientific measurable Teaching Strategies Curriculum providing comprehensive services that emphasizes physical well-being and motor development; personal and social development; a child's approach to learning; language development and cognition and general knowledge. Perform evaluations 3 times yearly to determine children's progress and if additional support is needed.
- Continue marketing through programs and outreach to the community to promote nurturing and attachment; knowledge of parent, child and youth development; parental resilience; social connections and concrete supports for parents.
- Support community initiatives and collaboration to increase quality services to all children.
- Continue to work with families and health care providers to develop and maintain programs that foster healthy habits for families and children.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Personnel Services	$ 30,900	$ 33,803	$ 35,280	$ 36,335	$ 36,335	**$ 43,663**
Contractual Services	30,658	34,964	33,840	39,500	39,500	**39,500**
Materials & Supplies	26,686	31,236	27,333	35,500	35,500	**35,000**
Grants & Donations	-	1,328	-	-	-	**-**
Total Expenditures	$ 88,244	$ 101,331	$ 96,453	$ 111,335	$ 111,335	**$ 118,163**
Funded FTEs						
Professional/Technical	0.50	0.50	0.50	0.50	0.50	**0.50**
Trades & Crafts	0.50	0.50	0.50	0.50	0.50	**0.50**
Total Funded FTEs	1.00	1.00	1.00	1.00	1.00	**1.00**

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COMMUNITY DEVELOPMENT AUTHORITY REVENUE ACCOUNT
FUND 63

This fund accounts for the incremental tax revenues, collections of the special assessment levy and payments to the Marquis Community Development Authority's trustee. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
General Property Taxes	$ 96,332	$ 404,218	$ 372,308	$ 480,000	$ 480,000	**$ 398,000**	36.17%
Other Local Taxes	718,855	703,078	699,417	701,000	701,000	**702,000**	63.80%
Use of Money & Property	984	786	311	300	300	**300**	0.03%
Total Funding Sources	$ 816,171	$ 1,108,082	$ 1,072,036	$ 1,181,300	$ 1,181,300	**$ 1,100,300**	100.00%

							%Change Original 2014/ Proposed 2015
Expenditure by Activity/Category							
Payments to Trustee	$ 526,766	$ 808,082	$ 872,036	$ 1,031,300	$ 1,031,300	**$ 950,300**	-7.85%
Transfers to Other Funds	289,405	300,000	200,000	150,000	150,000	**150,000**	0.00%
Total Expenditures	$ 816,171	$ 1,108,082	$ 1,072,036	$ 1,181,300	$ 1,181,300	**$ 1,100,300**	-6.86%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ -		
Projected FY2014 Funding Sources:			
Revenue		$ 1,181,300	
Projected FY2014 Expenditures		1,181,300	
Net Change		-	
Projected Fund Balance 6/30/2014			$ -
Projected FY2015 Funding Sources:			
Revenue			$ 1,100,300
Projected FY2015 Expenditures			1,100,300
Net Change			-
Projected Fund Balance 6/30/2015			$ -

Key Service Indicators						
Number of businesses	5	5	5	5	5	**5**

Revenues		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
COMMUNITY DEVELOPMENT AUTHORITY REVENUE ACCOUNT FUND								
30311	**General Property Taxes**							
1010	Incremental real estate taxes	$ -	$ 153,624	$ 114,418	$ 230,000	$ 230,000	$ 140,000	A
3010	Incremental pers prop taxes	96,332	100,594	103,896	100,000	100,000	108,000	A
9010	Special assessment	-	150,000	150,000	150,000	150,000	150,000	A
9010-001	Special assessment penalty	-	-	2,159	-	-	-	
9010-002	Special assessment interest	-	-	1,835	-	-	-	
	Subtotal	96,332	404,218	372,308	480,000	480,000	398,000	
30312	**Other Local Taxes**							
1000	Incremental local sales tax	585,542	566,259	563,723	565,000	565,000	566,000	A
1200	Incremental meals tax	9,328	9,701	10,526	11,000	11,000	11,000	A
3010	Incremental occup licenses	123,985	127,118	125,168	125,000	125,000	125,000	A
	Subtotal	718,855	703,078	699,417	701,000	701,000	702,000	
30315	**Use of Money & Property**							
1010	Interest	984	786	311	300	300	300	A
	Subtotal	984	786	311	300	300	300	
	Fund Total	$ 816,171	$ 1,108,082	$ 1,072,036	$ 1,181,300	$ 1,181,300	$ 1,100,300	

A Pursuant to a Memorandum of Understanding, incremental taxes (less a payment to the County for services related to the project area) and a Special Assessment are collected by the County and provided to the Trustee of the Marquis CDA to be used for debt service on the bonds and administrative expenses.

Community Development Authority Revenue Account

Payments to Trustee and Transfers to Other Funds - Activity #63000 & 90912

The Marquis Community Development Authority (the "Authority") was created pursuant to the Virginia Water and Waste Authorities Act (the "Act"), beginning with 15.2-5100 *et. seq*. of the Code of Virginia, 1950, by an ordinance adopted by York County's Board of Supervisors on December 19, 2006 as a Community Development Authority to promote and further the purposes of the Act.

The Marquis Community Development Authority District (the "District") consists of a land area of approximately 222.85 acres in York County, Virginia just outside of the City of Williamsburg, Virginia. The Act provides that the Authority may issue bonds to finance infrastructure improvements located within or benefiting the District and the Board of Supervisors, at the request of the Authority, may levy and collect special assessments within the District and appropriate such sums to the Authority for use in paying the administrative expenses and debt service requirements in connection with any such bonds.

On November 28, 2007, the Authority issued $32,860,000 Revenue Bonds, Series 2007. The principal and interest on the 2007 bonds are not deemed to constitute a pledge of the faith and credit of York County and therefore the faith and credit of York County have not been pledged to the payment of the principal or interest on the 2007 bonds. The issuance of the 2007 bonds does not directly, indirectly or contingently obligate York County to levy any taxes or to make any appropriation for their payment except from the revenues and receipts pledged therefore. Pursuant to the Act, York County is expressly precluded from paying the principal of or interest on the 2007 bonds except from the special assessments and the incremental tax revenues collected.

On March 1, 2012, the Bonds were restructured and reissued pursuant to a Restructuring Memorandum of Understanding, as amended by the First Amendment to Memorandum of Understanding, a Revised Rate and Method Apportionment, an Amended and Restate Continuing Disclosure Agreement, and a Second Supplemental Indenture of Trust among the bondholders, Marquis Williamsburg RE Holding LLC (as Property Owner), Authority, Trustee and County. Under the restructuring and reissuance terms, the original 2007 Bonds have been restructured and $2,805,000 of the original Bonds have been redeemed.

The Authority will cause incremental tax revenues to be collected and deposited in accordance with the Indenture and a Memorandum of Understanding with York County. This fund provides for a separate account into which the County will deposit incremental taxes and special assessment revenues generated by the Marquis Lifestyle Center. The County will then disburse those funds to the Trustee on behalf of the Authority, to be used for debt service on the bonds and administrative expenses.

Budget Comments - FY2015

Funding reflects payments of incremental tax revenues to be made to the County for services rendered related to the project and to the Authority's trustee for debt service on the bonds and administrative expenses.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Payments to Trustee	$ 526,766	$ 808,082	$ 872,036	$ 1,031,300	$ 1,031,300	**$ 950,300**
Transfers to Other Funds	289,405	300,000	200,000	150,000	150,000	**150,000**
Total Expenditures	$ 816,171	$ 1,108,082	$ 1,072,036	$ 1,181,300	$ 1,181,300	**$ 1,100,300**

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COUNTY OF YORK, VIRGINIA

COUNTY DEBT SERVICE - FUND 80

COUNTY DEBT SERVICE
FUND 80

This fund accounts for the issuance and repayment of debt for the County's public buildings, facilities and equipment. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	$ 11	$ 10	$ 10	$ -	$ -	**$ -**	0.00%
Transfers from Other Funds	3,128,346	3,031,763	2,694,906	2,859,564	2,859,564	**2,583,636**	100.00%
Total Funding Sources	$ 3,128,357	$ 3,031,773	$ 2,694,916	$ 2,859,564	$ 2,859,564	**$ 2,583,636**	100.00%

							%Change Original 2014/ Proposed 2015
Expenditure by Activity							
Lease Revenue Bonds:							
Emergency Communication System/Building	$ 737,181	$ 736,982	$ 735,178	$ 735,718	$ 735,718	**$ 430,889**	-41.43%
Yorktown Revitalization	560,444	560,293	558,922	559,332	559,332	**455,961**	-18.48%
Sports Field Complex	1,370,673	1,372,229	1,375,963	1,376,050	1,376,050	**1,376,363**	0.02%
COPS Refinancing	435,206	173,806	-	-	-	**-**	0.00%
Capital Leases:							
Customer Premise Equip/Computer Aided Dispatch	-	163,610	-	163,610	163,610	**295,569**	80.65%
Fire Station Signaling Equipment	24,853	24,853	24,853	24,854	24,854	**24,854**	0.00%
Total Expenditures	$ 3,128,357	$ 3,031,773	$ 2,694,916	$ 2,859,564	$ 2,859,564	**$ 2,583,636**	-9.65%
Expenditure by Category							
Principal	$ 1,749,812	$ 1,604,360	$ 1,451,367	$ 1,556,298	$ 1,556,298	**$ 1,418,551**	-8.85%
Interest	1,373,610	1,422,478	1,241,049	1,299,766	1,299,766	**1,161,585**	-10.63%
Other debt service	4,935	4,935	2,500	3,500	3,500	**3,500**	0.00%
Total Expenditures	$ 3,128,357	$ 3,031,773	$ 2,694,916	$ 2,859,564	$ 2,859,564	**$ 2,583,636**	-9.65%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ -		
Projected FY2014 Funding Sources:			
Other financing sources		$ 2,859,564	
Projected FY2014 Expenditures		2,859,564	
Net Change		-	
Projected Fund Balance 6/30/2014			$ -
Projected FY2015 Funding Sources:			
Other financing sources			$ 2,583,636
Projected FY2015 Expenditures			2,583,636
Net Change			-
Projected Fund Balance 6/30/2015			$ -

Key Service Indicators						
Outstanding principal	$ 31,981,737	$ 30,071,779	$ 28,620,411	$ 27,118,221	$ 27,038,221	**$ 25,619,670**

COUNTY DEBT SERVICE - REVENUES

Revenues		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
COUNTY DEBT SERVICE FUND								
30315	**Use of Money & Property**							
1014	Interest $17.380 escrow	$ 11	$ 10	$ 10	$ -	$ -	$ -	
	Subtotal	11	10	10	-	-	-	
30351	**Transfers from Other Funds**							
1008	Tourism Fund	560,444	560,293	558,922	559,332	559,332	455,961	A
1010	General Fund	2,567,902	2,471,470	2,135,984	2,300,232	2,300,232	2,127,675	B
	Subtotal	3,128,346	3,031,763	2,694,906	2,859,564	2,859,564	2,583,636	
	Fund Total	$ 3,128,357	$ 3,031,773	$ 2,694,916	$ 2,859,564	$ 2,859,564	$ 2,583,636	

A Transfer from the Tourism Fund for debt service payments.
B Transfer from the General Fund for debt service payments.

County Debt Service Fund
County Debt Service Activities

Budget Comments - FY2015

Due to the refunding of lease revenue bonds, a decrease in debt service payments is programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Principal	$ 1,749,812	$ 1,604,360	$ 1,451,367	$ 1,556,298	$ 1,556,298	**$ 1,418,551**
Interest	1,373,610	1,422,478	1,241,049	1,299,766	1,299,766	**1,161,585**
Other Debt Service	4,935	4,935	2,500	3,500	3,500	**3,500**
Total Expenditures	$ 3,128,357	$ 3,031,773	$ 2,694,916	$ 2,859,564	$ 2,859,564	**$ 2,583,636**

IT'S A FACT:

Due to refunding the 2003 lease revenue bonds, the County will save over $800,000 in debt service expenditures over the next two years. In addition to funding other projects, these bonds assisted with the funding of the Yorktown Revitalization project; the portion of the bonds used for that project are being repaid by the Tourism Fund.

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COUNTY OF YORK, VIRGINIA

SCHOOL DEBT SERVICE - FUND 81

SCHOOL DEBT SERVICE
FUND 81

This fund accounts for the issuance and repayment of debt for the construction and maintenance of educational facilities. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Miscellaneous	$ 372,220	$ -	$ -	$ -	$ -	**$ -**	0.00%
Federal Aid & Grants	53,360	59,472	56,885	59,472	59,472	**55,190**	0.32%
Bond Proceeds	1,120,000	7,972,456	-	9,500,000	-	**9,500,000**	55.21%
School Support	505,662	505,609	505,421	505,741	505,741	**111,723**	0.65%
Transfers from Other Funds	6,706,559	7,056,620	7,114,875	7,560,188	7,560,188	**7,538,696**	43.82%
Total Funding Sources	$ 8,757,801	$ 15,594,157	$ 7,677,181	$ 17,625,401	$ 8,125,401	**$ 17,205,609**	100.00%

Expenditure by Activity							%Change Original 2014/ Proposed 2015
Literary Loans:							
Magruder/Coventry Gym/Property	$ 108,000	$ 104,000	$ -	$ -	$ -	**$ -**	0.00%
General Obligation Bonds:							
Grafton High/Middle Complex Phase I	92,625	59,125	22,250	26,125	26,125	**-**	-100.00%
Tabb High/Grafton Bethel/Dare/Magruder/Waller Mill	1,211,216	1,212,224	1,211,961	1,213,797	1,213,797	**1,212,627**	-0.10%
Refunding/Grafton Complex	2,046,000	2,057,125	2,063,500	2,075,875	2,075,875	**2,086,875**	0.53%
Bruton High	597,772	599,140	599,449	602,165	602,165	**602,580**	0.07%
Queens Lake Middle	309,412	311,046	307,297	308,373	308,373	**308,988**	0.20%
York High/School Board Office	1,174,255	1,175,695	1,172,233	1,173,943	1,173,943	**1,172,673**	-0.11%
York Middle/New Horizons	845,519	845,119	843,699	846,632	846,632	**842,917**	-0.44%
Dare/Magruder/Yorktown Elementary	435,835	436,655	433,518	435,998	435,998	**432,745**	-0.75%
Dare/Mt Vernon/Tabb High	296,383	294,573	294,375	294,363	294,363	**293,835**	-0.18%
QSCB Grafton Bethel	142,617	124,472	124,472	125,472	125,472	**125,472**	0.00%
Coventry/Grafton Bethel/New Horizons/Tabb Elem/Grafton Complex	-	41,814	210,899	527,133	527,133	**525,897**	-0.23%
York Middle/Kitchen Equipment (5 Schools)/ Grafton Complex/Seaford Elem/Grafton Bethel/Magruder Elem/Bruton High/Tabb High/Mt Vernon/Tabb Middle	-	-	-	102,000	102,000	**101,000**	-0.98%
Refunding Notes:							
VRS Refinancing	393,529	393,528	393,528	393,525	393,525	**-**	-100.00%
Transfers to Other Funds:							
School Capital Fund	1,104,638	7,939,641	-	9,500,000	-	**9,500,000**	0.00%
Total Expenditures	$ 8,757,801	$ 15,594,157	$ 7,677,181	$ 17,625,401	$ 8,125,401	**$ 17,205,609**	-2.38%

Expenditure by Category							
Principal	$ 4,724,823	$ 4,962,389	$ 5,066,653	$ 5,572,741	$ 5,572,741	**$ 5,430,000**	-2.56%
Interest	2,899,783	2,646,013	2,605,578	2,442,510	2,442,510	**2,166,709**	-11.29%
Other debt service	4,300	4,300	4,950	10,150	10,150	**8,900**	-12.32%
Issue costs	13,404	9,000	-	100,000	100,000	**100,000**	0.00%
Underwriter discount	10,853	32,814	-	-	-	**-**	0.00%
Transfers To Other Funds	1,104,638	7,939,641	-	9,500,000	-	**9,500,000**	0.00%
Total Expenditures	$ 8,757,801	$ 15,594,157	$ 7,677,181	$ 17,625,401	$ 8,125,401	**$ 17,205,609**	-2.38%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ -		
Projected FY2014 Funding Sources:			
Local		$ -	
State & Federal		59,472	
Other financing sources		8,065,929	
		8,125,401	
Projected FY2014 Expenditures		8,125,401	
Net Change		-	
Projected Fund Balance 6/30/2014			$ -
Projected FY2015 Funding Sources:			
Local			$ -
State and Federal			55,190
Other financing sources			17,150,419
			17,205,609
Projected FY2015 Expenditures			17,205,609
Net Change			-
Projected Fund Balance 6/30/2015			$ -

Key Service Indicators						
Outstanding principal	$ 56,446,781	$ 58,409,393	$ 53,342,740	$ 57,270,000	$ 47,770,000	**$ 51,840,000**

SCHOOL DEBT SERVICE FUND

SCHOOL DEBT SERVICE - REVENUES

Revenues		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
SCHOOL DEBT SERVICE FUND								
30318	**Miscellaneous**							
9090	Miscellaneous local	$ 372,220	$ -	$ -	$ -	$ -	$ -	
	Subtotal	372,220	-	-	-	-	-	
30333	**Federal Aid & Grants**							
1001-300	Qual School Const Bonds Tax Credit	53,360	59,472	56,885	59,472	59,472	55,190	A
	Subtotal	53,360	59,472	56,885	59,472	59,472	55,190	
30341	**Bond Proceeds**							
4016	VPSA Bonds	1,120,000	6,925,000	-	9,500,000	-	9,500,000	B
4017	VPSA Premium	-	1,047,456	-	-	-	-	
	Subtotal	1,120,000	7,972,456	-	9,500,000	-	9,500,000	
30351	**Transfers from Other Funds**							
1010	General Fund	6,706,559	7,056,620	7,114,875	7,560,188	7,560,188	7,538,696	C
1050	School Operating Fund-VRS Debt	393,528	393,528	393,528	393,525	393,525	-	
1050-002	School Operating Fund-New Horizons	112,134	112,081	111,893	112,216	112,216	111,723	D
	Subtotal	7,212,221	7,562,229	7,620,296	8,065,929	8,065,929	7,650,419	
	Fund Total	$ 8,757,801	$ 15,594,157	$ 7,677,181	$ 17,625,401	$ 8,125,401	$ 17,205,609	

A Federal support for the Qualified School Construction Bonds issued for the Grafton Bethel project.
B Anticipated borrowing for FY2013 & FY2014 School CIP.
C Transfer from the General Fund for debt service payments.
D Transfer from the School Division for debt service payments.

SCHOOL DEBT SERVICE FUND

SCHOOL DEBT SERVICE ACTIVITIES

School Debt Service Fund

School Debt Service Activities

Budget Comments - FY2015

A borrowing for $9,500,000 is planned to fund fiscal year 2013 and 2014 projects.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Principal	$ 4,724,823	$ 4,962,389	$ 5,066,653	$ 5,572,741	$ 5,572,741	**$ 5,430,000**
Interest	2,899,783	2,646,013	2,605,578	2,442,510	2,442,510	**2,166,709**
Other debt service	4,300	4,300	4,950	10,150	10,150	**8,900**
Issue costs	13,404	9,000	-	100,000	100,000	**100,000**
Underwriter discount	10,853	32,814	-	-	-	**-**
Transfers to Other Funds	1,104,638	7,939,641	-	9,500,000	-	**9,500,000**
Total Expenditures	$ 8,757,801	$ 15,594,157	$ 7,677,181	$ 17,625,401	$ 8,125,401	**$ 17,205,609**

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COUNTY OF YORK, VIRGINIA

STORMWATER MANAGEMENT - FUND 26

STORMWATER MANAGEMENT
FUND 26

This fund accounts for the revenue and expenditures for stormwater projects. This is accomplished through the division below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	$ 8,903	$ 5,081	$ 4,194	$ 5,000	$ 5,000	**$ 5,000**	0.62%
Charges for Services	550	275	39,175	28,000	29,550	**28,000**	3.49%
State Aid & Grants	-	-	1,036,879	200,000	479,119	**50,000**	6.23%
Federal Categorical Aid	-	-	2,005	-	-	**-**	0.00%
Transfers from Other Funds	2,040,124	887,156	931,514	900,000	700,000	**720,000**	89.66%
Total Funding Sources	$ 2,049,577	$ 892,512	$ 2,013,767	$ 1,133,000	$ 1,213,669	**$ 803,000**	100.00%

							%Change Original 2014/ Proposed 2015
Expenditure by Activity/Category							
Contractual Services	$ 9,935	$ 23,661	$ 13,792	$ 13,574	$ 13,574	**$ 12,887**	-5.06%
Capital Projects	3,240,006	1,118,672	683,088	178,000	2,514,410	**1,078,000**	505.62%
Total Expenditures	$ 3,249,941	$ 1,142,333	$ 696,880	$ 191,574	$ 2,527,984	**$ 1,090,887**	469.43%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 2,168,133		
Projected FY2014 Funding Sources:			
Revenue		$ 34,550	
State & Federal		479,119	
Other financing sources		700,000	
		1,213,669	
Projected FY2014 Expenditures		2,527,984	
Net Change		(1,314,315)	
Projected Fund Balance 6/30/2014			$ 853,818
Projected FY2015 Funding Sources:			
Revenue			$ 33,000
State & Federal			50,000
Other financing sources			720,000
			803,000
Projected FY2015 Expenditures			1,090,887
Net Change			(287,887)
Projected Fund Balance 6/30/2015			$ 565,931

Key Service Indicators						
Number of projects	7	5	6	-	5	**2**

STORMWATER MANAGEMENT FUND

STORMWATER MANAGEMENT - REVENUES

Revenues			FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
STORMWATER MANAGEMENT FUND									
30315		**Use of Money & Property**							
	1010	Interest on deposits	$ 8,903	$ 5,081	$ 4,194	$ 5,000	$ 5,000	$ 5,000	
		Subtotal	8,903	5,081	4,194	5,000	5,000	5,000	
30316		**Charges for Services**							
	5550	Maint-stormwater Lowe's/Wal-mart	550	275	5,475	1,000	2,550	1,000	A
	5550-001	Long-term Lowe's/Wal-mart	-	-	-	7,000	7,000	7,000	A
	5551	Maint-stormwater BMP3 Inter Cntr	-	-	25,800	3,000	3,000	3,000	A
	5551-001	Long-term BMP3 Inter Cntr	-	-	-	7,000	7,000	7,000	A
	5552	Maint-stormwater BMP3A Inter Cntr	-	-	7,900	3,000	3,000	3,000	A
	5552-001	Long-term BMP3A Inter Cntr	-	-	-	7,000	7,000	7,000	A
		Subtotal	550	275	39,175	28,000	29,550	28,000	
30324		**State Aid & Grants**							
	8745-001	VDOT Brandywine Phase II & III	-	-	-	-	462,540	-	
	8745-002	VDOT Moore's Creek Phase IIB	-	-	674,456	-	-	-	
	8745-003	VDOT Moore's Creek Phase IIC	-	-	-	100,000	-	-	
	8745-003	VDOT Edgehill North	-	-	358,630	-	16,579	-	
	8745-004	VDOT Cook Road/Falcon Road	-	-	3,793	100,000	-	-	
	8745-005	VDOT Victory Industrial Park (Rt 17 Culverts)	-	-	-	-	-	50,000	B
		Subtotal	-	-	1,036,879	200,000	479,119	50,000	
30333		**Federal Categorical Aid**							
	9547	Grant #666 NOAA Dare Elem	-	-	2,005	-	-	-	
		Subtotal	-	-	2,005	-	-	-	
30351		**Transfers from Other Funds**							
	1010	General Fund (CIP)	150,000	150,000	150,000	150,000	150,000	150,000	C
	1010-001	General Fund (Meals Tax)	525,124	537,156	555,249	550,000	550,000	570,000	D
	1050	School Fund	-	-	26,265	-	-	-	
	1079	County Capital Fund (Rev Share)	165,000	200,000	200,000	200,000	-	-	
	1079-001	County Capital Fund	1,200,000	-	-	-	-	-	
		Subtotal	2,040,124	887,156	931,514	900,000	700,000	720,000	
		Fund Total	$ 2,049,577	$ 892,512	$ 2,013,767	$ 1,133,000	$ 1,213,669	$ 803,000	

A Revenue from property owners for maintenance performed at the stormwater ponds.
B State reimbursement for stormwater projects that qualify for revenue sharing support.
C Transfer from the General Fund for support of minor drainage projects.
D Transfer from the General Fund of a portion of the meals tax to support stormwater projects.

Stormwater Management Fund

Capital Projects - Activity #90912

Budget Comments - FY2015

Funding is provided for minor drainage projects, payment for services to HRPDC, and maintenance of the Lowe's and International Center stormwater ponds (supported by revenue from the property owners). Planned projects include Wormley Creek Headwaters, Greensprings and EPA TMDL consulting services.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Contractual Services	$ 9,935	$ 23,661	$ 13,792	$ 13,574	$ 13,574	**$ 12,887**
Capital Projects	3,240,006	1,118,672	683,088	178,000	2,514,410	**1,078,000**
Total Expenditures	$ 3,249,941	$ 1,142,333	$ 696,880	$ 191,574	$ 2,527,984	**$ 1,090,887**

Coventry Boulevard during construction

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COUNTY OF YORK, VIRGINIA

YORKTOWN CAPITAL IMPROVEMENTS - FUND 78

YORKTOWN CAPITAL IMPROVEMENTS
FUND 78

This fund accounts for the revenues and expenditures relating to the County's capital improvement program, specifically for the waterfront. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	$ 22,341	$ 11,521	$ 10,766	$ -	$ -	**$ -**	0.00%
Miscellaneous	-	-	872	-	-	**-**	0.00%
Non-Revenue Receipts	-	-	60,840	-	-	**-**	0.00%
Transfers from Other Funds	400,000	200,000	100,000	100,000	100,000	**200,000**	100.00%
Total Funding Sources	$ 422,341	$ 211,521	$ 172,478	$ 100,000	$ 100,000	**$ 200,000**	100.00%
Expenditure by Activity/Category							%Change Original 2014/ Proposed 2015
Capital Projects	$ 33,298	$ 3,700	$ 22,392	$ -	$ 248,264	**$ -**	0.00%
Total Expenditures	$ 33,298	$ 3,700	$ 22,392	$ -	$ 248,264	**$ -**	0.00%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ (7,285,908)		
Projected FY2014 Funding Sources:			
Other financing sources		$ 100,000	
Projected FY2014 Expenditures		248,264	
Net Change		(148,264)	
Projected Fund Balance 6/30/2014			$ (7,434,172)
Projected FY2015 Funding Sources:			
Other financing sources			$ 200,000
Projected FY2015 Expenditures			-
Net Change			200,000
Projected Fund Balance 6/30/2015			$ (7,234,172)

Key Service Indicators						
Number of projects	3	1	1	-	3	**-**

YORKTOWN CAPITAL IMPROVEMENTS FUND

YORKTOWN CAPITAL IMPROVEMENTS - REVENUES

Revenues			FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
YORKTOWN CAPITAL IMPROVEMENTS FUND									
30315		**Use of Money & Property**							
	1010	Interest on deposits	$ 1,641	$ 1,171	$ 1,094	$ -	$ -	$ -	
	1406	Note receivable interest-restaurant	20,700	10,350	9,672	-	-	-	
		Subtotal	22,341	11,521	10,766	-	-	-	
30318		**Miscellaneous**							
	3010	Prior year expenditure refund	-	-	872	-	-	-	
		Subtotal	-	-	872	-	-	-	
30341		**Non-Revenue Receipts**							
	1016	LP dissolution-Freight Shed	-	-	60,840	-	-	-	
		Subtotal	-	-	60,840	-	-	-	
30351		**Transfers from Other Funds**							
	1008	Tourism Fund	100,000	100,000	100,000	100,000	100,000	200,000	A
	1008-210	Tourism Fund	260,771	-	-	-	-	-	
	1008-211	Tourism Fund	39,229	100,000	-	-	-	-	
		Subtotal	400,000	200,000	100,000	100,000	100,000	200,000	
		Fund Total	$ 422,341	$ 211,521	$ 172,478	$ 100,000	$ 100,000	$ 200,000	

A Transfer from the Tourism Fund for repayment toward an interfund loan.

YORKTOWN CAPITAL IMPROVEMENTS FUND

CAPITAL PROJECTS

Yorktown Capital Improvements Fund

Capital Projects - Activity #78000

Budget Comments - FY2015

There are no new projects planned.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Capital Projects	$ 33,298	$ 3,700	$ 22,392	$ -	$ 248,264	**$ -**
Total Expenditures	$ 33,298	$ 3,700	$ 22,392	$ -	$ 248,264	**$ -**

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COUNTY OF YORK, VIRGINIA

COUNTY CAPITAL - FUND 79

COUNTY CAPITAL
FUND 79

This fund accounts for the revenues and expenditures relating to the County's capital improvement program. This is accomplished through the divisions below. Individual division details follow this summary page. Water, sewer and stormwater projects are accounted for in those respective funds.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	$ 79,413	$ 54,785	$ 49,105	$ 50,000	$ 50,000	**$ 40,000**	1.07%
Miscellaneous	320	308,586	4,243	-	1,217	**-**	0.00%
Recovered Costs	45,000	45,000	57,671	45,000	45,000	**58,532**	1.57%
State Aid & Grants	200,000	43,653	-	-	500,000	**-**	0.00%
Federal Aid & Grants	361,971	1,899,255	561,379	-	-	**-**	0.00%
Non-Revenue Receipts	-	3,315	-	-	1,750	**-**	0.00%
School Support	-	55,000	2,930	45,000	45,000	**-**	0.00%
Transfers from Other Funds	1,493,442	927,364	6,423,985	292,284	862,284	**3,627,308**	97.36%
Total Funding Sources	$ 2,180,146	$ 3,336,958	$ 7,099,313	$ 432,284	$ 1,505,251	**$ 3,725,840**	100.00%
							%Change Original 2014/ Proposed 2015
Expenditure by Activity/Category							
Capital Projects	$ 5,013,892	$ 2,964,626	$ 1,870,554	$ 3,994,700	$ 19,245,055	**$ 3,907,500**	-2.18%
Transfers to Other Funds	1,796,513	200,000	200,000	200,000	-	**-**	-100.00%
Total Expenditures	$ 6,810,405	$ 3,164,626	$ 2,070,554	$ 4,194,700	$ 19,245,055	**$ 3,907,500**	-6.85%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 19,022,673		
Projected FY2014 Funding Sources:			
Revenue		$ 96,217	
State & Federal		500,000	
Other financing sources		909,034	
		1,505,251	
Projected FY2014 Expenditures		19,245,055	
Net Change		(17,739,804)	
Projected Fund Balance 6/30/2014			$ 1,282,869
Projected FY2015 Funding Sources:			
Revenue			$ 98,532
Other financing sources			3,627,308
			3,725,840
Projected FY2015 Expenditures			3,907,500
Net Change			(181,660)
Projected Fund Balance 6/30/2015			$ 1,101,209

Key Service Indicators						
Number of projects	37	24	23	15	57	**18**

COUNTY CAPITAL FUND - REVENUES

Revenues			FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
COUNTY CAPITAL FUND									
30315		**Use of Money & Property**							
	1010	Interest on deposits	$ 79,413	$ 54,785	$ 49,105	$ 50,000	$ 50,000	$ 40,000	
		Subtotal	79,413	54,785	49,105	50,000	50,000	40,000	
30318		**Miscellaneous**							
	3010	Prior year expenditure refund	-	308,436	-	-	-	-	
	8146	HRMMRS truck/trailer equipment	-	-	4,243	-	1,217	-	
	9090	Miscellaneous local	320	150	-	-	-	-	
		Subtotal	320	308,586	4,243	-	1,217	-	
30319		**Recovered Costs**							
	0410	Williamsburg E911 expansion	45,000	45,000	45,000	45,000	45,000	45,000	A
	1510	Poquoson-Courthouse Share	-	-	12,671	-	-	13,532	B
		Subtotal	45,000	45,000	57,671	45,000	45,000	58,532	
30324		**State Aid & Grants**							
	8000-001	Wireless Fds York/Poquoson	200,000	-	-	-	-	-	
	8745-208-002	VDOT Rev Rt 199	-	43,653	-	-	-	-	
	9503-213	911 Pilot Program (VITA)	-	-	-	-	500,000	-	
		Subtotal	200,000	43,653	-	-	500,000	-	
30333		**Federal Aid & Grants**							
	8080	FEMA exhaust removal system	-	-	38,581	-	-	-	
	8403	DHS Generator grant	75,223	-	-	-	-	-	
	8500	2008 SHSP Hazmat Grant #5	200,000	-	-	-	-	-	
	8501	2009 SHSP Hazmat Grant #5	-	-	199,950	-	-	-	
	8530	2010 F&R Boat Grant #576	-	230,016	319,984	-	-	-	
	8745/95-300-003	ARRA VDOT projects	86,748	1,294,388	2,864	-	-	-	
	9501	VDEM Radio System Integration grant	-	30,000	-	-	-	-	
	9502	VDEM DHS Interoperable grant	-	344,851	-	-	-	-	
		Subtotal	361,971	1,899,255	561,379	-	-	-	
30341		**Non-Revenue Receipts**							
	1010	Insurance recoveries	-	2,565	-	-	1,750	-	
	1011	Prior year insurance recovery	-	750	-	-	-	-	
		Subtotal	-	3,315	-	-	1,750	-	
30351		**Transfers from Other Funds**							
	1010	General Fund	1,493,442	795,851	737,597	292,284	292,284	513,776	C
	1011	Carryover Fund	-	-	5,686,388	-	570,000	3,113,532	D
	1016	School Operating Fund-Video Services	-	55,000	2,930	45,000	45,000	-	
	1081	School Bond Fund	-	131,513	-	-	-	-	
		Subtotal	1,493,442	982,364	6,426,915	337,284	907,284	3,627,308	
		Fund Total	$ 2,180,146	$ 3,336,958	$ 7,099,313	$ 432,284	$ 1,505,251	$ 3,725,840	

A Payment on Note Receivable from the City of Williamsburg related to the capital costs for the expansion of the E911 Center, as a result of the merger.
B Payment from the City of Poquoson to reimburse for 19.9% of the capital costs related to York-Poquoson shared courthouse.
C Transfer from the General Fund to support pay-go projects.
D Transfer from the Carryover Fund to support pay-go projects.

County Capital Fund
Capital Projects

Budget Comments - FY2015

Funding is provided for the following: voting machine replacement ($298,600); Commonwealth Attorney's case information system database replacement ($68,000); backup power for emergency shelters and disaster support ($125,000), fire apparatus replacement ($1,200,000); biomedical equipment replacement ($145,500); highway and other transportation improvements ($400,000); telephone system upgrade ($33,500); financial software replacement ($150,000); tennis/basketball court ($80,000); roof repair/replacement ($358,100); HVAC replacement ($241,800); parking lot repair ($121,000); building maintenance and repair ($330,000); disability compliance ($50,000); major grounds repair & maintenance ($77,000); grounds maintenance machinery & equipment replacement ($64,000); emergency generator replacement ($100,000); Griffin-Yeates Center Playground ($65,000).

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Capital Projects	$ 5,013,892	$ 2,964,626	$ 1,870,554	$ 3,994,700	$ 19,245,055	**$ 3,907,500**
Transfers to Other Funds	1,796,513	200,000	200,000	200,000	-	**-**
Total Expenditures	$ 6,810,405	$ 3,164,626	$ 2,070,554	$ 4,194,700	$ 19,245,055	**$ 3,907,500**

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COUNTY OF YORK, VIRGINIA

WORKERS' COMPENSATION - FUND 6

WORKERS' COMPENSATION
FUND 6

This fund accounts for the revenues and expenditures relating to the workers' compensation policy of the County. This is accomplished through the division below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	$ 9,736	$ 8,183	$ 6,795	$ 6,800	$ 6,800	**$ 6,000**	2.29%
Miscellaneous	805	7,944	846	-	-	**-**	0.00%
Transfers from Other Funds	260,000	254,800	254,800	254,800	254,800	**255,800**	97.71%
Total Funding Sources	$ 270,541	$ 270,927	$ 262,441	$ 261,600	$ 261,600	**$ 261,800**	100.00%

							%Change Original 2014/ Proposed 2015
Expenditure by Activity/Category							
Administration Costs	$ 62,667	$ 53,830	$ 59,565	$ 62,510	$ 63,142	**$ 77,500**	23.98%
Claims	110,818	68,719	95,787	192,290	463,075	**178,300**	-7.28%
Total Expenditures	$ 173,485	$ 122,549	$ 155,352	$ 254,800	$ 526,217	**$ 255,800**	0.39%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 2,107,261		
Projected FY2014 Funding Sources:			
Revenue		$ 6,800	
Other financing sources		254,800	
		261,600	
Projected FY2014 Expenditures		526,217	
Net Change		(264,617)	
Projected Fund Balance 6/30/2014			$ 1,842,644
Projected FY2015 Funding Sources:			
Revenue			$ 6,000
Other financing sources			255,800
			261,800
Projected FY2015 Expenditures			255,800
Net Change			6,000
Projected Fund Balance 6/30/2015			$ 1,848,644

Key Service Indicators						
Workers compensation claims	105	109	98	110	110	105

WORKERS' COMPENSATION FUND

WORKERS' COMPENSATION - REVENUES

Revenues			FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
WORKERS' COMPENSATION FUND									
30315		**Use of Money & Property**							
	1010	Interest on deposits	$ 9,736	$ 8,183	$ 6,795	$ 6,800	$ 6,800	$ 6,000	
		Subtotal	9,736	8,183	6,795	6,800	6,800	6,000	
30318		**Miscellaneous**							
	3010	Prior year expenditure refund	805	7,944	846	-	-	-	
		Subtotal	805	7,944	846	-	-	-	
30351		**Transfers from Other Funds**							
	1010	General Fund	221,000	216,580	216,580	216,580	216,580	216,580	A
	1012	Vehicle Maintenance Fund	4,810	4,715	4,715	4,715	4,715	4,715	A
	1021	Solid Waste Fund	6,760	6,630	6,630	6,630	6,630	6,630	A
	1025	Sewer Utility Fund	25,870	25,350	25,350	25,350	25,350	25,350	A
	1028	Yorktown Operations Fund	-	-	-	-	-	1,000	A
	1051	Children & Family Svcs Fund	1,560	1,525	1,525	1,525	1,525	1,525	A
		Subtotal	$ 260,000	$ 254,800	$ 254,800	$ 254,800	$ 254,800	$ 255,800	
		Fund Total	$ 270,541	$ 270,927	$ 262,441	$ 261,600	$ 261,600	$ 261,800	

A Transfers from each respective fund for their portion of the Worker's Compensation premium.

WORKERS' COMPENSATION FUND

ADMINISTRATION COSTS & CLAIMS

Workers' Compensation Fund

Administration Costs & Claims - Activities #10001 and 20002

Budget Comments - FY2015

There are no significant changes programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expenditure By Category						
Administration Costs	$ 62,667	$ 53,830	$ 59,565	$ 62,510	$ 63,142	$ 77,500
Claims	110,818	68,719	95,787	192,290	463,075	178,300
Total Expenditures	$ 173,485	$ 122,549	$ 155,352	$ 254,800	$ 526,217	$ 255,800

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COUNTY OF YORK, VIRGINIA

VEHICLE MAINTENANCE - FUND 12

VEHICLE MAINTENANCE
FUND 12

This fund accounts for the revenue and expenses of vehicle maintenance. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Fines & Forfeitures	$ -	$ -	$ 100	$ -	$ -	**$ -**	0.00%
Use of Money & Property	166,828	85,282	125,524	78,000	78,000	**78,000**	1.78%
Charges for Services	3,966,729	4,082,036	4,050,298	4,680,802	4,680,802	**4,231,318**	96.73%
Miscellaneous	1,443	3,354	2,413	-	-	**-**	0.00%
State Aid & Grants	-	5,555	-	-	-	**-**	0.00%
Federal Aid & Grants	-	26,039	-	-	-	**-**	0.00%
Non-Revenue Receipts	34,033	67,748	45,499	65,000	65,000	**65,000**	1.49%
Transfers from Other Funds	-	-	5,306	-	-	**-**	0.00%
Total Funding Sources	$ 4,169,033	$ 4,270,014	$ 4,229,140	$ 4,823,802	$ 4,823,802	**$ 4,374,318**	100.00%

							%Change Original 2014/ Proposed 2015
Expense By Activity							
Vehicle & Equipment Maintenance	$ 1,267,273	$ 1,347,371	$ 1,508,453	$ 1,458,344	$ 1,461,968	**$ 1,481,799**	1.61%
Fleet Support Services	2,611,683	2,908,093	2,937,331	3,502,342	3,568,353	**2,994,353**	-14.50%
Total Expenses	$ 3,878,956	$ 4,255,464	$ 4,445,784	$ 4,960,686	$ 5,030,321	**$ 4,476,152**	-9.77%

Expense By Category							
Personnel Services	$ 773,386	$ 808,135	$ 860,616	$ 872,143	$ 872,143	**$ 898,679**	3.04%
Contractual Services	195,967	184,845	277,444	263,910	262,826	**262,910**	-0.38%
Internal Services	14,789	20,545	31,220	37,881	37,881	**38,250**	0.97%
Other Charges	219,294	210,237	205,105	212,702	213,516	**195,608**	-8.04%
Materials & Supplies	2,011,750	2,463,339	2,402,152	2,993,250	2,984,820	**2,472,750**	-17.39%
Leases & Rentals	-	-	349	-	-	**-**	0.00%
Capital Outlay	663,770	559,050	668,898	580,800	639,135	**577,955**	-0.49%
Grants, Donations & Insurance Recovery	-	9,313	-	-	20,000	**30,000**	100.00%
Total Expenses	$ 3,878,956	$ 4,255,464	$ 4,445,784	$ 4,960,686	$ 5,030,321	**$ 4,476,152**	-9.77%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 2,374,149		
Projected FY2014 Funding Sources:			
Revenue		$ 4,758,802	
Other financing sources		65,000	
		4,823,802	
Projected FY2014 Expenditures		5,030,321	
Net Change		(206,519)	
Projected Fund Balance 6/30/2014			$ 2,167,630
Projected FY2015 Funding Sources:			
Revenue			$ 4,309,318
Other financing sources			65,000
			4,374,318
Projected FY2015 Expenditures			4,476,152
Net Change			(101,834)
Projected Fund Balance 6/30/2015			$ 2,065,796

Funded FTEs	12.00	11.60	11.60	11.60	11.60	**11.60**

Key Service Indicators						
Number of work orders	3,180	2,951	2,808	3,390	3,390	**3,390**
Miles driven	2,900,000	3,137,000	3,148,481	3,140,000	3,140,000	**3,140,000**
Licensed motor vehicles	315	315	312	309	307	**307**

VEHICLE MAINTENANCE FUND

VEHICLE MAINTENANCE - REVENUES

Revenues			FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
VEHICLE MAINTENANCE FUND									
30314		**Fines & Forfeitures**							
	2000-212	Prior year restitution	$ -	$ -	$ 100	$ -	$ -	$ -	
		Subtotal	-	-	100	-	-	-	
30315		**Use of Money & Property**							
	1010	Interest on deposits	11,901	10,666	7,989	8,000	8,000	8,000	
	2060	Sale of equipment/tools	154,927	74,616	117,535	70,000	70,000	70,000	A
		Subtotal	166,828	85,282	125,524	78,000	78,000	78,000	
30316		**Charges for Services**							
	2020	Use of vehicles	856,362	773,775	591,331	625,000	625,000	625,000	B
	2021	Insurance reimbursements	175,024	173,675	145,160	174,302	174,302	157,318	B
	2120	Direct repair charges	592,144	552,698	572,263	575,000	575,000	600,000	B
	2122	Maintenance services	575,342	580,190	782,749	650,000	650,000	735,000	B
	2220	Direct gas charges	808,036	860,371	861,489	1,212,750	1,212,750	965,000	B
	2220-002	Direct gas charges-School	836,004	972,158	932,911	1,193,500	1,193,500	950,000	B
	2220-003	Direct gas charges-CBH	89,155	94,684	94,320	134,750	134,750	107,000	B
	2220-004	Direct gas charges-Reg Jail	34,662	34,148	36,169	57,750	57,750	46,000	B
	2220-005	Direct gas charges-HTSC/PAA	-	40,337	33,906	57,750	57,750	46,000	B
		Subtotal	3,966,729	4,082,036	4,050,298	4,680,802	4,680,802	4,231,318	
30318		**Miscellaneous**							
	3010	Miscellaneous	-	537	1,359	-	-	-	
	8000	Warranty repairs	-	936	-	-	-	-	
	9099	Local recycling	1,443	1,881	1,054	-	-	-	
		Subtotal	1,443	3,354	2,413	-	-	-	
30324		**Comm Categorical Aid**							
	8908-212	Hurricane Irene	-	5,555	-	-	-	-	
		Subtotal	-	5,555	-	-	-	-	
30333		**Fed Categorical Aid**							
	8908-212	Hurricane Irene	-	26,039	-	-	-	-	
		Subtotal	-	26,039	-	-	-	-	
30341		**Non-Revenue Receipts**							
	1010	Insurance recovery	34,033	59,783	45,499	65,000	65,000	65,000	C
	8908-212	Hurricane Irene	-	7,965	-	-	-	-	
		Subtotal	34,033	67,748	45,499	65,000	65,000	65,000	
30351		**Transfers from Other Funds**							
	1025	Sewer Utility Fund	-	-	5,306	-	-	-	
		Subtotal	-	-	5,306	-	-	-	
		Fund Total	$ 4,169,033	$ 4,270,014	$ 4,229,140	$ 4,823,802	$ 4,823,802	$ 4,374,318	

A Revenue from the sale of vehicles and equipment.
B Revenue received from County customers and partnership agencies for the use of vehicles, insurance, repairs, maintenance and gas.
C Revenue received through insurance recovery for damaged or wrecked vehicles.

Vehicle Maintenance Fund

Vehicle & Equipment Maintenance - Activity #12156

Mission

Provide efficient, operationally responsive, cost-effective delivery of quality vehicle and equipment maintenance and fleet support services to County customers and partnership agencies.

Goals

- Improve availability of overall customer satisfaction reporting via online surveys.
- Monitor reporting of performance measures to include green goals.
- Maintain Blue Seal of Excellence from Institute for Automotive Service Excellence (ASE).

Implementation Strategies

- Monitor/maintain/improve customer satisfaction reporting - using recently implemented online surveys through County Administration the online surveys will replace focus groups. Annual and quarterly customer service reports will be forwarded to the County Administrator as required by current policy.
- Monitor/maintain/improve reporting of performance measures - reporting of down time, parts room efficiencies and overall fleet fuel efficiencies, miles per gallon and average gallons used.
- Monitor/maintain/improve technician credentials - continue training and ASE testing to support attaining the Blue Seal of Excellence from the Institute for Automotive Service Excellence.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increase in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding has been provided for the replacement of a vehicle lift and the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Personnel Services	$ 646,735	$ 707,328	$ 737,582	$ 765,328	$ 765,328	$ 788,434
Contractual Services	176,368	143,109	246,181	198,810	198,810	197,810
Internal Services	14,787	20,545	31,220	37,881	37,881	38,250
Other Charges	33,096	32,971	32,055	35,425	35,425	35,315
Materials & Supplies	369,249	366,702	427,246	405,100	396,400	372,100
Leases & Rentals	-	-	349	-	-	-
Capital Outlay	27,038	67,403	33,820	15,800	8,124	19,890
Grants & Donations	-	9,313	-	-	20,000	30,000
Total Expenses	$ 1,267,273	$ 1,347,371	$ 1,508,453	$ 1,458,344	$ 1,461,968	**$ 1,481,799**
Funded FTEs						
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Trades & Crafts	10.00	10.00	10.00	10.00	10.00	**10.00**
Total Funded FTEs	10.50	10.50	10.50	10.50	10.50	**10.50**

Vehicle Maintenance Fund

Fleet Support Services - Activity #12157

Mission

Provide efficient, operationally responsive, cost-effective delivery of quality vehicle and equipment maintenance and fleet support services to County customers and partnership agencies.

Goals

- Improve availability of overall customer satisfaction reporting via online surveys.
- Monitor reporting of performance measures to include green goals.
- Maintain Blue Seal of Excellence from Institute for Automotive Service Excellence (ASE).

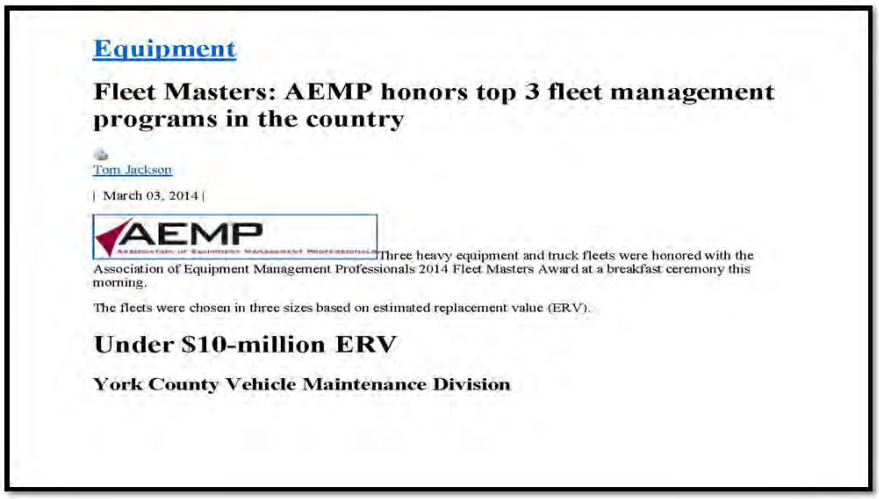
Implementation Strategies

- Monitor/maintain/improve customer satisfaction reporting - using recently implemented online surveys through County Administration the online surveys will replace focus groups. Annual and quarterly customer service reports will be forwarded to the County Administrator as required by current policy.
- Monitor/maintain/improve reporting of performance measures - reporting of down time, parts room efficiencies and overall fleet fuel efficiencies, miles per gallon and average gallons used.
- Monitor/maintain/improve technician credentials - continue training and ASE testing to support attaining the Blue Seal of Excellence from the Institute for Automotive Service Excellence.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Funding for fuel is reduced based on current trends. Capital funding has been provided for vehicles and routine computer replacement.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Personnel Services	$ 126,651	$ 100,807	$ 123,034	$ 106,815	$ 106,815	$ 110,245
Contractual Services	19,599	41,736	31,263	65,100	64,016	65,100
Internal Services	2	-	-	-	-	-
Other Charges	186,198	177,266	173,050	177,277	178,091	160,293
Material & Supplies	1,642,501	2,096,637	1,974,906	2,588,150	2,588,420	2,100,650
Capital Outlay	636,732	491,647	635,078	565,000	631,011	558,065
Total Expenses	$ 2,611,683	$ 2,908,093	$ 2,937,331	$ 3,502,342	$ 3,568,353	**$ 2,994,353**
Funded FTEs						
Management	1.00	0.60	0.60	0.60	0.60	**0.60**
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Total Funded FTEs	1.50	1.10	1.10	1.10	1.10	**1.10**



Equipment

Fleet Masters: AEMP honors top 3 fleet management programs in the country

Tom Jackson

| March 03, 2014 |

AEMP

Three heavy equipment and truck fleets were honored with the Association of Equipment Management Professionals 2014 Fleet Masters Award at a breakfast ceremony this morning.

The fleets were chosen in three sizes based on estimated replacement value (ERV).

Under $10-million ERV

York County Vehicle Maintenance Division

COUNTY OF YORK, VIRGINIA

OTHER POST-EMPLOYMENT BENEFITS - FUND 14

OTHER POST-EMPLOYMENT BENEFITS
FUND 14

This fund accounts for the subsidy payments for eligible County retirees towards health insurance coverage in a County-sponsored plan. This is accomplished through the division below. Individual division details follows this page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	$ 7,875	$ 8,852	$ 11,874	$ 9,600	$ 9,600	**$ 12,000**	0.61%
Transfers from Other Funds	828,163	1,326,983	1,222,927	1,578,983	1,892,470	**1,943,558**	99.39%
Total Funding Sources	$ 836,038	$ 1,335,835	$ 1,234,801	$ 1,588,583	$ 1,902,070	**$ 1,955,558**	100.00%

							%Change Original 2014/ Proposed 2015
Expense by Activity/Category							
Other Post-Employment Benefits	$ 836,038	$ 1,335,835	$ 1,234,801	$ 1,588,583	$ 1,902,070	**$ 1,955,558**	23.10%
Total Expenses	$ 836,038	$ 1,335,835	$ 1,234,801	$ 1,588,583	$ 1,902,070	**$ 1,955,558**	23.10%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ -	
Projected FY2014 Funding Sources:		
Revenue	$ 9,600	
Other financing sources	1,892,470	
	1,902,070	
Projected FY2014 Expenditures	1,902,070	
Net Change	-	
Projected Fund Balance 6/30/2014		$ -
Projected FY2015 Funding Sources:		
Revenue		$ 12,000
Other financing sources		1,943,558
		1,955,558
Projected FY2015 Expenditures		1,955,558
Net Change		-
Projected Fund Balance 6/30/2015		$ -

Key Service Indicators						
Retirees on County's health care plan	59	65	65	79	87	**95**

OTHER POST-EMPLOYMENT BENEFITS (OPEB) FUND

OTHER POST-EMPLOYMENT BENEFITS - REVENUES

Revenues			FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
OTHER POST-EMPLOYMENT BENEFITS FUND									
30315		**Use of Money & Property**							
	1010	Interest on deposits	$ 7,875	$ 8,852	$ 11,874	$ 9,600	$ 9,600	$ 12,000	
		Subtotal	7,875	8,852	11,874	9,600	9,600	12,000	
30351		**Transfers from Other Funds**							
	1010	General Fund	600,000	-	600,000	600,000	600,000	800,000	A
	1011	Carryover Fund	228,163	1,326,983	622,927	978,983	1,292,470	1,143,558	A
		Subtotal	828,163	1,326,983	1,222,927	1,578,983	1,892,470	1,943,558	
		Fund Total	$ 836,038	$ 1,335,835	$ 1,234,801	$ 1,588,583	$ 1,902,070	$ 1,955,558	

A Transfers from the General Fund and Carryover Fund for the required annual OPEB costs.

OTHER POST-EMPLOYMENT BENEFITS (OPEB) FUND

RETIREE HEALTHCARE COSTS

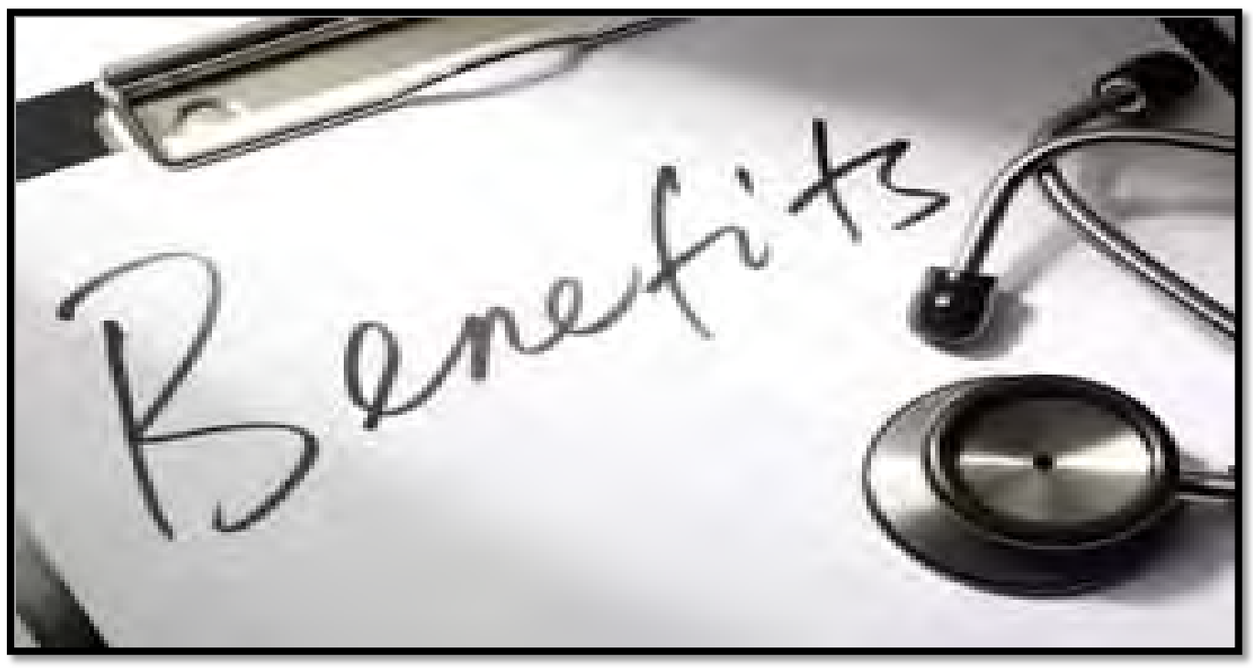
Other Post-Employment Benefits (OPEB) Fund

Retiree Healthcare Costs - Activity #99999

Budget Comments - FY2015

Funding is based on the required annual OPEB costs, per the latest actuarial valuation report.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Retiree Healthcare Costs	$ 836,038	$ 1,335,835	$ 1,234,801	$ 1,588,583	$ 1,902,070	**$ 1,955,558**
Total Expenses	$ 836,038	$ 1,335,835	$ 1,234,801	$ 1,588,583	$ 1,902,070	**$ 1,955,558**



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COUNTY OF YORK, VIRGINIA

HEALTH & DENTAL INSURANCE - FUND 17

HEALTH & DENTAL INSURANCE
FUND 17

This fund accounts for the revenues and expenditures to the health and dental insurance policies of the County. This is accomplished through the divisions below. Individual division details follow on the summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	$ -	$ -	$ -	$ -	$ -	**$ 3,800**	0.04%
Charges for Services	-	-	-	-	-	**2,609,512**	25.65%
Transfers from Other Funds	-	-	-	-	-	**7,559,664**	74.31%
Total Funding Sources	$ -	$ -	$ -	$ -	$ -	**$ 10,172,976**	100.00%

							%Change Original 2014/ Proposed 2015
Expenses by Activity							
Administrative Costs	$ -	$ -	$ -	$ -	$ -	**$ 990,148**	100.00%
Claims	-	-	-	-	-	**9,182,828**	100.00%
Total Expenses	$ -	$ -	$ -	$ -	$ -	**$ 10,172,976**	100.00%

							%Change Original 2014/ Proposed 2015
Expenses by Category							
Health	$ -	$ -	$ -	$ -	$ -	**$ 9,646,198**	100.00%
Dental	-	-	-	-	-	**526,778**	100.00%
Total Expenses	$ -	$ -	$ -	$ -	$ -	**$ 10,172,976**	100.00%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ -		
Projected FY2014 Funding Sources:			
Revenue		$ -	
Other financing sources		-	
		-	
Projected FY2014 Expenditures		-	
Net Change		-	
Projected Fund Balance 6/30/2014			$ 1,000,000
Projected FY2015 Funding Sources:			
Revenue			$ 3,800
Other financing sources			10,169,176
			10,172,976
Projected FY2015 Expenditures			10,172,976
Net Change			-
Projected Fund Balance 6/30/2015			$ 1,000,000

Key Service Indicators						
Number of employees in plan	-	-	-	-	-	**823**
Health insurance claims	-	-	-	-	-	**30,000**
Dental insurance claims	-	-	-	-	-	**3,800**

HEALTH & DENTAL INSURANCE FUND

HEALTH & DENTAL INSURANCE - REVENUE

Revenues		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget
HEALTH & DENTAL INSURANCE FUND							
30315	**Use of Money & Property**						
1010	Interest on deposits	$ -	$ -	$ -	$ -	$ -	$ 3,800
	Subtotal	-	-	-	-	-	3,800
30316	**Charges for Services**						
2300	Employee contributions (health)	-	-	-	-	-	2,478,865
2300-001	Employee contributions (dental)	-	-	-	-	-	130,647
	Subtotal	-	-	-	-	-	2,609,512
30351	**Transfers from Other Funds**						
1008	Tourism Fund (health)	-	-	-	-	-	13,432
1010	General Fund (health)	-	-	-	-	-	4,481,318
1012	Vehicle Maintenance Fund (health)	-	-	-	-	-	124,031
1013	Social Services Fund (health)	-	-	-	-	-	386,173
1014	Other Post-Employment Benefits Fund (health)	-	-	-	-	-	260,000
1021	Solid Waste Fund (health)	-	-	-	-	-	102,201
1025	Sewer Utility Fund (health)	-	-	-	-	-	437,104
1028	Yorktown Operations Fund (health)	-	-	-	-	-	3,329
1051	Children & Family Svcs Fund (health)	-	-	-	-	-	169,645
1091	Colonial Behavioral Health Fund (health)	-	-	-	-	-	1,045,000
1094	Colonial Group Home Commission Fund (health)	-	-	-	-	-	141,300
1008-001	Tourism Fund (dental)	-	-	-	-	-	664
1010-001	General Fund (dental)	-	-	-	-	-	240,207
1012-001	Vehicle Maintenance Fund (dental)	-	-	-	-	-	6,030
1013-001	Social Services Fund (dental)	-	-	-	-	-	21,679
1014-001	Other Post-Employment Benefits Fund (dental)	-	-	-	-	-	30,000
1021-001	Solid Waste Fund (dental)	-	-	-	-	-	4,641
1025-001	Sewer Utility Fund (dental)	-	-	-	-	-	20,255
1028-001	Yorktown Operations Fund (dental)	-	-	-	-	-	158
1051-001	Children & Family Svcs Fund (dental)	-	-	-	-	-	10,477
1091-001	Colonial Behavioral Health Fund (dental)	-	-	-	-	-	55,000
1094-001	Colonial Group Home Commission Fund (dental)	-	-	-	-	-	7,020
	Subtotal	$ -	$ -	$ -	$ -	$ -	$ 7,559,664
	Fund Total	$ -	$ -	$ -	$ -	$ -	$ 10,172,976
	Health - Subtotal	$ -	$ -	$ -	$ -	$ -	$ 9,646,198
	Dental - Subtotal	-	-	-	-	-	526,778
		$ -	$ -	$ -	$ -	$ -	$ 10,172,976

A Payments from employees for their portion of the health insurance premium - employee portion.
B Payments from employees for their portion of the dental insurance premium - employee portion.
C Transfers from each respective fund for their portion of the health insurance premium - employer portion.
D Transfers from each respective fund for their portion of the dental insurance premium - employer portion.

HEALTH & DENTAL INSURANCE FUND

ADMINISTRATION COSTS & CLAIMS

Health & Dental Insurance Fund

Administration Costs & Claims - Activities #99998 and 99999

Budget Comments - FY2015

This is a newly created fund for fiscal year 2015 to account for both the employee and employer shares of health and dental claims. In previous years, only the employer share of the insurance premiums was reflected in the budget. This change in accounting centralizes the health and dental plan activity into one fund.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Administrative Costs	$ -	$ -	$ -	$ -	$ -	**$ 990,148**
Claims	-	-	-	-	-	**9,182,828**
Total Expenses	$ -	$ -	$ -	$ -	$ -	**$ 10,172,976**

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COUNTY OF YORK, VIRGINIA

SOLID WASTE MANAGEMENT - FUND 21

SOLID WASTE MANAGEMENT
FUND 21

This fund accounts for the revenues and expenses relating to the County's waste management programs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	$ 3,375	$ 153	$ 1,568	$ 500	$ 500	**$ 500**	0.01%
Charges for Services	3,517,579	3,507,939	3,750,373	4,571,400	4,571,400	**4,543,400**	99.43%
Miscellaneous	10,940	12,463	11,796	15,300	15,300	**13,500**	0.30%
State Aid & Grants	11,612	169,197	14,149	9,805	9,805	**12,000**	0.26%
Federal Aid & Grants	-	747,152	-	-	-	**-**	0.00%
Transfers from Other Funds	700,000	700,000	666,667	-	-	**-**	0.00%
Total Funding Sources	$ 4,243,506	$ 5,136,904	$ 4,444,553	$ 4,597,005	$ 4,597,005	**$ 4,569,400**	100.00%

							%Change Original 2014/ Proposed 2015
Expense by Activity							
Administration	$ 84,529	$ 105,862	$ 99,996	$ 107,823	$ 108,073	**$ 104,271**	-3.29%
Solid Waste Collection & Disposal	2,462,045	3,553,886	2,675,038	2,982,542	2,982,542	**2,955,216**	-0.92%
Transfer Station Operations	347,589	359,392	190,164	210,714	208,167	**204,424**	-2.99%
Recycling	911,341	1,049,555	1,057,406	1,097,069	1,102,042	**587,241**	-46.47%
Composting Operations/Leaf Collections	519,519	529,275	477,082	814,518	814,518	**506,019**	-37.88%
Landfill Closure/Post-Maintenance	77,908	79,868	33,179	100,989	100,989	**76,924**	-23.83%
Total Expenses	$ 4,402,931	$ 5,677,838	$ 4,532,865	$ 5,313,655	$ 5,316,331	**$ 4,434,095**	-16.55%
Expense by Category							
Personnel Services	$ 692,076	$ 723,856	$ 720,813	$ 760,791	$ 760,791	**$ 774,078**	1.75%
Contractual Services	82,797	130,717	114,360	166,609	166,609	**147,929**	-11.21%
Internal Services	56,318	52,080	58,998	62,919	62,919	**67,756**	7.69%
Other Charges	3,350,761	3,564,000	3,621,137	3,979,926	3,979,911	**3,420,232**	-14.06%
Materials & Supplies	6,157	9,503	6,238	6,910	6,925	**6,900**	-0.14%
Capital Outlay	14,146	6,452	6,975	336,500	336,500	**17,200**	-94.89%
Grants & Donations	-	988,186	4,344	-	2,676	**-**	0.00%
Debt Service	200,676	203,044	-	-	-	**-**	0.00%
Total Expenses	$ 4,402,931	$ 5,677,838	$ 4,532,865	$ 5,313,655	$ 5,316,331	**$ 4,434,095**	-16.55%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 976,877		
Projected FY2014 Funding Sources:			
Revenue		$ 4,587,200	
State & Federal		9,805	
		4,597,005	
Projected FY2014 Expenditures		5,316,331	
Net Change		(719,326)	
Projected Fund Balance 6/30/2014			$ 257,551
Projected FY2015 Funding Sources:			
Revenue			$ 4,557,400
State & Federal			12,000
			4,569,400
Projected FY2015 Expenditures			4,434,095
Net Change			135,305
Projected Fund Balance 6/30/2015			$ 392,856

Funded FTEs						
Total Funded FTEs	12.20	12.20	12.20	12.20	12.20	**12.20**

Key Service Indicators						
Customer service calls	47,400	49,500	49,800	49,800	49,800	**50,500**
Curbside collection customers	16,570	16,600	16,839	16,630	16,630	**16,900**
Curbside collection tons collected	19,204	18,860	18,944	18,800	18,800	**19,100**
Drop off garbage tons received	13,374	13,500	9,097	13,300	13,300	**13,500**
Curbside recycling tons collected	4,889	5,000	4,300	4,500	4,500	**4,600**
Drop off recycling tons received	96	100	442	600	600	**610**
Incoming compost material tons	8,500	8,500	9,298	8,000	8,000	**8,200**

Revenues		FY2011 Actual Revenues	FY2012 Original Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
SOLID WASTE MANAGEMENT FUND								
30315	**Use of Money & Property**							
1010	Interest on deposits	$ 3,351	$ 135	$ 1,568	$ 500	$ 500	$ 500	
1021	Interest-VPPSA escrow	24	18	-	-	-	-	
	Subtotal	3,375	153	1,568	500	500	500	
30316	**Charges for Services**							
5511	Penalty/interest	37,126	78,747	93,694	70,000	70,000	82,000	A
5520	Tipping fee	342,033	297,276	271,576	307,200	307,200	280,000	B
5547	Recycling disposal	75,454	56,358	47,929	60,000	60,000	48,000	C
5550	Solid Waste/Recycling	2,745,023	2,753,895	3,004,606	3,800,000	3,800,000	3,800,000	D
5551	Yard debris collection	21,193	17,447	27,913	23,000	23,000	28,000	E
5552	Toter charges	-	-	100	-	-	-	
9020	VPPSA lease agreement	112,440	108,312	115,080	115,000	115,000	115,000	F
9021	VPPSA scales	4,800	4,800	4,800	4,800	4,800	-	
9022	VPPSA compost facility	35,815	41,987	40,687	37,000	37,000	41,000	G
9030	Contractor user fees	142,726	148,150	142,824	153,000	153,000	148,000	H
9040	Collection fee-VPPSA compost	969	967	1,164	1,400	1,400	1,400	I
	Subtotal	3,517,579	3,507,939	3,750,373	4,571,400	4,571,400	4,543,400	
30318	**Miscellaneous**							
9095	Utility costs-Republic	10,940	12,463	11,796	15,300	15,300	13,500	J
	Subtotal	10,940	12,463	11,796	15,300	15,300	13,500	
30324	**State Aid & Grants**							
4070	Litter Control	11,612	9,805	14,149	9,805	9,805	12,000	K
8908-212	Hurricane Irene	-	159,392	-	-	-	-	
	Subtotal	11,612	169,197	14,149	9,805	9,805	12,000	
30333	**Fed Categorical Aid**							
8908-212	Hurricane Irene	-	747,152	-	-	-	-	
	Subtotal	-	747,152	-	-	-	-	
30351	**Transfers from Other Funds**							
1010	General Fund	700,000	700,000	-	-	-	-	
1011	Carryover Fund	-	-	666,667	-	-	-	
	Subtotal	700,000	700,000	666,667	-	-	-	
	Fund Total	$ 4,243,506	$ 5,136,904	$ 4,444,553	$ 4,597,005	$ 4,597,005	$ 4,569,400	

A Penalty and interest charged for late payments on solid waste service and/or tipping fees.
B Any business or resident who does not receive County solid waste collection services shall pay a fee of $52.00/ton for on-site disposal.
C Revenue received from the sale of office paper, cardboard, scrap metal, etc.
D Solid waste and recycling collection services billed bi-monthly in arrears.
E Yard debris collections billed by the County.
F Ground lease with the VA Peninsulas Public Service Authority (VPPSA) based on assessed valuation.
G Host fee collected from VPPSA per ton of acceptable waste delivered to the compost facility.
H Payments received from the contractor to run non-County collected trash through the transfer station.
I Fee for collecting VPPSA compost cash sales.
J Transfer Station utility bills for water, sewer and electric paid by the County and reimbursed by the contractor.
K State grant from the Department of Environmental Quality for the litter control/beautification program.

Solid Waste Management Fund
Administration - Activity #21421

Mission
To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

Goals
- To provide friendly and efficient customer service.
- To look for ways to increase revenues, cut costs, and at a minimum, maintain a balanced budget.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies
- Value Added Services - Conduct periodic, random customer service surveys to determine satisfaction rate.

Budget Comments - FY2015
Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is provided for the routine replacement of a printer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Personnel Services	$ 36,143	$ 37,979	$ 38,832	$ 39,684	$ 39,684	**$ 40,899**
Contractual Services	16,723	18,228	15,999	20,260	20,260	**17,730**
Internal Services	297	-	-	50	50	**50**
Other Charges	28,344	42,925	42,334	44,879	45,114	**40,542**
Materials & Supplies	3,022	3,084	2,831	2,950	2,965	**2,950**
Capital Outlay	-	3,646	-	-	-	**2,100**
Total Expenses	$ 84,529	$ 105,862	$ 99,996	$ 107,823	$ 108,073	**$ 104,271**
Funded FTEs						
Management	0.20	0.20	0.20	0.20	0.20	**0.20**
Admin/Clerical	0.25	0.25	0.25	0.25	0.25	**0.25**
Trades & Crafts	0.10	0.10	0.10	0.10	0.10	**0.10**
Total Funded FTEs	0.55	0.55	0.55	0.55	0.55	**0.55**

SOLID WASTE MANAGEMENT FUND

SOLID WASTE COLLECTION & DISPOSAL

Solid Waste Management Fund

Solid Waste Collection & Disposal - Activity #21422

Mission

To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction habits.

Goals

- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To accurately record and report all customer requests to the collection contractor and to the York County Utility Billing office to assure accountability, excellent customer service and proper billing for our customers.

Implementation Strategies

- Value Added Services - Conduct periodic, random customer service surveys to determine satisfaction rate.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is provided for the routine replacement of computers and a printer.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Personnel Services	$ 216,324	$ 221,378	$ 221,965	$ 234,767	$ 234,767	**$ 242,051**
Contractual Services	5,754	5,694	4,973	6,000	6,000	**6,000**
Internal Services	2,952	3,547	3,292	3,980	3,980	**4,080**
Other Charges	2,222,659	2,333,710	2,442,744	2,732,885	2,732,885	**2,697,585**
Materials & Supplies	210	376	615	410	410	**400**
Capital Outlay	14,146	1,403	1,449	4,500	4,500	**5,100**
Grants & Donations	-	987,778	-	-	-	**-**
Total Expenses	$ 2,462,045	$ 3,553,886	$ 2,675,038	$ 2,982,542	$ 2,982,542	**$ 2,955,216**
Funded FTEs						
Management	0.40	0.40	0.40	0.40	0.40	**0.40**
Professional/Technical	1.58	1.58	1.58	1.58	1.58	**1.58**
Admin/Clerical	1.25	1.25	1.25	1.25	1.25	**1.25**
Trades & Crafts	0.70	0.70	0.70	0.70	0.70	**0.70**
Total Funded FTEs	3.93	3.93	3.93	3.93	3.93	**3.93**

SOLID WASTE MANAGEMENT FUND

TRANSFER STATION OPERATIONS

Solid Waste Management Fund

Transfer Station Operations - Activity #21423

Mission

To provide quality collection service and exceptional customer service and increase participation in the County's waste management programs.

Goals

- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Upgrade the Scale House system to provide better security and work on regulation concerns with the vendor providing transfer station services.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Personnel Services	$ 128,676	$ 132,816	$ 133,546	$ 144,179	$ 144,179	**$ 144,154**
Contractual Services	22,083	36,787	38,380	39,205	39,205	**37,240**
Other Charges	28,971	18,482	17,841	26,730	24,183	**22,430**
Materials & Supplies	556	2,029	397	600	600	**600**
Debt Service	167,303	169,278	-	-	-	**-**
Total Expenses	$ 347,589	$ 359,392	$ 190,164	$ 210,714	$ 208,167	**$ 204,424**
Funded FTEs						
Management	0.20	0.20	0.20	0.20	0.20	**0.20**
Professional/Technical	0.07	0.07	0.07	0.07	0.07	**0.07**
Trades & Crafts	2.10	2.10	2.10	2.10	2.10	**2.10**
Total Funded FTEs	2.37	2.37	2.37	2.37	2.37	**2.37**

SOLID WASTE MANAGEMENT FUND

RECYCLING

Solid Waste Management Fund

Recycling - Activity #21424

Mission

To provide quality collection service and exceptional customer service, develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

Goals

- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Increase public education efforts regarding proper recycling practices.
- Continue a Juvenile and Adult Community Service Program to help cut cost and provide labor for the County's Recycling Center.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and and group life insurance and a rate reduction in the VRS rate. York County is a member jurisdiction of VPPSA. A decrease in curbside recycling is programmed due to VPPSA entering into a contract with a new vendor who will provide the curbside recycling service at a lower cost.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Personnel Services	$ 120,461	$ 131,766	$ 125,487	$ 132,370	$ 132,370	**$ 136,108**
Contractual Services	1,841	6,945	4,574	2,550	2,550	**2,650**
Internal Services	6,237	8,939	6,555	11,197	11,197	**11,197**
Other Charges	781,819	901,078	910,391	950,052	952,349	**436,386**
Materials & Supplies	983	827	723	900	900	**900**
Capital Outlay	-	-	5,332	-	-	**-**
Grants & Donations	-	-	4,344	-	2,676	**-**
Total Expenses	$ 911,341	$ 1,049,555	$ 1,057,406	$ 1,097,069	$ 1,102,042	**$ 587,241**
Funded FTEs						
Management	0.10	0.10	0.10	0.10	0.10	**0.10**
Professional/Technical	0.85	0.85	0.85	0.85	0.85	**0.85**
Trades & Crafts	1.10	1.10	1.10	1.10	1.10	**1.10**
Total Funded FTEs	2.05	2.05	2.05	2.05	2.05	**2.05**

SOLID WASTE MANAGEMENT FUND

COMPOSTING OPERATIONS/LEAF COLLECTIONS

Solid Waste Management Fund

Composting Operations/Leaf Collections - Activity #21425

Mission

To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

Goals

- To provide friendly and efficient customer service.
- To continue to provide accurate information to users regarding the rules governing the operation of each program offered at the facility.
- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Provide disposal of yard waste from curbside collection and citizen drop-off.
- Continue meeting the federal regulation mandate of 25% recycling of our waste stream with the composting program.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Operating increases are to support vehicle maintenance charges.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Personnel Services	$ 182,524	$ 192,779	$ 196,392	$ 199,026	$ 199,026	**$ 200,101**
Contractual Services	704	26,767	23,782	30,520	30,520	**30,400**
Internal Services	46,832	39,594	49,151	47,692	47,692	**52,429**
Other Charges	288,073	266,805	206,405	223,680	223,680	**221,489**
Materials & Supplies	1,386	1,519	1,352	1,600	1,600	**1,600**
Capital Outlay	-	1,403	-	312,000	312,000	**-**
Grants & Donations	-	408	-	-	-	**-**
Total Expenses	$ 519,519	$ 529,275	$ 477,082	$ 814,518	$ 814,518	**$ 506,019**
Funded FTEs						
Management	0.10	0.10	0.10	0.10	0.10	**0.10**
Trades & Crafts	3.20	3.20	3.20	3.20	3.20	**3.20**
Total Funded FTEs	3.30	3.30	3.30	3.30	3.30	**3.30**

SOLID WASTE MANAGEMENT FUND

LANDFILL CLOSURE/POST-MAINTENANCE

Solid Waste Management Fund

Landfill Closure/Post-Maintenance - Activity #21426

Mission

State and federal laws and regulations require that the County perform post-closure care requirements on its landfill.

Goals

- To remain in full compliance with all state and federal regulations.

Implementation Strategies

- Perform annual evaluation to determine future costs.

Budget Comments - FY2015

Funding includes a decrease for groundwater monitoring services at the closed landfill.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Personnel Services	$ 7,948	$ 7,138	$ 4,591	$ 10,765	$ 10,765	**$ 10,765**
Contractual Services	35,692	36,296	26,652	68,074	68,074	**53,909**
Other Charges	895	1,000	1,422	1,700	1,700	**1,800**
Materials & Supplies	-	1,668	320	450	450	**450**
Capital Outlay	-	-	194	20,000	20,000	**10,000**
Debt Service	33,373	33,766	-	-	-	**-**
Total Expenses	$ 77,908	$ 79,868	$ 33,179	$ 100,989	$ 100,989	**$ 76,924**

IT'S A FACT:

The County's landfill closed in 1993. Federal and state laws and regulations require that the County perform post-closure care on its landfill.

COUNTY OF YORK, VIRGINIA

WATER UTILITY - FUND 24

WATER UTILITY
FUND 24

This fund accounts for the revenues and expenses relating to the County's water distribution system that provided quality drinking water. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	% of Total FY2015 Funding Sources
Funding Sources							
Permits, Fees, Regulatory Licenses	$ -	$ 900	$ -	$ -	$ -	$ -	0.00%
Use of Money & Property	12,363	12,694	9,074	9,000	9,000	8,500	0.70%
Charges for Services	351,955	336,567	372,998	378,500	378,500	380,400	31.34%
Miscellaneous	542	103,779	-	-	-	-	0.00%
Non-Revenue Receipts	-	1,600	-	-	-	-	0.00%
Transfers from Other Funds	1,050,248	414,399	-	900,000	-	825,000	67.96%
Total Funding Sources	$ 1,415,108	$ 869,939	$ 382,072	$ 1,287,500	$ 387,500	$ 1,213,900	100.00%

							%Change Original 2014/ Proposed 2015
Expense by Activity							
Utility Operations	$ 355,481	$ 340,574	$ 345,092	$ 382,965	$ 382,965	$ 383,541	0.15%
Utility Construction	30,403	503,893	170,194	2,100,000	4,581,767	-	-100.00%
Total Expenses	$ 385,884	$ 844,467	$ 515,286	$ 2,482,965	$ 4,964,732	$ 383,541	-84.55%
Expense by Category							
Contractual Services	6,110	6,081	5,798	3,965	4,315	4,441	12.01%
Other Charges	349,371	332,848	339,294	378,500	378,500	378,600	0.03%
Materials & Supplies	-	45	-	500	150	500	0.00%
Capital Outlay	30,403	505,493	170,194	2,100,000	4,581,767	-	-100.00%
Total Expenses	$ 385,884	$ 844,467	$ 515,286	$ 2,482,965	$ 4,964,732	$ 383,541	-84.55%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 2,858,399		
Projected FY2014 Funding Sources:			
Revenue		$ 387,500	
Projected FY2014 Expenditures		4,964,732	
Net Change		(4,577,232)	
Projected Fund Balance 6/30/2014			$ (1,718,833)
Projected FY2015 Funding Sources:			
Revenue			$ 388,900
Other financing sources			825,000
			1,213,900
Projected FY2015 Expenditures			383,541
Net Change			830,359
Projected Fund Balance 6/30/2015			$ (888,474)

Key Service Indicators						
Water for resale (in gallons)	75,664,410	70,951,765	81,877,729	81,877,729	81,877,729	77,831,222
Number of projects	1	2	1	1	1	-

WATER UTILITY FUND

WATER UTILITY - REVENUES

Revenues		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
WATER UTILITY FUND								
30313	**Permits, Fees, Regulatory Licenses**							
3160	Water inspection fees	$ -	$ 900	$ -	$ -	$ -	$ -	
	Subtotal	-	900	-	-	-	-	
30315	**Use of Money & Property**							
1010	Interest on deposits	12,363	12,694	9,029	9,000	9,000	8,400	
1012	Connection installment agreement	-	-	45	-	-	100	
	Subtotal	12,363	12,694	9,074	9,000	9,000	8,500	
30316	**Charges for Services**							
5511	Penalty/interest	4,501	5,765	8,348	3,500	3,500	5,400	A
5530	Connection fees	926	5,000	2,850	-	-	-	
5530-001	Connection fees-projects	-	-	23,525	-	-	-	
5530-010	Connection fee assistance	-	-	(4,275)	-	-	-	
5890	Bad debt	(16)	-	-	-	-	-	
6540	Sale of bulk water	346,544	325,802	342,550	375,000	375,000	375,000	B
	Subtotal	351,955	336,567	372,998	378,500	378,500	380,400	
30318	**Miscellaneous**							
3010	Prior year expense refund	542	3,304	-	-	-	-	
9090	Miscellaneous	-	475	-	-	-	-	
9093	E. Rochambeau contribution	-	100,000	-	-	-	-	
	Subtotal	542	103,779	-	-	-	-	
30341	**Non-Revenue Receipts**							
1010	Insurance recovery	-	1,600	-	-	-	-	
	Subtotal	-	1,600	-	-	-	-	
30351	**Transfers from Other Funds**							
1010	General Fund	1,050,248	414,399	-	900,000	-	825,000	C
	Subtotal	1,050,248	414,399	-	900,000	-	825,000	
	Fund Total	$ 1,415,108	$ 869,939	$ 382,072	$ 1,287,500	$ 387,500	$ 1,213,900	

A Penalty and interest charged for late payments on sale of bulk water accounts.

B Revenue for water purchased from Newport News Waterworks and billed to a second-party who supplies the water to various neighborhoods and subdivisions.

C Transfer from the General Fund of a portion of the meals tax to support water projects.

WATER UTILITY FUND

UTILITY OPERATIONS

Water Utility Fund

Utility Operations - Activity #24446

Mission

To adequately maintain the on-site main lines and fire hydrants in the Williamsburg Area By-Pass Road Water Service Area.

Goals

- The turn over to the City of Newport News-Newport News Waterworks for operation and maintenance has been completed.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Budget Comments - FY2015

There are no significant changes programmed.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Contractual Services	$ 6,110	$ 6,081	$ 5,798	$ 3,965	$ 4,315	**$ 4,441**
Other Charges	349,371	332,848	339,294	378,500	378,500	**378,600**
Materials & Supplies	-	45	-	500	150	**500**
Capital Outlay	-	1,600	-	-	-	**-**
Total Expenses	$ 355,481	$ 340,574	$ 345,092	$ 382,965	$ 382,965	**$ 383,541**

IT'S A FACT:

Newport News Waterworks is a regional water provider, owned and operated by the City of Newport News, that serves over 400,000 people in Hampton, Newport News, Poquoson, and portions of York County and James City County.

WATER UTILITY FUND

UTILITY CONSTRUCTION

Water Utility Fund

Utility Construction - Activity #90912

Mission

To adequately maintain the on-site main lines and fire hydrants in the Williamsburg Area By-Pass Road Water Service Area.

Goals

- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Budget Comments - FY2015

No new projects are planned.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Capital Outlay	$ 30,403	$ 503,893	$ 170,194	$ 2,100,000	$ 4,581,767	**$ -**
Total Expenses	$ 30,403	$ 503,893	$ 170,194	$ 2,100,000	$ 4,581,767	**$ -**

COUNTY OF YORK, VIRGINIA

SEWER UTILITY - FUND 25

SEWER UTILITY
FUND 25

This fund accounts for the revenues and expenses relating to the County's sanitary sewer collection system. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Permits, Fees, Regulatory Licenses	$ 22,399	$ 10,665	$ -	$ -	$ -	**$ -**	0.00%
Use of Money & Property	46,210	52,563	1,095,890	40,000	40,000	**25,000**	0.20%
Charges for Services	7,187,182	7,968,491	8,949,905	10,258,151	10,258,151	**10,526,263**	85.68%
Miscellaneous	3,524	105,381	2,942	2,500	2,500	**2,500**	0.02%
State Aid & Grants	-	22,358	-	-	-	**-**	0.00%
Federal Aid & Grants	137,890	403,841	286,031	299,039	299,039	**277,508**	2.26%
Non-Revenue Receipts	15,350,447	-	-	-	-	**-**	0.00%
Transfers from Other Funds	1,050,248	1,734,227	2,220,994	1,300,000	2,200,000	**1,455,000**	11.84%
Total Funding Sources	$ 23,797,900	$ 10,297,526	$ 12,555,762	$ 11,899,690	$ 12,799,690	**$ 12,286,271**	100.00%

							%Change Original 2014/ Proposed 2015
Expense by Activity							
Utility Operations	$ 3,604,829	$ 3,484,429	$ 3,591,733	$ 4,051,439	$ 4,054,477	**$ 4,075,426**	0.59%
Engineering	1,546,379	1,614,940	1,637,780	1,740,719	1,750,519	**1,786,259**	2.62%
Debt Service	1,758,351	2,057,389	2,059,905	2,051,880	2,051,880	**2,078,529**	1.30%
Utility Construction	4,626,529	7,936,194	10,217,367	2,100,000	11,513,780	**5,235,000**	149.29%
Total Expenses	$ 11,536,088	$ 15,092,952	$ 17,506,785	$ 9,944,038	$ 19,370,656	**$ 13,175,214**	32.49%

Expense by Category							
Personnel Services	$ 3,273,328	$ 3,295,680	$ 3,340,290	$ 3,720,687	$ 3,720,687	**$ 3,768,832**	1.29%
Contractual Services	296,550	228,735	249,466	406,417	393,932	**393,691**	-3.13%
Internal Services	313,905	328,575	294,821	356,178	356,178	**354,289**	-0.53%
Other Charges	888,502	924,455	962,098	973,666	974,404	**998,548**	2.56%
Materials & Supplies	297,660	285,759	309,117	303,700	305,287	**304,725**	0.34%
Leases & Rentals	-	1,200	-	-	-	**-**	0.00%
Capital Outlay	4,707,782	7,963,325	10,254,673	2,131,500	11,568,278	**5,276,590**	147.55%
Grants & Donations	-	7,824	31,099	-	-	**-**	0.00%
Debt Service	1,758,351	2,057,389	2,059,905	2,051,880	2,051,880	**2,078,529**	1.30%
Transfers to Other Funds	10	10	5,316	10	10	**10**	0.00%
Total Expenses	$ 11,536,088	$ 15,092,952	$ 17,506,785	$ 9,944,038	$ 19,370,656	**$ 13,175,214**	32.49%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 7,246,126		
Projected FY2014 Funding Sources:			
Revenue		$ 10,300,651	
State & Federal		299,039	
Other financing sources		2,200,000	
		12,799,690	
Projected FY2014 Expenditures		19,370,656	
Net Change		(6,570,966)	
Projected Fund Balance 6/30/2014			$ 675,160
Projected FY2015 Funding Sources:			
Revenue			$ 10,553,763
State & Federal			277,508
Other financing sources			1,455,000
			12,286,271
Projected FY2015 Expenditures			13,175,214
Net Change			(888,943)
Projected Fund Balance 6/30/2015			$ (213,783)

Funded FTEs	56.25	57.25	57.25	57.25	57.25	56.75

Key Service Indicators						
Number of residential & commercial customers	22,891	23,146	23,625	23,907	23,907	**24,530**
Pump, lift & vacuum stations	74	73	76	78	81	**81**
Force main, gravity sewer & vacuum miles	332	341	348	362	362	**367**
Manholes	5,773	5,831	5,890	6,008	6,027	**6,056**
Number of projects	9	11	7	1	4	**2**

Revenues			FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
SEWER UTILITY FUND									
30313		**Permits, Fees, Regulatory Licenses**							
	3160	Sewer inspection fees	$ 22,399	$ 10,665	$ -	$ -	$ -	$ -	
		Subtotal	22,399	10,665	-	-	-	-	
30315		**Use of Money & Property**							
	1010	Interest on deposits	35,775	36,336	30,475	40,000	40,000	25,000	
	1010-001	Interest from US Treasury	-	-	1	-	-	-	
	1012	Connection Installment Agrmt	-	4,065	11,752	-	-	-	
	1015	Interest on $8.75M Sewer	22	22	22	-	-	-	
	1016	Interest on $15.28M Sewer	10,312	11,960	291	-	-	-	
	1016-001	Cost on issue interest	31	-	-	-	-	-	
	1016-002	Reverse account interest	70	153	153	-	-	-	
	1016-003	Interest on $15.28M Sewer	-	27	27	-	-	-	
	2100	Sale of land/buildings/infrastructure	-	-	1,053,169	-	-	-	
		Subtotal	46,210	52,563	1,095,890	40,000	40,000	25,000	
30316		**Charges for Services**							
	3160	Sewer inspection fees	-	-	13,440	12,000	12,000	12,000	A
	3520	Fire hydrant service	16,160	23,760	25,360	25,000	25,000	25,000	B
	5510	Sewer service	6,287,028	6,758,247	7,779,197	8,254,651	8,254,651	9,262,963	C
	5511	Penalty/interest	193,725	214,750	282,040	240,000	240,000	240,000	D
	5512	Cutoff/meter removal fees	36,254	36,834	31,235	35,000	35,000	35,000	E
	5530	Connection fees	235,811	84,000	322,700	200,000	200,000	250,000	F
	5530-001	Project connection fees	280,121	584,525	555,495	1,486,500	1,486,500	696,300	G
	5530-010	Connection fee assistance	-	-	(62,614)	-	-	-	
	5535	Vacuum subdivision connections	2,500	-	10,000	5,000	5,000	5,000	H
	5890	Bad debt	(1,266)	-	-	-	-	-	
	8650	Sale of sewer regulations	50	-	-	-	-	-	
	9999	Lightfoot force main-lease	136,799	266,375	(6,948)	-	-	-	
		Subtotal	7,187,182	7,968,491	8,949,905	10,258,151	10,258,151	10,526,263	
30318		**Miscellaneous**							
	3010	Prior year expense refund	1,314	1,738	802	-	-	-	
	9090	Miscellaneous	2,210	3,643	2,140	2,500	2,500	2,500	
	9093	E. Rochambeau contribution	-	100,000	-	-	-	-	
		Subtotal	3,524	105,381	2,942	2,500	2,500	2,500	
30324		**State Categorical Aid**							
	8908-212	Hurricane Irene	-	22,358	-	-	-	-	
		Subtotal	-	22,358	-	-	-	-	
30333		**Federal Aid & Grants**							
	1001-300	Build America Bonds Subsidy	137,890	299,039	286,031	299,039	299,039	277,508	I
	8908-212	Hurricane Irene	-	104,802	-	-	-	-	
		Subtotal	137,890	403,841	286,031	299,039	299,039	277,508	
30341		**Non-Revenue Receipts**							
	1300	Revenue bonds	15,280,000	-	-	-	-	-	
	1301	Premium on bonds	63,447	-	-	-	-	-	
	1302	Issuer equity contribution	7,000	-	-	-	-	-	
		Subtotal	15,350,447	-	-	-	-	-	
30351		**Transfers from Other Funds**							
	1010	General Fund	1,050,248	1,734,227	2,220,994	1,300,000	2,200,000	1,455,000	J
		Subtotal	1,050,248	1,734,227	2,220,994	1,300,000	2,200,000	1,455,000	
		Fund Total	$ 23,797,900	$ 10,297,526	$ 12,555,762	$ 11,899,690	$ 12,799,690	$ 12,286,271	

A Revenue for inspections of sewer line installations.

B Revenue collected for fire hydrants installed in new subdivisions and new construction.

C Sewer services billed bi-monthly for residential and commercial users of the system. The bi-monthly fee for a single-family residential unit is $48.00, effective March 1, 2014. A ten-year cash flow model is reviewed bi-monthly, which incorporates new construction, sewer expansion connections and the overall affordability of operating and capital expenses. The County Ordinance is reviewed and updated at least every two years, to include rate and connection fee changes. The *Utilities Strategic Capital Plan* is the foundation that outlines the design and construction of new water and sewer systems that are planned throughout the County.

D Penalty and interest charged for late payments on sewer accounts.

E Revenue collected on delinquent accounts for water meter cutoff and removal.

F Connection fees for new construction.

G Connection fees for projects constructed by the County.

H Connection fees for vacuum systems.

I Federal support for the Build America Bonds issued for various sewer projects.

J Transfer from the General Fund of a portion of the meals tax to support sewer projects.

Sewer Utility Fund

Utility Operations - Activity #25446

Mission

To provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system. Also, to ensure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

Goals

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the Hampton Roads Regional Order by Consent with the Department of Environmental Quality addressing Sanitary Sewer Overflows, Capacity Management, Operations and Maintenance.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Implementation Strategies

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Continue to actively participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and support HRSD's Regional Model required by the US Environmental Protection Agency.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. A decrease in funding is due to a reduction in maintenance service contracts. An increase in funding has been provided for electricity and water and sewer services. Capital funding is programmed for the routine replacement of computers and

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Personnel Services	$ 1,912,844	$ 1,859,638	$ 1,866,164	$ 2,156,111	$ 2,156,111	**$ 2,155,934**
Contractual Services	249,401	184,170	205,519	354,962	342,477	**344,400**
Internal Services	270,351	287,559	257,705	303,000	303,000	**301,944**
Other Charges	824,651	859,527	920,925	928,256	928,994	**953,848**
Materials & Supplies	287,415	273,516	299,560	294,100	295,687	**296,300**
Capital Outlay	60,157	12,185	7,068	15,000	28,198	**22,990**
Grants & Donations	-	7,824	29,476	-	-	**-**
Transfers to Other Funds	10	10	5,316	10	10	**10**
Total Expenses	$ 3,604,829	$ 3,484,429	$ 3,591,733	$ 4,051,439	$ 4,054,477	**$ 4,075,426**
Funded FTEs						
Professional/Technical	4.50	4.50	4.50	4.50	4.50	**4.50**
Admin/Clerical	0.75	0.75	0.75	0.75	0.75	**0.75**
Trades & Crafts	33.50	33.50	33.50	33.50	33.50	**33.00**
Total Funded FTEs	38.75	38.75	38.75	38.75	38.75	**38.25**

IT'S A FACT:

York County has the largest vacuum collection system in Virginia.
York County has the following in operation:
73.24 miles of vacuum main, 1,451 vacuum pots, 8 vacuum stations
Serves 3,158 properties and approximately 8,500 residents.

SEWER UTILITY FUND

ENGINEERING

Sewer Utility Fund

Engineering - Activity #25447

Mission

To provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system. Also, to ensure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

Goals

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the Hampton Roads Regional Order by Consent with the Department of Environmental Quality addressing Sanitary Sewer Overflows, Capacity Management, Operations and Maintenance.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Implementation Strategies

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Continue to actively participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and support HRSD's Regional Model required by the US Environmental Protection Agency.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate. Capital funding is programmed for surveying, to support the infrastructure management system and for the routine replacement of computers.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Personnel Services	$ 1,360,484	$ 1,436,042	$ 1,474,126	$ 1,564,576	$ 1,564,576	**$ 1,612,898**
Contractual Services	47,149	44,565	43,947	51,455	51,455	**49,291**
Internal Services	43,554	41,016	37,116	53,178	53,178	**52,345**
Other Charges	63,851	64,928	41,173	45,410	45,410	**44,700**
Materials & Supplies	10,245	12,243	9,557	9,600	9,600	**8,425**
Leases & Rentals	-	1,200	-	-	-	**-**
Capital Outlay	21,096	14,946	30,238	16,500	26,300	**18,600**
Grants & Donations	-	-	1,623	-	-	**-**
Total Expenses	$ 1,546,379	$ 1,614,940	$ 1,637,780	$ 1,740,719	$ 1,750,519	**$ 1,786,259**
Funded FTEs						
Management	2.00	2.00	2.00	2.00	2.00	**2.00**
Professional/Technical	15.00	16.00	16.00	16.00	16.00	**16.00**
Admin/Clerical	0.50	0.50	0.50	0.50	0.50	**0.50**
Total Funded FTEs	17.50	18.50	18.50	18.50	18.50	**18.50**

SEWER UTILITY FUND

DEBT SERVICE

Sewer Utility Fund

Debt Service - Activity #25448

Budget Comments - FY2015

Funding is programmed for the payment of principal, interest and fees on outstanding debt.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Debt Service	$ 1,758,351	$ 2,057,389	$ 2,059,905	$ 2,051,880	$ 2,051,880	**$ 2,078,529**
Total Expenses	$ 1,758,351	$ 2,057,389	$ 2,059,905	$ 2,051,880	$ 2,051,880	**$ 2,078,529**

IT'S A FACT:

York County receives an annual federal subsidy of $277,000 on its 2010 Sewer Build America Bonds (BAB)!

Sewer Utility Fund

Utility Construction - Activity #90912

Mission

To provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system. Also, to ensure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

Goals

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the Hampton Roads Regional Order by Consent with the Department of Environmental Quality addressing Sanitary Sewer Overflows, Capacity Management, Operations and Maintenance.
- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

Implementation Strategies

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Continue to actively participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and support HRSD's Regional Model required by the US Environmental Protection Agency.
- Continue to provide water and sewer systems that maintain a safe and healthy community.

Budget Comments - FY2015

Funding has been provided for the continuation of sewer line rehabilitation, pump station rehabilitation, the Bruton High School pump station and forcemain rehabilitation, the Hornsbyville area sewer project, the Infrastructure Management System, and the replacement of a construction van.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Capital Outlay	$ 4,626,529	$ 7,936,194	$ 10,217,367	$ 2,100,000	$ 11,513,780	**$ 5,235,000**
Total Expenses	$ 4,626,529	$ 7,936,194	$ 10,217,367	$ 2,100,000	$ 11,513,780	**$ 5,235,000**

COUNTY OF YORK, VIRGINIA

YORKTOWN OPERATIONS - FUND 28

YORKTOWN OPERATIONS FUND
FUND 28

This fund accounts for the dockmaster operations for the waterfront piers and the net rent payments from the Economic Development Authority for the tenant operations at Riverwalk Landing. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	$ 41,084	$ 41,791	$ 47,650	$ 45,101	$ 45,101	**$ 75,101**	62.42%
Charges for Services	57,378	45,679	41,140	54,000	54,000	**45,000**	37.41%
Miscellaneous	-	-	2,329	-	-	**200**	0.17%
Non-Revenue Receipts	-	-	1,200	-	-	**-**	0.00%
Total Funding Sources	$ 98,462	$ 87,470	$ 92,319	$ 99,101	$ 99,101	**$ 120,301**	100.00%

							%Change Original 2014/ Proposed 2015
Expense by Activity							
Docking Operations	$ 97,368	$ 92,258	$ 78,893	$ 75,818	$ 75,818	**$ 75,509**	-0.41%
Riverwalk Landing Retail Merchant Association	20,000	20,000	20,000	20,000	20,000	**20,000**	0.00%
Total Expenses	$ 117,368	$ 112,258	$ 98,893	$ 95,818	$ 95,818	**$ 95,509**	-0.32%
Expense by Category							
Personnel Services	$ -	$ -	$ 11,553	$ 54,168	$ 54,168	**$ 56,039**	3.45%
Contractual Services	93,978	87,015	63,996	8,800	8,849	**7,300**	-17.05%
Other Charges	20,978	20,998	21,651	29,550	29,550	**29,120**	-1.46%
Materials & Supplies	2,412	4,245	1,693	3,300	3,251	**3,050**	-7.58%
Total Expenses	$ 117,368	$ 112,258	$ 98,893	$ 95,818	$ 95,818	**$ 95,509**	-0.32%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 15,686		
Projected FY2014 Funding Sources:			
Revenue		$ 99,101	
Projected FY2014 Expenditures		95,818	
Net Change		3,283	
Projected Fund Balance 6/30/2014			$ 18,969
Projected FY2015 Funding Sources:			
Revenue			$ 120,301
Projected FY2015 Expenditures			95,509
Net Change			24,792
Projected Fund Balance 6/30/2015			$ 43,761

Total Funded FTEs	-	-	-	0.30	0.30	**0.30**

Key Service Indicators						
Number of overnight stays	347	283	500	425	425	**350**
Number of hourly dockings	860	652	950	850	850	**700**
Number of cruise ship dockings	17	14	20	15	15	**10**
Number of retail stores	11	11	11	11	11	**11**

YORKTOWN OPERATIONS FUND

YORKTOWN OPERATIONS - REVENUES

Revenues			FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
YORKTOWN OPERATIONS FUND									
30315		**Use of Money & Property**							
	1010	Interest on deposits	$ 543	$ 117	$ 65	$ 100	$ 100	$ 100	
	2010	Rents	40,440	41,573	47,584	45,000	45,000	75,000	A
	2010-005	Freight Shed ground lease	100	100	-	-	-	-	
	2010-006	Riverwalk land lease from EDA	1	1	1	1	1	1	
		Subtotal	41,084	41,791	47,650	45,101	45,101	75,101	
30316		**Charges for Services**							
	8040	Docking fees	57,378	45,679	41,140	54,000	54,000	45,000	B
		Subtotal	57,378	45,679	41,140	54,000	54,000	45,000	
30318		**Miscellaneous**							
	3010	Prior year expense refund	-	-	2,137	-	-	-	
	9090	Miscellaneous local	-	-	192	-	-	200	
		Subtotal	-	-	2,329	-	-	200	
30341		**Non-Revenue Receipts**							
	1010	Insurance recovery	-	-	1,200	-	-	-	
		Subtotal	-	-	1,200	-	-	-	
		Fund Total	$ 98,462	$ 87,470	$ 92,319	$ 99,101	$ 99,101	$ 120,301	

A Net rent (rental income less expenses) collected from the tenant operations at Riverwalk Landing.

B Revenue collected from the dock operations at the waterfront piers.

YORKTOWN OPERATIONS FUND

DOCKING OPERATIONS

Yorktown Operations Fund

Docking Operations - Activity #28700

Mission

To support boating visitors at Yorktown's Riverwalk Landing Piers by providing them with a first class, professionally run maritime facility offering exceptional customer service. Our aim is that they have a safe and enjoyable stay, and that their experience be so positive that they will want to return to Yorktown with family and friends again and again. For residents, this all serves to enhance quality of life by providing a pleasurable gathering place where citizens can experience the sense of "community" together. For out-of-town visitors and tourists, this all helps to orient and make them aware of the many opportunities in historic Yorktown, with its beautiful natural setting, charm, and many diverse businesses.

Goals

- Effectively communicate with resident and non-resident boat owners and commercial cruse lines and passengers about the docking facilities available to them at Yorktown's Riverwalk Landing Piers.
- Attract and educate residents, out-of-town visitors and tourists about the many opportunities for recreation, leisure, shopping, dining, special events and learning about our nation's history that are uniquely "Yorktown."
- Strive to maintain Yorktown's ambience and cleanliness, and serve to supplement, not compete with, local marinas and docking facilities.
- Closely monitor the use of the piers in order to evaluate their effectiveness and/or make improvements.
- Direct planning efforts so that current levels of service at the piers can be maintained in the future as the County's population and its visitation continue to increase.

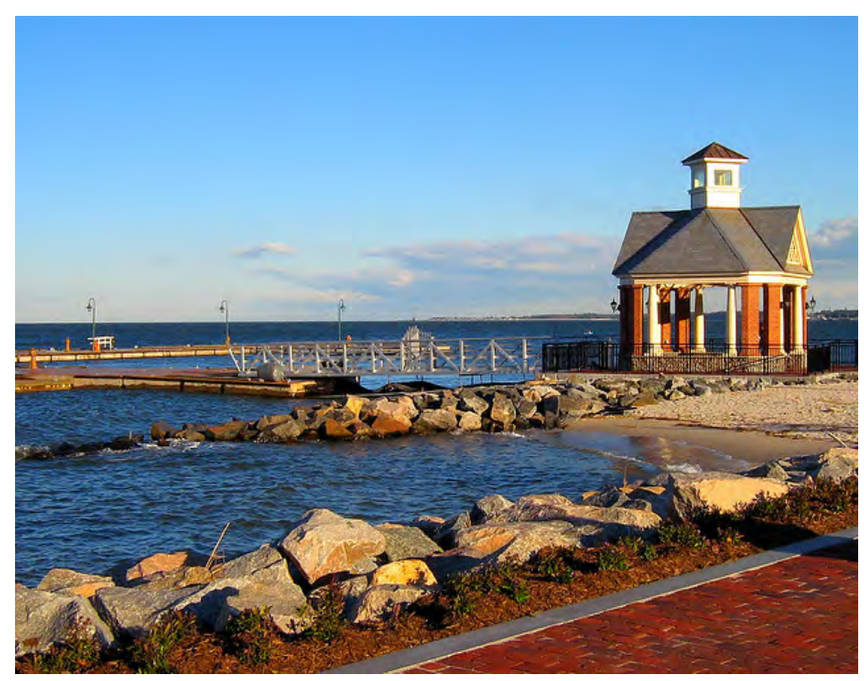
Implementation Strategies

- Conduct a thorough annual review of the program to update standard operating procedures and develop strategies to implement improvements in service delivery and facilities.
- Proactively solicit customer feedback concerning patrons' docking experience at the piers.
- Perform updated benchmarking of fees and services at area marinas and docking facilities to ensure that the docking operations are still suitably priced so as not to compete with them.
- Enhance web-site coverage of the Riverwalk Landing Piers to increase overall visibility and to further publicize the attractiveness of Yorktown as a tourist destination.

Budget Comments - FY2015

Funding for personnel reflects a 3% market adjustment, rate increases in health & dental insurance and group life insurance and a rate reduction in the VRS rate.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Personnel Services	$ -	$ -	$ 11,553	$ 54,168	$ 54,168	**$ 56,039**
Contractual Services	93,978	87,015	63,996	8,800	8,849	**7,300**
Other Charges	978	998	1,651	9,550	9,550	**9,120**
Materials & Supplies	2,412	4,245	1,693	3,300	3,251	**3,050**
Total Expenses	$ 97,368	$ 92,258	$ 78,893	$ 75,818	$ 75,818	**$ 75,509**
Funded FTEs						
Professional/Technical	-	-	-	0.30	0.30	**0.30**
Total Funded FTEs	-	-	-	0.30	0.30	**0.30**



YORKTOWN OPERATIONS FUND

RIVERWALK LANDING RETAIL MERCHANTS ASSOCIATION

Yorktown Operations Fund

Riverwalk Landing Retail Merchants Association - Activity #28920

Budget Comments - FY2015

Funding is provided for the dues payment to the Riverwalk Landing Retail Merchants Association.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Other Charges	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	**$ 20,000**
Total Expenses	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	**$ 20,000**

COUNTY OF YORK, VIRGINIA

REGIONAL RADIO PROJECT - FUND 30

REGIONAL RADIO PROJECT
FUND 30

The Counties of York, James City and Gloucester have partnered together and entered into a Memorandum of Understanding for the operation, oversight and management of a joint public safety/public service radio communication system. This fund accounts for the revenues and expenses relating to the regional radio programs. This is accomplished through the divisions below. Individual division details follow this summary page.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**	% of Total FY2015 Funding Sources
Funding Sources							
Use of Money & Property	$ 136,829	$ 132,476	$ 135,054	$ 136,620	$ 136,620	**$ 175,640**	6.02%
Miscellaneous	3,075,957	1,284,196	1,337,356	1,422,734	2,109,628	**1,620,616**	55.50%
Recovered Costs	-	13,102	26,204	26,924	36,924	**34,728**	1.19%
Non-Revenue Receipts	-	-	55,706	-	-	**-**	0.00%
Transfers from Other Funds	827,544	891,099	944,565	1,010,685	1,013,931	**1,089,000**	37.29%
Total Funding Sources	$ 4,040,330	$ 2,320,873	$ 2,498,885	$ 2,596,963	$ 3,297,103	**$ 2,919,984**	100.00%
							%Change Original 2014/ Proposed 2015
Expense by Activity							
Regional Radio Operations	$ 1,771,287	$ 2,024,522	$ 2,402,484	$ 2,596,963	$ 3,294,559	**$ 2,919,984**	12.44%
Rebanding	2,171,096	169,189	-	-	683,648	**-**	0.00%
Total Expenses	$ 3,942,383	$ 2,193,711	$ 2,402,484	$ 2,596,963	$ 3,978,207	**$ 2,919,984**	12.44%
Expense by Category							
Contractual Services	$ 1,749,906	$ 2,174,756	$ 2,365,280	$ 2,472,049	$ 2,563,237	**$ 2,667,946**	7.92%
Internal Services	13,267	11,883	23,079	30,600	30,600	**35,597**	16.33%
Other Charges	5,490	4,409	1,124	5,000	5,000	**5,000**	0.00%
Materials & Supplies	4,604	1,551	13,000	16,500	16,500	**18,500**	12.12%
Capital Outlay	2,169,116	1,112	1	10,000	618,952	**10,000**	0.00%
Payments to Others	-	-	-	62,814	743,918	**182,941**	191.24%
Total Expenses	$ 3,942,383	$ 2,193,711	$ 2,402,484	$ 2,596,963	$ 3,978,207	**$ 2,919,984**	12.44%

FUND BALANCE SUMMARY FISCAL YEARS 2014-2015

Beginning Fund Balance 7/1/2013	$ 681,104		
Projected FY2014 Funding Sources:			
Revenue		$ 2,283,172	
Other financing sources		1,013,931	
		3,297,103	
Projected FY2014 Expenditures		3,978,207	
Net Change		(681,104)	
Projected Fund Balance 6/30/2014			$ -
Projected FY2015 Funding Sources:			
Revenue			$ 1,830,984
Other financing sources			1,089,000
			2,919,984
Projected FY2015 Expenditures			2,919,984
Net Change			-
Projected Fund Balance 6/30/2015			$ -

Key Service Indicators						
Number of communication towers/buildings	14	14	14	19	19	**19**
Preventative maintenance inspections & repairs	28	28	28	38	33	**35**
Number of radio subscribers on the system	3,200	3,250	3,250	3,300	3,300	**3,500**
Number of services provided to antennas	300	325	325	450	450	**465**
Number of tower climbs	24	25	25	38	30	**35**
Number of tower top amplifiers	28	28	28	33	33	**33**
Number of tower lights	126	126	126	170	170	**180**
Number of base stations	280	280	280	285	285	**290**
Calls for service to radio system	1,500	1,419	1,419	1,808	1,808	**1,850**

REGIONAL RADIO PROJECT FUND

REGIONAL RADIO PROJECT - REVENUES

Revenues		FY2011 Actual Revenues	FY2012 Actual Revenues	FY2013 Actual Revenues	FY2014 Original Budget	FY2014 Estimated Budget	FY2015 Proposed Budget	
REGIONAL RADIO PROJECT FUND								
30315	**Use of Money & Property**							
1010	Interest on deposits	$ 5,809	$ 1,456	$ 1,334	$ 2,000	$ 2,000	$ 2,000	
3325-001	Air time usage-William & Mary	40,000	40,000	40,000	40,000	40,000	51,840	A
3325-002	Air time usage-Williamsburg	75,000	75,000	75,000	75,000	75,000	75,000	A
3325-003	Air time usage-National Park Svc	9,000	9,000	9,000	9,000	9,000	4,500	A
3325-004	Air time usage-Kingsmill	4,320	4,320	4,320	4,320	4,320	3,420	A
3325-005	Air time usage-Poquoson	-	-	-	-	-	26,280	A
3325-007	Air time usage-Eastern State	2,700	2,700	2,700	2,700	2,700	3,420	A
3325-008	Air time usage-Coast Guard	-	-	1,800	3,600	3,600	3,600	A
3325-009	Air time usage-Wmbsg Pub	-	-	900	-	-	1,800	A
3325-010	Air time usage-Colonial Wmsbg	-	-	-	-	-	3,780	A
	Subtotal	136,829	132,476	135,054	136,620	136,620	175,640	
30318	**Miscellaneous**							
3326-001	Reimb for maint-William & Mary	-	-	-	-	-	48,600	B
3326-002	Reimb for maint-Williamsburg	32,472	34,450	35,800	38,300	38,300	41,130	B
3326-003	Reimb for maint-National Park Svc	-	-	-	-	-	4,500	B
3326-004	Reimb for maint-Kingsmill	-	-	-	-	-	3,420	B
3326-005	Reimb for maint-Poquoson	2,025	2,130	2,205	2,370	2,370	23,760	B
3326-007	Reimb for maint-Eastern State	-	-	-	-	-	3,060	B
3326-008	Reimb for maint-Gloucester	22,946	167,456	334,913	350,116	350,116	387,274	B
3326-009	Reimb for maint-James City County	827,546	891,099	944,565	1,010,685	1,013,931	1,089,000	B
3326-010	Reimb for maint-HERSA	19,872	19,872	19,872	21,263	21,263	19,872	B
9090	Local miscellaneous	-	-	1	-	-	-	
9090-001	Frequency reconfiguration	2,171,096	169,189	-	-	683,648	-	
	Subtotal	3,075,957	1,284,196	1,337,356	1,422,734	2,109,628	1,620,616	
30319	**Local Recovered Costs**							
3000	Gloucester-Ops Cost Sharing	-	13,102	26,204	26,924	26,924	34,728	C
3920	Recovered costs cell comp	-	-	-	-	10,000	-	
	Subtotal	-	13,102	26,204	26,924	36,924	34,728	
30341	**Non-Revenue Receipts**							
1010	Insurance recovery	-	-	51,230	-	-	-	
1010-008	Glouc Ins Recvry	-	-	4,476	-	-	-	
	Subtotal	-	-	55,706	-	-	-	
30351	**Transfers from Other Funds**							
1010	General Fund	827,544	891,099	944,565	1,010,685	1,013,931	1,089,000	D
	Subtotal	827,544	891,099	944,565	1,010,685	1,013,931	1,089,000	
	Fund Total	$ 4,040,330	$ 2,320,873	$ 2,498,885	$ 2,596,963	$ 3,297,103	$ 2,919,984	

A Airtime usage from other agencies for the use of the regional radio system.
B Reimbursement for the maintenance of the regional radio system.
C Gloucester's share of the operating costs of the regional radio system, based on the air-time usage revenue.
D Transfer from the General Fund for York's share of the maintenance contract for the regional radio system.

Regional Radio Project

Regional Radio Operations - Activity #78496

Mission

Support the mission-critical needs of our individual and collective public safety and public service personnel, and citizens' property and business interests by providing one communication system that will deliver regional-wide interoperability, enabling seamless sharing of voice and data traffic. Revenues collected from tenants on the system for airtime usage are deposited to this fund and available to offset the operational costs of the system, or returned to members.

Goals

- Implement an 800 MHz simulcast trunk system, based on Project 25 interoperability standards that will offer both analog and digital service coverage.
- Provide sufficient radio coverage and improve in-building communications.
- Provide more channel capacity and spectrum.
- Provide day-to-day interoperability.
- Combined common infrastructure will provide back-up 9-1-1 systems.
- Expand to a regional system allowing other tenants to utilize the system.
- Utilize the system in accordance with the rules and regulations of the FCC and the Commonwealth of Virginia.
- Operate the system in a professional manner and improve mutual aid for regional agencies.
- Maintain all sites and towers within the communication system including generators and fuel, grounds maintenance, tower lights, amplifiers and antennas.

Implementation Strategies

- Formed regional purchasing cooperative.
- Formed Policy Team by member agencies.
- Implement an 800 MHz single integrated simulcast system with 20-channel.
- Develop a state of the art looped microwave network.
- Install an emergency communications management solution.
- Provide system enhancements.
- Expand the regional system by allowing other tenants to join the regional radio system.
- Share costs for maintenance of the system.

Budget Comments - FY2015

The radio maintenance contract is programmed at a 7.4% increase and the County's portion is transferred from the General Fund, Radio Maintenance activity #30357.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Contractual Services	$ 1,749,328	$ 2,005,689	$ 2,365,280	$ 2,472,049	$ 2,488,541	**$ 2,667,946**
Internal Services	13,267	11,883	23,079	30,600	30,600	**35,597**
Other Charges	4,088	4,287	1,124	5,000	5,000	**5,000**
Materials & Supplies	4,604	1,551	13,000	16,500	16,500	**18,500**
Capital Outlay	-	1,112	1	10,000	10,000	**10,000**
Payment to Others	-	-	-	62,814	743,918	**182,941**
Total Expenses	$ 1,771,287	$ 2,024,522	$ 2,402,484	$ 2,596,963	$ 3,294,559	**$ 2,919,984**

Regional Radio Project

Rebanding - Activity #78497

Mission

The Federal Communications Commission (FCC) has reallocated the available radio frequencies and assigned the 700 MHz channels to public safety and public service. As a result, all 800 MHz public safety radio systems must be reprogrammed known as "rebanding." Rebanding will minimize the dangerous interference between commercial and public safety users on the 800 MHz regional radio system as quickly as possible while still protecting on-going operations. Sprint Nextel is responsible for funding all required expenses related to returning the region's 800 MHz radio system.

Goals

- Complete the federally mandated project of reconfiguration for the 800 MHz regional radio system to improve public safety communications and to minimize increasing levels of interference caused by having both commercial wireless cellular systems and critical public safety communications systems operating in the same band.
- All subscriber units and their respective infrastructures will be returned in the region's 800 MHz radio system.
- As part of the 800 MHz reconfiguration effort, licenses will be required to relocate.

Implementation Strategies

- The County negotiated with the firm that constructed, installed and is currently maintaining the system to perform the rebanding work as an extension of the system construction and maintenance agreement.
- File FCC Applications for license modifications.
- Request Sprint Nextel to clear frequencies and reconfigure infrastructure and mobile units.
- Complete system cutover, acceptance testing, true-up with Sprint Nextel.
- Completion of rebanding project.

Budget Comments - FY2015

This project is expected to be completed at the end of FY2015.

	FY2011 Actual Amount	FY2012 Actual Amount	FY2013 Actual Amount	FY2014 Original Budget	FY2014 Estimated Budget	**FY2015 Proposed Budget**
Expense By Category						
Contractual Services	$ 578	$ 169,067	$ -	$ -	$ 74,696	**$ -**
Other Charges	1,402	122	-	-	-	**-**
Capital Outlay	2,169,116	-	-	-	608,952	**-**
Total Expenses	$ 2,171,096	$ 169,189	$ -	$ -	$ 683,648	**$ -**

Glossary

Accrual Basis of Accounting	Method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.
Adoption of Budget	Formal action by the Board of Supervisors which sets the spending priorities and limits for the fiscal year.
Appropriation	A legal authorization made by the Board of Supervisors to permit the County to incur obligations and to make expenditures of resources for specific purposes; approved on an annual basis.
Appropriation Resolution	The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.
Assessed Valuation	A valuation set upon real estate or other property by the Real Estate Assessor and the Commissioner of the Revenue as a basis for levying taxes.
Balance Sheet	A financial statement disclosing the assets, liabilities, reserves, and balances of a specific governmental fund as of a specific date.
Bond	A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are primarily used to finance capital projects.
Budget	A financial plan for a specified period of time (fiscal year), matching all planned revenues and expenditures/expenses with various municipal services.
Budget Adjustment	A legal procedure utilized by the County staff and the Board of Supervisors to revise a budget appropriation.
Budget Document	The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.
Budget Message	The opening section of the budget, which provides the Board of Supervisors and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the County Administrator.
Budget Process	A series of steps involved in the planning, preparation, implementation, and monitoring of the County Budget.
Budgetary Control	The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures/expenses within the limitations of available appropriations and available revenues.
Capital Assets	Assets of long-term character which are intended to continue to be held or used, such as land, buildings, infrastructure, vehicles, machinery, furniture, and other equipment.
Capital Improvement	Expenditures related to the acquisition, expansion, or rehabilitation of an infrastructure or facility.
Capital Improvements Program	A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.
Capital Lease	A lease is considered a capital lease if it meets one of the following criteria: (1) the lease transfers ownership of the property to the lessee by the end of the lease term; (2) the lease contains an option to purchase the leased property at a bargain price; (3) the lease term is equal to or greater than 75 percent of the estimated economic life of the leased property; or (4) the present value of rental or other minimum lease payments equals or exceeds 90 percent of the fair value of the leased property less any investment tax credit retained by the lessor.
Capital Outlay	Outlays that result in the acquisition of or additions to capital assets. It includes the purchase of assets, both replacement and/or additional.
Capital Projects Funds	Accounts for financial resources to be used for the acquisition or construction of major capital projects other than those financed by enterprise funds.
Cash Accounting	A basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.
Cash Management	The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.
Charge-outs	Certain activities charge for the services they provide. The charge-outs for those services are included in this category.
Compensated Absences	For financial reporting purposes, vacation and sick leave that is attributable to services already rendered and is not contingent on a specific event that is outside the control of the employer and employee.
Comprehensive Annual Financial Report	The County's financial statements which complies with the accounting requirements established by the Governmental Accounting Standards Board (GASB).
Contingency Account	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.
Contractual Services	Services acquired from outside sources. Purchase of the service is on a fee basis or a fixed time contract basis.

Glossary

Contributions	Includes payments to agencies or organizations for the benefit of the community.
Current Taxes	Taxes that are levied and due within one year.
Debt Service	The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.
Debt Service Fund	Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
Debt Service Requirements	The amount of revenue that must be provided for a Debt Service Fund so that all principal and interest payments can be made in full and on schedule.
Delinquent Taxes	Unpaid taxes that remain on and after the date on which a penalty for non-payment is attached.
Department	A major functional component of the County, which indicates overall management responsibility for an operation or a group of related operations.
Depreciation	The process of estimating and recording the lost usefulness, expired useful life or diminution of service of a capital asset that cannot or will not be restored by repair and will be replaced. The cost of the capital asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.
Disbursement	Payment for goods or services in cash or by check.
Division	A specific function within a department, usually with its own activity number. For example, Grounds Maintenance is a division of the Department of General Services.
Economic Development Authority	This group has the authority to promote industry and develop trade by inducing manufacturing, industrial and commercial enterprises to locate or remain in the County.
Encumbrance	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.
Enterprise Funds	A proprietary accounting fund type in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenses.
Estimated Revenue	The amount of projected revenue to be collected during the fiscal year.
Expenditure	This term refers to the outflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. Note: an encumbrance is not an expenditure. An encumbrance reserves funds to be expended.
Expenses	Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.
Financial Audit	Provides an auditor's opinion that financial statements present fairly an entity's financial position and results of operations in conformity with accounting principles generally accepted in the United States of America.
Fiscal Year	The time period designated by the County signifying the beginning and ending period for recording financial transactions. The County of York has specified July 1st to June 30th as its fiscal year.
Fringe Benefits	Employee compensation that is in addition to wages or salaries. Examples: retirement, health insurance, and life insurance.
Full Faith and Credit	A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).
Function	A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.
Fund	An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.
Fund Balance	Fund balance reflects the accumulation of excess revenues over expenditures.
General Fund	The County's operating fund; this fund accounts for most of the financial resources of the government, including property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as general administration, judicial services, public safety, environmental and development services, finance and planning, education and educational services, human services, general services, and community services.
General Ledger	A file that contains a listing of the various accounts necessary to reflect the financial position of the government.
General Obligation Bonds (GOB)	Bonds that finance a variety of public projects such as buildings and improvements. The repayment of these bonds is usually made from the General Fund to the Debt Service Funds; the bonds are backed by the full faith and credit of the issuing government.

Glossary

Government Accounting Standards Board (GASB)	The ultimate authoritative accounting and financial reporting standard-setting body for state and local government. The GASB was established in June 1984 to replace the National Council on Governmental Accounting (NCGA).
Government Finance Officers Association (GFOA)	An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of generally accepted accounting principles for state and local government since its inception.
Governmental Funds	Funds generally used to account for tax-supported activities. The County has four governmental funds: the general fund, special revenue funds, debt service funds, and capital projects funds.
Grant	A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee.
Grants & Donations	Includes both Federal and State grants to be used for a specific purpose, and donations made for County programs.
Infrastructure	Long-lived capital assets that normally are stationary in nature and can be preserved for a number of years. Examples for the County include curbing, asphalt, brick and concrete paving, piers, boat ramps, breakwaters, and sewer systems.
Interfund Transfers	Amounts transferred from one fund to another.
Intergovernmental Revenue	Revenue received from another government for a specific purpose.
Internal Services	Charges from an Internal Service Activity to other activities of the local government for the use of intragovernmental services. Internal Services are defined as vehicle and imaging maintenance and central store.
Internal Service Funds	Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.
Inventory	A detailed listing of property currently held by the government.
Invoice	A bill requesting payment of goods or services by a vendor or other governmental unit.
Lease Revenue Bonds	Bonds issued to finance the acquisition, construction, improvement, furnishing and/or equipping of capital projects with a financing lease agreement entered into at the same time of the bond issuance. For example, the revenue bonds will be limited obligations of the Economic Development Authority (EDA) with principal and interest payments made by the County pursuant to a financing lease between the County and the EDA.
Leases and Rentals	Includes leases and rentals of buildings and equipment.
Levy	To impose taxes, special assessments, or service charges for the support of County activities.
Literary Loans	Loans from the State Literary Loan Fund for the construction and improvement of various schools.
Long Term Debt	Debt with maturity of more that one year after the date of issuance.
Materials & Supplies	Includes articles and commodities that are consumed or materially altered when used, and minor equipment that is not capitalized. Examples include: office supplies, food and food service supplies, medical and laboratory supplies, books and subscriptions, linen supplies, fuel, lubricants, police supplies, guns and ammunition, etc.
Modified Accrual Accounting	A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure."
Note Payable	An unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.
Object Code	A unique code designed for referencing budget classification information. It identifies the lowest cost or expenditure classification. The code insures that expenditures are posted into the appropriate fund, character, function, program, department, division, section, and cost account.
Operating Budget	The portion of the budget that pertains to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel.
Other Charges	Includes payments for heat, electricity, water, solid waste, and sewer services; payments for postal, messenger and telecommunications; payments for professional development; and payments for miscellaneous items such as dues and memberships.
Performance Measures	Specific quantitative and qualitative measures of work performed as an objective of the department.
Personnel Services	All compensation for the direct labor of persons employed with the County. Salaries and wages paid to employees for full- and part-time work, to include overtime and similar compensation. Fringe benefits include the employer's portion of FICA, retirement, health and life insurance.

Glossary

Proprietary Funds	Funds that account for operations similar to those in the private sector and focus on the determination of operating income, changes in net position, financial position and cash flows. The County has both types of proprietary funds: enterprise funds and internal service funds.
Property Tax	Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.
Reconciliation	A detailed summary of increases and decreases in expenditures from one budget year to another.
Requisition	A written request from one department to another for specific goods or services. In the case of a purchase requisition, this precedes the authorization of a purchase order.
Reserve	An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.
Resources	Total amounts available for appropriation.
Revenue	Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.
Revenue and Expenditure Detail	Represents the smallest level or breakdown in budgeting for revenue and expenditures.
Revenue Bonds	Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.
Revenue Estimate	A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.
Risk Management	An organized attempt to protect a government's assets against accidental loss in the most economical method.
Source of Revenue	Revenues are classified according to the source or point of origin.
Special Revenue Funds	Accounts for the proceeds of specific revenue sources that are legally restricted for specified purposes other than for major capital projects.
Tax Rate	The amount of tax levied for each $100 of assessed value.
Transfers From Other Funds	Budget line item used to reflect transfers of financial resources into one fund from another fund.
Transfers To Other Funds	Budget line item used to reflect transfers of financial resources out of one fund to another fund.
Unappropriated Fund Balance	The excess of a fund's assets and estimated revenue for a period over its liabilities, reserves, and available appropriations for the period.
Unencumbered Balance	The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.
Unrestricted Net Assets	That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).
Virginia Retirement System (VRS)	An agent multiple-employer public retirement system that acts as a common investment and administrative agent for the political subdivisions in the Commonwealth of Virginia.

Acronyms

TERM	STANDS FOR
ACH	Automated Clearing House
AD	Administrative Directive
ADC	Adult Day Care
AED	Automatic External Defibrillators
APS	Adult Protective Services
ARRA	American Recovery and Reinvestment Act
AS400	Application System; an accounting software program
Assoc	Association
BAI.NET	Bright Associates Inc.; a software system to enable citizens to make payments online
BJA	Bureau of Justice Assistance
BMP	Best Management Practice
BOS	Board of Supervisors
BPOL	Business, Professional and Occupational License tax
BZA	Board of Zoning Appeals
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report
CAP	Cost Allocation Plan
CARE	Child Seat Awareness Restraint & Education Program
CBH	Colonial Behavioral Health
CBLAB	Chesapeake Bay Local Assistance Board
CBPA	Chesapeake Bay Preservation Act
CDBG	Community Development Block Grant
CDA	Community Development Authority
CDR	Child Development Resources
CERT	Community Emergency Response Team
CGH	Colonial Group Home
Ches	Chesapeake
CIP	Capital Improvements Program
COPS	Community Oriented Policing Services (Sheriff's Office)
COPS	Certificates of Participation (Debt)
Corp	Corporation
CPEAV	Citizens Planning Education Association of Virginia
CNU	Christopher Newport University
CPE	Customer Premise Equipment
CPS	Child Protective Services
CRI	City Readiness Initiative
CRS	Community Rating System
CSA	Comprehensive Services Act
DARE	Drug Abuse Resistance Education
DC	Day Care
DCJS	Department of Criminal Justice Services
DCR	Department of Conservation and Recreation
DEA	Drug Enforcement Administration
Del	Delinquent
DHS	Department of Homeland Security
DHHS	Department of Health & Human Services
DJP	Department of Justice program
DMBE	Disadvantaged and Minority Business Enterprises
DMV	Department of Motor Vehicles
DOJ	Department of Justice
DP	Data processing
DRE	Direct Recording Equipment
DUI	Driving Under the Influence

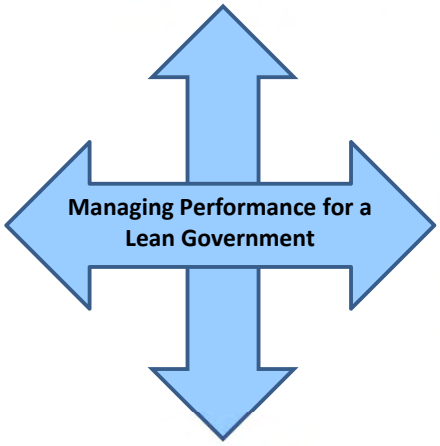
TERM	STANDS FOR
EDA	Economic Development Authority
EDS	Environmental & Development Services
EHR	Emergency Home Repair
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
EPA	Environmental Protection Agency
Equip	Equipment
FCC	Federal Communications Commission
FEMA	Federal Emergency Management Agency
FLS	Fire and Life Safety
FSS	Family Self Sufficiency
FTE	Full-time equivalent
GIS	Geographic Information System
GS	General Services
HAVA	Help America Vote Act
HCVP	Housing Choice Voucher Program
HERSA	Health Resources and Service Administration
HMGP CRS	Hazard Mitigation Grant Program - Community Rating System
HPI	Housing Partnerships Incorporated
HPRP	Homelessness Prevention and Rapid Re-housing Program
Hpt Rds	Hampton Roads
HR	Hampton Roads
HRCCS	Hampton Roads Clean Community System
HREDA	Hampton Roads Economic Development Alliance
HRIMT	Hampton Roads Incident Management Team
HRMMRS	Hampton Roads Metropolitan Medical Response System
HRPDC	Hampton Roads Planning District Commission
HRPDC MMRS	Hampton Roads Planning District Commission Metropolitan Medical Response System
HRSD	Hampton Roads Sanitation District
HRTPO	Hampton Roads Transportation Planning Organization
HTBAC	Historic Triangle Bicycle Advisory Committee
HTSC	Historic Triangle Senior Center
HVAC	Heating, Ventilating and Air Conditioning
IBNR	Incurred But Not Reported
INFOR	A work order, asset tracking and procurement system
ISDN	Integrated Services Digital Network
IVR	Interactive Voice Response
JAG	Justice Assistance Grant
JCC	James City County
JSI	John Snow Incorporated
Juv	Juvenile
J&DR	Juvenile and Domestic Relations Court
KRONOS	Time and attendance management system
MHz	Megahertz
Misc	Miscellaneous
MOU	Memorandum of Understanding
MR	Mental Retardation
NASA	National Aeronautics and Space Administration
New Qtr Pk	New Quarter Park
NFPA	National Fire Protection Association
NNWW	Newport News Waterworks
NOAA	National Oceanic & Atmospheric Administration

Acronyms

TERM	STANDS FOR
OCE	Printing, plotting, scanning system
OEMS	Office of Emergency Medical Services
OPEB	Other Post-Employment Benefits
OVW	Office on Violence Against Women
PAA	Peninsula Agency on Aging
PA2OT/TA	P A Two Zero is the Headstart Code for Headstart Training and Technical Assistance
P-Card	Purchasing Card (credit card)
PPACA	Patient Protection and Affordable Care Act
PPEA	Public-Private Education Facilities and Infrastructure Act
PPTRA	Personal Property Tax Relief Act
PR	Payroll
PT	Part-time
PTA	Parent Teacher Association
PTEAP	Program To Encourage Arrest Policies
PY	Prior Year
QLMS	Queens Lake Middle School
QSCB	Qualified School Construction Bonds
RAD	Rape Aggression Defense
R/E	Real Estate
RPA	Resource Protection Areas
RSAF	Rescue Squad Assistance Fund
RWL	Riverwalk Landing
SCADA	Supervisory Control and Data Acquisition
SEAST	Southeast Rural Community Assistance Project
SEMAP	Section Eight Management Assessment Program
Skate R&R	Skate, Rattle & Roll
SHSP	State Homeland Security Program
SNAP	Supplemental Nutrition Assistance Program
SPCA	Society for the Prevention of Cruelty to Animals
TANF	Temporary Assistance to Needy Families
TMDL	Total Maximum Daily Load
TNCC	Thomas Nelson Community College
USDA	United States Department of Agriculture

TERM	STANDS FOR
VACO	Virginia Association of Counties
VAHMRS	Virginia Association of Hazardous Materials Response Specialists
VATF	Virginia Task Force
VDEM	Virginia Department of Emergency Management
VDFP	Virginia Department of Fire Programs
VDOT	Virginia Department of Transportation
VDH	Virginia Department of Health
VEDP	Virginia Economic Development Partnership
VEPGA	Virginia Energy Purchasing Governmental Association
VFIRS	Virginia Fire Incident Reporting System
VHDA	Virginia Housing Development Authority
VIDA	Virginia Individual Development Account
VIEW	Virginia Initiative for Employment not Welfare
VJCCCA	Virginia Juvenile Community Crime Control Act
VLDP	Virginia Local Disability Program
VML	Virginia Municipal League
VMRC	Virginia Marine Resource Commission
VPPSA	Virginia Peninsulas Public Service Authority
VPSA	Virginia Public School Authority
VRS	Virginia Retirement System
VSMP	Virginia Stormwater Management Program
V-STOP	Stop Violence Against Women Grant in Virginia
VW	Victim-Witness
YC	York County
YCCC	York County Chamber of Commerce
YCSC	York County Sports Complex
YCSD	York County School Division
YPDSS	York-Poquoson Department of Social Services
WAR	Work-as-Required
WIP	Watershed Implementation Plans
WHF	Williamsburg Health Foundation
Wmbg	Williamsburg
WYCG-TV	York County government television channel

FISCAL YEAR 2014 IN REVIEW



In 2014, Standard & Poor's Rating Services raised its general obligation (GO) bond rating on York County, VA from 'AA+' to 'AAA', the highest rating possible.

STANDARD & POOR'S RATINGS SERVICES
McGRAW HILL FINANCIAL

Snow Storms 2014

General Services worked diligently to clear parking lots and walkways at York County's offices to make them safe for citizens and employees.

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